

COMMUNITY PROTECTION & SERVICES COMMITTEE

February 4, 2021

A meeting of the Community Protection & Services Committee was called to order at 4:30 p.m. by Chairperson Williams in the Council Chambers, City Hall. **Roll Call:** Members Ald. Williams, Ald. Reeths and Ald. Wiederanders were present. Also present from City Departments were Mr. VanLieshout, Chief Dietman, Mr. Olejniczak, Mr. Sullivan-Robinson, Mr. Barker and Ald. Gustafson.

Moved by Ald. Reeths, seconded by Ald. Wiederanders to adopt the following amended agenda:

1. Roll Call
2. Adoption of Agenda
3. Approval of Minutes from January 7, 2021
4. Public Comment on Agenda Items
5. **Consideration of: Amendment to Section 6.18 of the Fire Prevention Code Relating to Variances**
6. Consideration of: Mobile Food Vendors
7. Consideration of: Tourist Rooming House Ordinance
8. Adjourn

All Ayes. Carried.

Approval of Meeting Minutes

Moved by Ald. Reeths, seconded by Ald. Wiederanders to approve the January 7, 2021 minutes. All Ayes. Carried.

Public Comment

Will Gregory: 187 N. 9th Avenue, Sturgeon Bay, WI

Fire Prevention Code Amendment

Mr. Olejniczak distributed a proposed amendment to the Sturgeon Bay Fire Code Section 6.18. The amendment removes wording and adds language to mirror that of the State, in order to show compliance.

Moved by Ald. Williams, seconded by Ald. Wiederanders to recommend the Common Council approve the amendments to Section 6.18 of the Fire Prevention Code relating to variances as presented. All ayes. Carried.

Mobile Food Vendors

The intent of the creation of Section 9.025 – Mobile Food Vendors ordinance is to set parameters for vendors, not limiting the number of vendors. A draft of staff recommendations was distributed and discussed, which included: allowable locations, hours of operation, seating, restroom availability, signage, safety and health inspections, licenses, fees and regulations.

Comments:

Ald. Reeths agrees with staff recommendations. She does not want to see a limit placed on the number of allowed trucks in the city, or where trucks are allowed. Mr. Olejniczak stated application fees would be established based on staff time and materials required to issue a permit. Ald. Wiederanders feels restrooms should be available and supplied by the property owner if needed. Serving alcohol should only be allowed if the vendor has a separate alcohol sellers permit issued, can only sell out of that location. If the food trucks are participating in a sanctioned event such as one hosted by Destination Sturgeon Bay, the vendor does not need a separate permit; they will be included with that specific event. Mr. Olejniczak suggested some vendors may want to operate past 10pm; therefor place an exemption to do this in downtown locations. Ald. Williams likes the idea of starting with a time frame for operating, it can be altered if deemed too restrictive. Another consideration would be to allow an extension to midnight on Friday and Saturday. Marcy Struck, owner of Jolly Street Pizza truck, suggested including insurance language and require vendors have insurance. Ald. Gustafson spoke on requiring table and chairs to be put away each night; having to do this may account for vendors to buy cheap items that do not look as appealing. Not requiring this may allow for vendors to purchase nicer items.

Redrafting Section 9.025 of the Mobile Food Vendor ordinance will be done and the item will be placed on the next CPS meeting agenda for further consideration.

Tourist Rooming House Ordinance

Mr. Sullivan-Robinson listed items to consider to include parking, garbage, noise and RV's and travel trailers parked on the property. Most are already standardized in the municipal code and are enforceable. Ald. Williams stated the intent of the ordinance is to make sure a short-term rental property is safe and well maintained. He would like to see requiring limited liability insurance added to the to the code. Ald. Reeths would like to see limiting the number of people staying based off the number of bedrooms; that would be difficult to enforce unless a complaint was made per Mr. Sullivan-Robinson. He stated that the application process is well regulated with check prior to issuing a permit. Ald. Reeths also suggests doing an analysis in a few years to see how short-term rentals affect available housing to be sold.

Redrafting Chapter 20 of the Tourist Rooming House ordinance will be done and the item will be placed on the next CPS meeting agenda for further consideration.

Moved by Ald. Wiederanders, seconded by Ald. Reeths, to adjourn the meeting of the Community Protection Services Committee. All ayes. Carried. The meeting was adjourned at 5:32 p.m.

Respectfully submitted,

Sarah Spude-Olson
Police Department Office Manager