

MINUTES OF THE FIRST MEETING OF THE BOARD OF DIRECTORS
OF
MOUNT AIRY-SURRY COUNTY AIRPORT AUTHORITY

A meeting of the Mount Airy-Surry County Airport Authority was held on May 30th at 8:00 P. M. ¹⁹⁶³ at the home of John Banner, Jr. with John Banner, Jr., Raymond A. Smith, Louis Spillman, Henry Rowe, and Howard O. Woltz, Jr. being all of the directors of the authority, present.

John Banner, Jr. was unanimously elected temporary chairman and Howard O. Woltz, Jr. temporary secretary.

Howard O. Woltz, Jr. read a set of proposed by-laws as drafted by John Gardner after discussion with some of the directors. After discussion it was moved by Raymond A. Smith and seconded by Louis Spillman that the proposed by-laws be adopted. The by-laws were adopted unanimously and a copy is incorporated in the minute book as approved.

Louis Spillman nominated the following as officers:

John Banner, Jr.	Chairman
Raymond A. Smith	Vice Chairman
Henry B. Rowe	Treasurer
Howard O. Woltz, Jr.	Secretary

These nominations were seconded by Henry Rowe and all nominees were elected by unanimous vote.

John Banner, Jr. reported that options had been obtained on the site that all of the directors had informally indicated a preference for. If all options are exercised the cost for site and clear zone easements will approximate \$77,000.00. John Banner was commended by the directors for the splendid service rendered in obtaining the necessary options.

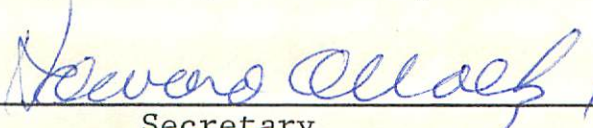
John Banner presented to the directors proposals from three engineering firms that specialize in Air Port design. The firms submitting proposals are Hayes, Seay, Mattern and Mattern; William C. Olsen and Associates; and John Talbert & Associates, Inc.. It was pointed out that representatives of each firm had visited Mount Airy and that detailed discussions had taken place between the various representatives and some of the Directors of the Air Port Authority. After lengthy discussion the motion was made by Henry Rowe "It appearing that the best interests of the Mount Airy-Surry County Airport will be served by employing John Talbert and Associates, Inc. as engineers, I move that the chairman and secretary be authorized and directed to execute the contract as proposed by John Talbert & Associates on behalf of the Mount Airy-Surry County Airport Authority."

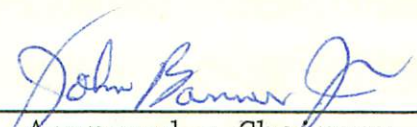
This motion was seconded by Louis Spillman and passed unanimously.

The contract was executed and Bill Cox, representative of John Talbert & Associates was invited into the meeting to discuss the planning of the Airport. Mr. Cox indicated that work would begin immediately and that a preliminary budget would be prepared during the month of June.

There being no further business the meeting was adjourned.

Respectfully Submitted,


Secretary


Approved - Chairman

BY-LAWS

OF

MOUNT AIRY - SURRY COUNTY AIRPORT AUTHORITY

ARTICLE I.

Offices:

The office of the Mount Airy-Surry County Airport Authority shall be located at 1016 S. South Street, Mount Airy, N. C. or at such other place as the Board of Directors of the Airport Authority shall from time to time designate.

ARTICLE II.

Directors:

- Section 1. General Powers: The business and affairs of the Authority shall be managed by a Board of Directors.
- Section 2. Meetings of Directors: A regular meeting of the Directors of the Mount Airy-Surry County Airport Authority shall be conducted on the 1st Monday at 8:00 P. M. of each month.
- Section 3. Special Meetings: Special meetings of the Board of Directors of the Airport Authority may be called by the Chairman of the Board and such meetings may be called by the Chairman or any two other Board members after three days of written notice mailed to the remaining members of the Board of Directors by ordinary mail.
- Section 4. Quorum: A majority of the Directors of the Airport Authority shall constitute a quorum and no affirmative action may be taken by the Airport Authority without an affirmative vote of a quorum.

