

CITY OF STURGEON BAY

JOINT PARK AND RECREATION COMMITTEE / BOARD MEETING

Wednesday, February 24, 2021 Council Chambers, City Hall, 421 Michigan Street 5:30 p.m.

- 1. Roll Call
- 2. Adoption of Agenda
- 3. Review of Minutes from January 27, 2021
- Public Comment on Agenda Items
- 5. Discussion and review of Minutes from the Local Arts Board Meeting of January 27, 2021
- 6. Consideration of approval of the Otumba Beach Plan
- 7. Discussion on renovating the Sunset Park Pavilion
- 8. Discussion on introducing the Woolly Mammoth art project to the Joint Park and Recreation Committee / Board
- 9. Director's Report
- 10. Adjourn

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR

Notice is hereby given that a majority of the Common Council may be present at this meeting to gather information about a subject over which they have decision-making responsibility. If a quorum of the Common Council does attend, this may constitute a meeting of the Common Council and is noticed as such, although the Common Council will not take any formal action at this meeting.

Notice is hereby given that if a quorum of one of the committees is not present, the committee with a quorum may meet and act upon the agenda subjects.

Posted: 10:00 a.m. 2/19/2021 PSQ

Park and Recreation Committee/Board Members:

Helen Bacon, Chair Gary Nault, Vice Chair Chris Larsen Randy Morrow Marilyn Kleist George Husby Jay Renstrom J. Spencer Gustafson

Mike Barker

CITY OF STURGEON BAY JOINT PARK AND RECREATION COMMITTEE / BOARD MEETING Wednesday, January 27, 2021 Council Chambers, City Hall, 421 Michigan Street 5:30 P.M.

A meeting of the Joint Park and Recreation Committee / Board was called to order at 5:31 P.M. by Chairperson Bacon in Council Chambers, City Hall, 421 Michigan Street.

Roll Call: Members present were Ald. Bacon, Ald. Nault, Chris Larsen, Randy Morrow, Marilyn Kleist, George Husby, and Ald. J. Spencer Gustafson. Jay Renstrom was excused. Also present Municipal Services Director Mike Barker and Municipal Services Secretary Patty Quinn.

After roll call, Ald. Bacon asked new member, Ald. Gustafson, to introduce himself to the other members and for the other members to talk briefly and provide their backgrounds for Ald. Gustafson.

Adoption of the Agenda: Moved by Ald. Nault and seconded by Mr. Larsen to adopt the agenda.

- 1. Roll call
- 2. Adoption of agenda
- 3. Approval of Minutes from October 28, 2020
- 4. Public Comment
- 5. Consideration of accepting gift of Skate Park Lighting
- Consideration of updates to the 5-Year Park and Recreation Plan
- 7. Consideration of accepting gift of ADA Water Access Mat
- 8. Consideration of Farmers Market Policy
- 9. Consideration of becoming a Monarch City
- 10. Director's Report
- 11. Adjourn

All in favor. Carried.

Approval of Minutes from October 28, 2020: Moved by Ald. Nault and seconded by Mr. Larsen to approve the minutes. Ald. Nault asked for an update on the land swap at Otumba Park with Claire Morkin. Mike Barker indicated that this is still in the works and not yet complete. Ald. Nault also mentioned that the plan for the waterfront development from the Ad Hoc Committee, needs to be adhered to.

All in favor. Carried.

Public Comment: None

Consideration of accepting gift of Skate Park Lighting: Co-chairs from the Friends of the Sturgeon Bay Skatepark, Matt Dixner Young, 415 W. Maple, and Paul Fruzyna, 325 S. 15th Ct., introduced themselves. They were initially responsible for raising funds for the construction of the skate park. Their roles have graciously included monitoring and maintaining the park and have, at times, done some repairs. They asked if the city would accept a monetary donation for lighting for the park, if they were to do all the fundraising which they felt that could be achieved in a 6 to 12-month timeframe. Mr. Young and Mr. Fruzyna presented copies of a quote/details for lighting from Musco's, dated August 30, 2018, that is still a valid quote. Per Mike Barker, \$70K was budgeted for this and then re-budgeted in 2020, but due to

COVID and school projects, this was delayed. It was mentioned that this would cover everything needed for the project.

