

AGENDA

CITY OF STURGEON BAY COMMUNITY PROTECTION & SERVICES COMMITTEE

Thursday, May 5, 2022

4:30 p.m.

Council Chambers, City Hall – 421 Michigan Street

1. Roll Call
2. Adoption of Agenda
3. Approval of Minutes from April 7, 2022
4. Public Comment on Agenda Items
5. Public Hearing: Request from Andrew Werblow to operate taxicab in the City of Sturgeon Bay, DBA Door County Courier, LLC
6. Consideration of: Request from Andrew Werblow to operate taxicab in the City of Sturgeon Bay, DBA Door County Courier, LLC
7. Consideration of: Liquor Licenses
8. Consideration of: Section 9 – Outdoor Wood-Fired Furnaces
9. Consideration of: Technology Upgrades for the Community Room
10. Discussion of: Neglected or Abandoned City Property
11. Adjourn

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR

Notice is hereby given that a majority of the Common Council may be present at this meeting to gather information about a subject over which they have decision-making responsibility. If a quorum of the Common Council does attend, this may constitute a meeting of the Common Council and is noticed as such, although the Common Council will not take any formal action at this meeting.

Posted:
Date: 05/02/22
Time: 2:30 p.m.
By: SSO

Committee: Community Protection & Services
Dan Williams, Chr.
Kirsten Reeths
Seth Wiederanders

COMMUNITY PROTECTION & SERVICES COMMITTEE

April 7, 2022

A meeting of the Community Protection & Services Committee was called to order at 4:30 p.m. by Chairperson Williams in the Council Chambers, City Hall. **Roll Call:** Members Ald. Williams, Ald. Wiederanders and Ald. Reeths were present. Also present from City Departments were City Administrator VanLieshout and City Treasurer Clarizio.

Moved by Ald. Wiederanders, seconded by Ald. Reeths to adopt the following agenda:

1. Roll Call
2. Adoption of Agenda
3. Approval of Minutes from February 3, 2022
4. Public Comment on Agenda Items
5. Consideration of: Recognition Statement for Door County Medical Center
6. Consideration of: Request from Andrew Werblow to operate taxicab in the City of Sturgeon Bay, DBA Door County Courier – Set public hearing date
7. Consideration of: Technology Upgrades for the Community Room
8. Adjourn

All Ayes. Carried.

Approval of Meeting Minutes

Moved by Ald. Reeths, seconded by Ald. Wiederanders to approve the February 3, 2022 minutes. All Ayes. Carried.

Public Comment

None.

DCMC Recognition

Mayor Ward would like to recognize the efforts of Door County Medical Center and its employees during the pandemic. *Moved by Ald. Reeths, seconded by Ald. Wiederanders to approve the recognition statement as written and move it forward to the Common Council meeting on April 19, 2022 for presentation to Door County Medical Center. All ayes. Carried.*

Door County Courier

Andrew Werblow requested to operate a taxicab in the City of Sturgeon Bay, dba Door County Courier, LLC. Currently they are offering shuttle services allowing pick-up/drop-off services in Door County to Green Bay, and would like to be allowed to do the same within the City limits. Ald. Williams suggesting contacting the City Clerk to inquire whether a shuttle license would be more appropriate. Mr. Werblow said he will look into obtaining that as well.

It was decided by committee to allow Door County Courier to move forward with obtaining a taxicab/shuttle license in the City of Sturgeon Bay, and hereby schedule a public hearing on Thursday, May 5, 2022 at 4:30pm in the Council Chambers.

Technology Upgrades for Community Room

Finance would like the audio-visual equipment upgrade in the Community Room discussed as it will eventually need to be done. The funds would come from the Cable TV budget. Camera Corner was suggested as the chosen vendor, as the City uses them for other services and are satisfied with their customer support. This does not have to go out for bids or an RFP does not need to be developed to solicit other proposals. Ald. Williams would like to keep moving forward with the project, but would like to look at other options and consult with the City's IT person first. Ald. Reeths and Ald. Wiederanders both agree they would like to table the item for more consideration of other options.

