

## M I N U T E S

### MOUNT AIRY-SURRY COUNTY AIRPORT COMMISSION

A meeting of the Mount Airy-Surry County Airport Commission was held January 10, 1978 at 7:30 P. M. at the office of Techform, Inc. with Chairman Richard Wimbish presiding and Newell Baker, Raymond Smith and Howard Woltz, Commission Members, being present.

Clark Ratley appeared before the Commission and suggested that perhaps the money appropriated for fencing could be spent on other needs of the Airport to better advantage. An explanation was made of the reasons the fencing was authorized and of the fact that a State Appropriation had been granted to pay for fifty percent (50%) of the fencing cost. A general discussion was held on the other needs of the Airport and Mr. Ratley excused himself.

At the invitation of Chairman Wimbish, Pat and Frank Barbour appeared before the Commission to discuss insurance coverage. Mrs. Barbour suggested that the Airport Commission purchase an Owner's Premises Liability Policy covering the Commission, the Town of Mount Airy and Surry County. She quoted an INA Policy with a single limit of \$1 million at an annual cost of \$425. Upon the motion of Howard Woltz and the second of Raymond Smith, the Commission voted unanimously to purchase the suggested coverage at a cost of \$425, coverage to be effective at 12:01 A. M. January 11, 1978.

The Chairman informed the Commission Members that he had invited Bob Singer of Wilcox to appear before the Commission to explain the problems that had been encountered with the radio beacon installed during the summer of 1977. Mr. Singer appeared before the Commission and informed the Members that after checking several days he had arrived at a tentative conclusion of the cause of the problems. It appears that the equipment has no malfunction and that the installation by Floyd S. Pike and the tuning by Jim George was done in accordance with manufacturer's instructions. The equipment functions properly at times and then ceases to function properly. The tentative diagnosis of the problem is a peculiar soil condition giving resistance to the ground antenna. Further observation should confirm or refute the tentative diagnosis. In the event ground resistance is the problem, modifications will need to be made with the ground antenna. Mr. Singer will follow up and report to Chairman Wimbish.

John Thompson of Floyd S. Pike appeared before the Commission to discuss the nonoperational rotating beacon. He presented the Commission a quote to replace a burned out beacon drive motor at a cost of \$315. He also quoted on an Alnaco Beacon that would do a job superior to the original beacon. It is the consensus of both Mr. Thompson and the Commission that the original beacon has been of very little value since original installation in that the signal cannot be seen at any great distance. The price of the Alnaco Beacon installed was quoted at \$798. The Commission voted unanimously to authorize the installation of the Alnaco Beacon with 1,000-watt lamps at a cost of \$798.

MEMORANDUM

MEMORANDUM FOR THE RECORD

On 11/15/54, the Board of Directors met in regular session to discuss the proposed merger of the American Telephone and Telegraph Company with the American Telephone and Telegraph Company. The Board discussed the proposed merger and the Board recommended that the merger be approved.

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It was reported that most of the runway lights are out. Mr. Thompson reported that most of the parts have been received to restore the runway lights to an operational status and that the remaining parts necessary should be available within one week.

The Chairman reported that in an effort to locate the area to be fenced, it was impossible to find the property lines and the corners. It became necessary to have Woodrow Bedsaul, Surveyor, assist in the location of the property lines and corners to be certain that the fencing will be located on Airport property. The estimated cost of this assistance is approximately \$700. The Commission unanimously voted to approve the expenditure of approximately \$700 to Woodrow Bedsaul, Surveyor, for assistance in locating property lines and corners.

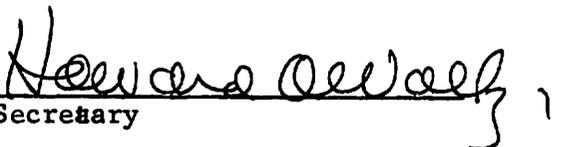
A lengthy discussion was held on the necessity and desirability of fencing. The Chairman reported that he had obtained three quotations and that each of the quotations had quoted different specifications. A motion was unanimously passed by the Commission authorizing the Chairman to proceed with the fencing project and award a contract for a six-foot high galvanized chain link fence with two strands of barbed wire and steel posts set in concrete to the lowest bidder submitting a bid based on a satisfactory specification.

A report on the financial condition of the Airport Commission was made by Raymond Smith. Mr. Smith was directed by the Commission to proceed with collecting the pledges due for the radio beacon and for the VASI System.

A discussion was held on the condition of the Airport Operations Building and the Airport Fixed Base Operator's Premises. The Chairman was authorized to meet with the Fixed Base Operator in an effort to improve the neatness and overall appearance of the Operations Building.

There being no further business, the meeting was adjourned at 12:05 A. M.

Respectfully submitted,

  
Secretary

Approved:

  
Chairman

It was reported that most of the money in the account was used for the purchase of the property and the balance was used for the purchase of the furniture and the other items in the house.

