# AGENDA CITY OF STURGEON BAY PLAN COMMISSION

Wednesday, February 17, 2021 6:00 p.m. City Council Chambers 421 Michigan Street, Sturgeon Bay, WI

- 1. Roll Call.
- 2. Adoption of Agenda.
- 3. Approval of minutes from January 20, 2021.
- 4. Public comment on non-agenda Plan Commission related items.
- 5. Conditional use request from Susan Hartzell to allow an outdoor miniature golf course facility to be located at parcel # 281-66-12003301C.

Presentation: Public hearing: Consideration of:

- 6. Consideration of: Conceptual PUD Review for Northpointe Development to allow the construction of a 53-unit apartment building located at 92 E Maple Street; Parcel # 281-1210080101B.
- 7. Consideration of: Initial Presentation to rezone various properties from I-2 to C-2 within the downtown area.
- 8. Consideration of: Restructuring Permitted and Conditional Uses within the Sturgeon Bay Zoning Code.
- 9. Adjourn.

### NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Notice is hereby given that a majority of the Common Council may be present at this meeting to gather information about a subject over which they have decision-making responsibility. If a quorum of the Common Council does attend, this may constitute a meeting of the Common Council and is noticed as such, although the Common Council will not take any formal action at this meeting.

Plan Commission Members
Mayor David Ward
Ald. Kirsten Reeths
Helen Bacon
Jeff Norland
Mark Holey
Dennis Statz
Debbie Kiedrowski

### CITY PLAN COMMISSION January 20, 2021

A meeting of the City Plan Commission was called to order at 6:01 p.m. by Chairperson David Ward in the Council Chambers, City Hall, 421 Michigan Street.

Roll call: Members David Ward, Kisten Reeths, Helen Bacon, Mark Holey, Dennis Statz and Debbie Kiedrowski were present. Member Jeff Norland arrived at 6:09 p.m. Also present were City Administrator Josh VanLieshout, Community Development Director Marty Olejniczak, Planner/Zoning Administrator Chris Sullivan-Robinson and Deputy Clerk/Treasurer Laurie Spittlemeister.

**Adoption of agenda:** Moved by Ms. Reeths, seconded by Mr. Holey to adopt the following agenda:

- 1. Roll call.
- 2. Adoption of agenda.
- 3. Approval of minutes from November 18, 2020.
- 4. Public comment on non-agenda Plan Commission related items.
- 5. Conditional use request from Patrick & Alexandra Cole for a home occupation to conduct onsite retail sales of baked goods, located at 364 S Duluth Avenue:
  - a. Presentation:
  - b. Public hearing:
  - c. Consideration of:
- 6. Conditional use request from Northpointe Development Corp. to convert the former Westside School building into 15 apartment units, located at 17 W Pine Street:
  - a. Presentation:
  - b. Public hearing:
  - c. Consideration of:
- 7. Consideration of: Potential rezoning of I-2 zoned properties along S. 1<sup>st</sup> Ave and S 2<sup>nd</sup> Ave.
- 8. Consideration of: Comprehensive Plan implementation review of potential zoning ordinance amendments.
- 9. Adjourn.

All ayes. Carried.

**Approval of minutes from November 18, 2020:** Moved by Ms. Bacon, seconded by Ms. Kiedrowski to approve the minutes from November 18, 2020. All ayes. Carried.

Public comment on non-agenda Plan Commission related items: No one spoke during public comment.

Conditional use request from Patrick & Alexandra Cole for a home occupation to conduct onsite retail sales of baked goods, located at 364 S. Duluth Avenue:

**Presentation:** Mr. Olejniczak explained that upon approval, a recommendation does not have to then be forwarded to Common Council. Patrick & Alexandra Cole have requested to sell baked goods from their home. Since customers are going to them, it affects residential area.

Patrick Cole, owner of Door County Bagel Co. stated his company was created in October last year. Baked goods are made at their home, customers then have set times to pick up from their driveway. Deliveries will also be made in the area if requested.

Member Jeff Norland arrived at 6:09 p.m.

Mr. Cole continues that as of right now, a commercial kitchen is not needed is they sell directly to customers. A commercial kitchen is needed if they sell to a business that will resell or go over \$25,000 in sales for the year. Currently they are well below the dollar amount, bringing in around \$2,000 per month.

Ms. Reeths inquired who handles liabilities, such as a customer slips and falls in their driveway. Mr. Cole responded they are currently looking into getting business insurance.

Public Hearing: Mayor Ward opened the public hearing at 6:16 p.m.

Mr. Olejniczak read a testimony of opposition from Theresa Annoye, 346 S Duluth Ave.

Public hearing was declared closed at 6:19 p.m.

**Consideration of:** Moved by Mr. Statz, seconded by Ms. Bacon to approve the conditional use application as presented. All ayes. Carried.

Conditional use request from Northpointe Development Corp. to convert the former Westside School building into 15 apartment units, located at 17 W. Pine Street:

**Presentation:** Mr. Olejniczak explained process of conditional use. Northpointe Development, LLC representative Andy Dumke, 2062 Menomonee Drive, Oshkosh stated they intend to convert former Westside School into 15 apartment units: 1 studio, 7 one bedroom and 7 two bedroom apartments. Eight of the units will be affordable housing, where people applying for housing will need to fit into certain income criteria.

Jonathan Brinkley, 229 E Division Street, Fond du lac, is the architect for the project. He explained that a new entrance to the building will be through the old gym. They intend to utilize the original windows and stairs in the building and enhance the outside entrance with landscaping.

Questions from members were addressed. Mr. Dumke mentioned that they were not seeking out Federal and State historic tax credits, but would like to add the building to the local historic list. They intend to keep as many of the historic items in the building and utilize them in the units, including the chalk boards. Flooring and ceilings may need to be removed because of the asbestos.

**Public Hearing:** Mayor Ward opened the public hearing at 6:34 p.m.

Pat Blizel, 69 W Pine Street, expressed that the City needs to give positive and negative impacts to neighborhood and residents, such as property values, traffic, how much land will be taken away and pedestrian impact.

Jim Whitman, 537 Kentucky Street, lived in the area until December. He is concerned about road expansion is now being considered for the south side of Redwood Street. He asked the City to consider widening using property from the other side of the road, as there is more room to expand.

Carl Bridenhagen, 1028 W Maple Street, is glad they are no longer using Westside Field and they are getting funding from the County. Mr. Bridenhagen asked for Northpointe Development to install a net so home runs do not hit any vehicles in the new parking lot.

Public hearing was declared closed at 6:39 p.m.

**Consideration of:** Moved by Mr. Norland, seconded by Ms. Kiedrowski to approve the conditional use application based upon the submitted plans with the following conditions:

- 1. Easements must be recorded for the sanitary sewer, water, and storm sewer mains on the site.
- 2. Approval by SBU of the final plan for water service, including having separate laterals for fire protection service and domestic service.
- 3. The developer is responsible for added costs associated with widening Redwood Street, if applicable.
- 4. All exterior lighting shall be shielded to prevent lighting from being cast skyward or onto adjoining properties.

Mr. Brinkley mentioned W Redwood Street expansion to the north is just as feasible as it is to the south. Mr. Statz inquired on the time frame of the garages. Mr. Dumke responded that there is contingency within the construction budget. Depending on the how the project develops and the amount of funds left, the garages may be able to be built 3-4 months after the apartments are complete. Ms. Reeths inquired if a retention pond is still needed, which Mr. Olejniczak stated that with the scaled down plan a retention pond is no longer needed. Additional comments and inquires from Members were addressed by Mr. Dumke. They include the number of surface parking spaces if garages are built and suggestion of including a small playground on the property. If approved, construction would start late spring/early summer and may take up to 9 months.

Vote was taken on the motion. All ayes. Carried.

Consideration of: Potential rezoning of I-2 zoned properties along S. 1<sup>st</sup> Ave and S 2<sup>nd</sup> Ave: Mr. Sullivan-Robinson explained there are a few parcels on S 1<sup>st</sup> Ave and S 2<sup>nd</sup> Ave that are still zoned Heavy Industrial (I-2). This was due to Peterson Builders and Palmer Johnsons owning the properties. Over time, properties were sold and rezoned to accommodate their new uses. The City is asking the Plan Commission if they would like to rezone the properties now or wait until property owner makes that request.

Mr. Olejniczak continued explained property list and gave the following options for the commission. Wait for rezoning request from property owners, rezone some of the properties, rezone all of the properties. Discussions would take place at several meetings before making a final decision.

Moved by Ms. Reeths, seconded by Mr. Statz to initiate the potential of rezoning I-2 zoned properties along S 1<sup>st</sup> Ave and S 2<sup>nd</sup> Ave. All ayes. Carried.

Consideration of: Comprehensive Plan implementation – review of potential zoning ordinance amendments: Mr. Olejniczak explained Jackie Mich from Vandewalle & Associates, Inc. came up with 9 suggestions to clean up City of Sturgeon Bay comp plan. They are as follows:

- 1. Zoning Districts for High-Impact Activities need to have evidence, such as traffic study.
- 2. Land Use Categories use broad categories so many things can fall under the same one. The City has started this process, but has not completed.
- 3. Land Use Organization have a chart or list for each district. Currently overlapping rules cause issues within a different district.
- 4. Short-Term Rentals Plan Commission has already elected not to do anything at this time.
- 5. Small Lot Single Family Zoning District Example of homes built in neighborhoods with smaller houses. Most developers willing to build bigger homes than what is in code.
- 6. Design Standards the Aesthetic Design & Site Plan Review Board already handles a lot of these items. Look at each design standard so new buildings do not look out of place.
- 7. Mixed Use Development A parcel can have 2 different buildings with 2 different uses. Currently the parcel owner would need to do a PUD. The same would hold true for a single building with multiple uses.
- 8. Performance Standards Need to allow C-3 in all districts. Example of this is Starboard Brewery where they brew in the rear of the building and have a taproom for people to purchase.
- 9. Landscaping suggestion to have one section n the code that uniforms all landscaping requirements. Right now landscaping requirements are in at least three different areas.

