

COMMON COUNCIL
January 21, 2020

A regular meeting of the Common Council was called to order at 7:00 pm by Council President Williams. The Pledge of Allegiance was recited. Roll call: Bacon, Hayes, Williams, Avenson, Nault, Wiederanders and Reeths were present.

Wiederanders/Avenson to adopt agenda moving items 8g and 8i to the regular agenda. Carried.

City Administrator VanLieshout recognized retiring Department of Public Works employee Tom Delchambre for his years of service.

Scott Moore, 947 Pennsylvania Street spoke during public comment.

Bacon/Wiederanders to approve following bills: General Fund - \$4,628,072.63, Capital Fund - \$118,782.19, Cable TV - \$67.77, and Solid Waste Enterprise Fund - \$2,798.61 for a grand total of \$4,749,721.20. Roll call: All voted aye. Carried.

Reeths/Nault to approve consent agenda:

- a. Approval of 1/7/20 regular Common Council minutes.
- b. Approval of the following minutes:
 1. Aesthetic Design & Site Plan Review Board – 12/9/19
 2. Finance/Purchasing & Building Committee – 12/31/19
 3. Community Protection & Services Committee – 1/2/20
 4. Board of Public Works – 1/7/20
- c. Place the following reports on file:
 1. Fire Department Report – December 2019
 2. Inspection Department Report – December 2019
- d. Consideration of: Beverage Operator license.
- e. Finance/Purchasing & Building Committee recommendation re: Approve the purchase of one 2020 Forde Explorer Police Interceptor squad from Jim Olson Ford, Lincoln in the amount of \$33,339.00 plus DMV fees.
- f. Finance/Purchasing & Building Committee recommendation re: Approve the sole source purchase of a 2020 trackless MT7 with optional telescoping truck loading chute, and trade in a 2000 trackless valued at \$2,500 for a total cost not to exceed \$141,774.
- g. ~~Community Protection & Services Committee recommendation re: Approve change of hours for City Compost Site and establish proof of residency requirement. Moved to regular agenda.~~
- h. Finance/Purchasing & Building Committee recommendation re: Approve the price adjustment for the purchase of a 2019 John Deere 2090M with rear and side Tiger flail mowers from EIS Implement in the amount not to exceed \$63,231.
- i. ~~Finance/Purchasing & Building Committee recommendation re: Approve the agreement with Sturgeon Bay Visitor Center for Graham Park Improvements. Moved to regular agenda.~~
- j. Community Protection & Services Committee recommendation re: Repeal and recreate Section 27.12(3) and to amend Section 27.09 of the Municipal Code – Sign Code.

Carried.

RECOMMENDATION

We, the Community Protection & Services Committee, hereby recommend to approve the following hours for the City Compost Site, with flexibility for change:

- Spring and Fall hours (March 15 – May 14 and October 1 – December 15): 7:00 am-3:00 pm Monday, Tuesday, Thursday and Friday; 10:00 am – 6:00 pm Wednesday; 8:00 am – 2:00 pm Saturday and Sunday.
- Summer hours (May 15 – October 1): 8:00 am-4:30 pm Monday thru Friday;, with two of these days to have hours of 10:00 am-6:00 pm to be determined; 8:00 am-2:00 pm Saturday and Sunday.

Approve adding a monthly fee of \$2.00 to the current solid waste fee; and allowing use of a driver's license as proof of residency. If a driver's license does not match a City property address, then a form of utility bill with suffice as validation.

COMMUNITY PROTECTION & SERVICES COMMITTEE

By: Dan Williams, Chr.

Introduced by Williams. Avenson/Hayes to adopt. Discussion took place regarding the hours and winter hours. Hayes/Avenson to amend the motion to add "with additional hours to be determined by the Municipal Services Director after a significant storm event." Carried. Vote taken on the original motion as amended. Carried with Nault voting no.

RECOMMENDATION

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the agreement with Sturgeon Bay Visitor Center for Graham Park Improvements.

FINANCE/PURCHASING & BUILDING COMMITTEE

By: Helen Bacon, Chr.

Introduced by Bacon. Discussion took place regarding the agreement, the license to SBVC and the list of contractors that would be working on the project. Further discussion took place regarding the water feature, maintenance of the park, deadlines, and what the donation covered. Avenson/Hayes to direct staff to look into the contract in more details and specifically address the following:

- Defining the maintenance of Graham Park (through Friends of the Park) and the maintenance of the water feature (for the time period of what they believed to be five years) through Sterling Landscape.
- Get an estimate from Sterling Landscape on the maintenance cost of the water feature for the future.
- Start time and deadlines included in the contract.
- Whether the exhibit included in the contract is a concept plan or the actual plan.
- What does \$300,000 cover?
- Sterling Landscape needs to be identified in the contract.
- Plant list, bench list, game(s) list, water feature (list of all what is in the plan)
- Change the name from SBVC to Destination Sturgeon Bay.

Carried with Nault voting no.

There were no mayoral appointments.

Williams/Avenson to read in title only and adopt the second reading of ordinance creating Section 12.09 of the Municipal Code – Cold Tar Sealant Products. Carried.

City Administrator VanLieshout introduced a compensation adjustment for Mann Communications for the 2020 contract year. Reeths/Nault to approve the compensation adjustment of \$1,250 for 2020 for Mann Communications. Carried.

Community Development Director Olejniczak summarized the request for Privilege in the Street for entry stoop for Shirley Weese-Young. Hayes/Avenson to approve the request for privilege in the street for Shirley Weese-Young subject to the following: 1. The grantee shall pay attorney fees and recording fees for the drafting and recording of the formal privilege in the street documents. 2. A temporary wooden ramp/stoop may be erected and used until no later than July 1, 2020. Thereafter, the ramp/stoop shall match the submitted design. Carried.

The following items were requested for future agendas: (Avenson) CPS –Request that the CPS Committee strengthen guidelines regarding external lighting of signs; (Hayes) CC – Update on Green Tier Legacy Presentation. (Reeths) CC – Discussion re: Upcoming six months of lake levels.

The City Administrator gave an update on the Development Agreement with Sturgeon Bay Historical Society and an update on the Ad Hoc West Waterfront Planning Committee recommendations.

Personnel Committee Chair Williams, Parking & Traffic Committee Chair Avenson, Community Protection & Services Committee Chair Williams and Utility Commission member Nault presented reports for their respective committees/commissions.

City Administrator VanLieshout gave his report.

There was no Mayoral report.

Respectfully submitted,

Stephanie L. Reinhardt
City Clerk/HR Director