



AGENDA
CITY OF STURGEON BAY
JOINT PARKS AND RECREATION COMMITTEE / BOARD MEETING
Wednesday, August 25, 2021
Council Chambers, City Hall, 421 Michigan Street
5:30 P.M.

1. Roll Call
2. Adoption of Agenda
3. Review of Minutes of June 23, 2021
4. Public Comment on Agenda Items
5. Discussion and presentation from Julie Hein for an update on the bait and ice vending machines at Sawyer Park
6. Discussion and review of Minutes from the Local Arts Board Meetings of July 14, 2021, and August 11, 2021
7. Recommendation to approve the proposed revisions to the Local Arts Board's organizational ordinance as approved by the Local Arts Board at their meeting on July 14, 2021 and forward to Common Council
8. Discussion and update on the Woolly Mammoth art sculpture project
9. Discussion on the Sunset Park tennis courts on cleaning, wind nets and lighting
10. Director's report
11. Adjourn

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR

Notice is hereby given that a majority of the Common Council may be present at this meeting to gather information about a subject over which they have decision-making responsibility. If a quorum of the Common Council does attend, this may constitute a meeting of the Common Council and is noticed as such, although the Common Council will not take any formal action at this meeting.

Notice is hereby given that if a quorum of one of the committees is not present, the committee with a quorum may meet and act upon the agenda subjects.

POSTED
1:15 PM
8/20/21
PSQ

Park and Recreation Committee / Board Members:

Helen Bacon, Chair
Gary Nault, Vice Chair
Chris Larsen
Randy Morrow
Marilyn Kleist
George Husby
Jay Renstrom
J. Spencer Gustafson
Mike Barker

CITY OF STURGEON BAY
JOINT PARKS AND RECREATION COMMITTEE / BOARD MEETING
Wednesday, June 23, 2021
Council Chambers, City Hall, 421 Michigan Street
5:30 P.M.

A meeting of the Joint Parks and Recreation Committee / Board was called to order at 5:30 P.M. by Vice Chairperson/Ald. Gary Nault, in Council Chambers, City Hall, 421 Michigan Street.

Roll Call: Members present were Ald. Gary Nault, Randy Morrow, Marilyn Kleist, Ald. Spencer Gustafson and Director of Municipal Services, Mike Barker. Excused absences: Chairperson Ald. Helen Bacon, Chris Larsen, George Husby and Jay Renstrom. Also present was Municipal Services Secretary, Patty Quinn.

Adoption of the Agenda: A motion was made by Ald. Gustafson and seconded by Mr. Morrow to adopt the agenda.

1. Roll call
2. Adoption of Agenda
3. Review of Minutes of May 26, 2021
4. Public Comment on Agenda Items
5. Discussion and review of Minutes from the Local Arts Board Meeting of June 9, 2021
6. Discussion on the November Committee / Board meeting to review the City parks' 2021 season
7. Discussion and update on the installation of "Crosswind Approach / Pelican" metal art sculpture at Stone Harbor
8. Discussion on fishing tournaments held in City Parks
9. Director's report
10. Adjourn

All in favor. Carried.

Review of Minutes of May 26, 2021: Minutes stand.

Public Comment on Agenda Items: No comments.

Discussion and review of Minutes from the Local Arts Board Meeting of June 9, 2021: No comments.

Discussion on the November Committee / Board meeting to review the City parks' 2021 season:

Ald. Nault advised the members of the plan to review the 2021 season with all City parks at the regularly scheduled meeting in November. What worked and what might be needed. He asked that members make notes from now until then, and bring to that meeting.

Discussion and update on the installation of "Crosswind Approach / Pelican" metal art sculpture at Stone Harbor: Director Barker updated all that the installation went very well and was quickly done and it is ready with perfect timing for the summer season. It's very viewable from the Michigan Street Bridge and, though, in a highly visible area, visitors appear to be respecting the new art display.

Discussion on fishing tournaments held in City Parks: Director Barker spoke of the recent bass tournament that was turned away due to the late notice provided on the event. A previous document of

fishing tournament rules and regulations from 2012, was distributed and discussed with various aspects questioned. Ald. Nault provided details on the on-going effects of tournaments on the fish populations and commented that the City has to be mindful of our tourism during key holidays and weekends, as well as allowing those that pay for annual launch passes having access to the city launch sites. Other details of planning a fishing tournament were discussed such as what is required in seeking permits from the DNR, notification back to the City from the DNR on any permit approvals, additional parking for larger events, and weighing-on-the water methods versus at-the-dock weigh-ins. Ald. Nault will work with Director Barker to revise the rules and regulations to reflect some of what was discussed and bring that document back to the group for another discussion and review. Members were reminded that if any changes to dollar amounts being charged to fishing tournament organizers, or to those participating in a tournament, would have to be approved by finance.