The witness stated that he had no other information regarding the account and the money in it. He stated that he had no other information regarding the account and the money in it.

A copy of the report was made and the witness was interviewed and the results of the investigation were reported to the Commission.

A report of the financial condition of the witness was made to the Commission and the results of the investigation were reported to the Commission.

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There being no further business, the meeting was adjourned at 12:05 A. M.

Respectfully submitted,

Secretary

Approved:

Chairman

## M I N U T E S

### MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY

A meeting of the Mount Airy/Surry County Airport Authority was held on February 6<sup>th</sup> 1978 at 7:00 in the conference room at Techform with Chairman Richard Wimbish, John Banner, Raymond Smith and Howard O. Woltz, Jr. being present.

The Authority had extended an invitation to aircraft owners and pilots to visit and make comments on the operation of the Airport. James Nichols, Jack Beamer, Don Hoover, Bobby Lovill, Glenn Cooke and John Thompson appeared as interested aircraft owners and pilots. John Hunter, Fixed Base Operator, was also present.

John Thompson and Bobby Lovill each expressed appreciation for the overall job being done by John Hunter as Fixed Base Operator. Bobby Lovill made the following criticisms and suggestions: additional lighting is needed on the ramp area between the two hangers; snow removal arrangements should be made; the old conveyer, trailer and junk left by K. C. Benbow should be removed; better aircraft rental equipment is needed; the condition of the Operations Office is bad, cold in winter, hot in summer, and dirty. The Operations Building was not intended to be lived in and should be available for the public.

Glenn Cooke elaborated on the points made by Bobby Lovill and added the suggestion that the VASI lights should be left on later at night and the pilots should be informed how the system is working. Most of the pilots criticized the poor condition of the runway lights.

John Thompson reported on the status of the radio beacon, the runway lights and the rotating beacon. A factory technician from Wilcox determined that additional work is needed on the ground antenna and this work will be performed when the ground is not frozen hard. About one-half of the runway lights are now working, but many sockets need replacing. The sockets should have been shipped around the middle of January but have not arrived to date. The runway lights will all be put in order upon receipt of the new sockets. The new rotating beacon has been installed but will not be operational until power is supplied. This should be completed in a few days.

Most of the pilots present indicated that they were cognizant of the difficulties in operating a small Fixed Base Operation and were appreciative of the effort being made by John Hunter. The consensus of opinion was that great progress would be made if the pilots and owners supported John Hunter in his efforts. The visitors were thanked for their attendance and excused.

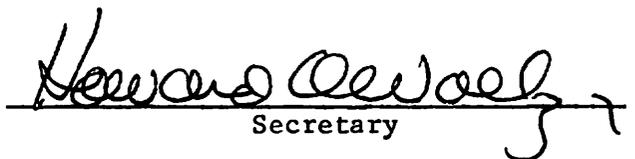
John Hunter remained to meet with the Authority and informed those present that the North Carolina Department of Transportation may agree to remove snow from the runway while clearing Highway 52 if requested by the Airport Authority. A Resolution was unanimously adopted requesting the Secretary to write Mr. R. M. Bradshaw requesting State assistance in snow removal.

Upon motion of John Banner and second of Raymond Smith, the Authority unanimously adopted a Resolution authorizing the Chairman to execute a Grant Agreement in the amount of \$10,400 with the Department of Transportation, State of North Carolina.

After John Hunter was excused, the members discussed the condition of the Operations Office and agreed that improvements are definitely needed in the overall appearance and condition. It was decided that the next meeting of the Authority would be held on Monday, February 13, at 5:30 at the Operations Office and that a review would be made of the premises and the needed improvements.

There being no further business, the meeting was adjourned.

Respectfully submitted,

  
Secretary

Approved:

  
Chairman

GRANT AGREEMENT

AIRPORT MOUNT AIRY - SURRY COUNTY

STATE AID TO AIRPORTS

PROJECT NO. 78-02

BETWEEN

THE DEPARTMENT OF TRANSPORTATION, AN AGENCY  
OF THE STATE OF NORTH CAROLINA

WORK ORDER NO. 9.90127

AND

MOUNT AIRY-SURRY COUNTY AIRPORT AUTHORITY

This agreement made and entered into this the 6<sup>th</sup> day of February,  
19 78 by and between the NORTH CAROLINA DEPARTMENT OF TRANSPORTATION, an  
agency of the State of North Carolina (hereinafter referred to as "Department")  
and Mount Airy Surry County (hereinafter referred to as  
"Sponsor"). Airport Authority

W I T N E S S E T H

WHEREAS, Chapter 113 of the North Carolina General Statutes authorizes the  
Department, subject to limitations and conditions stated therein, to provide State  
Aid in form of loans and grants to cities, counties and public airport authorities  
of North Carolina for the purpose of planning, acquiring, constructing and improving  
municipal, county and publicly owned airport facilities, and to authorize related  
programs of aviation safety, education, promotion and long-range planning, and

THAT WHEREAS, the Sponsor has made a formal application dated 1 day of  
JULY, 19 77 to the Department for State financial aid for the  
MOUNT AIRY-SURRY COUNTY Airport; and

WHEREAS, a grant in the maximum amount of \$ 10,400 has been  
approved; and

WHEREAS, the grant of State Airport funds will be used for the following  
approved purposes (hereinafter referred to as "Project").

