

# AGENDA

CITY OF STURGEON BAY  
COMMUNITY PROTECTION & SERVICES COMMITTEE  
Wednesday, July 6, 2022  
**4:30 p.m.**  
Council Chambers, City Hall – 421 Michigan Street

1. Roll Call
2. Adoption of Agenda
3. Approval of Minutes from June 1, 2022
4. Public Comment on Agenda Items
5. Consideration of: Request from 112 S. 3<sup>rd</sup> Ave, LLC (Clarence Cumber) to hold a Combination Class B Liquor license for potential development at 112 South Third Avenue.
6. Consideration of: Liquor Licenses
7. Adjourn

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR

Notice is hereby given that a majority of the Common Council may be present at this meeting to gather information about a subject over which they have decision-making responsibility. If a quorum of the Common Council does attend, this may constitute a meeting of the Common Council and is noticed as such, although the Common Council will not take any formal action at this meeting.

Posted:  
Date: 06/30/22  
Time: 3:00 p.m.  
By: SSO

Committee: Community Protection & Services  
Dan Williams, Chr.  
Kirsten Reeths  
Seth Wiederanders

## COMMUNITY PROTECTION & SERVICES COMMITTEE

June 1, 2022

A meeting of the Community Protection & Services Committee was called to order at 4:30 p.m. by Chairperson Williams in the Council Chambers, City Hall. **Roll Call:** Members Ald. Williams, Ald. Wiederanders and Ald. Reeths were present. Also present from City Departments were City Mr. VanLieshout, Chief Henry, Ms. Reinhardt, Assistant Chief Montevideo, Mr. Olejniczak and Ald. Gustafson.

*Moved by Ald. Wiederanders, seconded by Ald. Reeths to adopt the following amended agenda:*

1. Roll Call
2. Adoption of Agenda
3. Approval of Minutes from April 7, 2022
4. Public Comment on Agenda Items
5. Public Hearing: Request from Andrew Werblow to operate taxicab in the City of Sturgeon Bay, DBA Door County Courier, LLC
6. Consideration of: Request from Andrew Werblow to operate taxicab in the City of Sturgeon Bay, DBA Door County Courier, LLC
7. Consideration of: Liquor Licenses
8. Consideration of: **Section 9 Chapter 6** – Outdoor Wood-Fired Furnaces
9. Consideration of: Technology Upgrades for the Community Room
10. Discussion of: Neglected or Abandoned City Property
11. Adjourn

*All Ayes. Carried.*

### Approval of Meeting Minutes

*Moved by Ald. Reeths, seconded by Ald. Wiederanders to approve the April 7, 2022 minutes. All Ayes. Carried.*

### Public Hearing

A public hearing regarding the request from Andrew Werblow to operate a taxicab in the City of Sturgeon Bay, DBA Door County Courier, LLC was open at 4:32p.m. There was no testimony. The public hearing was closed at 4:33p.m.

### Operate a Taxicab in the City of Sturgeon Bay

*Moved by Ald. Wiederanders, seconded by Ald. Reeths to recommend the Common Council approve the request from Andrew Werblow, Door County Delivers, to operate a taxicab in the City of Sturgeon Bay DBA Door County Courier. All Ayes. Carried.*

### Liquor Licenses

Currently the city has one available license. It is anticipated another license will become available by July. There is not set process as how to issue available licenses. At this time there are two applications for the one existing license.

In 2017 the committee discussed forming a process to allocate available licenses to those who apply. Nothing came out of the discussion at that time, and the one available license has not been issued since as no one has applied. Mr. Williams would like to revisit this discussion, and smooth out a process for distributing available licenses.

Per the City Clerk, there is a set number of Class B liquor/beer licenses owned by the city in which they lease to businesses from July 1 to June 30 of each year. That business is responsible for reapplying each year to obtain the license. A business cannot sell the license to any other entity as it belongs to the City.

It was decided to table this item until more discussion and information can be obtained. Items to be considered/suggested include:

- Date stamping applications; first to apply gets license.
- Develop and ordinance outlining how a license is distributed.
- Using a lottery system to choose who receives available licenses.
- Weighted process based off certain criteria.

This item will be placed back on the next agenda for further consideration.

