

**CITY OF STURGEON BAY
FENCE PERMIT**

I HEREBY REQUEST A PERMIT FOR THE ITEMS SPECIFIED BELOW:

Owner of Premises: _____ Telephone: _____

Address or Legal Description: _____

_____ Email: _____

Person/Company Installing fence: _____ Telephone: _____

Fence Location: _____

***** ATTACH DRAWINGS OR PHOTO(S) SHOWING LOCATION AND LAYOUT OF PROPOSED FENCE *****

Fence Requirements:

- (a) *Setbacks.* Fences must be setback at least 3 feet from the traveled edge of a street or alley and at least 18 inches from a public sidewalk. No fence may be placed within the right-of-way of a street or alley right-of-way. Fences are also subject to street vision clearance triangle rules defined in section 11.02(4)(v) of the municipal code.
- (b) *Height.* The overall height of a fence body measured from the finished grade to the highest point of the fence shall not exceed 8 feet, not including the fence post. Fence posts shall not exceed 9 feet.
- (c) *Design.* The finished side of the fence shall face the adjacent property owner. Fences shall not be electrified, contain barbed wire (subject to section 15.095), or any other elements harmful to life or limb. Fences shall be affixed to the ground.
- (d) *Maintenance.* The fence structure and exterior shall be maintained in good repair and appearance. The City is not responsible for any damage to personal property which is caused by maintenance of City infrastructure by Municipal Crews.
- (e) All fences will require a permit from the City prior to construction. Application fees shall be determined and administered from the fee schedule.
- (f) Any fence constructed after January 1, 2022 must comply with this ordinance. Any fence constructed prior and not in conformance with this ordinance may be maintained, but no alteration, or modification or improvement shall be permitted unless the result is conformance with this ordinance.

Fence Material: _____ Fence Color: _____

Fence Height (note that height may not exceed 8 feet): _____

CERTIFICATE OF APPLICANT

I HEREBY CERTIFY THAT I AM FAMILIAR WITH, AND WILL CONFIRM TO ALL THE REQUIREMENTS OF THE STATE CODE, AND CITY OF STURGEON BAY CODE COVERING THE WORK FOR WHICH THIS PERMIT IS REQUESTED, AND THAT I WILL NOTIFY THE CHIEF OF INSPECTION DEPARTMENT WHEN SAID WORK IS READY FOR INSPECTION AS REQUIRED BY SAID CODE.

Signed: _____

PERMIT NO. _____ HEREBY ISSUED FOR THE ABOVE DESCRIBED WORK, AND IS TO BE COMPLETED IN ACCORDANCE WITH STATE AND CITY CODES.

PERMIT ISSUED: _____
WORK MUST BE COMPLETED NO LATER THAN _____ OR A NEW PERMIT WILL BE REQUIRED.

FEE: \$50.00

Signed: _____

FOR OFFICE USE ONLY

DATE WORK COMPLETED: _____

INSPECTED: _____

Signed: _____