**Acquire and install REILS and VASI runway 36; acquire and  
install security fencing.**

NOW THEREFORE, the parties do mutually agree as follows:

1. The Sponsor shall commence the Project as described above prior to 1 day of JANUARY, 19 79, and shall complete the described Project prior to the 1 day of JANUARY, 1980, unless an extension of time is granted in writing by the Secretary of the Department of Transportation.

2. Payment of the Grant by the Department will be made in conformance with the terms of Section .0100, Subchapter <sup>10A</sup> ~~7A~~ of the North Carolina Administrative Code, Title 19, upon receipt of a fully executed "Request for Payment of Funds" form.

3. The Sponsor shall deposit all funds received and keep the same in separate funds according to the purpose for which they were received. The Sponsor, and his contractor or consultant, shall maintain adequate records and documentation to support all Project costs incurred under this grant inclusive of work performed by forces of the Sponsor. All contracts between the Sponsor and his contractor and/or consultant shall include a provision that the contractor and/or consultant shall also establish and maintain such an accounting system. All records and documentation in support of project costs must be identifiable as to purported work under this agreement and must be actual and acceptable costs only. Acceptable costs are defined as those costs that are acceptable under Federal Procurement Regulations 1-15. Acceptable items of work are those referenced in Title 19, Subchapter <sup>10A</sup> ~~7A~~ of the North Carolina Administrative Code and the North Carolina General Statutes. The Sponsor's accounting procedures which are established for work as set out in this Grant Agreement must be in accordance with generally acceptable accounting principles and must be reviewed and accepted by the Department prior to the execution of this Grant Agreement and payment of State funds.

4. The Sponsor, and his contractor and/or consultant, shall maintain all pertinent records and documentation for a period of not less than three years following the final audit by the Department.

5. The Sponsor shall permit free access to its accounts and records by official representatives of the State of North Carolina for the purpose of such audit or determination needed to ensure compliance with the authorizing act and this Grant Agreement. The Sponsor further agrees that, in the event the Project involves funding by an agency of the United States Government, the Sponsor shall, upon the request of the Department, provide the Department with a copy of the final federal audit or shall authorize the appropriate federal agency to release such audit directly to the Department.

6. If the final State share of eligible items is less than the approved State Grant for which the Project was approved, reimbursement will be made to the Department in an amount equal to the difference between the approved grant and fifty percent of the non-federal share of final, approved eligible costs within 30 days of notification by the Department of the amount due.

7. The Sponsor agrees that he will issue monthly progress reports to the Department, unless otherwise instructed, and that he will immediately notify the Department of any major problems which are encountered in the completion of the Project. The Sponsor further agrees that he will notify the Department in advance of any significant meetings or inspections involving the Sponsor, his contractor, his consultant or federal funding agencies involving the Project.

8. Work performed under this Grant Agreement shall conform to the approved Project. Any amendments to, or modification of the scope and terms of this agreement shall be in writing and signed by the Sponsor and the Department, except, the extension of time periods for beginning and completing the Project may be made by the Secretary of the Department by written notification to the Sponsor.

9. The Sponsor shall operate the Airport for the use and benefit of the general public.

10. The Sponsor agrees to operate, maintain and control the Airport in a safe and serviceable condition for a minimum of ten years following the date of this Grant Agreement and shall immediately undertake, or cause to be undertaken, such actions to correct safety deficiencies as may be brought to its attention by the

Department and that any land acquired under this Grant Agreement shall not be sold or used for non-airport use without the written agreement of the Department.

11. Insofar as it is within its power and reasonable, the Sponsor will either by the acquisition and retention of property interests, in fee or easement, or by appropriate local zoning action, prevent the construction of any object which may constitute an obstruction to air navigation under the appropriate category of Federal Air Regulations Part 77 for the Airport and shall take immediate action to reduce such obstructions as may currently be in existence or which may subsequently become an obstruction under the appropriate parts of Federal Air Regulation Part 77.

12. Insofar as it is within its power and is reasonable, the Sponsor will, either by the acquisition and retention of property interests, in fee or easement, or by the adoption and enforcement of local zoning regulations, take action to restrict the use of land in the vicinity of the Airport to activities and purposes compatible with the normal operations of aircraft using the airport.