Mr. Olejniczak looked to the members for direction on how to proceed. They could tackle a couple at a time by doing them in order or picking which ones to accomplish first. Members stated which items they had preference to accomplishing prior to others. Mayor Ward and Mr. Olejniczak will work together to place higher priority items on the next agenda.

No action was needed.

**Adjourn:** Moved by Mr. Holey, seconded by Ms. Kiedrowski to adjourn. All ayes. Carried. Meeting adjourned at 7:45 p.m.

Respectfully submitted,

Laurie A. Spittlemeister Deputy Clerk/Treasurer



Executive Summary
Conditional Use – Miniature Golf Facility for Susan Hartzell
Plan Commission February 17, 2021

<u>Summary</u>: Susan Hartzell is petitioning the City to allow the construction of an outdoor miniature golf course. The subject property is located at the northeast corner of Grant Avenue and HWY 42/57; parcel #281-66-12003301C. The project would include an 18-hole course, a small concessions/office building, and onsite parking with 28 parking spaces. Under section 20.14(2)(j) outdoor recreation facilities require a conditional use permit, which is reviewed by the Plan Commission. If approved, this project would subsequently get reviewed by the Aesthetic Design and Site Plan Review Board.

<u>Existing Conditions</u>: The subject properties are zoned General Commercial (C-1) and primarily vacant. However, it contains a storm drainage pond and above ground power lines owned by American Transmission Company running diagonally through the site. The electrical transmission easement severely limits the ability to develop the site.

To the west, is an insurance company, a seasonal garden center, an approximately a 7-acre vacant property, and an apartment complex. To the north, there is an additional multiple-family residential development. To the east is a 12.5-acre undeveloped property owned by the Department of Transportation. To the south across the highway is a farmstead and single-family dwelling located within the Town of Nasewaupee. The surrounding properties are zoned a combination of General Commercial, Conservancy, or PUD, except the land within the Town is not zoned.

<u>Layout</u>: The proposed layout has the parking area and building located northwesterly of the ATC transmission lines, with the mini-golf course located southeasterly of the transmission lines. This layout seems reasonable and the building complies with the minimum yards (setbacks). Due to the transmission easement, the proposed improvements are subject to review by the American Transmission Company. ATC has tentatively approved the plans but they need to perform a final review/approval.

<u>Parking and Access</u>: The proposal includes 28 off-street parking spaces accessed by Grant Ave. Originally, the developer also planned for additional overflow parking to the north on lot 281-66-12003301D. The developer is no longer proposing to buy that lot, but the 28 spaces should be sufficient for this use. The design of the parking area meets the requirements of the zoning code. The driveway to Grant Avenue is situated northerly of the "no access" frontage along Grant Ave.

<u>Pedestrian Access</u>: No pedestrian access is proposed in the project area. Some of the existing developments in this area have sidewalks. When the townhouses to the north were approved, it was agreed to consider the need for a sidewalk at the time that Grant Avenue is extended. That same line of thinking applies here. The City can install a sidewalk at any point in the future and assess the abutting property owners.

<u>Utilities / Stormwater</u>: The building will be served by existing City sewer and water mains via laterals that are stubbed to the property. The City Engineer has reviewed the project for stormwater management code compliance and has no current concerns. The parking lot runoff is directed to the storm sewer in Grant Avenue and eventually gets to the stormwater detention pond.

<u>Grant Avenue extension</u>: City staff contacted the Department of Transportation about this proposal since the City and DOT are parties to a memorandum of agreement concerning Grant Avenue. The terms of the agreement require the City to create secondary access to this area by extending Grant Avenue to connect to Sawyer Drive. To date the DOT has not pushed the City to accomplish this. With this development, however, the DOT has stated that it is time for the City to move forward with creating that connection. The street connection is also part of the recently adopted Comprehensive Plan.

Conditional Use Review Criteria: In general, the zoning ordinance directs the Plan Commission to consider whether the proposed development will adversely affect property values in the vicinity and review the architectural and engineering plans for the project. In addition, there are six review criteria listed in the conditional use section of the code. The development appears to comply with the review criteria of the zoning code. The code also specifies that the Plan Commission can place conditions on the project if necessary.

<u>Recommendation</u>: This particular lot is tough to develop due to the ATC easement. The miniature golf use is reasonable and provides another recreational option for city residents. Staff recommends approval of the project subject to the following conditions:

1. The applicant must provide written approval for the layout from the American Transmission Company.

2. Lighting must be night sky friendly and contained within the property via recessed fixtures or fixture shields.

Prepared by:

Christopher Sullivan-Robinson Planner / Zoning Administrator

Date

Prepared by:

Marty Olejniczak

Community Development Director

Date

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# CITY OF STURGEON BAY CONDITIONAL USE PERMIT APPLICATION

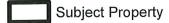
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Fee Paid \$	350.00	
Received By:	CH215	

	APPLICANT/AGENT	LEGAL PROPERTY OWNER (if different)
Name	Gusan Hartzell	
Company	/	
Street Address	817 Superior St.	
City/State/Zip	The second secon	4235
Daytime Telephone No.	120-415-8555	
Fax No.		
Location if not assigned a	BJECT PROPERTY: S. GVants common address: 12003301C \$ 381	AVC 101012003301D
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CURRENT USE AND IMPR	None	
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PROPOSED USE OF SURROUNDING PROPERT	Y UNDER COMPREHENSIVE PLAN:
North:	
South:	
East:	
West:	
HAVE THERE BEEN ANY VARIANCES CONDITIO	NAL USE PERMITS, ETC. GRANTED PREVIOUSLY FOR THIS
PROPERTY? IF YES, EXPLAIN:	
N/A	
Attach an 8.4/2" Y 14" detailed eite nian (if eite nia	n is larger than 8-1/2" x 11", also include 15 large sized copies
full local description (preferably on disk), 8-1/2 x 1	11" location map, construction plans for the proposed project
and Agreement for Reimbursement of expenses	s. Site plan shall include dimensions of property, pertine
structures and buildings, proposed site improve	ments, signature of person who drew plan, etc.
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Property Owner (Print Name)	nature Date
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alcan Llartzell AN.	1 last 1-10:21
Applicant/Agent (Print Name)	nature Date
Application Agents (Fruit Name)	HIRLAND
I. MIGHT JEW + 70 , have att	ended a review meeting with at least one member of staff
	placement and following all stages listed on the check list in
regard to the applicant.	
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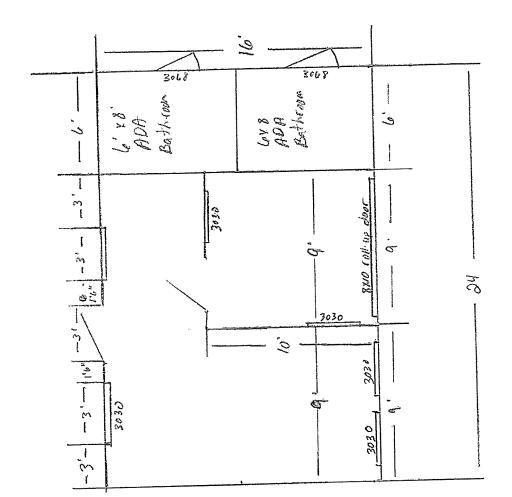
# Site Map - Conditional Use Request

