

AGENDA

CITY OF STURGEON BAY POLICE & FIRE COMMISSION

Wednesday, March 16, 2022

3:30 p.m.

Community Room, City Hall - 421 Michigan Street
Sturgeon Bay, Wisconsin

1. Call to Order
2. Roll Call
3. Adoption of Agenda
4. Approval of Minutes from October 21, 2021 Meeting
5. Consideration of: Police & Fire Commission Rules and Regulations
6. Convene in Closed Session in accordance with the following exemption:

Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Wis. Stats. 19.85(1)(c)

- a. Consideration of: Interviews for part-time firefighter eligibility list

Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration.

7. Reconvene in open session.
8. Approve an eligibility list for part-time firefighter position
9. Set next meeting date
10. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR

Posted:
Date: 3-11-22
Time: 10:00 a.m.
By: SSO

Police and Fire Commission Members
Wayne Spritka – President
Barbara Herdina
Sandy Hurley
David Poulton
Michael VanDyke

POLICE AND FIRE COMMISSION

October 21, 2021

A meeting of the Police and Fire Commission was called to order at 2:31 p.m. by Commission President Wayne Spritka in the Community Room at the Sturgeon Bay Municipal Building. **Roll Call:** Commissioner Poulton, Commissioner VanDyke, Commissioner Hurley, Commissioner Herdina and Commissioner Spritka were present. Also present from City Hall was Chief Henry, Chief Dietman and Assistant Chief Montevideo.

Moved by Commissioner Hurley, seconded by Commissioner Herdina to adopt the following agenda:

1. Call to Order
3. Adoption of Agenda
4. Approval of Minutes from September 21, 2021 Meeting
5. Discussion of: Draft Rules and Regulations
6. Convene in Closed Session in accordance with the following exemption:

Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Wis. Stats. 19.85(1)(c)

- a. Consideration of: Interviews for the Firefighter Eligibility list

Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration.

7. Reconvene in open session.
8. Approve an eligibility list for full-time Firefighter position
9. Set next meeting date
10. Adjourn.

All ayes. Carried.

Approval of Minutes:

Moved by Commissioner Herdina, seconded by Commissioner Poulton to approve the minutes from the September 21, 2021 meeting. All ayes. Carried.

Rules and Regulations

Work on the draft is progressing. Fire Department section will be separated out into part-time and full-time to make it more defined. Position descriptions will be referenced instead of included in the rules and regulations. Chief Dietman hopes to finish updates by mid-December; it will then get cleaned up and formatted so the guidelines are easier to obtain. Once the complete draft is ready for review, a copy will be sent to commission members and a review meeting will be scheduled.

Convene in Closed Session:

Moved by Commissioner VanDyke, seconded by Commissioner Hurley to convene in closed session. All ayes. Carried. Roll Call: Dave Poulton, Sandy Hurley, Michael VanDyke, Barb Herdina and Wayne Spritka were present.

Reconvene in Open Session:

Moved by Commissioner Herdina, seconded by Commissioner VanDyke to reconvene in open session. All ayes. Carried. Roll Call: Dave Poulton, Sandy Hurley, Michael VanDyke, Barb Herdina and Wayne Spritka were present.

Firefighter Eligibility List:

Moved by Commissioner Hurley, seconded by Commissioner Spritka to place, in alphabetical order, Anthony Moore, Dean Gordon and Kory Nell on an eligibility list for full-time firefighter for the period of one year. All ayes. Carried.

Next Meeting

TBD: No need to set a meeting at this time.

Adjourn: *Moved by Commissioner Poulton, seconded by Commissioner Herdina to adjourn. All ayes. Carried. Time of 4:28 p.m.*

Respectfully submitted,

Sarah Spude-Olson
Office Manager

DRAFT