13. If, through any cause, the Sponsor shall fail to fulfill in a timely and proper manner his obligation under this Grant Agreement, or if the Sponsor shall violate any of the covenants, agreements or stipulations of this Grant Agreement, the Department shall have the right to terminate this Grant Agreement by giving written notice to the Sponsor of such termination and specifying the effective date of such termination at least thirty days before such termination. In such event, the Sponsor shall receive compensation equal to fifty percent of the non-federal share of any work acceptable to the Department which has been completed prior to the effective date of termination of this Grant Agreement.

14. This grant shall not be binding upon the parties until this agreement has been fully executed by the Department and the Sponsor.

IN WITNESS WHEREOF, the parties hereto have executed this Grant Agreement  
the day and year first written above.

NORTH CAROLINA DEPARTMENT OF TRANSPORTATION

BY: \_\_\_\_\_  
Secretary of Transportation

ATTEST: \_\_\_\_\_

SPONSOR

Official Agency: M. Avery Ferry County Airport Authority

Signed: Richard S. Wimbush

Title: Chm.

SEAL

Attest: Howard DeLoach

Title: Sec.

STATE OF NORTH CAROLINA

COUNTY OF \_\_\_\_\_

I, \_\_\_\_\_, a Notary Public in and for  
the County and State aforesaid, do hereby certify that \_\_\_\_\_  
personally came before me this day and acknowledged that he is \_\_\_\_\_  
of \_\_\_\_\_ (hereinafter referred  
(Sponsor)  
to as "Sponsor") and by authority duly given and as an act of said Sponsor, the  
foregoing instrument was signed by him, attested by \_\_\_\_\_  
Name and Title  
of the Sponsor, and the seal of the Sponsor affixed thereto.

WITNESS my hand and Notarial Seal, this the \_\_\_\_ day of \_\_\_\_\_, 19 \_\_\_\_.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

SEAL

RESOLUTION

A motion was made by John Banner Member and seconded by Raymond A. Smith Treas. for the adoption of the following resolution, and upon being put to a vote was duly adopted:

THAT WHEREAS, the Mt Airy Surry County Airport Authority (hereinafter referred to as "Sponsor") has made a formal application to the Department of Transportation (hereinafter referred to as "Department") for State financial aid for Mt Airy Surry County Airport; and

WHEREAS, a grant in the maximum amount of \$ 10400<sup>00</sup> has been approved;

NOW THEREFORE, BE AND IT IS HEREBY RESOLVED that the Chairman of the Sponsor be and he hereby is authorized and empowered to enter into a Grant Agreement with the Department as may be necessary to effectuate the aforesaid expressed purpose, thereby binding the Sponsor to the fulfillment of its obligation incurred under this resolution and to its agreement under the said Grant Agreement with the Department.

I, Howard O. Wolfe Jr. of the Mt Airy Surry County do hereby certify that the above is a true and correct copy of an excerpt from the minutes of the Mt Airy Surry County Airport of a meeting duly and regularly held on the 6<sup>th</sup> day of February, 1978.

WITNESS my hand and the official seal of the Mt Airy Surry County This the 6<sup>th</sup> day of February, 1978.

SEAL

Signed: Howard O. Wolfe Jr.  
Title: Sec.  
Of the: Mt Airy Surry County  
Airport Authority

CERTIFICATE OF PUBLIC AIRPORT AUTHORITY'S ATTORNEY

I, \_\_\_\_\_, acting as attorney for  
\_\_\_\_\_ (hereinafter referred to  
as "Sponsor") do hereby certify that said Sponsor has the authority and power  
to enter into the attached State Aid to Airports Grant Agreement with the  
North Carolina Department of Transportation. I further certify that said  
Sponsor has complied with all the necessary legal requirements prior to and  
including authorizing \_\_\_\_\_ to enter  
(Title of Sponsor's Representative)  
into said Grant Agreement on its behalf and that said Grant Agreement is legally  
binding.

Signed: \_\_\_\_\_

Typed Name: \_\_\_\_\_  
Attorney for the Sponsor

FINANCIAL OFFICER'S CERTIFICATION

Provision for the payment of monies to fall due under this agreement has been made by appropriation duly authorized, as required by the local government budget and Fiscal Control Act.

BY:     R. Smith    

Title:     Treasurer      
(Finance Officer as defined in Part 3, Article 3, Subchapter III of Chapter 159 of the North Carolina General Statutes)

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STATE AIRPORT AID ACCOUNTING SYSTEM CERTIFICATION FORM

STATE OF NORTH CAROLINA

COUNTY OF \_\_\_\_\_

I, \_\_\_\_\_, a Notary Public in and for the County and State aforesaid, do hereby certify that \_\_\_\_\_ personally came before me this day and acknowledged that he is the \_\_\_\_\_ (Finance Officer as defined in Part 3, Article 8, Subchapter III of Chapter 159 of the North Carolina General Statutes) for \_\_\_\_\_ \* and that by authority duly given and as an act of said \_\_\_\_\_ \* the foregoing certificate was signed by said Finance Officer and the seal of \_\_\_\_\_ \* affixed.