Mr. Young and Mr. Fruzyna asked that the City provide/pay and maintain power sources for the skate park. All felt that the skate park is busy and Mike Barker is in favor of doing this and does not foresee any problems in supplying power to the park.

Some questions/concerns were raised by the committee/board members that included how bright the lighting would be and if the on/off times could be automatically set, and some had questions as to what the power sources would typically be used for.

Mike Barker did speak on possibly obtaining bids for the lighting rather than using Musco and he will check with City Hall on this, since the skate park is on City property. Mr. Young and Mr. Fruzyna did indicate that they know they have no control over on how the work gets done. Ald. Bacon asked that Mr. Young and Mr. Fruzyna speak to Mike Barker further.

Moved by Mr. Morrow and seconded by Mr. Larsen to approve accepting gift of Skate Park Lighting.

All in favor. Carried.

Consideration of updates to the 5-Year Park and Recreation Plan: Mike Barker, based on comments from committee/board members, making changes/deletions/corrections to various wording/spelling/content within the draft of the updated 5-year plan that was mailed to each member the week prior. Some questions/concerns were discussed as a result of going through the draft that included better signage in several parks; better park maps; electrical shore ties at Graham park to accommodate cruise ships; and the elimination of some of the suggested updates to Memorial Field.

Mike Barker was thanked by the committee/board for all his hard work with the 5-year plan.

Moved by Ald. Nault and seconded by Mr. Larsen to recommend to Council to approve the updated five year Parks & Recreation Plan.

All in favor. Carried.

Consideration of accepting gift of ADA Water Access Mat: Ald. Gustafson shared how this project came about and felt it would provide great options for those in wheelchairs or others with handicaps. Ald. Gustafson did discuss with the City Treasurer and we can accept donations for this. He was confident we can raise the funds. Some of our parks could not be easily set up with such a mat – they are 6' wide – the initial thought would be to put at Otumba Park for the summer (the mat is removed and stored off season). Mike Barker made calls and researched the mat and it received great reviews. Mr. Morrow mentioned that we should put up signage that the mat is for wheelchair access only so it is not abused. Ald. Gustafson added that this would be great marketing for us and we would be the only one in Door County with such a mat in use.

Moved by Mr. Morrow and seconded by Mr. Husby to accept gift of ADA Water Access Mat.

All in favor, Carried.

Consideration of Farmers Market Policy: Entire committee/board discussed that we are uncertain, at this time, if there will be any further restrictions in 2021 due to COVID. Mr. Morrow introduced a number of questions/concerns with the policy which were all addressed by Mike Barker. Several committee/board members asked about the sections regarding canning requirements, PH levels, etc. – per Mike Barker,

these are all state-mandated, and the cooking requirements come down through the UW Extension as recommendations, which we are following. Mr. Morrow asked why a City employee needs to be on the premises during market hours. Mike Barker gave examples of why we should always have someone there but explained the difficulties in finding applicants. Other questions arose regarding this year's increase to the booth costs. Mike Barker explained all the reasons for the increase and it was mentioned that just one or two seasonal vendors have mentioned the increase but has not kept vendors from wanting to return for the 2021 season.

Moved by Ald. Nault and seconded by Ms. Kleist to recommend to Council to approve the Farmers Market Policy.

All in favor. Carried.

Mr. Morrow suggested to amend the new policy.

Moved by Mr. Morrow and seconded by Ald. Nault to approve the updated Farm Market Rules & Regulations, and attempt to hold a vendor meeting at the beginning and end of the 2021 Farm Market season.