ARTICLE III.

Officers:

- Section 1. Number: The officers of the Mount Airy-Surry County Airport Authority shall consist of a Chairman, a Vice-Chairman, a Secretary and a Treasurer. Two or more offices may be held by the same person except the offices of a Chairman and Vice-Chairman.

- Section 2. Election and Term: The officers designated in Section 1 above shall be elected by the Directors of the Airport Authority and each officer shall hold office for a period of one year or until his resignation, disqualification or until his successor is duly elected and qualifies.
- Section 3. Chairman: The Chairman shall be the principal executive officer of the Mount Airy-Surry County Airport Authority and subject to the control of the other members of the Airport Authority shall supervise and control the management of the Airport Authority in accordance with these By-Laws.
- The Chairman shall when present preside at all meetings of the Directors and shall sign with any other proper officer any Deeds, Mortgagees, Bonds, Contracts or other instruments which may be lawfully executed on behalf of the Airport Authority and in general he shall perform all duties incident to the office of Chairman and such duties as may be prescribed by the Board of Directors from time to time.
- Section 4. Vice-Chairman: The Vice-Chairman shall in the absence or disability of the Chairman perform the duties and exercise the duties of that office. In addition he shall perform such other duties and have such other powers as the Board of Directors shall prescribe.
- Section 5. Secretary: The Secretary shall keep a correct record of all the proceedings of the meetings of the Directors. He shall attend to the giving of notices; have custody of the corporate seal, and affix it to all instruments required to be executed under seal as authorized by the Board of Directors. He shall perform such other duties as are incident to the office of Secretary, and shall have such other powers and duties as may be conferred upon him by the Board of Directors.

ARTICLE IV.

General Provisions:

- Section 1. Seal: The seal of the Mount Airy-Surry County Airport Authority shall be in the form of a circle with the name of the Airport Authority and N. C. on the circumference and the word "Seal" in the center as shown by the impress of the Authority seal in the margin of this section of the By-Laws.
- Section 2. Fiscal Year: Unless otherwise ordered by the Board of Directors, this corporation shall operate on a fiscal year basis beginning July 1 and terminating June 30.

- Section 3. Depository: The Treasurer shall be authorized to use as depository for the Airport Authority either the First National Bank, Mount Airy, N. C. or The Northwestern Bank, Mount Airy, N. C. All checks and other vouchers for the payment of maney shall be signed by the Treasurer and countersigned by the Chairman or Vice-Chairman of the Airport Authority.
- Section 4. Treasurer's Bond: The Treasurer of the Airport Authority shall be bonded in an amount which shall be prescribed by the Board of Directors.
- Section 5. Amendment of By-Laws: The By-Laws of the Airport Authority may be amended from time to time by the Board of Directors after no less than thirty days notice of the proposed amendment has been submitted to the Directors of the Authority.

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
OF
MOUNT AIRY-SURRY COUNTY AIRPORT AUTHORITY

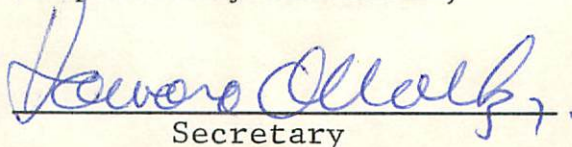
A meeting of the Mount Airy-Surry County Airport Authority was held in the office of Henry B. Rowe & Co. at 1:00 P. M. on Monday, July 1, ^{ab3} with John Banner, Jr., Louis Spillman, Henry Rowe, Raymond A. Smith and Howard O. Woltz, Jr. present.

The minutes of the previous meeting of May 30th were read and approved.

Bill Cox of John Talbert & Associates met with the Board and presented a preliminary design and budget for the project. The Preliminary budget, as presented, was approved and a copy is attached to these minutes. The Board authorized that the engineering proceed after approval by the County Commissioners and the City Council of Mount Airy.

The meeting was adjourned with the understanding that a progress report would be made to the County Commissioners at 3:00 P. M. July 1 and the Mount Airy Council at 7:30 P. M. July 2, 1963.