WITNESS my hand and Notarial Seal, this the \_\_\_\_\_ day of \_\_\_\_\_, 19 \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

\* Name of Local Government

M I N U T E S

MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY

A meeting of the Mount Airy/Surry County Airport Authority was held on May 18, 1978 at 7:30 in the office of Techform with the following members in attendance: Richard Wimbish, Chairman, R. A. Smith, Brad Thomas and Howard O. Woltz, Jr. The Chairman welcomed Brad Thomas as a new member of the Authority.

The Chairman presented a bill from Floyd S. Pike Electrical Contractor in the amount of \$773.99 for additional work in connection with the radio beacon and restoring power to the rotating beacon and a bill from Wilcox for the radio beacon in the amount of \$4,433.66 and recommended approval for payment. The Authority unanimously approved both of the bills for payment.

The Chairman gave a report on the survey and fencing project with no further action required.

The Chairman informed the Authority that the State Aid Program to airports as administered by the Department of Transportation has recommended that airport managing boards adopt a five-year plan for improvements. A discussion was held of the need for improvements at the Mount Airy/Surry County Airport and the following priorities were established:

- 1979 - install medium intensity lighting, expand the apron and install security fencing in the Fixed Base Operation area;
- 1980 - acquire additional land for a parallel taxiway;
- 1981 - runway extension.

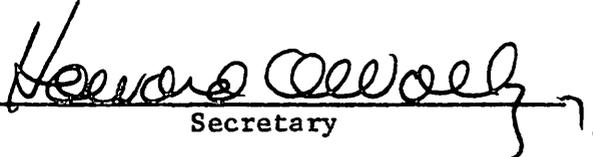
Raymond Smith presented a proposed budget for the year 1978-79 and after discussion a budget was unanimously adopted and a copy is attached to these Minutes. The Authority approved a request to Surry County for an appropriation in the amount of \$3,200 and to the City of Mount Airy in the amount of \$4,800.

A discussion was held concerning the need for additional T-hangars and Howard Woltz was authorized and directed to investigate possible methods of financing and constructing additional hangars.

Howard Woltz reported that Bobby Lovill had requested that the Airport Authority consider a lease to aircraft owners to permit construction of additional hangars. The Authority directed Howard Woltz to contact Bobby Lovill and inform him that the Authority would consider any proposal and suggest that he develop plans and make a formal proposal to the Authority.

There being no further business, the meeting was adjourned.

Respectfully submitted,

  
Secretary

Approved:

  
Chairman

MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY

BUDGET  
1978 - 79

Estimated Expenses

Hangar and Office Insurance Premium	\$ 1,300
Duke Power Lighting	1,200
Inspection and Maintenance Radio Beacon	1,000
General Repairs	750
Annual Audit	550
Medium Intensity Lighting	
Estimated Cost \$22,000 -- 2 = \$11,000 Local Cost	11,000
	<hr/>
	\$15,800

Estimated Income

Hunter Aviation (Fixed Base Operation)	\$ 4,200
Hangar Rental	3,600
Surry County	3,200
City of Mount Airy	4,800
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	\$15,800

M I N U T E S

MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY

The Mount Airy/Surry County Airport Authority met at the office of Techform on August 21, 1978 at 8:15 pm with the following present: Richard Wimbish, Chairman, Brad Thomas, Howard O. Woltz, Jr. and Newell Baker. R. A. Smith was absent being at Myrtle Beach.

Bobby Lovill and Glenn Cook of Town and Country appeared before the Authority and presented a proposal for the construction of new hangars. It was the opinion of those present that the hangars as proposed were too expensive to be self-amortizing through rental. It was suggested that efforts be made to develop cost on a more economical small hangar that could be self-amortizing in view of the fact that the Airport Authority has no funds available for airport construction.

Howard Woltz presented plans and estimated costs for four medium size T-hangars. The Authority was informed that Northwestern Bank would be prepared to finance the hangars at a cost not exceeding \$65,000 for a term not to exceed ten years at an interest rate of 6 1/2 percent. A requirement for this financing would be leases covering two of the hangars at a monthly rental of \$200.00 each. Howard Woltz reported to the Authority that Sherman Simpson and Exposaic Industries would be prepared to enter into the leases necessary to obtain the financing.

Tommy White, attorney for the Authority, informed the Authority of the legal requirements that have to be complied with in order to award a contract for construction of the hangars. After further discussion on a motion by Brad Thomas, seconded by Newell Baker, and passed unanimously, Howard Woltz was directed to prepare specifications covering construction of the hangars and Tommy White was directed to prepare the required advertisement for bids to be opened at a meeting of the Authority on Tuesday, September 5 at the offices of Techform at 8:00 pm.

The Authority voted unanimously to set up regular meeting dates for the second Monday night each November, February, May and August. It was agreed that a notice of the meetings would be posted at the airport and invite users of the airport to attend the meetings.

