



AGENDA
CITY OF STURGEON BAY
JOINT PARKS AND RECREATION COMMITTEE / BOARD MEETING
Wednesday, April 27, 2022
Council Chambers, City Hall, 421 Michigan Street
5:30 P.M.

1. Roll Call
2. Adoption of Agenda
3. Review of Minutes of February 23, 2022
4. Public Comment on Agenda Items
5. Review of Minutes from the Local Arts Board Meeting of March 9, 2022
6. Consideration to approve a Temporary Class B Beer license for Sturgeon Bay Youth Athletic Club
7. Consideration of land lease at Big Hill Park
8. Update on Wisconsin Sea Grant mural
9. Discussion on dedication of Woolly Mammoth at Bay View Park and Confluence at Graham Park
10. Discussion on the City accepting donations for parks
11. Director's report
12. Adjourn

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR

Notice is hereby given that a majority of the Common Council may be present at this meeting to gather information about a subject over which they have decision-making responsibility. If a quorum of the Common Council does attend, this may constitute a meeting of the Common Council and is noticed as such, although the Common Council will not take any formal action at this meeting.

Notice is hereby given that if a quorum of one of the committees is not present, the committee with a quorum may meet and act upon the agenda subjects.

POSTED
11:30 AM
4/22/22
PSQ

Park and Recreation Committee / Board Members:

Helen Bacon, Chair
Gary Nault, Vice Chair
Chris Larsen
Randy Morrow
Marilyn Kleist
George Husby
Jay Renstrom
J. Spencer Gustafson
Mike Barker

CITY OF STURGEON BAY
JOINT PARKS AND RECREATION COMMITTEE / BOARD MEETING
Wednesday, February 23, 2022
Council Chambers, City Hall, 421 Michigan Street
5:30 P.M.

A meeting of the Joint Parks and Recreation Committee / Board was called to order at 5:30 P.M. by Chairperson/Ald. Helen Bacon, in Council Chambers, City Hall, 421 Michigan Street.

Roll Call: Members present were Ald. Helen Bacon, Ald. Gary Nault, Randy Morrow, Marilyn Kleist, George Husby, Jay Renstrom, and Director of Municipal Services Mike Barker. Chris Larsen and Ald. J. Spencer Gustafson were excused. Also present was Municipal Services Secretary, Patty Quinn.

Adoption of the Agenda: A motion was made by Ald. Nault and seconded by Mr. Renstrom to adopt the current agenda.

1. Roll call
2. Adoption of Agenda
3. Review of Minutes of January 26, 2022
4. Public Comment on Agenda Items
5. Review of Minutes from the Local Arts Board Meeting of January 9, 2022
6. Discussion and update on Wisconsin Sea Grant mural
7. Director's report
8. Adjourn

All in favor. Carried.

Review of Minutes of January 26, 2022: Minutes provided in the packet had an incorrect date for the next meeting. Correcting to read February 23, 2022 rather than February, 23, 2021. A brief explanation of meeting minutes and what they consist of, was also brought up.

Public Comment on Agenda Items: No public comments.

Review of Minutes from the Local Arts Board Meeting of January 9, 2022: No comments.

Discussion and update on Wisconsin Sea Grant mural: The Local Arts Board matrix/cultural road map was distributed and all were provided with details of some of what the LAB is working on. Some committee/board members shared their own ideas and thoughts on items that LAB could be involved in such as updating historical markers around the City.

Details were provided on the proposed mural site being hosted by the Wisconsin Sea Grant that included timeframes, how a committee would be established for this project, and how an artist would be chosen. Committee/board members shared thoughts. All were advised of the upcoming call to artists by the LAB to get the community more involved in City art projects.

Director's report: It was reported that a request for proposals for the stone resurfacing at the Sunset Park shelter for its renovation project, did not produce any bidders. Also, a review of the plan for tree planting for this year is taking place. Many trees were planted and replaced in 2021 that will still require watering this coming year so the number of trees to be planted in 2022 may be lower than last year.