All in favor. Carried.

Consideration of becoming a Monarch City: Discussion took place on the main goal of becoming a Monarch City. Members thought Monarch festivals and sign costs were too expensive if we wouldn't do anything to promote an increase in Monarch counts. Mike Barker suggested this could be reviewed in the future.

Director's Report: Director Mike Barker spoke on the cutting down of dead trees at two of the parks and talked of plans to plant many new trees. Certain park signage is being redone. He spoke of the loss of one of our part time employees but stated we are still advertising for a replacement. Mike Barker also update the members on the Local Arts Board meeting from January 27th, 2021.

Next Meeting Date: Wednesday, February 24, 2021 @ 5:30 P.M. - City Hall.

Motion by Ald. Nault and seconded by Mr. Larsen to adjourn. All in favor. Carried. Meeting adjourned at 7:55 P.M.

Respectfully submitted,

Patricia S. Quinn Municipal Services Secretary

CITY OF STURGEON BAY LOCAL ARTS BOARD MEETING

Wednesday, January 27, 2021 Council Chambers, City Hall, 421 Michigan Street 12:00 P.M.

A meeting of the Local Arts Board was called to order at 12:01 P.M. by Chairperson Bacon in Council Chambers, City Hall, 421 Michigan Street.

Roll Call: Members present were Ald. Bacon, Claire Morkin, Stephanie Trenchard, and Margaret Lockwood. Ms. Trenchard participated via Zoom. Laurel Hauser was absent. Also present City Administrator Josh VanLieshout, Administrative Assistant Suzanne Miller, Municipal Services Director Mike Barker, and Municipal Services Secretary Patty Quinn.

Adoption of the Agenda: Ms. Trenchard asked that her presentation be viewed prior to the Discussion on the use of budgeted funds. Amended and moved by Ms. Morkin and seconded by Ms. Lockwood, to adopt the agenda.

- 1. Call to Order
- 2. Roll Call
- 3. Adoption of the agenda
- Approval of minutes from September 30, 2020
- 5. Public comment on agenda items
- 6. Self-introduction of board members (2 to 3 minute introduction highlighting your background and goals of being a board member)
- 7. Discussion on the use of budgeted funds
- Video presentation Stephanie Trenchard
- 9. Discussion of future donations procedures
- 10. Adjourn

All in favor. Carried.

Approval of Minutes from September 30, 2020: Moved by Ms. Lockwood and seconded by Ms. Morkin, to approve the minutes.

All in favor. Carried.

Public Comment on agenda items: Beth Renstrom, 34 Bluebird Dr., presented possible purchase of a metal art sculpture titled "Woolly" which was created by GB artist, Carl Vanderheyden. The art piece is currently displayed behind Edgewood Orchard Galleries in Fish Creek. She felt this would be a great piece to display permanently on the Ice Age Trail and feels that Woolly would lend to Sturgeon Bay being an Ice Age Trail Community. Ms. Renstrom handed out an outline that included the selling price of the art piece and other suggested installation/display costs and with a discount offered by Edgewood Orchard Galleries and Ms. Renstrom's donation pledges, \$7,000 could be applied to the purchase. The board did show an interest and Ald. Bacon would like this added to the next agenda to start more discussion on "Woolly".

Self-introduction of board members (2 to 3 minute introduction highlighting your background and goals of being a board member): Each member gave a brief history of their artistic backgrounds and what they would like to see the board accomplish. All spoke of the importance of the arts ranging from theatrical festivals, street musicians, historical art (i.e. ships), murals on the walls of buildings, lighting on

certain structures such as the steel bridge, and the overall effect that public art has on the community. Ms. Trenchard presented a short video that included a clip of the "Bean" in Chicago and how that has fostered tourism in that city.