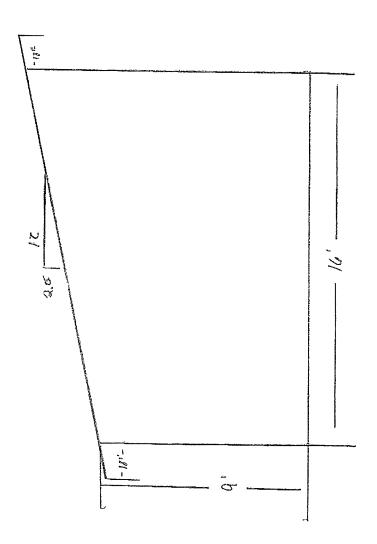


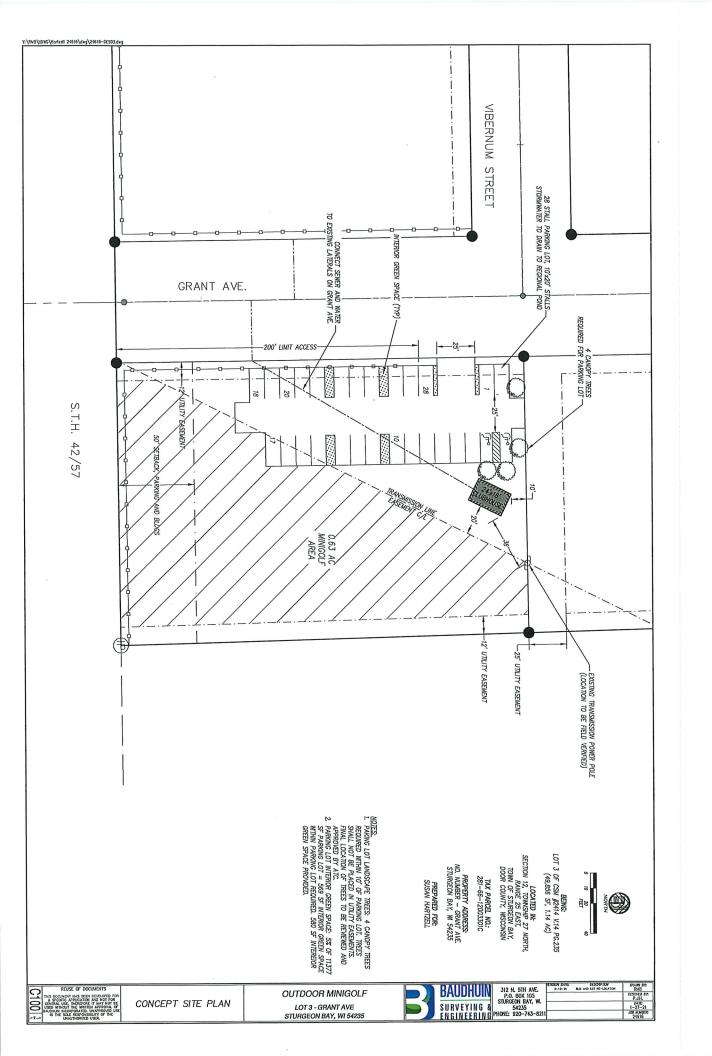












# PROPOSED MINIATURE GOLF

# STURGEON BAY, WI



# CONTENTS

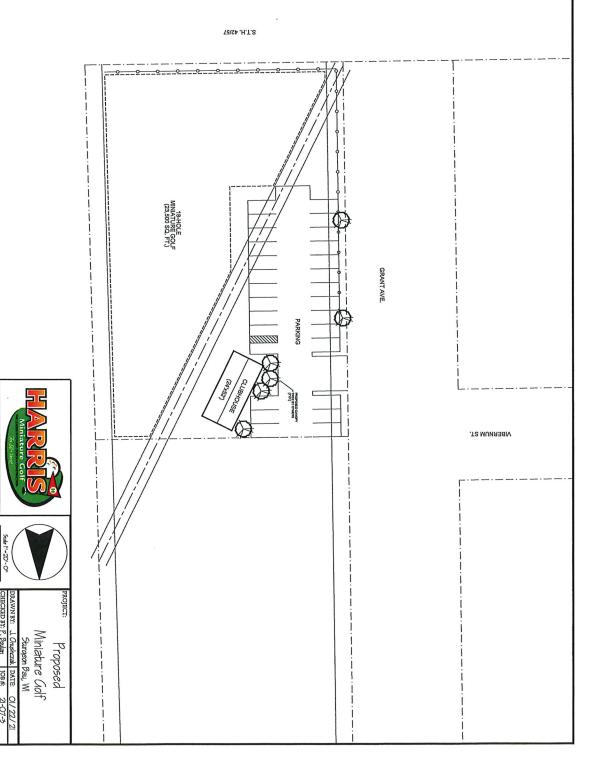
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SHEET #2 - LAYOUT PLAN |"=10'-0"

SHEET #5 - GRADING PLAN |"=10'-0"

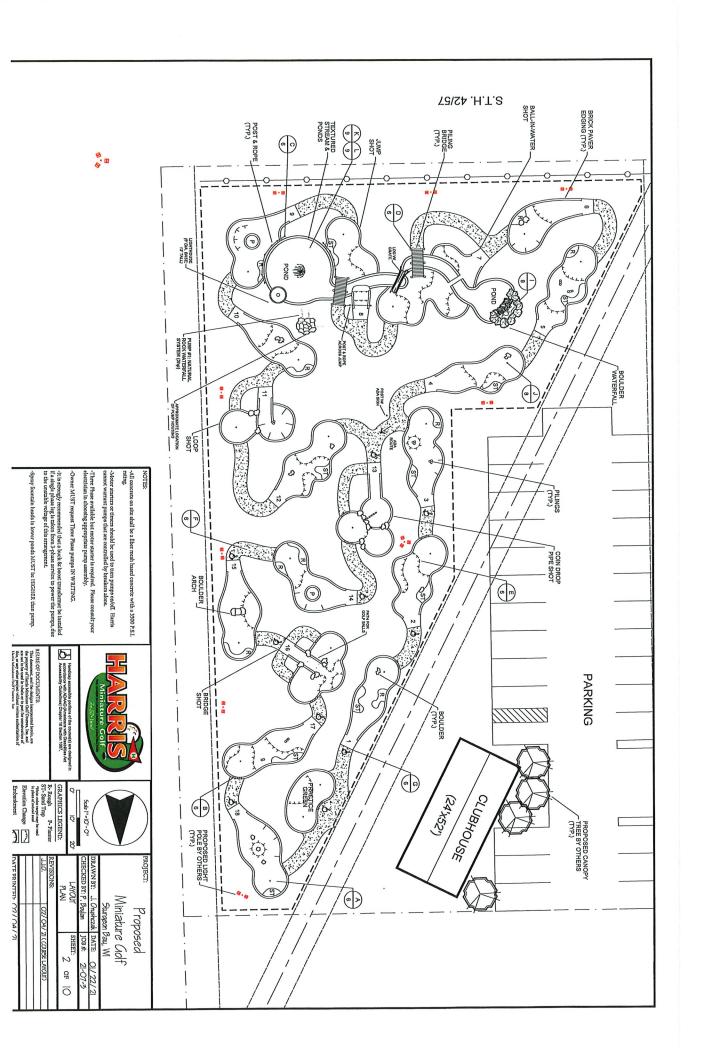
SHEET #4 - LAYOUT & GRADING PLAN
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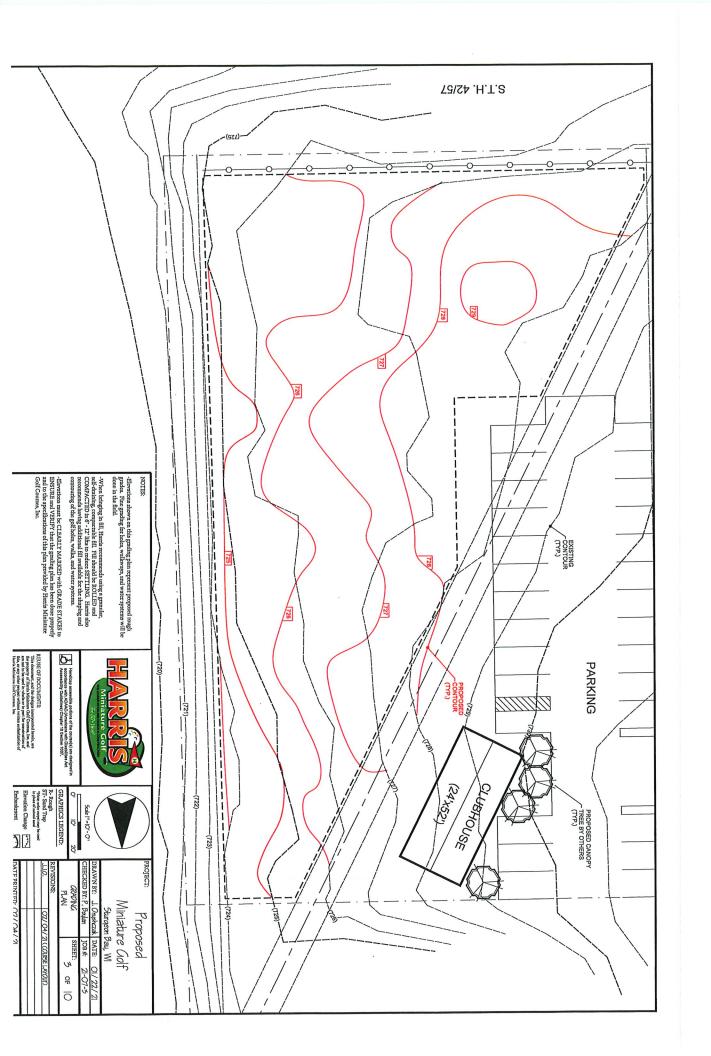
SHEET #5 - LIGHTING PLAN I''=10'-0"