Moved by Ald. Wiederanders seconded by Ald. Reeths, to adjourn the meeting of the Community Protection Services Committee. All ayes. Carried. The meeting was adjourned at 4:54 p.m.

Respectfully submitted,

Sarah Spude-Olson
Police Department Office Manager

DRAFT

EXECUTIVE SUMMARY

TITLE: Available Class B Combination Beer/Liquor License.

BACKGROUND: The City Clerk's Office has received two applications for one available Combination Class B Beer/Liquor license. The licenses have been received from BH Canvas, LLC for Crate and AMAGMA, LLC (Steve & Tammy Estes) for new development.

In 2017, the Community Protection & Services Committee received multiple applicants for an available license. An excerpt of those minutes is attached. Also, at that time, the CPS Committee chose to not issue one of the available licenses and to hold the license for development.

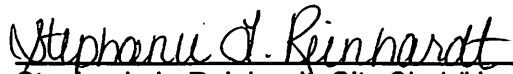
Since there are now two applications, for the one remaining available Combination Class B Beer and Class B Liquor license and it has been a number of years since the "holding" of the license was discussed, it has been brought to the CPS Committee for discussion, process, and/or issuance.

Some points of discussion could include: Whether to continue holding the license or to issue the license at this time, whether to advertise that the City will be issuing the one remaining license so all interested parties can apply, and the criteria for issuance

OPTIONS:

1. Do not issue the one available Combination Class B Beer & Class B Liquor license to either applicant and continue to hold the license.
2. Advertise that the one available Combination Class B Beer & Class B Liquor license will be released and provide any interested parties to apply.
3. Issue the Combination Class B Beer & Class B Liquor license to BH Canvas, LLC dba Crate upon proper inspection by proper officials and publication.
4. Issue the Combination Class B Beer & Class B Liquor license to AMAGMA, LLC (Steve & Tammy Estes) trade name not yet determined upon proper inspection by proper officials and publication.

PREPARED BY:


Stephanie L. Reinhardt, City Clerk/Human Resources Director

REVIEWED BY:


Josh VanLieshout, City Administrator

DATE:

4/21/22

COMMUNITY PROTECTION & SERVICES COMMITTEE
December 14, 2017

A meeting of the Community Protection & Services Committee was called to order at 4:30 p.m. by Chairperson Wiesner in the Council Chambers, City Hall. **Roll Call:** Members Mr. Wiesner, Ms. Catarozoli and Mr. Ward were present. City staff present included Randall Nesbitt, Josh VanLieshout, Stephanie Reinhardt and Bob Bordeau.

Moved by Ms. Catarozoli, seconded by Mr. Ward to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Consideration of: Available Class B Combination Beer/Liquor License
4. Consideration of: Snow Removal Notices
5. Public Comment on Non-Agenda Items
6. Adjourn

Carried.

Available Class B Combination Beer/Liquor License

Stephanie Reinhardt, City Clerk, explained that back on August 8, 2017 this committee decided to advertise the availability of a Combination Class B Beer and Liquor License. Advertisements were placed in the Door County Advocate, and the City's website and Facebook page. Interested parties were to turn in completed applications by November 10, 2017. There were four completed applications received; Trattoria Dal Santo, LLC, Hot Tamales, LLC, Kim M. Englebert and BHLL Canvas, LLC.

The selection process for issuance of such license has been updated; the old verbiage of "chosen by lot" has been replaced with "Council gets to choose." It is the decision of this committee to develop the criteria to use as a guide. Randall Nesbitt, City Attorney, stated there are no specifics; ideas included past/current financial payment history regarding City taxes and utilities and the establishment must stay open year-round. Once it is determined who should be issued the license, it should be recommended to Council for the final decision.

Applicant comments:

Michael Dal Santo: Trattoria Dal Santo, LLC, 117 N. 3rd Avenue

Mr. Dal Santo stated he has been attempting to get a license for 30 years. His restaurant has been open since 1992. He has seen some decrease in business because of not being able to serve liquor. He is open year-round, seven days a week and is current on all taxes and fees associated with the business.

