

HC FEB 29 1984

M I N U T E S

MOUNT AIRY-SURRY COUNTY AIRPORT AUTHORITY

The regular meeting of the Mount Airy-Surry County Airport Authority was held on Monday February 13, 1984 at 7:30 p.m. in the Fixed Base Operation office at the Airport. Chairman Brad Thomas presided and other Authority members present were Richard Wimbish, Newell Baker and Raymond Smith. Fixed Base Operator Jim Etchison also attended, but Howard Woltz was out of town on business. Therefore, Raymond Smith acted as Secretary for this meeting.

A reading of the minutes of the last Authority meeting was dispensed with because all members present acknowledged having received a copy of them. Treasurer Raymond Smith reported briefly on Authority finances. He stated that we are current on all accounts payable, that we have no short term debt and that we have accumulated an approximately \$27,914 reserve as of this date for runway repaving purposes.

FBO Jim Etchison reported satisfactory progress as regards manufacture and installation of necessary hangar door repair parts. He submitted a bill to date for \$731.70 which is definitely within budget for this needed work. He also reported on his findings re three sources for carpet replacement in the Fixed Base Operation building. A definite order decision was not reached, but we had sufficient information and we were clear about the matter to the point that the Authority was comfortable in authorizing Chairman Thomas to complete the final order placement within the next few days.

Chairman Thomas reported that the North Carolina Department of Transportation is proceeding at once to pour tar in the cracks present along our entire runway and in our ramp area. DOT advises that the weather continues to be ideal for this type of work. Chairman Thomas has met with DOT representatives at the airport and reports that this work is proceeding on a proper schedule. DOT says this work will cost approximately \$2,000 and that the Department will bear the entire expense under their Safety Maintenance program.

The Chairman reported further that he is completely satisfied with the hangar painting which was finished in early January and that he is continuing inquiry re possible needed hangar gutter work.

It was reported that Floyd S. Pike Electrical Contractor, Inc. returned the rotating beacon to service during January at a cost of \$419.45. One of the supporting wood poles and the entire wood mounting platform were replaced.

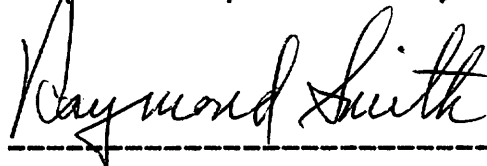
The matter of amendments to airport regulations as regards Ultra-Light aircraft had been placed on the meeting agenda, but it was agreed that this would be held in abeyance pending study by member Howard Woltz because of his familiarity with the regulations.

FBO Jim Etchison explained that his overall operation revenue has been off lately and that it has been difficult for him to hold his own financially. An important fact is that the U.S. dollar has been so much stronger in recent months that foreign student activity has dwindled to a zero level. He expressed appreciation to the Authority for their continuing to permit his reporting of monthly fuel sales with no actual payment of sales commission. Although his business and earnings to date have not been good nor up to expectations, he nevertheless remains reasonably optimistic and is glad to be approaching the spring season and improved flying conditions.

General discussion was held regarding proper Surry County property taxation of aircraft. It was agreed that the county tax officials need help in this area so as to produce fairness for all concerned. It was shown that probably some of the Authority members and perhaps others have been paying city tax on aircraft when actually only county tax has been due.

There being no further business, the meeting was adjourned on motion of Newell Baker, second by Richard Wimbish and unanimous passage.

Respectfully submitted,



Raymond A. Smith acting for
Secretary Howard O. Woltz, Jr.

APPROVED:



W. Brad Thomas, Chairman

M I N U T E S
MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY

A meeting of the Mount Airy/Surry County Airport Authority was held on Monday, May 14, 1984 at 7:30 P.M. in the Operations Building at the Airport. Members present were Chairman Brad Thomas, R. A. Smith and Howard O. Woltz, Jr., for the Fixed Base Operation Jim Etchison and Theo Van Kuelen, and a guest, David Givens, of the Winston-Salem JOURNAL. The Chairman acknowledged and introduced David Givens as a visitor.

R. A. Smith presented a Treasurer's Report which was approved by the Authority.

A report was made by Jim Etchison on repairs made to the hangar doors, replacement of the airport lounge carpet and repairs to the runway and ramp. The State Department of Transportation people did an outstanding job in sealing the cracks in the runway and ramp. The Members of the Authority instructed Howard Woltz to write the North Carolina Department of Transportation expressing appreciation for their assistance.

The proposed new rewrite of the Airport Regulations was discussed. It was agreed that each Member of the Authority would study the draft prior to the next meeting and that action will be taken on approving the new Regulations at that meeting.