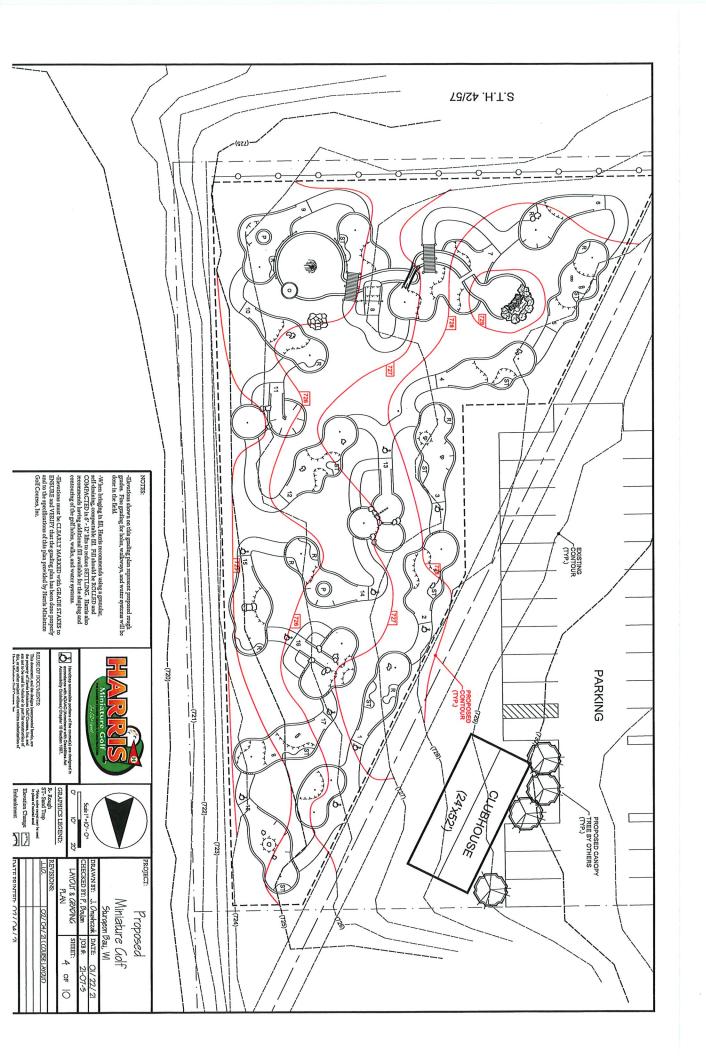


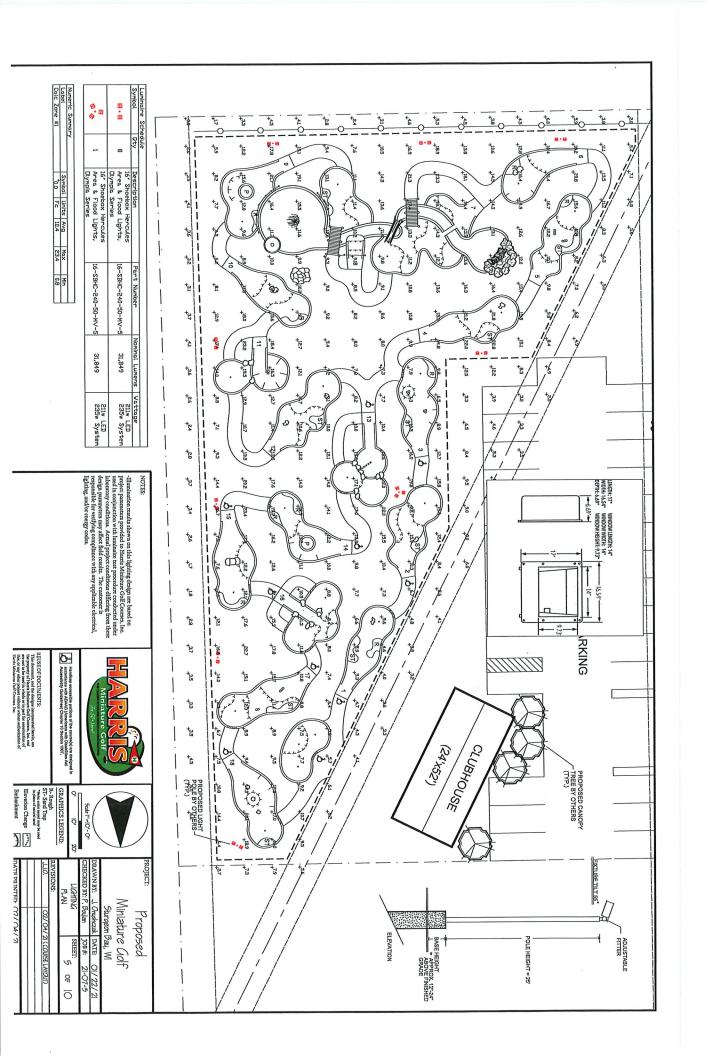
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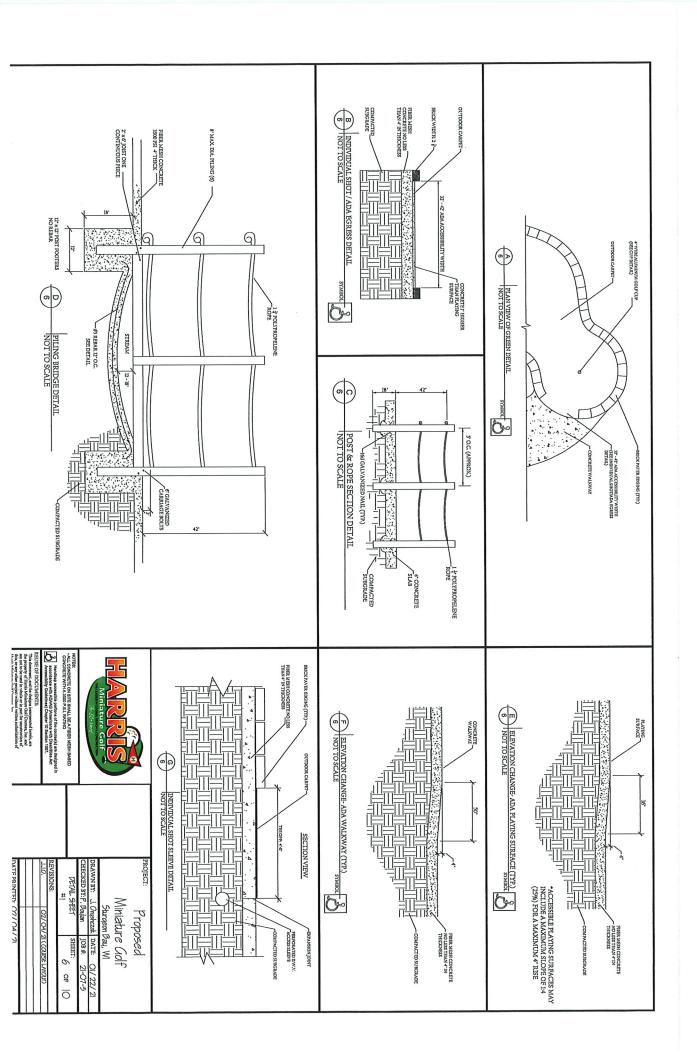
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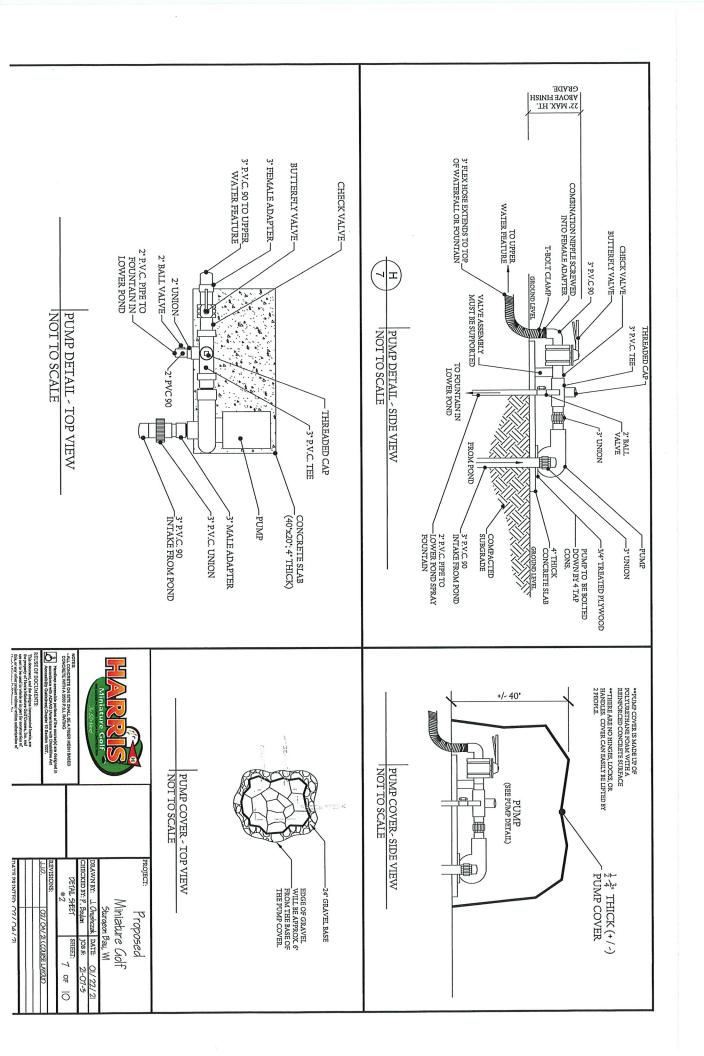