Some conversation took place about the City's concerts, Harmony by the Bay, held during the summer at Martin Park.

Next Meeting Date: Wednesday, March 23, 2022 @ 5:30 P.M. – City Hall.

Motion by Mr. Husby and seconded by Mr. Renstrom to adjourn. All in favor. Carried. Meeting adjourned at 6:10 P.M.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Patricia S. Quinn", with a long horizontal flourish extending to the right.

Patricia S. Quinn
Municipal Services Secretary

CITY OF STURGEON BAY
LOCAL ARTS BOARD MEETING
Wednesday, March 9, 2022
Council Chambers, City Hall, 421 Michigan Street
8:30 A.M.

A meeting of the Local Arts Board was called to order at 8:30 A.M., by Chairperson/Ald. Helen Bacon in Council Chambers, City Hall, 421 Michigan Street.

Roll Call: Members present were Ald. Helen Bacon, Claire Morkin, Margaret Lockwood and melaniejane. Stephanie Trenchard was excused. Also present were Director of Municipal Services Mike Barker, Administrative Assistant Suzanne Miller and Municipal Services Secretary Patty Quinn. City Administrator Josh VanLieshout joined the meeting at 8:40 A.M., leaving at 9:35 A.M.

Adoption of the Agenda: Moved by Ms. Morkin and seconded by Ms. melaniejane to adopt the agenda.

1. Roll Call
2. Adoption of the agenda
3. Review of Minutes from February 9, 2022
4. Chair's report
5. Public comment on agenda items
6. Open Forum for Creative Ideas
7. Introduction to Miller Art Center
8. Discussion on paying stipends to artists
9. Adjourn

All in favor. Carried.

Review of Minutes from February 9, 2022: No comments.

Chair's report: An update was given on the recent press release for the Call for Creative Ideas. Thanks to Ms. melaniejane for writing it and submitting it.

More details were provided on the Wisconsin Sea Grant mural that was recently approved by the City's Finance committee. The City is waiting for a statewide call to artists and a formal agreement. The project will also be required to come before the City's Local Arts Board and the Joint Parks and Recreation Committee/Board as the art will be on public property.

Public comment on agenda items: No comments.

Open Forum for Creative Ideas: Present and speaking were the following:

Beth Lokken of 107 S. 4th Avenue. Beth presented a poster of a past chalking event that will be renamed to "Chalk the Door" in 2022 that will be held in the last of week of July, and the theme will be "Inland Seas". All the Door County Library locations will be participating in an effort to expand the event beyond the City. Beth asked for help from the board in promoting it.

Tori Martinez of 301 S. Hudson Avenue is the daughter of the founder of the Art Garage in Green Bay. She has many ideas for creativity for the City and likes getting the community involved.

Cathy Grier of 153 S. 3rd Avenue brought forward the idea of working with high school students, their art teachers and the community to decorate the chain link fence that is currently surrounding the Butch's Bar site in an effort to provide emotional support to those passing by. It was mentioned that the fence is temporary and was erected by the insurance company for the duration of their investigation, and may come down soon. Decorating the fence with art is something that can be organized quickly and people in the room offered to donate money and art supplies. Cathy offered to follow up with the insurance adjuster on the exact plan for the fence and to call the property owners. She is also willing to come back to the next meeting to provide an update.

Hans Christian of 330 N. 3rd Avenue would like to see the board get involved with the 3rd Avenue beautification project. He spoke on spots for visual arts in that area that he identified and the possibilities for fabricated metal art and sites for murals. Hans also spoke on the Red Oak Winery building and he would like to see improvements. Various questions were asked by the board and the chair will be reaching out to the shipyard representative to invite them to come to the next meeting to discuss the beautification plans for this year and going forward.