### **Outdoor Wood-Fired Furnaces**

Currently this is not an issue per Assistant Chief Montevideo, but wanted to discuss options in case it would become something more. The County does have an ordinance pertaining to wood-fired furnaces which could be mirrored by the City.

Wood-fired furnaces are specific to heating a home; they are not a kiln, stone oven or any other kind of fire place.

Hazard potentials that come with having a wood-fire furnace include:

- Produces large amounts of smoke; may disturb neighbors.
- Difficult installation; will probably need a permit application to verify safety.
- Large piles of firewood stored on property to use in the furnace.
- Develops rust and becomes an eyesore.

Consensus was these were not items geared for city/residential areas; these are geared more for county lots with more available space and acreage. Discussion to outlaw wood-fire furnaces in the City would be considered and this item should be placed back on the next agenda for further consideration.

### **Technology Upgrades for Community Room**

No discussion. A process has been put in place.

### **Neglected or Abandoned Property**

Discussion was opened up because of a number of City properties that need attention, and be cleaned up. It was asked if there was process in place to assist before such nuisance properties get out of hand? Ald. Williams questioned if a city ordinance needs to be reviewed and tightened up, or if involving a state law would be used to control the issue.

Chief Henry stated it depends on the level of the violation that decides which steps are taken. A low level violation, such as outdoor storage or property maintenance issue, can typically be dealt with by contacting the property owner and giving them an amount of time to fix the issue. A warning notice could be used to do this. If after the time allotted does not correct the issue, a citation might be rendered. It is set up on a case-by-case basis.

Mr. VanLieshout went through the process of how the City begins to handle neglected or abandoned property complaints. Any person can file or act on their own; they typically call the City to make a complaint. The complaint will then go to the appropriate department. The department will then determine the course of action to be taken, which may include: a letter or notice, warning, or

citation/fine depending. This usually resolves the issue. If the issue is not resolved additional enforcement might include more citations or even a court trial. If it goes to a court trial the City Attorney gets involved and costs start to accrue. Through the courts an action from a judge is received. This action may include the City going into the property and cleaning it up, charging the property owner on their tax roll. This process could take 2-3 years to complete, at a hefty cost to the City.

Getting to these properties before they get to a point a complaint is garnered is the question. Mr. Olejniczak stated coordination is the greatest need. He stated having someone in charge of property maintenance for the City would be ideal; as each department has its own process in handling complaints. Mr. VanLieshout that person would be like a code enforcement officer, which the City does not have.

Ald. Williams wanted to get the discussion started. Since a process is currently being considered, it was decided to table the item for now and possibly bring it back at a later date.

*Moved by Ald. Wiederanders seconded by Ald. Reeths, to adjourn the meeting of the Community Protection Services Committee. All ayes. Carried. The meeting was adjourned at 5:38 p.m.*

Respectfully submitted,

Sarah Spude-Olson  
Police Department Office Manager

## EXECUTIVE SUMMARY

**TITLE:** Request from 112 S 3<sup>rd</sup> Ave, LLC (Clarence Cumber) to hold a Combination Class B Liquor license for potential development at 112 South Third Avenue.

**BACKGROUND:** The City Clerk's Office has received an application from 112 S. 3<sup>rd</sup> Ave, LLC, Clarence Cumber, for a Combination Class B Liquor license for his property located at 112 South Third Avenue, Sturgeon Bay for potential development.

A fire burned down the building at 112 South Third Avenue (Butch's Bar) in February 2022 which ultimately resulted in the loss of the Combination Class B liquor license for this property since a license cannot be issued to vacant property. Prior to the fire, Butch's Bar held a Combination Class B Liquor license for over 40 years.

112 S. 3<sup>rd</sup> Ave, LLC is working with Mark Isaksen to draw up plans for a building on the property located at 112 S. 3<sup>rd</sup> Ave described as "Full service restaurant (similar to The Nightingale) plans are currently being put together. Next to the first floor restaurant would be a credit union (discussions started.) There are also interested parties for the full service restaurant (liquor license needed.) The 2<sup>nd</sup> floor will have 10 two bedroom apartments and the 3<sup>rd</sup> floor will have another 10 apartments. Parking will be put at the back of the property." This information was provided on the Original Alcohol Beverage Retail License Application that is attached.

