

**CITY OF STURGEON BAY  
 APPEAL APPLICATION  
 ZONING BOARD OF APPEALS**

Date Received:	_____
Fee Paid	\$ _____
Received By:	_____

	APPLICANT	AGENT (if different)
Name		
Company		
Street Address		
City/State/Zip		
Daytime Telephone No.		
Fax No.		

**STREET ADDRESS OF SUBJECT PROPERTY:** \_\_\_\_\_  
 Location if not assigned an address: \_\_\_\_\_

**TAX PARCEL NUMBER:** \_\_\_\_\_

**ADMINISTRATIVE OFFICIAL OR BODY WHOSE DECISION IS BEING APPEALED:** \_\_\_\_\_  
 \_\_\_\_\_

**IDENTIFY MUNICIPAL CODE SECTION(S) PERTINENT TO THE APPEAL AND STATEMENT OF THE SPECIFIC DECISION BEING APPEALED:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**GROUNDS FOR APPEAL - Please address the reasons why the administrative official or body erred in the decision or determination being appealed. (Attach additional sheets, if necessary)**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Attach any supporting documentation (if plans or documentation are larger than 11" x 17", also include 12 full sized copies).

Applicant/Agent (Print Name) \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

STAFF USE ONLY	Notice Published: _____	Hearing Date: _____
Decision: _____		

**CITY OF STURGEON BAY  
AGREEMENT FOR REIMBURSEMENT OF EXPENSES**

**WHEREAS** the City of Sturgeon Bay has created Section 3.035 of the Municipal Code authorizing the City Clerk/Treasurer to charge for reimbursement of legal, consulting and incidental expenses incurred on behalf of and/or for the benefit of third parties for services rendered by the City of Sturgeon Bay;

**AND WHEREAS** the undersigned has requested services and/or authorizations of the City of Sturgeon Bay which will result in the necessity to incur legal, consulting or incidental expenses on behalf of the undersigned or in consideration of the request submitted by the undersigned;

**NOW, THEREFORE, IT IS AGREED** that the undersigned will reimburse the City of Sturgeon Bay by providing payment to the City Clerk/Treasurer within fourteen (14) days of receiving an invoice, for all legal, consulting and incidental expenses incurred by the City of Sturgeon Bay for the benefit of the undersigned or for the consideration of the request submitted by the undersigned. These expenses are likely to include the following: Planning and engineering review, legal review and document preparation, recording, publication, and miscellaneous expenses.

This Agreement must be signed prior to the initiation of any action by the City of Sturgeon Bay.

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

Company Name (if applicable): \_\_\_\_\_

Billing Address: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_