

COMMON COUNCIL
May 5, 2020

A meeting of the Common Council was called to order at 7:00 pm by Mayor Ward. The Pledge of Allegiance was recited. Roll call: Bacon, Hayes, Williams, Gustafson, Nault, Wiederanders and Reeths were present. Ald. Williams, Gustafson, and Reeths and Mayor Ward appeared in person. Aids. Bacon, Hayes, Nault, and Wiederanders appeared virtually via Zoom.

Williams/Reeths to adopt agenda moving Item 7e to regular agenda. Carried.

No one spoke during public comment.

Bacon/Wiederanders to approve following bills: General Fund - \$64,204.98, Capital Fund - \$9,188.26, Cable TV - \$5,799.88, TID #4 - \$14,475.00, and Solid Waste Enterprise Fund - \$1,874.07 for a grand total of \$95,542.19. Roll call: All voted aye. Carried.

Bacon/Nault to approve consent agenda:

- a. Approval of 4/21/20 regular Common Council minutes.
- b. Place the following minutes on file:
 - (1) Sturgeon Bay Utilities Commission - 3/10/20
 - (2) Finance/Purchasing & Building Committee - 4/21/20
- c. Place the following reports on file:
 - (1) Police Department Report - February 2020
 - (2) Fire Department Report - February 2020
 - (3) Police Department Report - March 2020
 - (4) Fire Department Report - March 2020
 - (5) Inspection Department Report - March 2020
 - (6) Bank Reconciliation - March 2020
 - (7) Revenue & Expense Report - March 2020
- d. Consideration of: Approval of Class B Beer license for Aloha Classic, Inc.
- e. ~~Finance/Purchasing & Building Committee recommendation re: Write off 2018 delinquent personal property tax bills in the amount of \$1,940.52 and authorize City Attorney to pursue small claims court action against personal property tax account Stellar Fitness, DBA Anytime Fitness. Moved to regular agenda.~~

Carried.

RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend to write off the following 2018 delinquent personal property tax account bills in the amount of \$1,940.52 and to authorize the City Attorney to pursue small claims court action against personal property tax account #281-1118, Stellar Fitness DBA Anytime Fitness.

Tax Account:	Name	Proposed Write Off
281-0290	Jeffrey Slavik, DDS	\$ 113.44
281-0924	Bon-Ton Younkers	\$ 1,732.20
281-1285	Lepack Jostsons, Inc DBA Dynamic Family	\$ 217.09
281-1483	Door County Social LLC	\$ 0.99
281-1499	Olfactorius of Door County, LLC	\$ 9.87
	TOTAL	\$1,940.52

Small Claims List

Tax Account:	Name	Delinquent Tax
281-1118	Stellar Fitness DBA Anytime Fitness	\$280.05
		\$280.05

FINANCE/PURCHASING & BUILDING COMMITTEE

By: Helen Bacon, Chr.

Bacon/Williams to adopt. Carried.

There were no mayoral appointments.

Reeths/Gustafson to approve the seasonal temporary pier application for Memorial Drive Lot. A discussion took place regarding what appeared to be missing information on the application. It was noted that the application is outlined by ordinance. It was noted the application was for property located across from 1322 Memorial Drive. Carried with Hayes voting no.

Reeths/Gustafson to ratify the resolution waiving sidewalk café permit fees for 2020. Carried.

Williams/Reeths to ratify the resolution delaying payment of fee for Combination Class B Beer and Liquor license fees for the 2020-2021 license year. Carried.

Brian Anderson, WIPFLI CPA's and Consultants, presented the 2019 audit. Bacon/Gustafson to accept the 2019 audit. Carried.

Finance Director Clarizio presented a Financial Management Plan re: COVID19 impacts. The report included revenues that may/will be affected along with expenditures. It was noted that the economic impact and recovery was being reviewed and how possibly delaying spending will help fund operating losses due to COVID-19. Discussion took place regarding prioritizing the list of potential savings, what would happen to future capital plans, reasons to do this analysis now due to the timing of the money not being spent yet and that some operating expenditures will likely come in higher, whether projects that show an investment in the community should proceed, FEMA reimbursement, public participation in prioritizing, and reviewing this type of list quarterly. It was noted that this item would go back the Finance/Purchasing & Building Committee for their recommendation to the Common Council. No formal action was taken.

A discussion took place regarding the Emergency Declaration. Mayor Ward summarized what the EMT has done and how those actions have led to the Fiscal Management Plan represented. He noted that the City resolution declaring the emergency would expire on May 20, 2020. Each elected official gave their input on whether or not to extend the Emergency Declaration Resolution.

City Administrator VanLieshout gave his report.

Mayor Ward gave his report.

Wiederanders/Nault to adjourn. Roll call: All voted aye. Carried. The meeting adjourned at 8:52 p.m.

Respectfully submitted,

Stephanie L. Reinhardt
City Clerk/HR Director