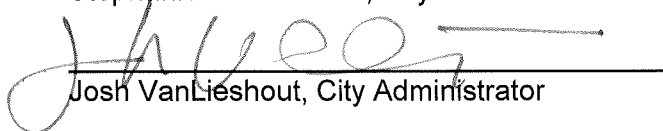
- OPTIONS:**
1. Do not issue a Combination Class B Beer & Class B Liquor license to 112 S. 3<sup>rd</sup> Avenue, LLC and deny the application.
  2. Issue a Combination Class B Beer & Class B Liquor license to 112 S. 3<sup>rd</sup> Avenue, LLC contingent upon construction/completion deadlines for the development in a format similar to a Development Agreement.
  3. Table the request until a process is developed for "issuing a Combination Class B Liquor License when there is more than one applicant" is finalized.

**PREPARED BY:**



Stephanie L. Reinhardt, City Clerk/Human Resources Director

**REVIEWED BY:**



Josh VanLieshout, City Administrator

**DATE:**

6/28/22

# Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 7-1-2022 ending: 6-30-2023  
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the:  Town of } Sturgeon Bay  
 Village of }  
 City of }

County of Door Aldermanic Dist. No. \_\_\_\_\_  
 (if required by ordinance)

Check one:  Individual  Limited Liability Company  
 Partnership  Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number <u>456-1031100974-02</u>	
FEIN Number <u>88-3009042</u>	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input checked="" type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (elder only)	\$ N/A
<input checked="" type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$
<b>TOTAL FEE</b>	<b>\$</b>

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)  
112 S. 3<sup>rd</sup> Avenue, LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Cumber, Jr</u>	<u>Clarence</u>	<u>G</u>	<u>114 Memorial Dr Sturgeon Bay, WI 54235</u>
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name 112 S Third Plaza Business Phone Number 920-866-1777  
 2. Address of Premises 112 S 3<sup>rd</sup> Ave. Sturgeon Bay, WI Post Office & Zip Code 54235

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)  
Full service restaurant (similar to The Nightengale)  
plans are currently being put together. Next to the first  
floor restaurant would be a credit union (discussions started)  
There are also interested parties for the full service restaurant (liquor  
license needed. The 2<sup>nd</sup> floor will have 10 two bedroom  
apartments and the 3<sup>rd</sup> floor will have another 10 apartments. Parking  
will be put at the back of the property.

4. Legal description (omit if street address is given above): \_\_\_\_\_  
 5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? .....  Yes  No  
 (b) If yes, under what name was license issued? Clarence G Cumber Jr.  
d/a/a Rutch's Bar.

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? If yes, explain .....  Yes  No
7. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? .....  Yes  No  
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? If yes, explain .....  Yes  No
9. (a) Corporate/limited liability company applicants only: Insert state WI and date 4/27/2022 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? If yes, explain .....  Yes  No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? If yes, explain.  Yes  No  
Yes. The property f/k/a The Nautical Inn  
at 234 Kentucky Street, Sturgeon Bay, WI 54235
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.6d) before beginning business? [phone 1-877-882-3277] .....  Yes  No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] .....  Yes  No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? .....  Yes  No

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) <u>CLARENCE G. CUMBER, JR.</u>	Title/Member <u>MANAGING MEMBER</u>	Date <u>6/20/2022</u>
Signature <u>Clarence G. Cumber Jr.</u>	Phone Number <u>920 366 1997</u>	Email Address <u>hutch@greatlakesbusinessgroup.com</u>

**TO BE COMPLETED BY CLERK**

Date received and filed with municipal clerk	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

# Wisconsin Department of Financial Institutions

## Strengthening Wisconsin's Financial Future

Search for:

112 S 3rd avenue

Search Records

Search  
Advanced Search  
Name Availability

Corporate Records

Result of lookup for **0040858** (at 6/20/2022 11:57 AM.)

## 112 S 3RD AVENUE, LLC

You can: [File an Annual Report](#) - [Request a Certificate of Status](#) - [File a Registered Agent/Office Update Form](#)

### Vital Statistics

**Entity ID** 0040858  
**Registered Effective Date** 04/27/2022  
**Period of Existence** PER  
**Status** Organized [Request a Certificate of Status](#)  
**Status Date** 04/27/2022  
**Entity Type** Domestic Limited Liability Company  
**Annual Report Requirements** Limited Liability Companies are required to file an Annual Report under s. 183.0120, WI Statutes.