A discussion was held concerning repairs and maintenance of the buildings and the lighting. Brad Thomas was requested to prepare a procedure for having the fixed base operator repair and maintain all facilities and bill the Authority for the necessary costs.

There being no further business, the meeting was adjourned.

Respectfully submitted.

Howard O'Connell  
Secretary

Approved:

Richard J. Wood  
Chairman

M I N U T E S

MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY

The Mount Airy/Surry County Airport Authority met at the office of Techform on September 5, 1978 at 8:00 p.m. with the following present: Richard Wimbish, Chairman; Brad Thomas, and Howard O. Woltz, Jr.. Both Newell Baker and R. A. Smith were absent.

Sealed bids for the construction of a four compartment T hanger were opened. Jerry Coram of J. G. Coram, Incorporated was present with his bid and remained for the bid opening. The bids submitted were as follows:

J. G. Coram, Incorporated Mount Airy, North Carolina Bid Bond 5%	\$54,400.00
John S. Clark Company, Inc. Mount Airy, North Carolina Bid Bond 5%	47,303.00
Landmark Builders of Winston Salem Winston Salem, North Carolina Bid Bond 5%	55,321.00
Leitner Construction Company, Inc. Chester, South Carolina \$3,000.00 Cashiers Check	57,000.00
Town & Country Builders of Mount Airy, Incorporated Mount Airy, North Carolina	No Bid

Upon motion of Brad Thomas, seconded by Howard O. Woltz, Jr., the commission voted unanimously to award the construction to John S. Clark, Incorporated, at the low bid of \$47,303.00.

The commission reviewed proposals for the site improvements to be furnished by the Authority. Upon motion by Brad Thomas, seconded by Howard O. Woltz, Jr., and unanimous vote the Authority voted to award the following construction and site improvements. Virginia Carolina Paving and Grading, \$5,512.00 for grading, paving and seeding as required. William Rex Wiles, \$9,042.00 for the reinforced concrete floor slabs. Floyd S. Pike Electrical Contractor, Incorporated, \$1,750.00 for the electrical required. The total price for all contracts amounts to \$63,607.00.

Upon motion by Brad Thomas, seconded by Howard O. Woltz, Jr., and unanimous vote, the Authority approved borrowing from The Northwestern Bank an amount not to exceed \$65,000.00 upon the most favorable terms, not to exceed construction of the hangers.

The Authority unanimously approved entering into a lease with Sherman Simpson, Incorporated for a ten year term at a rental of \$200.00 per month for use of one of the four new hangers, and entering into a lease with Exposaic Industries for a ten year term at a rental of \$200.00 per month for another of the new hangers.

There being no further business, the meeting was adjourned.

Respectfully submitted.

Howard Oweley  
Sec. 3

Approved:

Richard J. Whitaker  
Chairman

NORTH CAROLINA )  
                          )  
SURRY COUNTY     )

Prepared by: E. L. Honors & White  
CONTRACT

THIS CONTRACT, made this the 12<sup>th</sup> day of SEPTEMBER, 1978, between the MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY of Mount Airy, Surry County, North Carolina, a duly constituted Board of the Town of Mount Airy, and the County of Surry, North Carolina, hereinafter referred to as Airport Authority, and JOHN S. CLARK CO., INC., a corporation organized and existing under the laws of the State of North Carolina and duly licensed as a general contractor in the State of North Carolina, with its principal office and place of business in Surry County, N. C., hereinafter referred to as Contractor:

WITNESSETH:

WHEREAS, in accordance with law Airport Authority has prepared specifications and provisions for the work herein described, and has approved and adopted such documents, and has published an advertisement for and in connection with such work as provided by law; and

WHEREAS, Contractor in response to such advertisement, has submitted to Airport Authority in a manner and at the time specified a sealed proposal in accordance with the terms of the advertisement; and

WHEREAS, Airport Authority, in the manner prescribed by law, has publicly opened, read aloud, examined and canvassed the proposals submitted in response to such advertisement, all at public meetings, and as a result of such canvas has determined and declared Contractor to be the lowest responsible bidder for the work for the sum named on Contractor's proposal, a copy thereof being attached to and made a part of this contract.

NOW, THEREFORE, in consideration of the premises and the sums to be paid to the Contractor and the agreements herein contained, Contractor and Airport Authority agree as follows:

-1-

Contractor shall:

- (a) Furnish all tools, equipment, supplies, superintendents, transportation and other construction accessories, services and facilities;
- (b) Furnish all materials, supplies and equipment specified to be incorporated into and form a permanent part of the complete work;
- (c) Provide and perform all necessary labor in a substantial and workman-like manner and in accordance with the provisions of the contract document;
- (d) Execute, construct and complete all work included in and covered by Airport Authority's official award of this contract to Contractor, such award being evidenced by the acceptance by Airport Authority of Contractor's proposal. Such work shall be performed in strict accordance with the specifications and provisions attached hereto as Exhibit "A" and incorporated herein by reference and the Contractor's proposal, a copy of which is attached hereto as Exhibit "B" and incorporated herein by reference.