June Czechan & Lee Ann Krause: Hot Tamales, LLC, 26 E. Oak Street

Hot Tamales has been in business for 14 years. They are open year-round and are current on all taxes and fees associated with the business. They would like to expand their business and have a liquor license so they can serve margaritas. However, they do think the license should go to whomever has been in business the longest.

John Martin Brasch: 50 S. 3rd Avenue

Mr. Brasch stated that his restaurant, John Martin's, was forced to close approximately 3 years ago because he couldn't obtain a liquor license. He had written a letter to the City inquiring about a dormant license from the closing of the Neighborhood Pub that he alleged would be transferred to his business. That didn't happen. He was then told by Shipyard Partners they would loan him their license, again to no avail. Mr. Brasch stated that he would like to reopen, build on a back patio and not have a closed building. His business is current with payments to the City. He was in business for 3 years.

Ms. Catarozoli inquired on what had happened to the Neighborhood Pub license? Attorney Nesbitt explained that a transfer of license to a business at the same location as the prior is recommended. However, if a license is to leave the premise it is common that the recommendation not be allowed. Past practice has shown that with the sale of a premise, a license does transfer with the premise. Off-premise transfer is different.

Brad Hunsader: 136 N. 3rd Avenue

Mr. Hunsader inquired if drawing by lot was not an option? He believed that is the easiest and fairest way to choose the recipient. Attorney Nesbitt stated that it was not illegal, and could still be an option. Mr. Hunsader talked about Trattoria Dal Santo, LLC and how they have been operating for a long time and feels that they should be considered for the license. Crate has been in business for 2 years.

Discussion:

Ms. Catarozoli questioned whether release of both available Class B Combination Liquor and Beer licenses would be something the committee could consider. She also stated she would support the lottery system of deciding. Mr. Wiesner said at this time the committee does not have authorization to release both licenses, only the one.

Mr. Ward suggested some initial criteria which include: Good Standing; meaning no police or safety issues, Financially Current; meaning no outstanding property and sales tax bills and utility bills, and Length of Time in Business; considered like payback time, the amount of years the business has been paying taxes contributing to the city.

Mr. Ward also expressed interest in the reason the city is holding onto the second available license; and whether there are dormant licenses that are not in compliance with the city ordinance. Ms. Reinhardt commented that this committee did implement criteria to make sure businesses are using the license, not allowing them to go dormant. The city, thus far, have done a good job making sure criteria is being met and no enforcement has been needed. Mr. Brasch spoke again stating the city has not given any direction to obtaining available licenses, and has not seen proper enforcement. Mr. Dal Santo commented on the idea of a lottery system; if chosen he stated he would like to see it a weighted lottery (i.e. one in name the drawing for every year in business).

Chris Kellems: 120 Alabama Street

Ms. Kellems inquired about background checks for the applicants, and if this plays any decision on who to offer the license to. Ms. Kellems also thinks both available licenses should be given out.

Attorney Nesbitt confirmed that backgrounds are processed with the Chief of Police and send over for recommendation on whether or not to issue a license. Ms. Reinhardt also stated that the Police, Fire and Sanitation Departments are all involved with the approval process.

Moved by Mr. Ward seconded by Ms. Catarozoli that the Community Protection and Services Committee, hereby recommend the Common Council to grant the available Combination Class B Liquor License to Trattoria Dal Santo, LLC to serve the property at 117 N. Third Avenue based on the criteria of having good standing with payment on taxes and utilities and consideration of the length of time in business as a restaurant in Sturgeon Bay. All ayes. Carried.

Comments:

Mr. Wiesner discussed the committee work on the criteria needed to grant future available Class B Combination Liquor and Beer Licenses, and place it on the January 2018 meeting of the Community Protection and Services Committee. Also to be placed on the agenda will be the discussion of establishing a list of eligible applicants to receive the next available license.