### Addresses

**Registered Agent Office** CLARENCE CUMBER JR  
1114 MEMORIAL DRIVE  
STURGEON BAY, WI 54235  
[File a Registered Agent/Office Update Form](#)

### Principal Office

### Historical Information

**Annual Reports** None  
**Certificates of Newly-elected Officers/Directors** None  
**Old Names** None

### Chronology

Effective Date	Transaction	Filed Date	Description
04/27/2022	Organized	04/27/2022	E-Form

[Order a Document Copy](#)



# Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Cumber, Jr.		Clarence		G.	
Home Address (street/route)		Post Office	City	State	Zip Code
1114 Memorial Drive		-	Sturgeon Bay	WI	54235
Home Phone Number		Age	Date of Birth	Place of Birth	
920 366-1777		82	8-15-1940	Sturgeon Bay	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
  - A member of a partnership which is making application for an alcohol beverage license.
  - Clarence G. Cumber, Jr. of 112 S 3RD AVENUE, LLC  
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)
- which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? 82 years
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality?  Yes  No  
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality?  Yes  No  
If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit?  Yes  No  
If yes, identify. Butch's Bar II, LLC 234 Kentucky Street Sturgeon Bay, WI 54235  
(Name, Location and Type of License/Permit)
5. Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin?  Yes  No  
If yes, identify. Intoxicating Liquors

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
I have owned Butch's Bar for 50 years			
Employer's Name	Employer's Address	Employed From	To

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Clarence G. Cumber, Jr.  
(Signature of Named Individual)

# Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of:  Town  Village  City of Sturgeon Bay County of Door

The undersigned duly authorized officer/member/manager of 112 S 3RD AVENUE, LLC  
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as

N/A  
located at 234 Kentucky Street, Sturgeon Bay, WI 54235  
(Trade Name)

appoints Clarence G Cumber Jr.  
(Name of Appointed Agent)  
1114 Memorial Drive, Sturgeon Bay, WI 54235  
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).  
Butch's Bar II, LLC

Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No  
How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 77 years

Place of residence last year 1114 Memorial Drive, Sturgeon Bay, WI 54235

For: 112 S 3RD AVENUE, LLC  
(Name of Corporation / Organization / Limited Liability Company)

By: Clarence G Cumber Jr.  
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

### ACCEPTANCE BY AGENT

I, Lester F. Bains, Jr., hereby accept this appointment as agent for the  
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

L F Bains 6/28/2022 Agent's age 60  
(Signature of Agent) (Date)  
711 S. Norwood Ave. Green Bay, WI 54304 Date of birth 10/10/1961  
(Home Address of Agent)

### APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on \_\_\_\_\_ by \_\_\_\_\_ Title \_\_\_\_\_  
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

**CITY OF STURGEON BAY  
SUPPLEMENTAL CLASS B LIQUOR LICENSE APPLICATION**

The Supplemental Application is the applicant's opportunity to explain their business plan and why their plan is best suited for a Combination Class B Liquor and Beer license.

The Supplemental Application will be scored/weighted by members of the Community Protection and Services Committee. High score does not guarantee issuance of license.