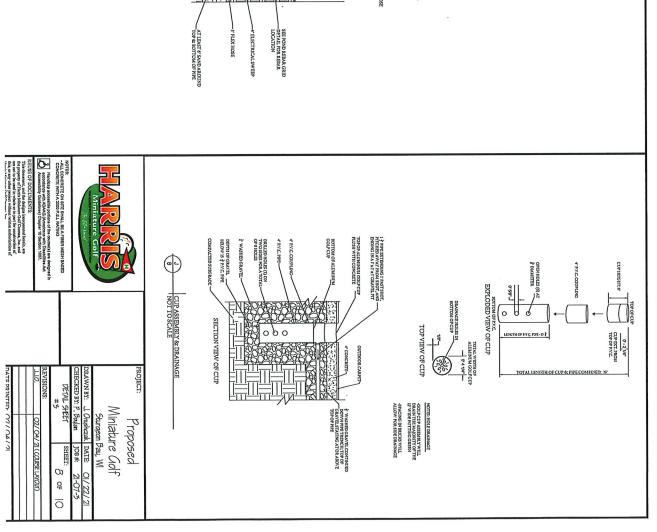


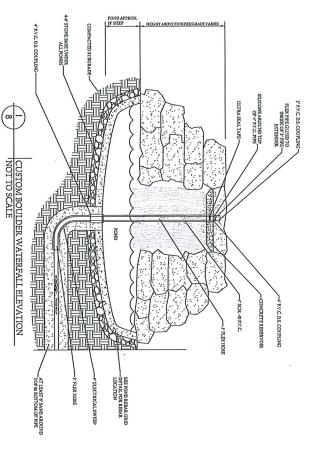


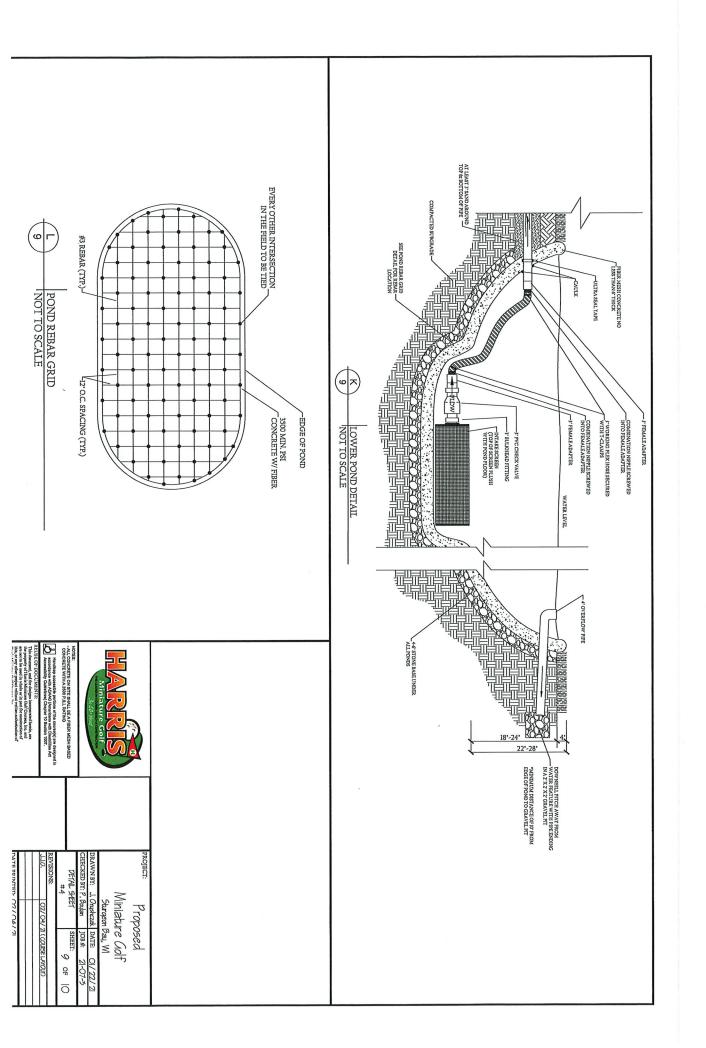












### NOTICE OF PUBLIC HEARING

The City of Sturgeon Bay Plan Commission will hold a public hearing in the Council Chambers, 421 Michigan Street, Sturgeon Bay, Wisconsin on Wednesday, February 17, 2021, at 6:00 p.m. or shortly thereafter, regarding a petition from Susan Hartzell for approval of a conditional use permit under section 20.14(2)(j) of the Municipal Code (Zoning Code). The proposed use is an outdoor miniature golf facility. The subject property is located off the northeast corner of South Grant Avenue and Green Bay Rd (HWY 42 / 57); parcel # 281-66-12003301C & 281-66-12003301D. The conditional use application and supporting information are on file with the Community Development Department and can be viewed on the City's website (<a href="www.sturgeonbaywi.org">www.sturgeonbaywi.org</a>) or at City Hall, 421 Michigan Street, weekdays between 8:00 a.m. and 4:30 p.m. The public is invited to give testimony regarding the proposed zoning code amendment either in person at the hearing or in writing.

By order of: City of Sturgeon Bay Plan Commission Martin Olejniczak, AICP Community Development Director 421 Michigan Street Sturgeon Bay, WI 54235



Phone: 920-746-2910 Fax: 920-746-2910 E-mail: molejniczak@sturgeonbaywi.org Website: www.sturgeonbaywi.org



### **MEMO**

To:

City Plan Commission

From:

Marty Olejniczak, Community Development Director

Date:

February 10, 2021

Subject:

Conceptual Planned Unit Development for Apartment Building - Northpointe

Northpointe Development Corp. (Andy Dumke, agent) is initiating a Planned Unit Development (PUD) to facilitate the development of an apartment building within the West Waterfront Redevelopment Area. The site is along the north side of E. Maple Street, part of the former Door County Cooperative site. The site is Development Site A in the recently issued request for development proposals. The proposed site has been vacant since the demolition of the Co-op buildings in 2013. It is currently owned by the City. The Plan Commission and Council chose Northpointe as the potential developer of Site A through the RFP process.

The current Central Business District (C-2) zoning classification allows the proposed multiple-family residential use. However, the PUD is requested because certain aspects of the overall development will not meet specific aspects of the zoning code. This includes density of the apartment units, height of the building, and possibly other requirements such as minimum yards (building setbacks) or off-street parking spaces, depending upon final design. The PUD section of the code encourages imaginative design of coordinated land uses and greater flexibility and design freedom than the basic zoning rules provided the overall development meets the spirit and intent of the ordinance.

The first formal step in a PUD process is a conceptual review. The conceptual review allows for the applicant to provide an overview of the project and for Plan Commission members to provide feedback and direction to the petitioner prior to proceeding with detailed drawings, formal hearing and review/recommendation. Official action is not necessarily required during a conceptual review, but it allows any pertinent issues to be discussed. It allows for feedback on the general acceptability of the concept and on specific aspects that should be included, excluded, or otherwise addressed as the project moves along.

The applicants are also seeking permission to follow the combined preliminary/final PUD procedures for the next phase of the PUD process. This is an option within the zoning code, but it requires approval of the Plan Commission at the time of conceptual review. Because this proposal involves single use within a single building on a single lot rather than a larger development project with multiple parcels/buildings/uses, using the combined preliminary/final procedures is appropriate. With the combined review the developer needs to submit the plans for the site development (e.g. landscaping, utilities, etc.) and the plans for the building (e.g. elevations, floor plans, etc.) at the same time.

### **Breakwater Apartments**

New scheme attached. Here are some notes:

- Driveway enters at the highest point of the site from Maple Street
- Flood buffer exists on entire perimeter
- The entrance to the building is no longer down in a pit. In this scheme we enter at a midpoint and the elevator is located to work with this concept.
- Entryway features a small two-story space with open connectivity to first floor.
- Unit square footages are larger than previous schemes and are in the range of what they should be for market rate now
- Most balconies are recessed, which will help us achieve a building which is not as flat looking as previous schemes. It also gives us a place to hide VTAC hvac unit grills if that ends up being the least expensive hvac scheme.
- Parking ratio of 1:1 is achieved on site
- Community room deck is in a great location on 4<sup>th</sup> floor
- 53 units total as compared 52 previously

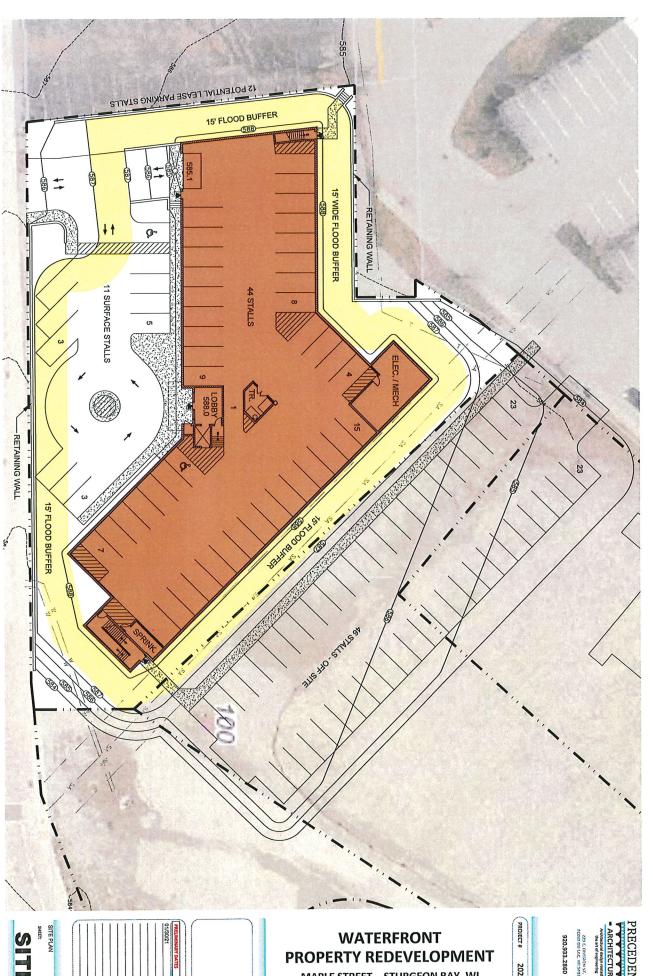
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AVERAGE S.F. = 765 S.F. 1,030 .F. 1,029 S.F. 1,236 S.F.