Respectfully Submitted,


Secretary


Approved - Chairman

Mount Airy Airport
Eng. Estimate
Grading Costs

1. Clearing	8.3 Ac @ 150.00	1,245.00
2. Clearing - grubbing	6.7 Ac. @ 250.00	1,675.00
3. Bldg. Renovation	LS	1,000.00
4. Unclassified Excav.	280,000 C.Y. @ .25	70,000.00
5. Topsoiling	11,000 C.Y. @ .65	7,150.00
6. 42" R.C. Pipe	450 @ 15.00	6,750.00
7. 6" Perforated C.M. Pipe	800' @ 3.00	2,400.00
8. 12" C.M. Pipe	350' @ 4.50	1,575.00
9. Concrete Headwalls	8 C.Y. @ 70.00	560.00
10. Paved Turnes	20 C.Y. @ 50.00	1,000.00
11. 2-way Elec. Duct.	50 @ 4.00	200.00
		<u>\$93,555.00</u>
12. Paving		50,350.00
13. Lighting		5,000.00
14. Seeding		<u>5,295.00</u>
		\$154,200.00
15. Engineering and contingencies		<u>23,130.00</u>
		\$177,330.00
16. Cost of property (approx 75 acres)		<u>76,340.00</u>
		\$253,670.00

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS
OF
MOUNT AIRY-SURRY COUNTY AIRPORT AUTHORITY

A special meeting of the Mount Airy-Surry County Airport Authority was held in the office of Henry B. Rowe and Co. at 8:00 P. M. on August 29, 1963, with all members present.

The minutes of the meeting of July 1st. were read and approved.

John Banner, Chairman, reported that tentative budgets on the land acquisitions and construction cost had been presented to both the City and County Commissioners and that the County appropriation of \$25,000.00 and the City appropriation of \$37,500.00 had been included in the respective budgets.

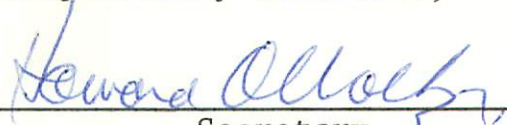
W. E. Cox of John Talbert & Associates presented final plans for the Airport and the budget for the project. After lengthy review, the Board unanimously approved the plans and budget and directed that a copy of the budget be incorporated in these minutes.


The Board unanimously agreed that bids would be received on Sept. 23rd. at 11:00 A. M. in the City Hall Room in Mount Airy and directed the chairman to advertise for bids in the Mount Airy News on Sept. 6th. and the Mount Airy Times on Sept. 13th.

The Board unanimously authorized the Chairman to contract with Johnny Gwyn and Tommy Gwyn for a boundry survey of the property to be acquired at a cost of \$600.00.

There being no further business the meeting was adjourned.

Respectfully Submitted,


Secretary


Approved - Chairman

ENGINEERING ESTIMATE

MOUNT AIRY-SURRY COUNTY AIRPORT

Mount Airy, North Carolina

F.A.A. Project No. 9-31-041-01

August 21, 1963

Land Acquisition

75 Acres @ \$985.00	=	73,875.00
Incidental Land Costs		<u>2,525.00</u>
		76,400.00

Schedule I - Site Preparation

1. Clearing	3.0	Ac. @ 150.00	\$ 450.00
2. Clearing & Grubbing	6.0	Ac. @ 250.00	1,500.00
3. Building Removal		L u m p S u m	1,000.00
4. Unclassified Excavation	321,000	C.Y. @ 0.24	77,040.00
5. 36" R. C. Pipe	350	L.F. @ 11.00	3,850.00
6. 24" R. C. Pipe	45	L.F. @ 7.00	315.00
7. 12" C. M. Pipe	385	L.F. @ 4.40	1,694.00
8. Concrete Headwalls	7.5	C.Y. @ 70.00	525.00
9. Paved Flumes	75	C.Y. @ 50.00	3,750.00
10. 2-Way U. G. Electrical Duct	127	L.F. @ 4.00	508.00
		Sub-Total	<u>\$90,632.00</u>