It was, also, mentioned that perhaps the board could get involved in the review of any new building projects in the city, depending on size. Per Administrator VanLieshout, this should be a motion or recommendation to add the Local Arts Board to the Aesthetic Board, but suggested adding this topic to the next agenda for further discussion. Also Ald. Bacon and Ms. Trenchard spoke of a possible message board or blog being created for posting to social media regarding upcoming art events.

Mike Barker talked about how art is different to everyone but realizes its importance and how it needs to reflect well to all taxpayers. Ald. Bacon then expressed that she would like to have the board discuss any new art project ideas any board member might have at each meeting and especially ideas for the Stone Harbor art project.

Discussion on the use of budgeted funds: Ald. Bacon explained how the City budgets \$10,000 annually for art but it is not necessarily spent on art purchases. Ald. Bacon questioned how a "loaned" piece of art could be funded - where would those funds come from. The members referred back to City Administrator VanLieshout for input – he indicated that contractual agreements would need to be in place that cover insurance, installation, maintenance and licensing. The Administrator also said that the accounting for different art projects is not a problem. Mr. VanLieshout shared that government is not good at fundraising and that we should use community foundations for this - it would be best to partner with a foundation and let them handle funds raised, as most people do not want to donate to government. Ald. Bacon will work with the City Administrator to research templates and related documents.

Ald. Bacon wanted to discuss the timeline for an art piece for the westside waterfront project. Mike Barker indicated that construction of the westside waterfront would need to be completed first, which would be around July, 2022. Administrator VanLieshout spoke of other projects such as the Granary restoration and suggested that perhaps the Woolly Mammoth could be placed on the Granary area but it would first have to be reviewed by the City Engineer for safety, etc. The City now needs to create the criteria for evaluating all art projects. Ald. Bacon suggested that Woolly be pursued and it be added to the agenda for next month for further discussion, and that this would need to go before the Parks & Recreation Committee/Board, too.

Discussion of future donations procedures: Ald. Bacon spoke regarding donations and she would like to make sure the board is going down the right path. She indicated that paperwork be gathered and policies should be established and further discussion take place at next month's meeting.

A motion was made to have the Local Arts Board continue to explore the Woolly Mammoth sculpture from Edgewood Orchard Galleries. Moved by Ms. Morkin and seconded by Ms. Trenchard. All in favor. Carried.

Items for next month's agenda:

- Director's Report
- Discussion that Local Arts Board continue to explore the Woolly Mammoth sculpture from Edgewood Orchard Galleries.
- Discussion on the Local Arts Board to work within the Aesthetic Board in possibly reviewing certain new building projects within the City.
- Discussion of future donations procedures and the gathering of paperwork and establishing policies.
- Discussion of any new board member ideas for public art and the placement of art at Stone

Next Meeting Date: Wednesday, February 24, 2021 @ 12:00 P.M. - City Hali.

Motion to adjourn by Ms. Lockwood and seconded by Ms. Morkin. All in favor. Carried. Meeting adjourned at 1:14 P.M.

Respectfully submitted,

Patricia S. Quinn Municipal Services Secretary

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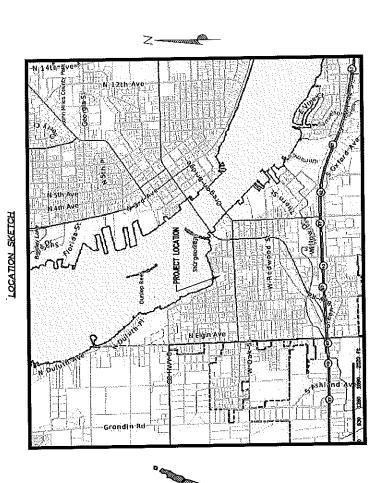
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DATE: 2-17-21

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City of Sturgeon Bay Otumba Park Improvements 2021

24112 JOB NUMBER



DOOR COUNTY, WISCONSIN

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CRADING PLAN UTILLTY PLAN

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DEMOLTION / EROSION CONTROL PLAN

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City of Sturgeon Bay

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