-2-

Airport Authority shall pay Contractor for the performance of the work specified in this contract the sum of \$ 47,303.00 within thirty (30) days of the completion of all work to be performed pursuant to this contract, and Contractor agrees to accept as full compensation therefor the aforementioned sum. Completion of all work for these purposes shall be deemed to have occurred on the date Airport Authority accepts the building in writing acknowledging that the work has been completed.

Prior to performing any work pursuant to this contract, Contractor agrees to execute and deliver to the Airport Authority a performance bond and labor and materials payment bond in the amount of 100% of the contract price, conditioned upon the faithful performance of the contract and the payment to all persons supplying labor and materials for the prosecution of the work as required by North Carolina General Statute 143-29 and consistent with Article 3 of Chapter 44A of the General Statutes of North Carolina.

The parties agree that there shall be no changes in the plans and specifications provided hereunder or changes in construction as required by the contract documents without first obtaining a written change order approved by the Airport Authority and signed by both the Airport Authority and the Contractor, which change order shall specify the increase or decrease in the contract price.

Contractor agrees to have the work specified in this contract completed on or before the 19th day of December, 1978.

The contract documents consist of this contract and the following documents:

- (a) Specifications and provisions for a four-compartment aircraft hangar for the Mount Airy/Surry County Airport Authority attached hereto as Exhibit "A".
- (b) The accepted proposal of the Contractor attached hereto as Exhibit "B".
- (c) The performance bond and labor and material bond as referred to hereinabove.

All the terms and conditions of this contract shall be binding on the Airport Authority and Contractor, and their respective heirs, legal and personal representatives, successors and assigns.

IN WITNESS WHEREOF, the parties to this have caused these presents to be signed in their corporate names, all by authority of their Board of Directors, the date and year first above written.

MOUNT AIRY-SURRY COUNTY AIRPORT AUTHORITY

By: *Richard S. Wendt*  
President *Chairman*

Attest:

*Howard Oelke*  
Secretary

JOHN S. CLARK CO., INC.

By: *Richard [unclear]*  
President

Attest:

*Lyla S. Lybeck*  
Asst. Secretary

NORTH CAROLINA     )  
                              )  
SURRY COUNTY        )

I, Sandra S. White, a Notary Public in and for the County of Surry, State of North Carolina, certify that Howard O. Woltz, Jr. personally appeared before me this day and acknowledged that he is the Secretary of Mount Airy-Surry County Airport Authority, a corporation, and that by authority duly given and as the act of the corporation, the foregoing instrument was signed in its name by its President, sealed with the corporate seal, and attested by himself as Secretary.

Witness my hand and notarial seal this the 20 day of September, 1978.

Sandra S. White  
NOTARY PUBLIC

My Comm. Expires: 10-27-80

NORTH CAROLINA     )  
                              )  
SURRY COUNTY        )

I, Peggy W. Asburn, a Notary Public in and for the County of Surry, State of North Carolina, certify that Lyla F. Lineback personally appeared before me this day and acknowledged that she is the Secretary of John S. Clark Co., Inc., a corporation, and that by authority duly given and as the act of the corporation, the foregoing instrument was signed in its name by its President, sealed with the corporate seal, and attested by herself as Secretary.

Witness my hand and notarial seal this the 13 day of September, 1978.

Peggy W. Asburn  
NOTARY PUBLIC

My Comm. Expires: 3-13-80

SPECIFICATIONS AND PROVISIONS  
FOR A FOUR-COMPARTMENT AIRCRAFT HANGAR  
FOR THE MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY

All specifications detailed herein must be met or exceeded by the bidder.

SECTION I

Scope

- 1.1 These specifications describe the material and workmanship, furnishing, installing, and erecting one four-unit nested Tee-Hangar.
- 1.2 Hangar must be designed as detailed to receive a Piper PA-31, Navajo CR or an aircraft equal in size.
- 1.3 Materials included are all structural framing, roofing, siding, adequate flashing and trim, doors, anchor bolts, hardware, fasteners, caulking and any other component part necessary for the complete building as detailed herein.
- 1.4 The manufacturer of the building shall be regularly engaged in the fabrication of metal buildings as specified hereafter and must be approved by owner.
- 1.5 The erector of the building shall be a licensed General Contractor and regularly engaged in the erection of metal buildings and shall perform all work in a skillful and workmanlike manner. For the purpose of qualifying, the erector may be required to furnish a list of projects he has completed.
- 1.6 This contract does not include the grading, paving, concrete floor slab or electrical, all of which will be provided by owner. This contractor will have the responsibility for layout, engineering, location of anchorage to accommodate the structure, and coordination of the total project.