Schedule II - Paving

1. Crushed Aggregate Base Course	12,440	Tons @ 1.70	21,148.00
2. Bituminous Prime Coat	15,000	Gals. @ 0.15	2,250.00
3. Asphalt Cement for Bituminous Concrete Surface Course	185	Tons @ 30.00	5,550.00
4. Aggregate Surface Course	3,050	Tons @ 6.00	18,300.00
5. Runway & Taxiway Painting	3,300	S.F. @ 0.20	<u>660.00</u>
		Sub-Total	<u>\$47,908.00</u>

Schedule III - Turfing

1. Preparing Ground Surface	29	Ac. @ 35.00	1,015.00
2. Liming & Fertilizing	29	Ac. @ 45.00	1,305.00
3. Sowing Seed	29	Ac. @ 50.00	1,450.00
4. Mowing	58	Ac. @ 5.00	290.00
5. Refertilizing	29	Ac. @ 25.00	725.00
6. Reseeding	5	Ac. @ 50.00	250.00
7. Repairing	500	C.Y. @ 1.00	500.00
8. Mulching	12	Ac. @ 150.00	<u>1,800.00</u>
		Sub-Total	<u>\$7,335.00</u>

ENGINEERING ESTIMATE

MOUNT AIRY- SURRY COUNTY AIRPORT

Schedule IV - Lighting

1.	Low Intensity Lighting System	L u m p	S u m	\$ 3,000.00
2.	Airport Beacon Tower	L u m p	S u m	1,200.00
3.	Airport Lighted Wind Cone	L u m p	S u m	1,000.00
4.	Airport Segmented Circle Marker	L u m p	S u m	800.00
				<hr/>
				\$ 6,000.00

Total Construction \$151,875.00

R E C A P

LAND COSTS	\$ 76,400.00	73962.40
CONSTRUCTION COSTS	151,875.00	
ENGINEERING & TESTING COSTS	10,125.00	
ADMINISTRATIVE COST	200.00	
CONTINGENCIES	11,400.00	
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<u>Total Project Cost</u>	\$250,000.00	

Owners Share \$125,000.00

F.A.A. Share \$125,000.00

Meeting 8-29-63

discuss working Airport
advertising

Bid 11:00 pm

City Hall

Sept 23

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS
OF
MOUNT AIRY-SURRY COUNTY AIRPORT AUTHORITY

A special meeting of the Mount Airy-Surry County Airport Authority was held in the office of Dixie Concrete Products at 8:00 P. M. on Sept. 6, 1963 with John Banner, Jr., Raymond A. Smith, and Howard O. Woltz, Jr. present.

The minutes of the meeting of August 29 were read and approved.

John Banner, Chairman, reported that Henry B. Rowe had resigned as a Board member effective Sept 5, 1963. This left vacant the job as Treasurer. The members present agreed that Randall Sparger would make an excellent Board Member and suggested that this opinion be conveyed to the Mayor.

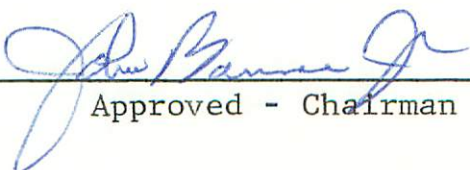
Raymond A. Smith was elected as acting Treasurer of the Airport Authority.

On motion by Raymond Smith with a second by Howard O. Woltz, the Board voted unanimously directing John Banner as Chairman to execute with the FAA a project application for the Airport Construction not later than Sept. 16, 1963.

There being no further business the meeting was adjourned.

Respectfully Submitted,


Secretary


Approved - Chairman

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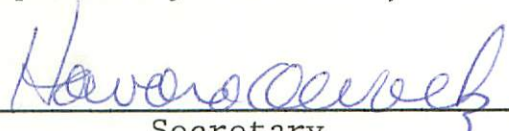
A special meeting of the Directors of the Mount Airy-Surry County Airport Authority was held at the home of Raymond A. Smith at 8:00 P. M. on Sept. 10, 1963, with John Banner, Jr., Raymond A. Smith, Louis Spillman and Howard O. Woltz, Jr. being present.