PARKING COUNT	
	STALLS
UNDERGROUND	44
SURFACE	11
SUBTOTAL ON SITE	55
SHARED WITH PARK	46
LEASED FROM NEIGHBOR	12
TOTAL AVAILABLE	113

1.04 PER UNIT

**2.13 PER UNIT** 





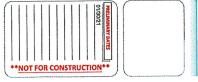


MAPLE STREET - STURGEON BAY, WI







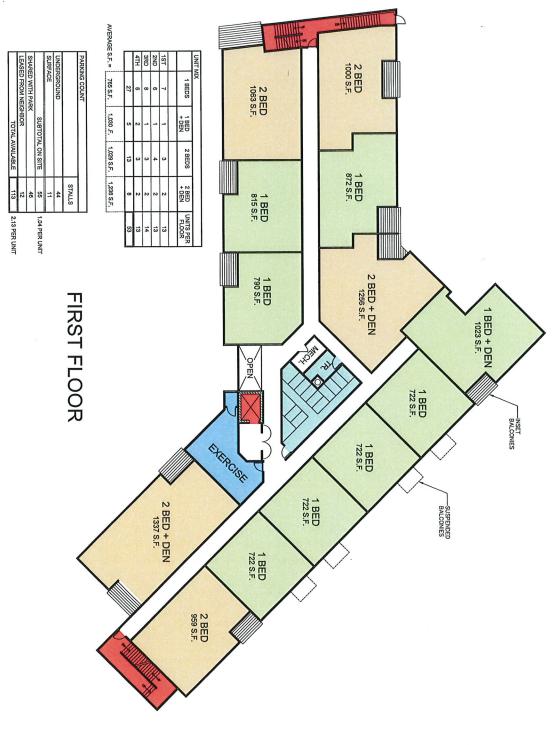


MAPLE STREET - STURGEON BAY, WI

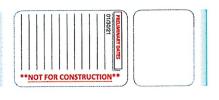


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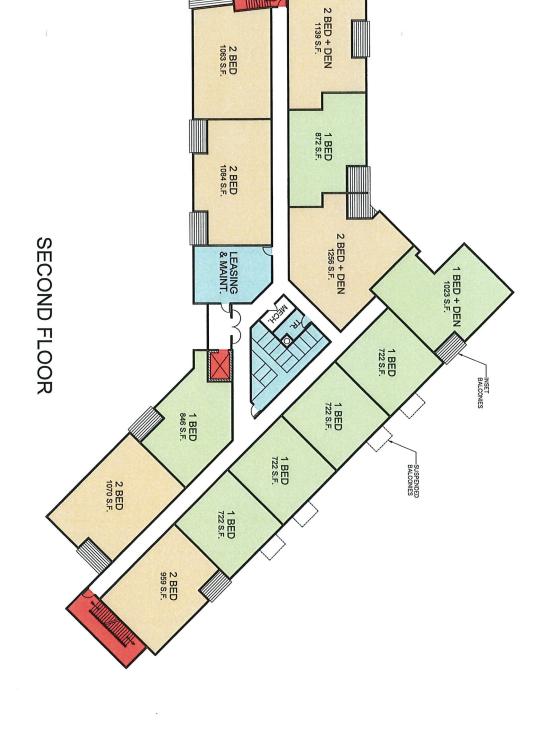


MAPLE STREET - STURGEON BAY, WI

PROJECT# 202070

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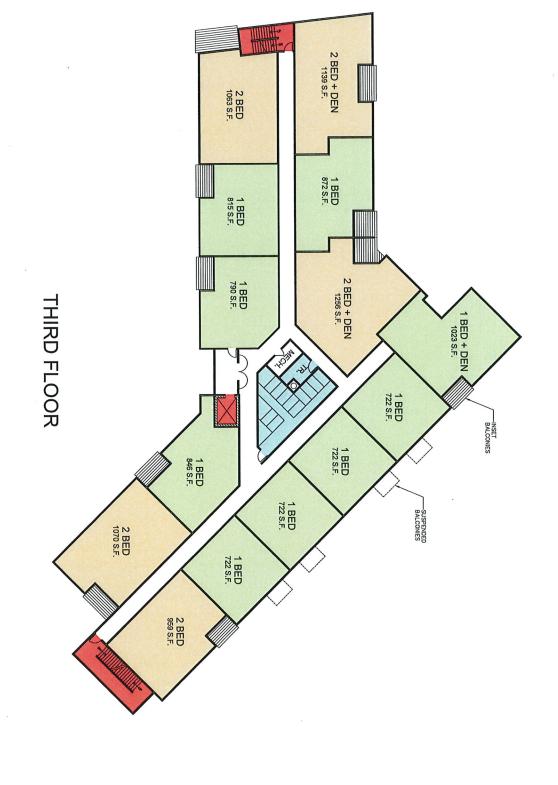


MAPLE STREET - STURGEON BAY, WI

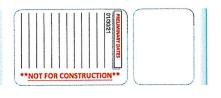


PRECEDENT

- ARCHITECTURE
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that and refreshering
229 C. DIVIDION ST.
TOWN DULING, WIL STALL
920.933.2860

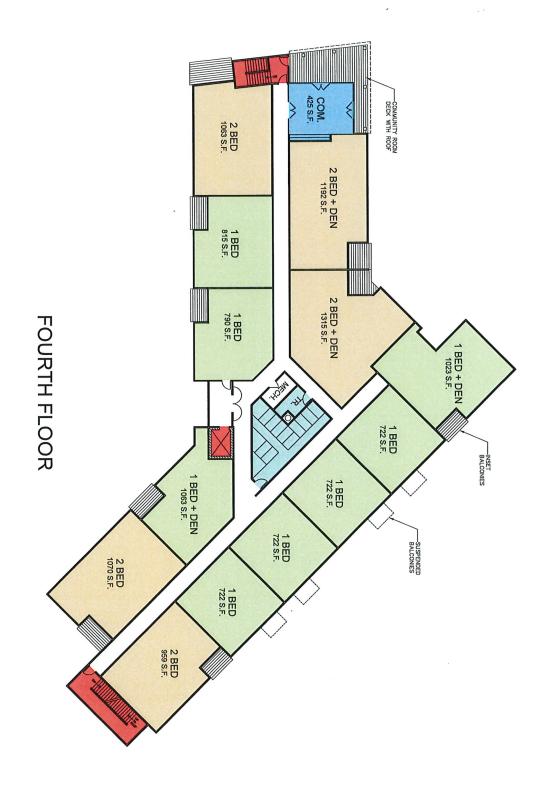




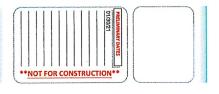


MAPLE STREET - STURGEON BAY, WI

PROJECT # 202070







MAPLE STREET - STURGEON BAY, WI



PRECEDENT

- ARCHITECTURE

Architectural design round in

harmonic of engineering

129.6. (2019)30.98.7

120.0.933.2860

Christopher Sullivan-Robinson Planner/Zoning Administrator 421 Michigan Street Sturgeon Bay, WI 54235



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## **MEMO**

To: Plan Commission

From: Christopher Sullivan-Robinson

Date: February 17, 2021

Subject: Initial Presentation - Downtown Remnant Heavy Industrial Properties

Per the direction of the Plan Commission, this is the initial presentation for the Zoning Map Amendment Process requested by the City to convert the remnant Heavy Industrial (I-2) zoned properties to Central Business District (C-2) located within the downtown area. There are thirteen parcels in total that are zoned I-2. A map and a spreadsheet of these lots is attached. In addition, letters have been sent to all the property owners affected by this zoning change. At present we have not heard any negative feedback, however it is important that we take into consideration any input provided from those property owners.

The subject lots are either vacant, the use is nonconforming, or the structures / lot do not meet dimensional requirements required the zoning chapter. By rezoning these a lot of those existing issues may make some of these properties conforming. However, lots that currently used primarily for outdoor storage would become nonconforming but under the zoning rules could still continue that use. The uses surrounding these properties are primarily commercial, higher density residential, or mixed uses.

The Future Land Use Map in the 2040 Comp Plan identifies this area as intended for downtown mixed use. Per the Comp Plan, this area is intended to remain the civic, social, and commercial hub of the community. This category is intended for a mix of retail, commercial service, office, institutional, governmental, and residential (mainly upper stories) uses arranged in a pedestrian-oriented environment with on-street parking, minimal building setbacks, and building designs, materials, placement, and scale that are compatible with the character of existing development. The downtown mixed-use future land use category is mapped over the historic Downtown area. It recommends that C-2 would be the most applicable zone for areas with this designation.

Per the rezoning process, this is the time for the Commission to discuss the request and provide necessary feedback before moving on to formal public hearing at the next meeting. The Commission is expected to confirm moving forward to a public hearing as presented or with changes.