SECTION 2

Definitions and Descriptions

- 2.1 Primary framing to be of a Rigid Frame design. This type of building utilizes a continuous frame consisting of rafters (tapered or uniform depth) connected to vertical fixed columns (tapered or uniform). The frame clear spans the width of the building and is spaced on predetermined bay spacings and supports the secondary framing. If intermediate supports are required, they are to be spaced such that the dimension criteria of this specification is met. Intermediate supports must become an integral part of the interior full height dividers (partitions).
- 2.2 Secondary framing consists of eave struts, roof purlins, wind struts, bracing, wall girts, base angles, headers, jambs and other miscellaneous framing.

*Exhibit A*

- 2.3 Purlins and girts shall be uniform in depth and shall be designed for the specified loading conditions.
- 2.4 Wind bracing shall be shown on erection drawings, provided by building manufacturer and will be diagonal rod bracing with maximum yield of 36,000 PSI.
- 2.5 Flange bracing shall be steel angles attached to purlin and/or girts and primary framing. The quantity and location of all braces shall be as directed by the manufacturer's design and be shown on the erection drawings.
- 2.6 Basic design loads will be 25 PSF live loading and 20 PSF wind loading.

### SECTION 3

#### Design

- 3.1 The size of the hangar will be a minimum of 143'-0" long and 38'-0" wide. The eave height will be determined by minimum clear heights of the detailed aircraft.
- 3.2 Hangar is to be a four-compartment, nested design, with each compartment having a minimum depth of 38'-0", wing depth of 19'-0" and tail width of 21'-7".
- 3.3 Each compartment to receive one all-weather canopy bifold, electrically operated door, to be no less than 44'-0" wide and a minimum clear height of 14'-0". Doors to be manufactured by Moser Doors, Crawford Doors or an approved equal. Doors to have steel frames and covered with corrugated 26-gauge panel rib sheeting.
- 3.4 Each compartment to receive one steel personnel door located separately or within the canopy bifold door.
- 3.5 All roof, exterior walls and interior full height partitions, to be 26-gauge precision roll formed galvanized steel. Metal to have a baked enamel painted finish at all locations.
- 3.6 Aforementioned interior partitions to be full height, floor to roof and provide total separation from other aircraft.
- 3.7 Fasteners to be cadmium plated self drilling with sealing washer for roof use, and cadmium plated self drilling painted for wall use.
- 3.8 All roof joints to receive tape mastic, 3/16" thick by 1/4" wide.
- 3.9 All necessary trim and accessories to provide a finished appearance are required.
- 4.0 No insulation is required.

M I N U T E S

MOUNT AIRY/SURRY COUNTY AIRPORT AUTHORITY

A regular meeting of the Mount Airy/Surry County Airport Authority was held on Monday, November 13, 1978 at the airport with the following members present: Richard Wimbish, Chairman; Brad Thomas, and Howard O. Woltz, Jr.. Both Newell Baker and R. A. Smith were unable to attend.

The minutes of the Mount Airy/Surry County Airport Authority held on September 5, 1978 were discussed and approved.

The Chairman reported on the status of the radio beacon. The beacon was tested by the FAA on October 31, and instrument approach will be published in late December. The frequency of the radio beacon is 284 and the identification is AXI.

The Chairman presented a bill from Jim George for the radio beacon work in the amount of \$1,515.58, which he recommended for approval. The Authority unanimously approved the payment of this bill.

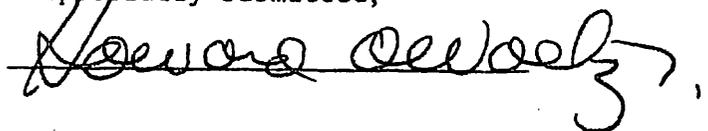
The Chairman reported on the status of the medium intensity lighting system. The State has approved the appropriation and the Chairman is to follow up on the availability of money. Brad Thomas was requested to obtain a specification for a medium intensity lighting system.

Upon the recommendation of the Chairman, the Airport Authority unanimously designated John Hunter as Airport Manager. Mr. Hunter was instructed to work with the State Department of Transportation in an effort to obtain a snow blade which can be attached to a dump truck. If a snow blade is available, Mr. Hunter was instructed to check with Dixie Concrete and Ararat Rock Products in an effort to make an arrangement to have a dump truck available for snow removal.

A report was given by Howard O. Woltz, Jr. on the status of the new T hangars and on the financing for the new hangars. The rental rate for the new hangars was established at \$200.00 per month at a meeting of the Authority on September 5, 1978. The rental rate presently in effect on the 60 foot existing T hangars is \$150.00 per month. The rental rate has not been adjusted since construction of the hangars. The Airport Authority voted unanimously to raise the monthly rental on the existing T hangars from \$150.00 per month to \$200.00 per month, effective January 1, 1979. In that Spencers is presently leasing on a month to month basis both of the existing hangars, the Chairman will discuss with R. A. Smith means of communicating the increased rental to Spencers.

There being no further business, the meeting was adjourned.

Respectfully submitted,



Approved:

