

COMMON COUNCIL
March 17, 2020

A regular meeting of the Common Council was called to order at 7:00 pm by Mayor Ward. The Pledge of Allegiance was recited. Roll call: Bacon, Hayes, Williams, Avenson (via phone call), Nault, Wiederanders and Reeths were present.

Nault/Williams to adopt agenda by removing item 9b5 from the consent agenda and placing before item 10. Carried.

Scott Moore, 947 Pennsylvania Street spoke during public comment.

Brian Stephens, Chief Executive Officer and James Heise, Chief Medical Officer from Door County Medical Center presented information regarding COVID-19. They explained the steps Door County Medical Center is taking to deal with COVID-19 pandemic which include following CDC guidelines, limiting visitors and cancelling all non-essential travel. Though social distancing, hand washing, not touching face, covering cough and staying home when ill/with fever was stressed.

City Administrator VanLieshout outlined the City's prevention, work availability, and ongoing planning and the impact on City of Sturgeon Bay.

Break taken from 8:15 pm to 8:20 pm.

Bacon introduced. Bacon/Williams to approve following bills: General Fund - \$325,172.13, Capital Fund - \$26,259.50, Cable TV - \$47.00, TID #2 – \$163,691.25, TID #3 - \$23,906.25, TID #4 - \$3,369,253.88 and Solid Waste Enterprise Fund - \$5,709.37 for a grand total of \$3,914,039.38. Roll call: All voted aye. Carried.

Williams/Reeths to approve consent agenda.

- a. Approval of 3/3/20 regular Common Council minutes.
- b. Approval of the following minutes:
 - (1) Aesthetic Design & Site Plan Review Board – 2/24/20
 - (2) Zoning Board of Appeals – 2/25/20
 - (3) Finance/Purchasing & Building Committee – 2/25/20
 - (4) Joint Parks & Recreation Committee/Board – 2/26/20
 - (5) ~~Harbor Commission~~ – 3/4/20 Moved to regular agenda.
 - (6) Community Protection & Services Committee – 3/5/20
- c. Place the following reports on file:
 - (1) Inspection Department Report – February 2020
 - (2) Bank Reconciliation – December 2019
 - (3) Financial Report – December 2019
 - (4) Bank Reconciliation – January 2020
 - (5) Financial Report – January 2020
- d. Consideration of: Approval of Beverage Operator Licenses.
- e. Consideration of: Approval of Temporary Class B Beer and Temporary Class B Wine license.
- f. Harbor Commission recommendation re: Remove Sunset Park Docking Facility (Item #4) from the current Harbor Improvement Plan.

- g. Finance/Purchasing & Building Committee recommendation re: Accept the bid from Bayland Building, Inc. for the re-siding of the Municipal Services garage at a cost not to exceed \$54,497.
- h. Finance/Purchasing & Building Committee recommendation re: Purchase a 2020 Dodge Ram 4x4 from Ewald Chrysler Dodge, Oconomowoc at a cost not to exceed \$26,088.

It was noted that item 9f, Harbor Commission recommendation, Sawyer Dock was listed on the Sturgeon Bay Harbor Improvement Plan proposed for year 2020. The correct dock should be West Side Waterfront Dock. Carried.

Harbor Commission Minutes from 3/4/20 were addressed. Nault explained purpose of Harbor Commission. Williams/Bacon to approve. Carried.

There were no mayoral appointments.

RECOMMENDATION

We, the City Plan Commission, hereby recommend approval of the Planned Unit Development (as shown in Attachment A) for Jeff Jahnke (Cherryland Properties) to develop a mixed-use building, located at 145 S. Neenah Avenue, parcel #281-46-65011901, subject to the following conditions:

1. The underlying zoning district shall be C-5 (Mixed Commercial – Residential).
2. Final approval of the storm water management plan by the City Engineer.
3. Final approval of the Aesthetic Design and Site Plan Review Board.

CITY PLAN COMMISSION

By: David Ward, Chair

Community Development Director Olejniczak explained the approved changes to the PUD. Hayes/Reeths to approve. Carried.

Ward to read in title only. Avenson/Bacon approve first reading of ordinance re: Rezoning property from Single-Family Residential (R-2) to Planned Unit Development (PUD) subject to site plan and requirements – Parcel #281-46-65011901. Carried

RECOMMENDATION

We, the Community Protection and Services Committee, hereby recommend to approve the Design Guidelines and Criteria for the Sturgeon Bay Aesthetic Design and Site Plan Review Code.

COMMUNITY PROTECTION & SERVICES COMMITTEE

By: Dan Williams, Chair

Olejniczak explained changes. Williams/Wiederanders to approve. Carried.

RECOMMENDATION

We, the Personnel Committee, hereby recommend to approve the Addendum with Associated Appraisals for Assessing Services.

PERSONNEL COMMITTEE

By: Dan Williams, Chair

Williams introduced. William/Reeths to approve. Carried.

RECOMMENDATION

We, the Personnel Committee, hereby recommend to approve the re-establishment of the Community Development Secretary to full time.

PERSONNEL COMMITTEE

By: Dan Williams, Chair

Williams introduced. Williams/Hayes to approve. Carried with Nault abstaining.

Hayes/Nault to Remove from table: Consideration of: Waiver of Conflict/Stafford Rosenbaum-Attorney Kent. Carried with Avenson voting no.

City Administrator VanLieshout explained Attorney Kent represented the City during the OHWM litigation. WRA currently owes property around the Door County Maritime Museum. Attorney Kent is now representing Door County Maritime Museum and is concern there may be in conflict. Mayor Ward believes the City should not approve waiver as we have an interest and should not waive our legal standing. Reeths/Hayes to deny request of Waiver of Conflict/Stafford Rosenbaum-Attorney Kent. Carried.

Avenson introduced history of Waterfront Redevelopment Authority and stated WRA should be the entity addressing waiver. VanLieshout explained previous Council approved resolution in 2018 to dissolve the WRA while still party to contracts in effect and owning property. The best way to dissolve the Waterfront Redevelopment Authority is to create a Community Development Authority.

The following items were requested for future agendas: (Bacon) Council – Updates on Emergency Status; (Hayes) Legal opinion to see if WRA needs to approve Promenade Design; (Avenson) Council – Consideration of: Review how City fills/renews terms on committees and commissions; Council – Consideration of: List of WRA contracts and agreements; (Nault) Council – Consideration of: Draft letter to our State & National representatives to support funding the Brandon Road Project; (Reeths) City to seek grants for high water/erosion and establish list of resources for property owners; City to compile list of resources general public can refer to if they need assistance for Coronavirus.

Personnel Committee Chair Williams, Parking & Traffic Committee Chair Avenson, Community Protection & Services Committee Chair Williams and Utility Commission member presented reports for their respective committees/commissions.

City Administrator VanLieshout gave his report.

Mayor Ward gave his report.

Nault/Reeths to adjourn. Carried. The meeting adjourn at 9.34 pm.

Respectfully submitted,

Laurie A. Spittlemeister
Deputy Clerk/Treasurer