

AGENDA

CITY OF STURGEON BAY
COMMUNITY PROTECTION & SERVICES COMMITTEE
Wednesday, September 2, 2020
**Immediately Following the Cable Communication
System Advisory Council which starts at 5:00 p.m.**
Council Chambers, City Hall – 421 Michigan Street

1. Roll Call
2. Adoption of Agenda
3. Approval of Minutes from August 6, 2020
4. Public Comment on Agenda Items
5. Consideration of: 2021 Cable TV budget
6. Consideration of: Taxicab and Shuttle Service Ordinance
7. Consideration of: Changes to the following ordinances: Chapter 7 – Traffic Code, Chapter 8 – Streets and Sidewalks, Chapter 9 – Licenses and Permits, Chapter 10 – Orderly Conduct and Chapter 11 – Public Nuisances
8. Adjourn

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR

Notice is hereby given that a majority of the Common Council may be present at this meeting to gather information about a subject over which they have decision-making responsibility. If a quorum of the Common Council does attend, this may constitute a meeting of the Common Council and is noticed as such, although the Common Council will not take any formal action at this meeting.

Posted:
Date: 8/28/20
Time: 3:15 p.m.
By: SSO

Committee: Community Protection & Services
Dan Williams, Chr.
Kirsten Reeths
Seth Wiederanders

COMMUNITY PROTECTION & SERVICES COMMITTEE

August 6, 2020

A meeting of the Community Protection & Services Committee was called to order at 4:30 p.m. by Chairperson Williams in the Council Chambers, City Hall. **Roll Call:** Members Ald. Williams, Ald. Reeths and Ald. Wiederanders were present. Also present from City Departments were Mr. VanLieshout, Lt. Henry, Marty Olejniczak and Juliana Behme and Ald. Nault,

Moved by Ald. Reeths, seconded by Ald. Wiederanders to adopt the following agenda:

1. Roll Call
2. Adoption of Agenda
3. Approval of Minutes from July 2, 2020 and July 15, 2020
4. Public Comment on Agenda Items
5. Discussion of: Adopt a Soldier Donation
6. Consideration of: Mobile Food Vendor Ordinance Proposal
7. Consideration of: Taxicab and Shuttle Service Ordinance Updates
8. Consideration of: Taxicab Inspections
9. Consideration of: Monarch Butterfly
10. Adjourn

All Ayes. Carried.

Approval of Meeting Minutes

Moved by Ald. Reeths, seconded by Ald. Wiederanders to approve the July 2, 2020 and July 15, 2020 meeting minutes. All Ayes. Carried.

Public Comment

Ald. Gary Nault: 711 Hickory Street

Adopt a Soldier Donation

Lt. Henry informed the Committee about an offer from Adopt A Soldier to donate \$7,274.03 to the Police Department for the purchase of ballistic helmets and visors for each officer. The helmets are not considered riot gear, they are used in the field for tactical purposes.

Moved by Ald. Reeths, seconded by Ald. Wiederanders, to recommend the Common Council approve the donation of \$7,274.03 from Adopt a Soldier to purchase ballistic helmets and visors for law enforcement personnel. All ayes. Carried.

Mobile Food Vendor

Juliana Behme, intern for Josh VanLieshout the City Administrator, has been gathering information into creating an ordinance for mobile food vendors. It was discussed that there is now a need to develop policies to regulate vendor practices; to include zoning, operating standards and licensing. Currently, mobile food vendors fall under the category of seasonal transient merchants.

It was decided that additional information be gathered on establishing a mobile food vendor ordinance, and be brought back for consideration at the next meeting.

Taxicab and Shuttle Service Ordinance Updates

Juliana Behme has been working on updating the current taxicab and shuttle ordinance, with the goal to ultimately modify licensing requirements for operators and licensees. Ald. Reeths expressed concern over the lack of a background check component while issuing a taxicab operator's license. Discussion was considered, and the need to determine what would be a disqualifier with information related to a background check should be imposed.

It was decided the entire ordinance update package be reviewed and brought back for consideration at the next meeting.

