

POLICE AND FIRE COMMISSION

September 21, 2021

A meeting of the Police and Fire Commission was called to order at 2:00 p.m. by Commission President Wayne Spritka in the Community Room at the Sturgeon Bay Municipal Building. **Roll Call:** Commissioner Poulton, Commissioner VanDyke, Commissioner Hurley, Commissioner Herdina and Commissioner Spritka were present. Also present from City Hall was Chief Henry, Chief Dietman and Assistant Chief Montevideo.

Moved by Commissioner VanDyke, seconded by Commissioner Poulton to adopt the following agenda:

1. Call to Order
2. Roll Call
3. Adoption of Agenda
4. Approval of Minutes from July 20, 2021 Meeting
5. Discussion of: Draft Rules and Regulations
6. Convene in Closed Session in accordance with the following exemption:

Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Wis. Stats. 19.85(1)(c)

- a. Consideration of: Interview for the Fire Lieutenant eligibility list
- b. Consideration of: Review part-time candidate letters of intent for the full-time firefighter eligibility list

Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration.

7. Reconvene in open session
8. Approve an eligibility list for Fire Lieutenant position
9. Set next meeting date
10. Adjourn.

All ayes. Carried.

Approval of Minutes:

Moved by Commissioner Herdina, seconded by Commissioner Hurley to approve the minutes from the July 20, 2021 meeting. All ayes. Carried.

Rules and Regulations

A draft of Fire Department section was distributed and reviewed. Changes will be made and a new draft will be presented at the next meeting. Included in the review will be testing process for hiring, eliminating the scoring section. This may include additions such as a practical operational exam, written test, aptitude exam and physical agility. Another antiquated area in the rules and regulations is the job descriptions; change would need to come from the commission, however.

Convene in Closed Session:

Moved by Commissioner VanDyke, seconded by Commissioner Hurley to convene in closed session. All ayes. Carried. Roll Call: Dave Poulton, Sandy Hurley, Michael VanDyke, Barb Herdina and Wayne Spritka were present.

Reconvene in Open Session:

Moved by Commissioner Poulton, seconded by Commissioner Herdina to reconvene in open session. All ayes. Carried. Roll Call: Dave Poulton, Sandy Hurley, Michael VanDyke, Barb Herdina and Wayne Spritka were present.

Fire Lieutenant Eligibility List:

Moved by Commissioner Spritka, seconded by Commissioner Hurley to place Ethan Jorns on an eligibility list for the Fire Lieutenant position; amended by Commissioner VanDyke to include the list is good for a period of one year. All ayes. Carried.

Next Meeting: Thursday, October 21, 2021 at 2:30pm in the Community Room.

Adjourn: *Moved by Commissioner Hurley, seconded by Commissioner Herdina to adjourn. All ayes. Carried. Time of 3:35 p.m.*

Respectfully submitted,

Sarah Spude-Olson
Office Manager