

POLICE AND FIRE COMMISSION

July 28, 2020

A meeting of the Police and Fire Commission was called to order at 2:00 p.m. by Commission President Dave Poulton in the Community Room at the Sturgeon Bay Municipal Building. **Roll Call:** Commissioner Poulton, Commissioner VanDyke, Commissioner Hurley, Commissioner Herdina and Commissioner Spritka were present. Also present from City Hall was Chief Porter and City Administrator VanLieshout.

Moved by Commissioner Herdina, seconded by Commissioner VanDyke to adopt the following agenda:

1. Call to Order
2. Roll Call
3. Adoption of Agenda
4. Approval of Minutes from July 21, 2020
5. Consideration of: Sturgeon Bay Police Chief Job Posting
6. Convene in closed session in accordance with the following exemption:

Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Wis. Stats. 19.85(1)(c)

Consideration of: Process to fill Police Chief Position

Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration.

7. Reconvene in open session.
8. Set next meeting date.
9. Adjourn

All ayes. Carried.

Approval of Minutes:

Moved by Commissioner Herdina, seconded by Commissioner VanDyke to approve the minutes from July 21, 2020 meeting. All ayes. Carried.

Police Chief Job Posting:

Chief Porter addressed the Commission regarding potential legal concerns with having an internal hire for the Chief of Police position, and not opening it up outside candidates. He, along with the HR Director, Stephanie Reinhardt consulted with the City's labor attorney, Joel Aziere, to seek legal advice on the matter. There is no requirement or legal concerns for only posting the position internally.

Discussion continued relating to the job posting and position description; it was decided to go into closed session at this time.

Moved by Commissioner VanDyke, seconded by Commissioner Herdina, to convene into closed session at 2:32 p.m. All ayes. Carried.

Roll Call: Commissioner Poulton, Commissioner VanDyke, Commissioner Hurley, Commissioner Herdina and Commissioner Spritka were present.

Moved by Commissioner VanDyke, seconded by Commissioner Herdina, to convene into open session at 3:35 p.m. All ayes. Carried.

Roll Call: Commissioner Poulton, Commissioner VanDyke, Commissioner Hurley, Commissioner Herdina and Commissioner Spritka were present.

Edits to the job posting and position description will be made; it will be updated and sent to Commission members prior to the next meeting for approval.

Moved by Commissioner Hurley, seconded by Commissioner Herdina, to approve the job posting and position description for the Chief of Police with the discussed edits . All ayes. Carried.

Commission members are to bring ideas for interview questions to the next meeting for discussion.

Next Meeting: Tuesday, August 4, 2020 at 2:00 p.m. in the Community Room.

Adjourn: *Moved by Commissioner Hurley, seconded by Commissioner Poulton to adjourn. All ayes. Motion carried. Time of 3:42 p.m.*

Respectfully submitted,

Sarah Spude-Olson
SBPD Office Manager