Director's report: Director Barker updated the committee/board on the railway spur paving and that it has taken place and should reopen next week with new benches coming soon; Otumba Beach renovation is about two weeks behind schedule though progressing nicely but beach mat is on back-order; additional parking for Otumba possibly coming in August; Graham Park's fountain sculpture is back in production as certain metals now have been obtained; and his report ended with a brief update that water weed cutting is well underway. Several committee members reported on some concerns in some of the City parks such as garbage, needed crosswalks, and the monitoring of late evening activity within the parks.

Next Meeting Date: Wednesday, July 28, 2021 @ 5:30 P.M. – City Hall.

Motion by Adl. Gustafson and seconded by Ms. Kleist to adjourn. All in favor. Carried. Meeting adjourned at 6:38 P.M.

Respectfully submitted,



Patricia S. Quinn
Municipal Services Secretary

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CITY OF STURGEON BAY
LOCAL ARTS BOARD MEETING
Wednesday, July 14, 2021
Council Chambers, City Hall, 421 Michigan Street
9:00 A.M.

A meeting of the Local Arts Board was called to order at 9:02 A.M., by Chairperson/Ald. Helen Bacon in Council Chambers, City Hall, 421 Michigan Street.

Roll Call: Members present were Ald. Helen Bacon, Stephanie Trenchard, Claire Morkin, Margaret Lockwood, and melaniejane. Also present – Municipal Services Secretary, Patty Quinn, and City Administrative Assistant, Suzanne Miller.

Adoption of the Agenda: Moved by Ms. melaniejane and seconded by Ms. Morkin to adopt the agenda.

1. Roll Call
2. Adoption of the agenda
3. Review of Minutes from June 9, 2021
4. Chair's report
5. Public comment on agenda items
6. Discussion on the "Celestial Sailor" metal sculpture created by artist Dan Bresnahan
7. Discussion on the development of a cultural matrix/roadmap for art acquisition
8. Consideration to approve the final revision of the Local Arts Board's organizational document to better address the current structure of the committee, and its direction/duties
9. Adjourn

All in favor. Carried.

Review of Minutes from June 9, 2021: No comments.

It was suggested that the minutes from the Local Arts Board meetings be reviewed by the members of this board prior to submission to Common Council for their acceptance. Ald. Bacon approved this new procedure which will begin with the minutes of this meeting as long as input back happens quickly.

Chair's report: Chairperson/Ald. Bacon provided details on a recent trip of hers to New York and to the Green Bay Botanical Garden and described various art sculptures that she viewed during those trips. She reported that donations for the Woolly Mammoth metal art sculpture are almost at the needed amount and the next step would be the design/prep of the base for the sculpture. Ald. Bacon gave an update on the Fincantieri beautification project and advised the board that slides are available on the City's website. She spoke of a project that others are working on regarding a 3rd Avenue historical review that would speak of the history of 3rd Avenue businesses.

Public comment on agenda items: No comments.

Discussion on the "Celestial Sailor" metal art sculpture created by artist Dan Bresnahan: Ald. Bacon advised the board that Ms. Miller is working on a "transfer of ownership" contract that would be used in transferring art from a not-for-profit since the Maritime Museum is that type of entity. This agreement will be going to the City Attorney the following week for review. Two spots at Sunset Park are being viewed as possible installation sites for Celestial Sailor: by the old fountain near Little Lake and another spot further into the park past the ballfields. Questions were asked by the board if the sculpture

can once, again, become a water fountain. Ald. Bacon suggested that the members visit Sunset Park and choose a site for installation or make suggestions on where it could be installed if not at Sunset Park.