Jacob Janssen of 239 N. 3rd Ave., is the new Artistic Director at TAP, and is interested in developing an audio experience with a "walking" play accessible on a smart phone. It would focus on the people, history and the many stories surrounding 3rd Avenue and the City. The hardest aspects of such a project is the funding and all the signage needed but grant money may be available to help with these. Jacob will be introduced to several people in the City already spending time on researching 3rd Avenue businesses and their history. He also wants to work with the Miller Art Center, Destination Sturgeon Bay and the Maritime Museum in developing and promoting this project.

Meghan Hanson of 41 W. Maple Street indicated that she has a good understanding of local art but would like the City to expand and look more to the future by talking to artists on a national basis and not just statewide. She described several city-wide art projects that she experienced when living in another state. There were art campuses and she will forward more information on those to the board. Also, she spoke about art shanties – small galleries that attracted many visitors.

Claire Erickson of 41 S. 3rd Avenue is a mural artist. She presented details of a mural event she was involved with in Green Bay, on buildings off of Broadway Avenue, that was funded through grants. Claire would like to see the City do something similar and she offered to take the lead on this if the board could help to support and promote it. The question was raised on any City ordinances on murals but currently, there aren't any. Businesses have been stepping forward wanting murals on their buildings and a list will be started on those reaching out. Claire provided details on the mural event in Green Bay such as how artists got chosen to be a part of the event.

Tony Menzer of 311 Pennsylvania Street is an artist who worked with clay for many years. He described a particular clay project where anyone that wants to participate takes a wet chunk of clay and creates their "story" on it. All the clay bricks are fired in a kiln and are then fashioned to make a mural for display in places such as nursing homes, hospitals, schools or just about anywhere. Tony will call an artist that he has worked with in the past to get more details.

Marie Kimball of 4400 Hwy. 57 is the Miller Art Center outreach coordinator. She feels a mural festival should take place in Sturgeon Bay and suggested hosting a forum to pursue this which would be a way to move forward without the need for funding. Ongoing festivals would provide urban living transformation since the murals would be painted over year to year and would help artists with promotion and exposure.

Introduction to Miller Art Center: As the board looks to collaborate with organizations within the City, Beth Meissner-Gigstead, Executive Director at the Miller Art Center, spoke about its history and its founders. Their current collection is mainly Wisconsin artists with about 1,500 pieces. Only a small

percentage of those are now being displayed because there's a great need to expand. The MAC is looking for space. There haven't been any updates since 1975 when the Miller was originally built. They have a desire to be a bigger part of the community and to attracting younger people. They have existing concept drawings for developing a cultural center. The current ownership of the library/Miller building was explained and that the City and County own 50/50. The Miller is currently working on discussing its future with the City.

Discussion on paying stipends to artists: This agenda item was tabled as Administrator VanLieshout was needed in a different meeting.

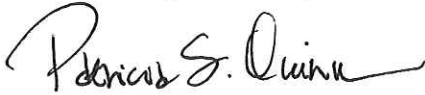
Possible Items for next month's agenda:

- Discussion on budgeting and paying stipends to artists
- Discussion on the 3rd Avenue beautification project with Fincantieri Shipbuilding Company
- Discussion on planning a possible mural event/festival
- Discussion and update with Cathy Grier regarding Butch's Bar fencing
- Rescheduling the June 8th meeting

Next Meeting Date: Wednesday, April 20, 2022 @ 8:30 A.M. – Council Chambers, City Hall.

Motion to adjourn by Ms. melaniejane and seconded by Ms. Morkin. All in favor. Carried. Meeting adjourned at 10:24 A.M.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Patricia S. Quinn". The signature is fluid and cursive, with the first name "Patricia" being more prominent.

Patricia S. Quinn
Municipal Services Secretary

EXECUTIVE SUMMARY

TITLE: Temporary Class B Beer license for Sturgeon Bay Youth Athletic Club.

BACKGROUND: Sturgeon Bay Youth Athletic Club has submitted an application and all necessary paperwork for a Temporary Class B Beer license at Sunset Park for Ultimate Baseball Tournament Weekend, June 18-19.

The use of Sunset Field allows them to use the concession stand at Sunset Park. The contents of the concession stand belong to this club.

