

**AGENDA**  
CITY OF STURGEON BAY  
LOCAL ARTS BOARD MEETING  
Wednesday, June 9, 2021  
Council Chambers, City Hall, 421 Michigan Street  
9:00 A.M.

1. Roll Call
2. Adoption of the agenda
3. Review of Minutes from May 12, 2021
4. Chair's report
5. Public comment on agenda items
6. Discussion to continue on a revision of the Local Arts Board's organizational document to better address the current structure of the committee, and its direction/duties
7. Discussion on the development of a cultural roadmap for art acquisition
8. Discussion on the handling of promotions, advertising and press releases
9. Adjourn.

**NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR**

Notice is hereby given that a majority of the Common Council may be present at this meeting to gather information about a subject over which they have decision-making responsibility. If a quorum of the Common Council does attend, this may constitute a meeting of the Common Council and is noticed as such, although the Common Council will not take any formal action at this meeting.

Notice is hereby given that if a quorum of one of the committees is not present, the committee with a quorum may meet and act upon the agenda subjects.

Local Arts Board Members:

Helen Bacon, Chair  
Stephanie Trenchard  
Claire Morkin  
Margaret Lockwood  
melaniejane

POSTED  
2:00 P.M.  
6/7/2021  
PSQ

CITY OF STURGEON BAY  
LOCAL ARTS BOARD MEETING

Wednesday, May 12, 2021

Council Chambers, City Hall, 421 Michigan Street  
12:00 P.M.

A meeting of the Local Arts Board was called to order at 12:00 P.M. by Chairperson/Aid. Helen Bacon in Council Chambers, City Hall, 421 Michigan Street.

Roll Call: Members present were Aid. Helen Bacon, Stephanie Trenchard, Claire Morkin and melaniejane. Margaret Lockwood was absent. Also present — Director of Municipal Services, Mike Barker, Municipal Services Secretary, Patty Quinn, and City Administrative Assistant, Suzanne Miller.

Adoption of the Agenda: Moved by Ms. Trenchard and seconded by Ms. melaniejane to adopt the agenda.

1. Roll Call
2. Adoption of the agenda
3. Review of Minutes from April 14, 2021
4. Chair's report
5. Public comment on agenda items
6. Discussion to continue on a revision of the Local Arts Board's organizational document to better address the current structure of the committee, and its direction/duties, and review of the Village of EH ordinances for their public art committee
7. Discussion and review of legal document drafts related to art acquisition and the development of a cultural roadmap
8. Consideration to approve Steve Haas' "Crosswind Approach" metal art sculpture, on loan, for placement at Stone Harbor
9. Consideration to change the scheduled starting time for this board's monthly meetings
10. Adjourn

All in favor. Carried.

Review of Minutes from April 14, 2021: Moved by Ms. Trenchard and seconded by Ms. melaniejane to let minutes stand.

All in favor. Carried.

Chair's report: Chairperson/Ald. Bacon provided updates on Graham Park and the delay of a ribbon cutting ceremony into June; ongoing maintenance of any art pieces in the City; Joint Parks and Rec special meeting/field trip to Bay View Park held on this same day to approve placement of Woolly Mammoth; and a suggestion that this board's members view the virtual presentation being hosted by Fincantieri/Bay Shipbuilding on their Sturgeon Bay beautification plan.

Public comment on agenda items: None

Discussion to continue on a revision of the Local Arts Board's organizational document to better address the current structure of the committee, and its direction/duties, and review of the Village of EH ordinances for their public art committee: Ald. Bacon asked members to review the Egg Harbor public art committee ordinances individually. Various aspects of the current structure of this board were discussed related to how the group is viewed and how it sits within the City's governmental structure. Ad. Bacon will work with Suzanne Miller on developing another draft of this organizational document.

Discussion and review of legal document drafts related to art acquisition and the development of a cultural roadmap: Ms. Miller reported on various aspects of the draft of a boiler plate agreement of the City's legal document for art acquisition and how it can be tweaked to fit any situation. This agreement will need to be approved by the Joint Parks and Recreation Committee/Board before it can go to Common Council.

Consideration to approve Steve Haas' "Crosswind Approach" metal art sculpture, on loan, for placement at Stone Harbor: Board members had various questions related to the terms of the agreement for the loan of Mr. Haas' sculpture. Again, Ms. Miller provided details on this proposed arrangement. Motion to approve made by Ms. Trenchard and seconded by Ms. Morkin.

All in favor. Carried.

Consideration to change the scheduled starting for this board's monthly meetings: Members discussed best time for all. A motion was made by Ms. melaniejane and seconded by Ms. Morkin to approve the change in the starting time for these meetings from noon/12 PM to 9:00 AM, starting in June.

All in favor. Carried.

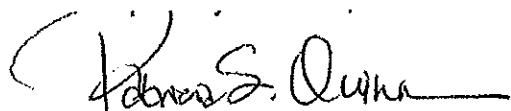
Items for next month's agenda:

- Further discussion on a revision of the Local Arts Board's organizational document originally to better address the current structure of the committee, and its direction/duties,
- Discussion on the drafting of a cultural roadmap for the board that would be applicable to what this group is doing, using other municipalities' guidelines as resources to include desired outcomes and strategic initiatives.
- Discussion on the development of a stipend program for loaned art for the City.

Next Meeting Date: Wednesday, June 9th, 2021 @ 9 A.M. — Council Chambers, City Hall.

Motion to adjourn by Mr. Trenchard and seconded by Ms. melaniejane. All in favor. Carried. Meeting adjourned at 12:58 P.M.

Respectfully submitted,



Patricia S. Quinn  
Municipal Services Secretary

1.166 - Local Arts Board.

- 1) *Purpose.* The purpose and tasks of the Local Arts Board are to promote cultural and artistic enrichment and diversity, to connect City residents and visitors through arts and culture, to enrich publicly owned spaces and buildings through arts and culture, and to provide the structure through which cultural and artistic proposals involving public spaces and buildings may be considered. Cultural and artistic proposals may include, but are not limited to: music, dance, creative writing, visual art, performance art, installation, photography, theater, film, arts education and craftsmanship.
- 2) *Created; membership.*
  - a) The Local Arts Board of the City of Sturgeon Bay is hereby created.
  - b) The Local Arts Board will be appointed by the mayor subject to Common Council confirmation. It will be composed of representatives from the following constituencies:
    - (1) One elected member/Alder from the board of parks and recreation.
    - (2) Four representatives of the local arts community to include artists and/or local arts community members.
  - c) The term for each member shall be three years.
  - d) Member's service shall be limited to three consecutive three-year terms. Members may be asked to serve again after being off the Board for one term (3 years).
- 3) *Powers and duties.*
  - a) The Local Arts Board shall evaluate any works of art or artifacts proposed for placement on City property. Said items may be submitted directly to the Local Arts Board or submitted to the Local Arts Board via the Park and Recreation Committee. The Local Arts Board shall, after discussion, consideration, and vote, make recommendations back to the Park and Recreation Committee (and Common Council when appropriate) regarding:
    - (1) The appropriateness of the work of art proposed to be located on municipally owned property.
    - (2) The location for the placement of the art proposed to be located on municipally owned property.
  - b) The Local Arts Board shall serve in a design review capacity, upon referral by the Park and Recreation Committee, for architectural structures placed on City property when the primary purpose of the structure is for cultural expression.
  - c) The Local Arts Board shall act upon any other similar or related request the Park and Recreation Committee may delegate as it relates to the committee's expressed purpose under subsection (1).

(Ord. No. 1008-0898, § 1, 8-4-98; Ord. No. 1353-0119, § 1, 1-3-19)