D R A F T

**Applicant Must Complete:**

**Score**

- |    |  |  |
|----|--|--|
| 1  | Property Address: _____  |  |
| 2  | Is the Class B Liquor License being applied to a new business development? ___Yes ___ No<br>If yes, provide details about proposed use (attach additional pages if need)<br>_____<br>_____   | 0 1 2 3 4 5  |
| 3  | Is the Class B Liquor License being applied to an existing location? ___Yes ___ No<br>If yes, provide details about any changes in scope or operation of existing business:(attach additional pages if need)<br>_____<br>_____   | 0 1 2 3 4 5  |
| 4  | Number of years this business has been in existence: _____   | 0 1 2 3 4 5  |
| 5  | Number of years applicant has been conducting business in the community: _____   | 0 1 2 3 4 5  |
| 6  | Approximately how many patrons have you served in the last calendar year? _____  | 0 1 2 3 4 5  |
| 7  | Approximately how many "to go cups of alcohol" did you sell after the law change? _____  | 0 1 2 3 4 5  |
| 8  | Do you have any business liens? ___Yes ___No   | 0 1 2 3 4 5  |
| 9  | Hours of operation? _____<br>Full time operation: ___Yes ___ No<br>Seasonal operation: ___Yes ___ No<br>If yes to seasonal, list the anticipated number of days of operation during license year: _____  | 0 1 2 3 4 5  |
| 10 | Will the business be open to the general public during during normal operations? ___ Yes ___ No  | 0 1 2 3 4 5  |
| 11 | Number of proposed seats: _____<br>Attach Floor Plan   | 0 1 2 3 4 5  |
| 12 | Explain your internal control procedures: (attach additional pages if needed)<br>_____<br>_____  | 0 1 2 3 4 5  |
| 13 | Explain your policies/procedures to train employees regarding serving alcohol:<br>Attach policy or additional pages if needed.<br>_____<br>_____   | 0 1 2 3 4 5  |
| 14 | Size of business including but not limited to:<br>Number of full-time jobs created (or full time equivalents) _____<br>Jobs retained _____<br>Annual Sales Tax Revenue anticipated _____<br>Anticipated capacity of business (e.g. number of seats, patron capacity) _____ | 0 1 2 3 4 5<br>0 1 2 3 4 5<br>0 1 2 3 4 5<br>0 1 2 3 4 5 |

DRAFT

15 Current assessed value of improvements on property: \_\_\_\_\_ 0 1 2 3 4 5  
Will improvements (renovations/additions) be made to the property if license issued: \_\_\_ Yes \_\_\_ No  
If yes, anticipated expected value \_\_\_\_\_

16 How will issuance of this license enhance the quality of experience in the City of Sturgeon Bay? 0 1 2 3 4 5  
(Attach additional pages if needed) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I, the undersigned, hereby state that the information contained in this application is true and correct.

Signature \_\_\_\_\_ Date \_\_\_\_\_

City Clerk office Use Only:  
Date Received: \_\_\_\_\_

TOTAL \_\_\_\_\_

DRAFT

**City Staff to Complete:**

- 1 Date of application: \_\_\_\_\_  
Is the application complete and in order: \_\_\_ Yes \_\_\_ No
- 2 Are there any outstanding delinquent taxes on the property? \_\_\_ Yes \_\_\_ No  
If yes, explain: \_\_\_\_\_  
\_\_\_\_\_
- 3 Are there any outstanding delinquent taxes for the individual/corporation applying? \_\_\_ Yes \_\_\_ No  
If yes, explain: \_\_\_\_\_  
\_\_\_\_\_
- 4 Any outstanding/delinquent payments owed to the City or SBU? \_\_\_ Yes \_\_\_ No  
If yes, explain: \_\_\_\_\_  
\_\_\_\_\_
- 5 Is the location consistent with the City of Sturgeon Bay Comprehensive Plan? \_\_\_ Yes \_\_\_ No
- 6 Is the proposed use/development of the license and property consistent with the City of Sturgeon Bay development plans? \_\_\_ Yes \_\_\_ No
- 7 Is the property zoned properly? \_\_\_ Yes \_\_\_ No
- 8 Does the site accomodate the City Parking Code Ordinance? \_\_\_ Yes \_\_\_ No
- 9 Has the property been inspected by the following:  
Sturgeon Bay Fire Department? \_\_\_ Yes \_\_\_ No  
Sturgeon Bay Police Department? \_\_\_ Yes \_\_\_ No  
Door County Sanitarian \_\_\_ Yes \_\_\_ No

Explain any no answers: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- 10 Record of incidents for existing property:
- 11 How many service calls have been made to the property in the last three years? \_\_\_\_\_
- 12 What has been the nature of the calls: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 13 Disorderly conduct? \_\_\_\_\_
- 14 Underage drinking? \_\_\_\_\_
- 15 Other? \_\_\_\_\_

<b>For Staff Use:</b>	
City Clerk's Office Review	_____
Finance Office Review	_____
Community Development Office Review	_____
Police Department Review	_____
Fire Department Review	_____
City Administrator Review	_____