Jim Etchison reported on the Fixed Base Operation. He has a need to generate more income but things are gradually improving. A Lancer ~~Cheyenne~~ 180 (four-place) is available for rental. Etchison proposed to increase his marketing efforts in an effort to increase revenue. A rental car is now available to satisfy requests for transportation from people flying into the Airport. Additional maintenance personnel are needed to keep up with demands since Dean Johnson is available only in the mornings since accepting employment at Roadway in Winston-Salem. A request was made by Carolina Air Academy to extend the Rental Waiver from February 1984 through August 1984. The Authority unanimously approved the extension of the Waiver of Rental through August 1984.

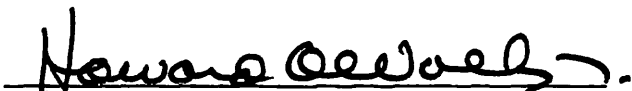
A report was made on the ultralight manufacturing plant to be built at the site of the old airport, which will probably eliminate the assembly of ultralights at the Mount Airy/Surry County Airport.

MINUTES
MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY
May 14, 1984
Page Two

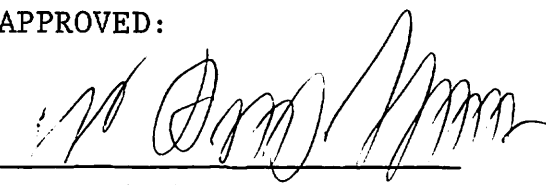
R. A. Smith presented a budget outline for the next fiscal year beginning July 1. After much discussion a budget was approved by the Authority and a copy of the adopted budget is attached to these Minutes.

There being no further business, the meeting was adjourned.

Respectfully submitted,


Howard O. Woltz, Jr., Secretary

APPROVED:


W. Brad Thomas, Chairman

May 14, 1984

MOUNT AIRY - SURRY COUNTY AIRPORT AUTHORITY

ANTICIPATED EXPENSES 7-1-84 THRU 6-30-85

Hangar and Office Fire, Airport Liability, and Bond Insurance Premiums -----	\$ 2,500.00
Duke Power Company -----	1,800.00
Maintenance and Regular Inspection of Non Directional Radio Beacon, including telephone signal transmission line -----	1,100.00
General Repairs -----	2,500.00
Annual Audit Estimate -----	1,300.00
New T-Hangar Payments (12 @ \$354.71) and maintenance -----	6,000.00
Fuel Island Maintenance -----	800.00
Grading to improve runway drainage -----	2,500.00
Capital Reserve for near future runway resurfacing -----	20,000.00
	<u>38,500.00</u>

Anticipated Income to Airport Authority

Mount Airy ABC Revenue - 12 months -----	\$11,500.00	
Hangar Rent (12 months @ \$800.00) -----	9,600.00	
Surry County -----	3,200.00	
City of Mount Airy -----	4,800.00	
	<u>29,100.00</u>	
Excess of anticipated need over anticipated income -----		\$ 9,400.00

Anticipated income amounts for Surry County and Mount Airy shown above are 40% and 60% respectively of the \$8,000.00 total municipal funds requested.

Respectfully submitted,

Mount Airy-Surry County Airport Authority

W. Brad Thomas, Chairman
Howard O. Woltz, Jr., Secretary
Raymond A. Smith, Treasurer
Richard S. Wimbish
Newell E. Baker, Jr.

M I N U T E S
MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY

A meeting of the Mount Airy/Surry County Airport Authority was held on Monday, August 13, at 7:30 P. M. at the Airport lounge with the following Members being present: Chairman Brad Thomas, R. A. Smith, Richard Wimbish and Howard Woltz. In attendance for the Fixed Base Operator were Jim Etchison and Paul Craymer. A visitor attending was Fernando Oroczo, a student at Carolina Air Academy from Columbia.

R. A. Smith, Treasurer, reported a balance in the amount of \$28,513.55 in a money market account and slightly less than \$500.00 in a checking account.

Jim Etchison reported that the hangar door repairs were satisfactory with all hangar doors working properly except one maintenance hangar door which is scheduled for repair.

The Authority unanimously approved a new draft of Airport Rules and Regulations as prepared by Chairman Thomas and presented to the Authority approximately six months ago. A copy of the approved Rules and Regulations is attached to these Minutes.

Chairman Thomas gave a report on a safety examination made by the insurance carrier.

