

NOTICE TO BUILDERS, CONTRACTORS, AND HOLDERS OF BUILDING AND WORK PERMITS

1. Blue Prints of Structure, Certified Plot Plan, Final Grade Plan, and Location of Property MUST be submitted before a Building Permit will be issued.
2. Building and/or work permit shall be displayed in a conspicuous location on the job site.
3. **THE FOLLOWING INSPECTIONS ARE REQUIRED:**

FOOTING: Reinforcement rods must be in place and wired before inspection will be made. A pre-pour inspection is required for all footings, foundations, and driveways and sidewalks in ROW.

PLUMBING: Any construction, erection, installation, enlargement, alteration, repair, movement, demolition, of a plumbing system or its parts regulated by the current code must have a permit and be open and available for inspection by the Sugar Creek Building Official or his/her agent.

FRAMING: All framing shall be complete with roof covering and furnace and sewer vents installed through roof. All structures larger than 120 sq. ft. must be permitted prior to construction and all structures, no matter the size, must be constructed to current IBC and IRC standards (currently 2006).

ELECTRICAL: Service panel, exterior construction, and wiring shall be in place. Inspection shall be made before installing insulation, wallboard or paneling.

DRIVEWAYS: All driveways and parking areas shall be constructed of concrete or a sealed surface pavement and maintained in a manner that no dust will result from continued use. All driveways and parking areas will stop at property line. Contact the Building Department for construction from property line to street. A Street Opening Permit Will be required.

GRADING: All grading or backfill of yard area must not exceed beyond street right of way or easement.

LANDSCAPING: All yards must have sod or be seeded to prevent erosion of soil onto street right of way, streets or other property.

CORRECTIONS: If corrections are needed to comply with the Building Code of the City of Sugar Creek, notice will be posted at the job site, with corrections to be made before work may resume. Re-inspection will be needed.

FINAL: A FINAL INSPECTION SHALL BE MADE BEFORE OCCUPYING OR USING ANY PART OF A STRUCTURE OF BUILDING.

4. Inspection may be scheduled by calling the Building Official (2 working days notice is required) at Phone No. 252-4400 ext 122.

I have read the above instructions and will comply with same.

Name: _____ Date: _____