Monarch Butterflies

No action. This item is moving to the Parks and Recreation Committee.

Moved by Ald. Reeths, seconded by Ald. Wiederanders, to adjourn the meeting of the Community Protection Services Committee. All ayes. Carried. The meeting was adjourned at 5:04 p.m.

Respectfully submitted,

Sarah Spude-Olson
Police Department Office Manager

DRAFT

CABLE TV - FUND 21

08/28/20

		2019	2020	2020	2020	2020	2021
		ACTUAL	JAN - AUG	SEPT - DEC	ESTIMATE	BUDGET	BUDGET
			ACTUAL	ESTIMATE			
FUND BALANCE - CASH ON HAND					176,654.24	174,822.72	209,729.24
REVENUE							
21 000 000 48100	SALE OF CITY PROPERTY	0.00			0.00	0.00	0.00
21 000 000 49102	FRANCHISE FEE	151,477.63			143,000.00	153,000.00	143,000.00
21 000 000 49103	CAPITAL CONTRIBUTION	0.00			0.00	0.00	0.00
21 000 000 49999	MISCELLANEOUS REVENUE / ADVERTISING	40.00			0.00	0.00	0.00
TOTAL REVENUE		151,517.63	0.00	0.00	143,000.00	153,000.00	143,000.00
OTHER FUNDING SOURCES/USES							
RESERVES APPORTIONED		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL APPORTIONED/APPLIED REVENUE		0.00	0.00	0.00	0.00	0.00	0.00

CABLE TV - FUND 21

08/28/20

		2019	2020	2020	2020	2020	2021
		ACTUAL	JAN - AUG	SEPT - DEC	ESTIMATE	BUDGET	BUDGET
			ACTUAL	ESTIMATE			
EXPENDITURES - PUBLIC ACCESS - CHANNEL 96							
PERSONNEL							
21 000 000 50010	WAGES - MANAGEMENT	580.65			800.00	800.00	800.00
COMMODITIES							
21 000 000 51100	COMPUTER SOFTWARE	359.88			800.00	600.00	1,000.00
21 000 000 51950	SUPPLIES	4.84			600.00	600.00	600.00
21 000 000 52700	SMALL TOOLS/EQUIPMENT	132.96			1,000.00	1,000.00	1,000.00
21 000 000 54999	MISC COMMODITIES	0.00			200.00	200.00	200.00
CONTRACTUAL							
21 000 000 55010	LEGAL	0.00			500.00	500.00	500.00
21 000 000 55015	BROADCAST PRODUCTION - GENERAL	61,220.00			64,000.00	64,000.00	66,000.00
21 000 000 55600	PROFESSIONAL DEVELOPMENT & TRAVEL	0.00			200.00	200.00	200.00
21 000 000 56000	DUES, MEMBERSHIPS, PUBLICATIONS	0.00			200.00	200.00	200.00
21 000 000 56250	EQUIPMENT MAINTENANCE	0.00			1,000.00	1,000.00	1,000.00
21 000 000 56700	INTERNET	0.00				0.00	
21 000 000 57450	PUBLICATION / ADVERTISING	0.00				0.00	
21 000 000 57650	RENT	4,500.00			5,625.00	5,625.00	5,625.00
21 000 000 58999	MISC. CONTRACTUAL	8,980.50			11,500.00	11,500.00	12,000.00
CAPITAL							
21 000 000 59040	MISC. TECHNOLOGY	0.00			200.00	200.00	200.00
21 000 000 59070	EQUIPMENT	31,660.28			20,000.00	20,000.00	20,000.00
21 000 000 59200	OPERATING TRANSFER OUT / FIBER INFRASTRUCTURE	0.00			0.00	0.00	0.00
TOTAL		107,439.11	0.00	0.00	106,625.00	106,425.00	109,325.00
EXPENDITURES - SCHOOL - CHANNEL 98							
CONTRACTUAL							
21 000 007 51950	SUPPLIES	0.00			100.00	100.00	100.00
21 000 007 55015	BROADCAST PRODUCTION - CHANNEL 07	0.00			200.00	200.00	200.00
21 000 007 58999	MISC. CONTRACTUAL	1,592.00			2,000.00	2,000.00	2,000.00
CAPITAL							
21 000 007 59070	EQUIPMENT	0.00			1,000.00	1,000.00	1,000.00
TOTAL		1,592.00	0.00	0.00	3,300.00	3,300.00	3,300.00
TOTAL CABLE TV EXPENDITURES		109,031.11	0.00	0.00	109,925.00	109,725.00	112,625.00
ANNUAL VARIANCE					33,075.00	43,275.00	30,375.00
FUND BALANCE					209,729.24	218,097.72	240,104.24