Date Received:	2-9-21
Fee Paid: \$/\dots	//
Received By:	

# CITY OF STURGEON BAY ZONING/REZONING APPLICATION

	APPLICANT/AGENT	LEGAL PROPERTY OWNER			
Name					
Company	City of STURBEON BAY				
Street Address					
City/State/Zip	421 MICHIGAN ST				
Daytime Telephone No.	920 746-2910				
Fax No.					
STREET ADDRESS OF SUL Location if not assigned a					
TAX PARCEL NUMBER: GRA ATTACHED					
CURRENT ZONING CLASSIFICATION: I-2 HEAVY WOUSTRIAL					
CURRENT USE AND IMPROVEMENTS:					
ZONING DISTRICT REQUESTED: C-2 EENTRAL BUSWESS DISTRICT					
COMPREHENSIVE PLAN DESIGNATION OF SUBJECT PROPERTY: DOWNTOWN MUCE USE					
PROPOSED USE OF SURF North: Down Town South: " East: "	ROUNDING PROPERTY UNDER COMPREH	ENSIVE PLAN:			

d.	,	
ZONING AND USES OF ADJAC	ENT SURROUNDING PROPERTIES:	
North All adjacent	ENT SURROUNDING PROPERTIES:	PUD. The surrounding uses
South: Vacv.		
East:		
West:		
HAVE THERE BEEN ANY VARIA	ANCES, CONDITIONAL USE PERMITS, ET	C. GRANTED PREVIOUSLY FOR
	// / Д	
	///	
Attach a full legal description (p Reimbursement of expenses.	oreferably on disk), 8-1/2" X 11" location r	nap, and Agreement for
Property Owner (Print Name)	Signature	Date
Applicant/Agent (Print Name)	Signature Signature	Secretary 2-9-21 Ilan Communion Date
I,and understand that I am respondent to the applicant.	, have attended a review meeting onsible for sign placement and following	all stages listed on the check list in
	, have attended a review meeting onsible for sign placement and following Applicant Signature	with at least one member of staff all stages listed on the check list in  Staff Signature
regard to the applicant.	onsible for sign placement and following  Applicant Signature	all stages listed on the check list in
regard to the applicant.  Date of review meeting  Attachments: Procedure & Check List	onsible for sign placement and following  Applicant Signature	all stages listed on the check list in
regard to the applicant.  Date of review meeting  Attachments: Procedure & Check List Agreement For Reimbursement	Applicant Signature  t of Expenses	all stages listed on the check list in
regard to the applicant.  Date of review meeting  Attachments: Procedure & Check List Agreement For Reimbursement	Applicant Signature  t of Expenses	all stages listed on the check list in
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regard to the applicant.  Date of review meeting  Attachments: Procedure & Check List Agreement For Reimbursement	Applicant Signature  t of Expenses	Staff Signature

# I-2 Properties within the Downtown Area





				Ligheity to be necolled in oil 1-2 to C-2				
						Conforming	1.2 Buildehle Area	C-2 Buildable Area
Talce Talce	SIZE (ACLES)	* "	סוופטו	riopeity Owilei		Dallalliga 2, '-		
2811085020105A   0.5686 a	0.5686 a		0	SHIPYARD DEVELOPMENT LLC	Undeveloped	N/A	102' × 47	92' x 183'
2811085030501	1.146 a	11	113 1ST S AV	CITY OF STURGEON BAY	Public Parking Lot	N/A	50' x 25'	80' x 120'
							260' x 163 (north) 199'	
2811085030901C   3.874 a	3.874 a	7	77 1ST S AV	HAVEN FUNDS LLC	Marina, Boat Storage/Repair No	No	x 130' (south)	
2811085031201C 0.0823 a	0.0823 a		0	CITY OF STURGEON BAY	Sidewalk	N/A	Not Buildable	Not Buildable
2811085040101 0.3481 a	0.3481 a	9	65 2ND S AV	SHT HOLDINGS LLC	Private Parking Lot	N/A	50' x 25'	80' x 120'
2811085060901 0.5251 a	0.5251 a	23	230 OREGON ST	E & I PROPERTY INVESTMENTS	Outdoor Storage	No	76' x 70'	111' x 130'
2811085061000A 0.1750 a	0.1750 a	13	136 2ND S AV	E & I PROPERTY INVESTMENTS	Private Parking Lot	N/A	Not Buildable	40' x 110'
2811085061101 0.1750 a	0.1750 a	23	231 NEBRASKA ST	E & I PROPERTY INVESTMENTS	Residential	No	25' x 30'	60' x 65'
2811085070501 0.5096 a	0.5096 a	21	210 PENNSYLVANIA ST	VEGETABLE TRUCK LLC	Private Parking Lot	N/A	57' x 113'	92' x 143'
2811085070801 0.1172 a	0.1172 a	21	213 OREGON ST	VEGETABLE TRUCK LLC	Residential	No	Not Buildable	10' x 90'
2812308325009	1.304 a		0	SHIPYARD DEVELOPMENT LLC	Undeveloped	N/A		
2812308325010	1.098 a		0	SHIPYARD DEVELOPMENT LLC	Undeveloped	N/A		

Christopher Sullivan-Robinson Planner/Zoning Administrator 421 Michigan Street Sturgeon Bay, WI 54235



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E-mail: csullivan-robinson@sturgeonbaywi.org
Website: www.sturgeonbaywi.org



# **MEMO**

To: Plan Commission

From: Christopher Sullivan-Robinson

Date: February 17, 2021

Subject: Restructuring Permitted and Conditional Uses within the Zoning Code

One of the updates recommended in the comprehensive plan was to restructure the zoning codes permitted and conditional uses to be more user friendly for the public. Most communities have moved toward a chart which lists all of the uses and districts, then marking if the uses is permitted or conditional. Attached is a first draft of what those charts will look like. Items colored in red have additional requirement that should be listed outside of this chart. Unless the committee sees any issues, the next step would be to create a section for those additional rules, and to condense the list by combining uses and generalize uses where possible.

The Commission should review the charts and make recommendation to staff for any changes.

Table ###. Principle Uses in the Residential, Agriculture, and Conservancy Districts

Use				Distric			
SC .	R-1	R-2	R-3	R-4	R-M	Α	Con
	la .			To		P	
ingle-Family Dwellings	Р	Р	P C	C	<del>-</del>	C	-
Accessory Dwelling Unit	-	C C	P	C		C	+
wo-Family Dwellings	-	C	P	C			
Two-Family Dwellings (Only allowed on lots designated via a survey and approved by Plan Commission)	_	P	_	-11	_	-	-
Multiple Family Dwellings (Maximum 4-unit per Building)	-	-	С	-	-	-	-
Multiple Family Dwellings (Maximum 8-units per lot)	-	-	-	Р	-	-	-
Multiple-Family Dwellings (Greater than 8-units per lot)	-	-		С	-		-
Mobile / Manufactured Home Parks via a Court Plan as provided in section 9.07	-	-	-		Р	-	-
ravel Trailer Parks via a Park Plan as provided in section 9.075		-	-	-	-	С	-
Fourist Rooming House	Р	P	Р	P	P	P	
Community Living Arrangement, except as regulated in § 62.23(7)(i), Wis. Stats., and provided, nowever that the 2,500-foot distance described in § 62.23(7)(i)2r.a., Wis. Stats., shall not apply.	С	С	С	С	С		-
2-4 8 Beautiful Establishments licensed by the Department of Health and Social Services	С	С	С	c	_	c	_
Bed & Breakfast Establishments licensed by the Departmnet of Health and Social Services Boarding houses and Lodging Houses	-	-	-	P	-	-	-
Rest Homes	-	-	-	P	-	-	-
Commercial Housing Facility	-	-	<del> </del> -	c	-	-	-
Sommercial Housing Fucincy			- 1	1-			•
Home Occupations (No Signage, No Retail Sales, No stock or trade kept or sold, No on-premise			T				
clients visits)	Р	Р	Р	Р	Р	Р	-
Home Occupations	С	С	С	С	С	С	
Art Gallerys	С	С	С	С	-	-	-
Professional Offices	-	-	-	С	-	-	-
Nonprofit Conservation related Offices and Education Facilities	-	-	-	-	-	-	С
•							
Barber / Beauty Shops (must abutt a collector or arterial street as shown in the Comp Plan)	-	-	-	С	-	-	-
Farming	-	-	-	-	-	P	-
Roadside Stands	-	-	- :	-	-	P	-
Kennels	-	-	-	-	-	С	7
Sand and Gravel Operations	-	-	-	<u> -</u>	-	c	<u> -</u>
	1-	1_	T_	T_			
Churches / Religious Institutions	Р	Р	P	P		Р	-
Charitable Institutions and Clubs or Lodges	-	-	-	P	-	-	-
Elementary, Junior, and Senior High Schools	Р	P	P	P	-	P P	
Colleges / Vocational Schools	-	- P	C P	C P	- Р	P	
Municipal Buildings	Р	- P	- P	P	- P	P	
Municipal Buildings including: sewage treatment plants, garbage incinerators, warhouses, garages, public shops or storage yard, penal or correctional institutions and asylums Public Utilities	- C	- C	- C	- C	- C	P C	-
Telephone Booths, Exchanges and Lines, and Transformer Stations	Р	Р	Р	Р	Р	Р	-
	-	-	-	-	-	С	-
Communication Towers				-	-	-	С
	-	-	-			С	-
Water Pumping or Water Storage Facilities Solid Waste Facilities	-	-	-		-		-
Water Pumping or Water Storage Facilities Solid Waste Facilities Airport, including Terminal Facilities and Necessary Concessions	-	-	-	-	-	С	
Water Pumping or Water Storage Facilities Solid Waste Facilities Airport, including Terminal Facilities and Necessary Concessions	- - -			- - C	-	C -	-
Water Pumping or Water Storage Facilities Solid Waste Facilities Airport, including Terminal Facilities and Necessary Concessions	- - -		- - -			C  -	-
Water Pumping or Water Storage Facilities Solid Waste Facilities Airport, including Terminal Facilities and Necessary Concessions Hospitals, Medical Clinics, and Dental Clinics	- - - -	-  -  -  -		c		-	-
Communication Towers Water Pumping or Water Storage Facilities Solid Waste Facilities Airport, including Terminal Facilities and Necessary Concessions Hospitals, Medical Clinics, and Dental Clinics Parking Lots Accessory Uses	- - - - -	- - - - P	- - - - P	C P	- - - P	- - P	- - P
Water Pumping or Water Storage Facilities Solid Waste Facilities Airport, including Terminal Facilities and Necessary Concessions Hospitals, Medical Clinics, and Dental Clinics Parking Lots	Р	Р	Р	C P	Р	-	- P -
Water Pumping or Water Storage Facilities Solid Waste Facilities Airport, including Terminal Facilities and Necessary Concessions Hospitals, Medical Clinics, and Dental Clinics Parking Lots Accessory Uses Accessory Buildings	<u> </u>	-		C P	-	- - P	- P - -
Water Pumping or Water Storage Facilities Solid Waste Facilities Airport, including Terminal Facilities and Necessary Concessions Hospitals, Medical Clinics, and Dental Clinics Parking Lots Accessory Uses	Р	Р	Р	C P	Р	- - P	- P - -
Water Pumping or Water Storage Facilities Solid Waste Facilities Airport, including Terminal Facilities and Necessary Concessions Hospitals, Medical Clinics, and Dental Clinics Parking Lots Accessory Uses Accessory Buildings Reserved	P C	P C	P C	C P P C	P C	- P P	- P - -
Water Pumping or Water Storage Facilities Solid Waste Facilities Airport, including Terminal Facilities and Necessary Concessions Hospitals, Medical Clinics, and Dental Clinics Parking Lots Accessory Uses Accessory Buildings Reserved Public: Parks, Playgrounds, Recreational and Community Center Buildings and Grounds	Р	Р	Р	C P	Р	- - P	-
Water Pumping or Water Storage Facilities Solid Waste Facilities Airport, including Terminal Facilities and Necessary Concessions Hospitals, Medical Clinics, and Dental Clinics Parking Lots Accessory Uses Accessory Buildings Reserved Public: Parks, Playgrounds, Recreational and Community Center Buildings and Grounds Public Buildings and Educational Facilities	P C	P C	P C	C P P C	P C	- P P -	- P P P
Water Pumping or Water Storage Facilities Solid Waste Facilities Airport, including Terminal Facilities and Necessary Concessions Hospitals, Medical Clinics, and Dental Clinics Parking Lots Accessory Uses Accessory Buildings Reserved Public: Parks, Playgrounds, Recreational and Community Center Buildings and Grounds Public Buildings and Educational Facilities County Fairgrounds and Related Facilities	P C	P C	P C	C P P C	P C	- P P P	-
Water Pumping or Water Storage Facilities Solid Waste Facilities Airport, including Terminal Facilities and Necessary Concessions Hospitals, Medical Clinics, and Dental Clinics Parking Lots Accessory Uses Accessory Buildings Reserved Public: Parks, Playgrounds, Recreational and Community Center Buildings and Grounds Public Buildings and Educational Facilities County Fairgrounds and Related Facilities Outdoor Amusement and Recreation Facilities	P C	P C	P C	C P P C	P C	- P P C	-
Water Pumping or Water Storage Facilities Solid Waste Facilities Airport, including Terminal Facilities and Necessary Concessions Hospitals, Medical Clinics, and Dental Clinics Parking Lots Accessory Uses Accessory Buildings Reserved Public: Parks, Playgrounds, Recreational and Community Center Buildings and Grounds Public Buildings and Educational Facilities County Fairgrounds and Related Facilities Outdoor Amusement and Recreation Facilities Indoor Ice Arenas	P C	P C	P C	C P P C	P C	- P P C C C	- - P -
Water Pumping or Water Storage Facilities Solid Waste Facilities Airport, including Terminal Facilities and Necessary Concessions Hospitals, Medical Clinics, and Dental Clinics Parking Lots Accessory Uses Accessory Buildings	P C	P C	P C	C P P C	P C	- P P C	-