Discussion on the development of a cultural matrix/roadmap for art acquisition: Members discussed City's website and how it could be updated to better reflect the board and its accomplishments. Ms. Miller distributed draft of various matrixes that could be used for art acquisition. Ald. Bacon went through each category on the matrix and members made suggestions for revisions/additions such as promoting the "creative district" in the City, and celebrations on completed projects, and where both should be listed within the matrix. A discussion was had about a possible celebration on the recent installation of the Crosswind Approach/Pelican metal art sculpture at Stone Harbor and what would it take to arrange it. Ms. melaniejane would like to see a press release written before the next meeting for review by all and Ms. Miller will help with the distribution of that draft. Members chose August 24th, 25th or 26th at around 6 PM as good dates for a gathering at the Stone Harbor installation site and Ms. Lockwood will contact the artist to see if he can attend the "meet the artist". Ald. Bacon asked that the board study the matrix on their own time and come up with what's needed to complete it. Ms. Trenchard would like to see a "New Idea(s) Strategy" added to the matrix. What's needed to build the creative district? Other ideas were discussed such as words on sidewalks, more signage, and colored walkways for a walking tour. Members, also, discussed meeting monthly around a table versus Council Chambers. Ms. Miller will research that possibility prior to the next meeting.

Consideration to approve the final revision of the Local Arts Board's organizational document to better address the current structure of the committee, and its direction/duties: Motion to approve by Ms. Trenchard and seconded by Ms. melaniejane. All in favor. Carried.

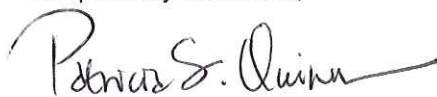
Items for next month's agenda:

- Discussion to continue on the development of a cultural matrix/roadmap for art acquisition
- Discussion on words on City sidewalks, and colored sidewalks

Next Meeting Date: Wednesday, August 11, 2021 @ 9 A.M. – Council Chambers, City Hall.

Motion to adjourn by Ms. Trenchard and seconded by Ms. Morkin. All in favor. Carried. Meeting adjourned at 10:01 A.M.

Respectfully submitted,



Patricia S. Quinn
Municipal Services Secretary

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CITY OF STURGEON BAY
LOCAL ARTS BOARD MEETING
Wednesday, August 11, 2021
Council Chambers, City Hall, 421 Michigan Street
9:00 A.M.

A meeting of the Local Arts Board was called to order at 9:00 A.M., by Chairperson/Ald. Helen Bacon in Council Chambers, City Hall, 421 Michigan Street.

Roll Call: Members present were Ald. Helen Bacon, Stephanie Trenchard, Claire Morkin, Margaret Lockwood, and melaniejane. Also present – Director of Municipal Services, Mike Barker, Municipal Services Secretary, Patty Quinn, and City Administrative Assistant, Suzanne Miller.

Adoption of the Agenda: Moved by Ms. Lockwood and seconded by Ms. melaniejane to adopt the agenda after the addition of item #12, Adjourn.

1. Roll Call
2. Adoption of the agenda
3. Review of Minutes from July 14, 2021
4. Chair's report
5. Public comment on agenda items
6. Discussion and update on the Woolly Mammoth metal art sculpture project
7. Discussion on poetry/verse on City sidewalks
8. Discussion on the meet and greet with artist Steve Haas on August 24th, 25th or 26th
9. Discussion on Celestial Sailor metal art sculpture for possible placement in Sunset Park
10. Discussion on standardized wording for press releases
11. Discussion on the development of a cultural matrix/roadmap for art acquisition
12. Adjourn

All in favor. Carried.

Review of Minutes from July 14, 2021: No comments.

Chair's report: Chairperson/Ald. Bacon provided an update on Graham Park's fountain. The hull of the ship has been completed but the sail is still requiring work.

The board had wanted to meet in a more informal environment such as a round table but due to the scheduling of other committees' meetings, no rooms are available. Ald. Bacon mentioned that it would be better to remain meeting in Council Chambers in a larger space since new COVID concerns.

A special meeting will probably be held sometime this next winter for strategic planning and Ald. Bacon will look for someone that can help the board organize and host such a meeting.

Public comment on agenda items: No comments.

Discussion and update on the Woolly Mammoth metal art sculpture project: Ms. Chris Kellems, 120 Alabama St., was present to update the board. Out of the original \$26,000 needed, about \$24,620 has been raised and Edgewood Orchard Gallery has been paid most of the purchase price. Local corporations are now being solicited. Ms. Kellems mentioned that a bronze plaque will come later acknowledging all those who gave \$1,000 or more. The gallery will soon need to schedule a transportation date with the City. Director Barker indicated that he feels that a deadline date of September 15th is doable for installation of the Woolly Mammoth and Ald. Bacon will contact Chris Larsen to start the planning of the base in preparation for the sculpture.