The Authority approved unanimously authorizing Bob Glass to perform motor grader work around the perimeter of the runway to remove grass and lower the shoulder to improve drainage and runoff of water on the runway. This procedure was recommended by the paving consultant employed by the Airport Authority. Compensation to be paid to Bob Glass is \$67.50 per hour for furnishing a front-end loader, a dump truck and a motor grader with operators. Mr. Glass has estimated that twelve eight-hour days will be required to complete the job at a cost of \$6,480.00. Mr. Glass agreed to perform the work charging only for the actual hours involved with a guarantee that the total cost will not exceed \$6,480.00.

Jim Etchison presented the Fixed Base Operator's report. He introduced to the Members Paul Craymer, who will head maintenance and instruction at the Airport. He informed the Members that Theo Van Kuelen and Dean Johnson resigned with only one day's notice to become employed with the ultralight manufacturing operation established by Harold Brown.

M I N U T E S
MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY
August 13, 1984
Page Two

Jim Etchison further reported that, in addition to the Master Charge and Visa credit cards now being accepted by the Airport, he will in the near future accept Phillips 66 credit cards as well.

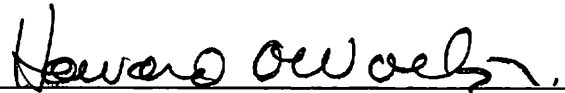
Jim Etchison requested the assistance of the Airport Authority in making plans for an extension of the runway length. The feasibility of extending the runway was discussed and the history of previous investigations reviewed. The Authority once again concluded that the only feasible extension would be approximately 600 feet at the north end which would be available for takeoff to the south but not for landing to the south due to the elevation and proximity of Holly Spring Church Road.

Jim Etchison stated that the limited runway length, with hot weather and the trend to higher performance aircraft, cause the Fixed Base Operation to lose fuel sales volume. He stated that the additional runway length would materially increase sales.

The Authority agreed to give further study to the possibility of the runway extension.

There being no further business, the meeting was adjourned.

Respectfully submitted,



Howard O. Woltz, Jr., Secretary

APPROVED:



W. Brad Thomas, Chairman

MINUTES
MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY

A regular meeting of the Mount Airy/Surry County Airport Authority was held at the Airport lounge on Monday, November 12, 1984, at 7:30 P. M. with Brad Thomas, Newell Baker, Raymond A. Smith and Howard Woltz in attendance. Jim Etchison of Carolina Air Academy was present and introduced to the Members Martin Van Brusel who serves as Flight Instructor at Carolina Air Academy.

The Treasurer's report was received and approved.

The Chairman reported on the completion of the runway drainage work which was completed satisfactorily within budget. The Chairman further reported that the areas that had been graded have now been sowed with grass which was accomplished within the original budget.

A discussion was held on the advisability of installing a remote altimeter but no action was taken.

The wind sock location was discussed and Jim Etchison will follow up on with installing an additional wind sock.

Jim Etchison gave a Fixed Base Operator's report. He presented financial information on the operation showing that income has declined, primarily because of very little business in the flight school. Instruction is being offered at the ultra-light operation at a cheaper rate. He reported that every effort is being made to increase the operation's income and that particular effort is being devoted to increase the volume of maintenance. Consideration is also being given to establishing a Part 135 Charter Operation.

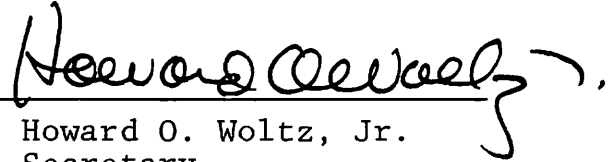
Jim Etchison pointed out that if the runway could be extended to about 4,000 feet, his fuel sales would improve considerably. The limited runway length causes many visiting aircraft to leave without refueling.

It was agreed by Jim Etchison and the Members of the Authority that work would be commenced to build public interest in the airport and the improvement of the airport.

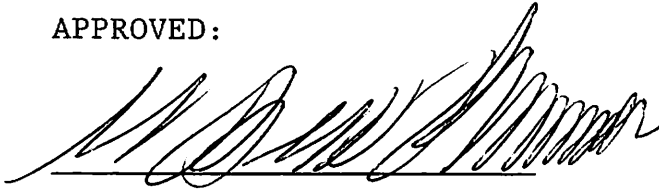
MINUTES
MOUNT AIRY/SURRY COUNTY
AIRPORT AUTHORITY
November 12, 1984
Page Two

There being no further business, the meeting was adjourned.

Respectfully submitted,


Howard O. Woltz, Jr.
Secretary

APPROVED:


W. Brad Thomas
Chairman