### TABLE ### Principle Uses in the Commercial District

			District		
Use	C-1	C-2	C-3	C-4	C-5
Accomodations and Food Service Uses					
Tourist Rooming House	Р	Р	Р	-	Р
Bed and Breakfast Establishment	Р	С	Р	-	Р
Hotels and Motels and Conference Facilities	Р	Р	Р	-	С
Community Living Arrangements	С	С	С	-	С
Rest Home	Р	Р	Р	-	С
Commerical Housing Facilities	С	С	С	-	-
Restaurants and taverns	Р	Р	Р	-	С
Residential Uses					
Existing Single-Family Dwellings	-	-	-	-	Р
New Single-Family Dwellings	-	-	-	-	С
Existing Two-Family Dwellings	-	-	-	-	Р
New Two-Family Dwellings	-		-	-	С
Multiple-Family Dwellings	С	С	С	-	С
Residential Uses (max 50% floor area in a Mixed Use Building)	С	-	С	-	-
Residential Uses (max 50% floor area of all principle buildings on lot)	-	Р	-	-	Р
Additions to existing dwellings in the C-5 District that exceed 50% of original floor area	-	-	-	-	С
Retail and Service Uses					
Customer Service Establishements	Р	Р	Р	-	Р
Theaters, Bowling alleys and other indoor places of amusement Indoor entertainment, recreation, and amusements uses	Р	P	P	_	P
Commercial Establishments w/Drive-through	c	c	c	С	-
Massage Parlor	P	P	P	-	С
Commercial Storage Facilities	P	-	P	-	-
Bus Depots	P	Р	P	-	-
Funeral Homes	P	P	P	-	Р
General Retail Establishments	P	P	P	-	P
Lumber and Building Supply Yards	P	-	P	-	-
Professional Offices	P	Р	Р	Р	Р
Automobile and Recreation Vehicle Sales and/or Repair Establishments	Р	С	Р	-	-
Automotive Repair Establishments	P	€	₽	-	-
Gasoline Stations	Р	С	Р	-	-
Farm Implement Sales Lots	Р	-	P	-	-
Pawn Shops	P	P	Р	-	С
Liquor Stores	Р	Р	Р	-	С
Water Related Uses such as Marinas, Launch Ramps, Charter Boating or Fishing and Ferry Terminals	С	С	С	-	-
Light Manufacturing / High Technology Manufacturing / General Warehousing / Wholesale Distribution Activities					
Permitted non Single or Two Family Uses in the C-5 District that are located within a new building with a footprint 3,000 square feet or larger	_	_	_	-	С
Municipal Buildings	Р	Р	Р	Р	Р
Public Utilites Public Utilities	С	С	С	С	С
Communication Towers	С	С	С	С	-
Telephone Booths, exchanges and lines and transformer stations	Р	Р	P	Р	Р
Public Garages, Shops, or Storage Yards	С	-	С	-	-
Post Offices	Р	Р	P	С	Р
Libraries, Museums, and Art Gallaries	Р	Р	Р	-	Р
Churches and Religious Institutions	Р	Р	Р	-	Р
Child Day Care Facilites licensed by the Department of Health and Social Services	Р	Р	Р	С	Р
Elementary, Junior, and Senior High Schools	Р	P	Р	-	Р
Colleges and Vocational Schools	С	С	С	С	-
Public Parks, Playgrounds, recreational and community center buildings and grounds	P	Р	Р	Р	Р
Outdoor Recreation Facilities	С	-	C P	- P	- Р
Banks and Financial Institutions	Р	Р	12	14	
Payday Lending Institutions	- C	-	-	- -	С
Hospitals	С	C P	C	C	- Р
Medical, Dental, and Veterinarian Clinic	P P	P	P	P	P
Tourist Information Centers	P	P	P	P	P
Charitable Institutions, and Clubs or Lodges	C	r	C	r	+
Animal Shelters and Pounds	P	- Р	P	P	P
Accessory uses	P	P	P	P	C
Parking lots	l'r	l'r	Ir.	l'	T

### TABLE ### Principle Uses in the Industrial Districts

Use		trict
	I-1/I-1A	I-2/I-2A
Facilites for Manufacturing and Production, processing, fabrication, packaging and assembly of goods (All	Р	Р
General Warehousing or wholesale Distribution	Р	Р
Offices (directly related to principal permitted use)	Р	P
Corporate/regional headquarters or administration offices of at least 10,000SQFT	P	Р
Outdoor Storage area (Max of 200% of Building Footprint)	Р	Р
Construction of Water Crafts under 50 feet in length	Р	P
Laboratories, research and testing facilities	Р	P
Laundries, not including self-service	Р	Р
Printing and Publishing	P	Р
Child Daycare Facility (must be licensed by the Department of Health and Social Services)	Р	Р
Incidental retail sales outlet (items produced on same lot)	Р	Р
Retail Establishments	С	С
Public Utilities	P	Р
Parking Lots	Р	P
Accessory uses	Р	Р
Trade and Construction Establishment (Outdoor Storage Areas shall not exceed 200 percent of building		
footprint of principal buildings on the site)	P	_
Trade and construction establishments (No outdoor storage restrictions)	-	P
Mail order distribution centers	P	P
Radio and Television stations	<u> -</u>  Р	P.
Trade and vocational schools	<u>'</u>  P	P
Business incubators operated by DCEDC	P	P.
Not for profit vocation rehabilitation programs	l' P	P
Asphalt, sand and gravel operations	+'	P
concreate batch plant		P
ship building		P
Indoor Boat Storage and Repair Facilities	c	c
		P
unlimited outdoor storage and production yard  Truck Terminals and Frieght Transfer Facilities		P
		IP
Sawmills/Planing Mills		P
Salvage and recycling facilities	ļ-	<u> </u>
Charter Fishing Boat Service	C	C
Commercial Fishing Facilities	С	С
Communication Towers	С	С
Commercial Housing Facilities	С	С
Banks and other Financial Institutions	С	С
Travel Agencies	С	С
Health Clubs	С	С
Quick-Printing/Copy Shops	С	C
Industrial Uses not Specified	С	С
Accessory uses	Р	P
Prohibited Uses		enegapasia tiki
Rendering of Fats and Oils	X	X
Automobile wrecking/junkyards	X	X
Petroleum refineries/storage yards	X	X
Manufacturing of acids, explosives, fertilizers or glue	X	X
Stockyards and slaughterhouses	Х	X
garbage and other refuse disposal	X	Х
smelting of iron, tin or other ores	X	Х
Residential and commerical uses not specified	Х	Х