(12)

Taxi driver's license required; issuance.

(a)

No person shall operate a taxicab unless he/she shall possess a taxi driver's license. The fee for such license shall be in an amount set by the common council. This provision shall not apply to the operator of a non-motorized vehicle.

(b)

Each applicant shall submit in writing to the chief of police on forms furnished by the police department a statement of the applicant's full name; present residence; residence for three years past; age; color; height; weight; color of eyes and hair; citizenship; place of last previous employment; marital status; Wisconsin motor vehicle operator's license number; whether he/she has ever been convicted of a felony or a misdemeanor; whether he/she has ever been previously licensed as a driver or chauffeur and, if so, when and by what authority; whether his/her license has ever been revoked or suspended and, if so, for what cause; and the name of the prospective employer. Applications shall be retained as police department records.

(c)

No license shall be granted to any person:

1.

Who is under 18 years of age.

2.

Who does not possess a valid Wisconsin state motor vehicle operator's license.

3.

Who has been convicted of any felony, misdemeanor or any other nontraffic offense the circumstances of which substantially relate to the circumstances of the vocation of a taxi driver.

4.

Who has been convicted of a traffic offense or traffic offenses which substantially relate to the circumstances of the vocation of a taxi driver and which indicate, for the preservation of public safety, that the applicant is unfit to drive a taxicab.

(d)

A taxi driver's license shall expire one year following its issuance. It may be renewed upon application to the chief of police on a form furnished by him/her entitled, "Application for Renewal of Taxi Driver's License," which shall show the full name and

address of the applicant and date upon which his/her original license was granted and the number thereof.

(e)

Upon receiving payment of the license fee, the chief of police shall provide to each licensed taxi driver a license of such form and style as the chief of police may prescribe, with the license number thereof, which must, under penalty of revocation of the license, be constantly and conspicuously displayed in the taxicab when he/she is engaged in his/her employment. Each licensee shall affix to the face of the license, in the space provided, a photograph of himself/herself not less than 1½ inches square which shall provide an accurate likeness of his/her face.

(f)

The chief of police shall maintain a complete record of each license issued to a driver and of all renewals, suspensions, and revocations thereof, which shall be filed with the original application.

(13)

Revocation of taxi driver's license.

(a)

The chief of police shall revoke or refuse to renew the taxicab driver's license of any licensee:

1.

Whose Wisconsin driver's license has been suspended or revoked.

2.

Who has been convicted of any felony, misdemeanor or any other nontraffic offense the circumstances of which substantially relate to the circumstances of the vocation of a taxi driver.

3.

Who has been convicted of a traffic offense or traffic offenses which substantially relate to the circumstances of the vocation of a taxi driver and which indicate, for the preservation of public safety, that the applicant is unfit to drive a taxicab.

(b)

Written notice of such revocation or refusal to renew shall be given the licensee. Any person whose license has been revoked or renewal refused by the chief of police may, within ten days thereof, appeal to the city council for a hearing; and the council may,

after the hearing, affirm or reverse the action of the chief of police. If no appeal is taken within ten days, the action of the chief of police shall be final.

(c)

The chief of police shall repossess each license which is revoked.

(14)

Transfer of drivers. A taxi driver may not transfer from one taxicab licensee to another licensee until such transfer has been recorded in writing with the chief of police.