Similar youth clubs have applied for a beer license in the past. In 2015, a request from Ahnapee Trailblazers was denied however in 2018, the request was approved. Since this type of request has led to much discussion in the past and has had varying levels of support, along with the City Park use, it has been brought to the Park & Recreation Committee for discussion and recommendation to the Common Council.

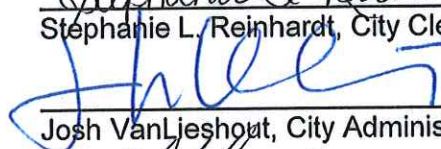
FISCAL IMPACT: \$10 fee for the license.

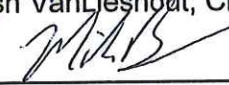
- OPTIONS:**
- 1) Recommend to the Common Council approval of the Temporary Class B Beer license for Sturgeon Bay Youth Athletic Club for use at Sunset Park for the Ultimate Baseball Tournament weekend of June 18 – 19, 2022.
 - 2) Recommend to the Common Council denial of the Temporary Class B Beer license for Sturgeon Bay Youth Athletic Club for use at Sunset Park for the Ultimate Baseball Tournament weekend of June 18 – 19, 2022.

PREPARED BY:


Stephanie L. Reinhardt, City Clerk/Human Resources Director

REVIEWED BY:


Josh VanLieshout, City Administrator


Mike Barker, Municipal Services Director

DATE: 4/19/22

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ _____

Application Date: 4-19-22

☐ Town ☐ Village ☒ City of Sturgeon Bay

County of Door

The named organization applies for: (check appropriate box(es).)

☐ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning June 18 and ending June 19 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☒ Bona fide Club

☐ Church

☐ Lodge/Society

☐ Chamber of Commerce or similar Civic or Trade Organization

☐ Veteran's Organization ☐ Fair Association

(a) Name Sturgeon Bay Youth Athletic Club (former Sturgeon Bay Little League)

(b) Address 928 N 3rd Ave
(Street)

☐ Town ☐ Village ☒ City

(c) Date organized March 2021

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Mike Propson

Vice President Aaron Hartl

Secretary Heidi Kratcha

Treasurer Chastity Hartl

(g) Name and address of manager or person in charge of affair: Mike Propson - 1551 Tacoma Beach Rd

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 747 N 3rd Ave Sturgeon Bay WI 54235 - Sunset Park

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? Concession Stand - if possible.

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Able to set up separate tent if needed.

3. Name of Event

(a) List name of the event Ultimate Door County Weekend - Baseball Tournament

(b) Dates of event June 18 & June 19, 2022

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature]
(Signature/date)

Officer [Signature]
(Signature/date)

Date Filed with Clerk 4/19/2022

Date Granted by Council _____

Sturgeon Bay Youth Athletic Club
(Name of Organization)

Officer [Signature]
(Signature/date)

Officer [Signature]
(Signature/date)

Date Reported to Council or Board _____

License No. _____

Executive Summary

Date: 21 April 2022

Title: Big Hill Park Land Lease

Background: The City was recently approached by a leasing agent for U.S. Cellular in regards to leasing land for a future cellular tower. They like the site as outlined on the attached picture. This site would have minimum impact on the park users. If the site is approved, there would be three trees that need to be removed. Two of them are in very poor condition and will probably be removed in the next two years, the other has a few years remaining.

Fiscal Impacts: If approved, U.S. Cellular would pay a up front payment of \$140,000 and an annual rent of \$7,500 with a 10% increase every five years.

Recommendation: Staff fully supports continuing to work with U.S. Cellular to determine if the site is sufficient for a lease and supports allowing the lease of the property if the site is determined to be suitable.

Prepared By:




Mike Barker
Municipal Services Director

Date:

4/21/22

Reviewed By:



Valerie Clarizio
Finance Director

Date:

4/22/22

Reviewed By:



Josh VanLieshout
City Administrator

Date:

4/22/22