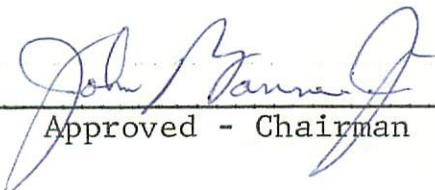
The minutes of the Sept. 6, 1963, meeting were read and approved.

A lengthy discussion took place about the pending litigation concerning the legality of appropriations by the Town and County. It was decided that an attorney should be retained by the Airport Authority and after a motion by Raymond A. Smith and second by Howard O. Woltz, Jr., Thomas M. Faw was unanimously elected as attorney.

There being no further business the meeting was adjourned.

Respectfully Submitted,


Secretary


Approved - Chairman

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS
OF
MOUNT AIRY-SURRY COUNTY AIRPORT AUTHORITY

A special meeting of the Mount Airy-Surry County Airport Authority was held at the home of Raymond A. Smith at 8:00 P. M. on the 28th of October, 1963 with all Directors including Randall Sparger as a new Director present.

Minutes of the Sept. 10, 1963, meeting were read and approved.

John Banner, Jr. as Chairman reported that both the Town and County had formally accepted the Federal grant and that there appeared to be no impediment to awarding the contract to E. R. Short & Sons as low bidders on the construction contract.

Upon motion by Randall Sparger and second by Howard O. Woltz, Jr. John Banner as Chairman was unanimously directed to execute the construction contract on behalf of the Airport Authority.

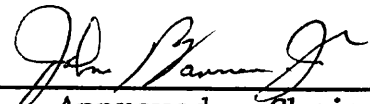
It was agreed that Thomas M. Faw should immediately begin a title search on the tracts of land constituting the Airport site to the end that the options could be exercised and construction commenced.

Collection of pledges was discussed and it appeared that satisfactory progress was being made but that effort to collect should continue.

Randall Sparger was unanimously elected Vice President and Raymond A. Smith was unanimously elected as Treasurer having been acting Treasurer.

Respectfully Submitted,


Secretary


Approved - Chairman

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
OF
MOUNT AIRY-SURRY COUNTY AIRPORT AUTHORITY

A meeting of Directors of the Mount Airy-Surry County Airport Authority was held at the home of Howard O. Woltz, Jr. at 7:30 P. M. on Nov. 4, 1963, with all Directors being present.

The minutes of the October 28, 1963, meeting were read and approved.

Raymond A. Smith reported on the status of collection of the private pledges. It was estimated that within two weeks sufficient private contributions would be on deposit to purchase all of the optioned land with the exception of the Bob Brown tract.

On motion by Howard O. Woltz, Jr. with a second by Randall Sparger the Board voted unanimously to proceed with exercising all options except the Bob Brown tract and to secure an extension of the option date on the Brown tract until July 1, 1964, if possible. The Chairman was instructed to carry out the land acquisitions.

The Board decided to continue collection efforts so all land could be acquired as soon as possible.

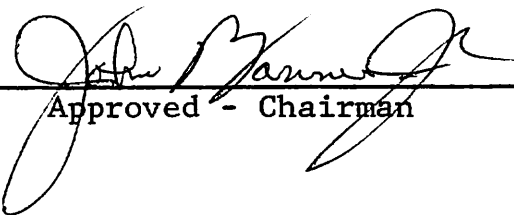
Thomas M. Faw and John Gardner met with the Board and discussed the fact that appeal entries had been entered by Buck Freeman appealing the ruling of Judge Gwyn on the Airport case. Discussion took place on the effect of this appeal on the Town and County Commissioners. It was pointed out that all contracts and agreements had been executed by both Town and County and the construction contract awarded with the approval of both Boards.

The Board of Directors agreed to proceed with reasonable speed in making preparations so a notice to proceed could be given the contractor. The Board agreed that if a delay was desired by the County or City Commissioners that a request to delay would be made by the Board so desiring.

There being no further business the meeting was adjourned.

Respectfully Submitted,


Secretary


Approved - Chairman