Discussion on poetry/verse on City sidewalks: Ms. Lockwood updated all on her meeting with Jarod Santek, Executive Director of the non-profit organization called "Write On, Door County". They are very interested in working with the City and she felt getting residents involved city-wide to help compose what could be put on the sidewalks, would spark interest and support. She researched different ways that this can be done through, i.e., stencils/templates for

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sandblasting/engraving or painting/staining. Ald. Bacon suggested visiting other cities who have done this but she did advise that this can only be done on sidewalks leading up to business entrances, per the City Engineer, and not public City sidewalks due to possible problems with slippery surfaces and costly maintenance. Ms. Trenchard suggested verse on curbs as an alternate. Ms. melaniejane has friends that were involved in doing this in Milwaukee and she will contact them to get more factual data. This discussion to continue at the next monthly meeting.

Discussion on the meet and greet with artist Steve Haas on August 24th, 25th or 26th: Per Ald. Bacon, August 26th has been chosen, 6 PM to 7 PM, for the celebration of the installation and to meet the artist. She will work with Ms. Miller in planning the event – they will offer snacks for an estimated 15 to 30 people that may attend, and perhaps have a City official say a few words. Ms. melaniejane will work on a press release and put together a FB announcement that can be distributed by the board members and shared on their own FB pages. Content discussed on what should be in the press release for this event.

Discussion on Celestial Sailor metal art sculpture for possible placement at Sunset Park: Per Ms. Miller, the transfer of ownership agreement has been approved by the City Attorney. This agreement needs to be approved by the Joint Parks & Recreation Committee/Board prior to being given to the Maritime Museum. Other questions raised regarding basic terms of the agreement, as well as questions regarding the refurbing of the sculpture prior to installation, the base needed, and possible problems with one of the Sunset Park sites related to flooding. This discussion to continue at the next monthly meeting.

Discussion on standardized wording for press releases: Ms. Miller and Ms. melaniejane will work together to write a press release for the Steve Haas meet and greet on August 26th. Ms. melaniejane mentioned that all press releases should include the verbiage “in collaboration with the Local Arts Board”. This discussion to continue at the next monthly meeting.

Discussion on the development of a cultural matrix/roadmap for art acquisition: Due to time constraints, this was tabled and will be on next month's agenda.

Items for next month's agenda:

- Discussion to continue on poetry/verse on City sidewalks
- Discussion to continue on Celestial Sailor metal art sculpture for possible placement at Sunset Park
- Discussion to continue on standardized wording for press releases
- Discussion on the development of a cultural matrix/roadmap for art acquisition

Next Meeting Date: Wednesday, September 8, 2021 @ 9 A.M. – Council Chambers, City Hall.

Motion to adjourn by Ms. melaniejane and seconded by Ms. Morkin. All in favor. Carried. Meeting adjourned at 10:03 A.M.

Respectfully submitted,



Patricia S. Quinn
Municipal Services Secretary



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City Administrator

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Memorandum

To: Parks and Recreation Committee

From: Josh Van Lieshout, Administrator

Re: Local Arts board Ordinance update

Date: July 28, 2021

Item: Local Arts Board Ordinance Update

Discussion: The Local Arts Board presents a proposed revision to the organizational ordinance that created the Board (City of Sturgeon Bay, Wisconsin Code of Ordinances §1.166) to:

1. Better reflect the purpose, powers, and duties of the Board as it currently functions.
2. Define the persons who shall be appointed as members by:
 - a. Removing the requirement that one member be a representative of the Miller Art Museum.
 - b. Removing the requirement that one member be a professional planner, architect, or engineer.
3. Limit the number of consecutive terms served by any one Board member.

Options: Approve the updated Ordinance as drafted.

Refer the proposed Ordinance back to the Local Arts Board with recommendations for revision.

Choose not to approve the proposed revised ordinance as drafted and the Local Arts Board continues to function in accordance with the existing ordinance.

Recommendation: Parks and Recreation Committee approve the proposed revisions to the Local Arts Board's organizational ordinance as approved by the Local Arts Board at their meeting on July 14, 2021 and forward to Common Council.

1.166 - Local arts board.

