

AGENDA

CITY OF STURGEON BAY POLICE & FIRE COMMISSION

Tuesday, July 13, 2021

1:00 p.m.

Community Room, City Hall - 421 Michigan Street
Sturgeon Bay, Wisconsin

1. Call to Order
2. Roll Call
3. Adoption of Agenda
4. Approval of Minutes from June 29, 2021 Meeting
5. Convene in Closed Session in accordance with the following exemption:

Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Wis. Stats. 19.85(1)(c)

Consideration of: Interviews for the Assistant Chief of Police position.

Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration.

6. Reconvene in open session.
7. Approve hiring of the Assistant Chief of Police.
8. Establish an eligibility list on subsequent open Captain/Assistant Chief positions.
9. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR

Posted:
Date: 07-09-21
Time: 10:00 a.m.
By: SSO

Police and Fire Commission Members
Wayne Spritka – President
Barbara Herdina
Sandy Hurley
David Poulton
Michael VanDyke

POLICE AND FIRE COMMISSION

June 29, 2021

A meeting of the Police and Fire Commission was called to order at 3:00 p.m. by Commission President Wayne Spritka in the Community Room at the Sturgeon Bay Municipal Building. **Roll Call:** Commissioner Poulton, Commissioner VanDyke, Commissioner Hurley, Commissioner Herdina and Commissioner Spritka were present. Also present from City Hall was Chief Henry, Chief Dietman and Assistant Chief Montevideo.

Moved by Commissioner Hurley, seconded by Commissioner Herdina to adopt the following agenda:

1. Call to Order
2. Roll Call
3. Adoption of Agenda
4. Approval of Minutes from June 8, 2021
5. Discussion of: PFC Rules and Regulations
6. Convene in closed session in accordance with the following exemption:

Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Wis. Stats. 19.85(1)(c)

- a. Consideration of: Process to fill open Administrative Positions

Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration.

7. Reconvene in open session
8. Set next meeting date
9. Adjourn

All ayes. Carried.

Approval of Minutes:

Moved by Commissioner Herdina, seconded by Commissioner Hurley to approve the minutes from the June 8, 2021 meeting. All ayes. Carried.

PFC Rules and Regulations:

Draft version of the Police Department section was distributed. Chief Henry will review again and make any necessary changes.

Fire Department section will be worked on and updated. Chief Dietman would like to see what the collective bargaining agreement wording will be for possible reference in the rules and regulations.

Notes:

- Would like to leave the document color coded; feels it makes finding items, and reading them easier.
- Eliminate anything that is written that can be referenced to the City Policy.

Staff will continue to work on updating, and bring back a draft at a future meeting.

Convene in Closed Session:

Moved by Commissioner VanDyke, seconded by Commissioner Hurley to convene in closed session. All ayes. Carried.

Roll Call: Dave Poulton, Sandy Hurley, Michael VanDyke, Barb Herdina and Wayne Spritka were present.

Reconvene in Open Session:

Moved by Commissioner Poulton, seconded by Commissioner Hurley to reconvene in open session. All ayes. Carried.

Roll Call: Dave Poulton, Sandy Hurley, Michael VanDyke, Barb Herdina and Wayne Spritka were present.

Establish a Date for Interviews

July 13, 2021 at 1:00 p.m. in the Community Room

Adjourn: *Moved by Commissioner Herdina, seconded by Commissioner Poulton to adjourn. All ayes. Carried. Time of 3:54 p.m.*

Respectfully submitted,

Sarah Spude-Olson
Office Manager

DRAFT