- (1) *Purpose.* This section is intended to ensure the cultural and artistic enrichment and diversity to enhance the quality of life within the city, and to provide a structure within which opportunities for cultural and artistic proposals involving public lands, buildings, funding, or other related resources may be considered.
- (2) *Created; membership.*
- (a) The local arts board of the City of Sturgeon Bay is hereby created.
 - (b) The local arts board will be appointed by the mayor subject to common council confirmation. It will be composed of representatives from the following constituencies:
 - 1. One member from the park and recreation board.
 - 2. One representative who is a professional planner, architect, or engineer.
 - 3. Three representatives of the local arts community to include: visual, performing and language arts, and one representative from the Miller Art Museum.
 - (c) Of the initial members so appointed, one shall serve a term of one year, and two shall serve a term of three years. Thereafter, the term for each member shall be three years.
- (3) *Powers and duties.*
- (a) The local arts board shall act in an advisory capacity for any works of art or artifacts proposed to be placed upon city property. Said items shall be submitted to the local arts board by the park and recreation committee and the local arts board shall make recommendation back to the park and recreation committee regarding:
 - 1. The appropriateness of the work of art proposed to be located on municipally owned property.
 - 2. The location for the placement of the art proposed to be located on municipally owned property.
 - (b) The local arts board shall serve in a design review capacity, upon referral by the park and recreation committee, for architectural structures placed on city property when the primary purpose of the structure is for cultural expression.
 - (c) The local arts board shall act upon any other similar or related request the park and recreation committee may delegate as it relates to the committee's expressed purpose under subsection (1).

(Ord. No. 1008-0898, § 1, 8-4-98; Ord. No. 1353-0119, § 1, 1-3-19)

1.166 - Local Arts Board.

- 1) *Purpose.* The purpose and tasks of the Local Arts Board are to promote cultural and artistic enrichment and diversity within the City, to connect City residents and visitors through arts and culture, to enrich publicly owned spaces and buildings through arts and culture, to help facilitate arts and culture related communication and collaboration within the community, and to provide the structure through which artistic and cultural proposals involving public spaces and buildings may be considered. Cultural and artistic proposals may include, but are not limited to: music, dance, creative writing, visual art, performance art, installation, photography, theater, film, arts education and craftsmanship.
- 2) *Created; membership.*
 - a) The Local Arts Board of the City of Sturgeon Bay is hereby created.
 - b) The Local Arts Board will be appointed by the mayor subject to Common Council confirmation. It will be composed of representatives from the following constituencies:
 - (1) One elected member/Alder from the board of parks and recreation.
 - (2) Four representatives of the local arts community to include artists and/or local arts community members.
 - c) The term for each member shall be three years.
 - d) Member's service shall be limited to three consecutive three-year terms. Members may be asked to serve again after being off the Board for one term (3 years).
- 3) *Powers and duties.*
 - a) The Local Arts Board shall evaluate any works of art or artifacts proposed for placement on City property. Said items may be submitted directly to the Local Arts Board or submitted to the Local Arts Board via the Park and Recreation Committee. The Local Arts Board shall, after discussion, consideration, and vote, make recommendations back to the Park and Recreation Committee (and Common Council when appropriate) regarding:
 - (1) The appropriateness of the work of art proposed to be located on municipally owned property.
 - (2) The location for the placement of the art proposed to be located on municipally owned property.
 - b) The Local Arts Board shall serve in a design review capacity, upon referral by the Park and Recreation Committee, for architectural structures placed on City property when the primary purpose of the structure is for cultural expression.
 - c) The Local Arts Board shall act upon any other similar or related request the Park and Recreation Committee may delegate as it relates to the committee's expressed purpose under subsection (1).

(Ord. No. 1008-0898, § 1, 8-4-98; Ord. No. 1353-0119, § 1, 1-3-19)

WOOLLY

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Traveling through the heart of Wisconsin, the Ice Age Trail (IAT) is one of only 11 National Scenic Trails in the country and one of only three located solely within a single state.

Woolly is an art piece created by fine steel art sculptor, Carl Vanderheyden who grew up and lived most of his life in Green Bay. Currently featured at Edgewood Orchard Galleries in Fish Creek, Woolly strikes an imposing figure, there is something about him that draws you in and makes the Ice Age come alive.

Representing the Ice Age, an age that was critical to the formation of the natural resources of our area, Woolly would represent our history alongside the maritime history in the Maritime Museum, the agricultural heritage represented by the Granary, and the Cardy Paleo-Indian history in Sturgeon Bay.

Door County attracts two million visitors a year, and over 1 million people hike the Ice Age Trail each year. Let's give them another reason to visit Sturgeon Bay, Door County, and walk the Ice Age Trail.