Ms. Catarozoli commented on the decision of the committee to offer the current available license to Trattoria Dal Santo, LLC. All the applicants were deserving of the license, but being Trattoria Dal Santo, LLC is a veteran establishment in Sturgeon Bay she feels this was the best decision.

4/8/2022

Dear Committee Members,


We are applying for a Class B Beer and a Class B Liquor License to help solidify and move forward with the new development of an indoor activity center serving food and drinks.

As long-time members of this community and business owners in Door County, we feel this community is in need of an indoor activity center. Our plans include new construction of over 7,000 sq. ft. in an existing vacant warehouse space. Activity space includes indoor golf simulators, indoor sports simulators, indoor shooting (dry fire laser) simulators and ax throwing. There will be a conference room, indoor seating, full bar, walk-in cooler and restaurant kitchen. The site provides room for expansion if needed.

We have no intention of making this business a "night club". We plan on having leagues, lessons with a golf pro, and hosting private parties to corporate events. The alcohol would be a compliment to the food and activity environment. When you sell alcohol in combination with food, your profit margins increases significantly.

This is a huge risk for us. With the current market conditions, escalating construction costs, high price of food and employee labor, the business model will not cash flow sufficiently without this license.

Thank you for the consideration!



Steve & Tammy Estes

Steve & Tammy Estes

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: _____ ending: _____
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: Town of } STURGEON BAY
 Village of }
 City of }

County of DOOR Aldermanic Dist. No. _____
 (if required by ordinance)

Check one: Individual Limited Liability Company
 Partnership Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number 4561.03063697602	
FEIN Number 86-2616466	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$
<input type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$
TOTAL FEE	\$

Name (Individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
AMAGMA LLC

An "Auxillary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
ESTES	STEVEN	B	4604 BECCHTEL RD, STUGEON BAY, WI 54235
Vice-President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
ESTES	TAMMY	M	4604 BECHTEL RD, STURGEON BAY, WI 54235
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
VIRLEE	SCOTT	R	3969 N NEW FRANKEN RD, NEW FRANKEN, WI 54229
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
VIRLEE	RENE	A	3969 N NEW FRANKEN RD, NEW FRANKEN, WI 54229
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name *NOT DECIDED YET* Business Phone Number *NOT INSTALLED

2. Address of Premises 1023 EGG HARBOR RD, STURGEON B Post Office & Zip Code WI 54235

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)
NEW CONSTRUCTION OVER 7000 S.F. OF A 36,000 S.F. BUILDING FOR AN ACTIVITY
CENTER CONSISTING OF 4 GOLF - MULTI GAME SIMULATORS, 5 AXE THROWING LANES,
A DRY FIRE LASER SIMULATOR ROOM, FULL BAR AND FOOD KITCHEN, WALK-IN COOLER,
CONFERENCE ROOM, STORAGE ROOM, MECHANICAL ROOM, MULTI STALL RESTROOMS


4. Legal description (omit if street address is given above): _____

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No

(b) If yes, under what name was license issued? _____

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** Yes No
7. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** Yes No
9. (a) **Corporate/limited liability company applicants only:** Insert state WI and date 03/15/21 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** Yes No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? **If yes, explain.** Yes No
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] Yes No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] Yes No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) ESTES, STEVEN B	Title/Member MEMBER	Date 04/08/22
Signature 	Phone Number 920 493 8663	Email Address STEVETAMMY34@GMAIL.COM

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: _____ ending: 06/30/2022
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: Town of } Sturgeon Bay
 Village of }
 City of }

County of DOOR Aldermanic Dist. No. _____
 (if required by ordinance)

Check one: Individual Limited Liability Company
 Partnership Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number <u>756-102-9288374-02</u>	
FEIN Number <u>813525849</u>	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$ <u>100</u>
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input checked="" type="checkbox"/> Class B liquor	\$ <u>500</u>
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ <u>8.90</u>
TOTAL FEE	\$

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
BH Canvas LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Carter</u>	<u>Wendie</u>	<u>Sue</u>	<u>332 N. 5th Ave SB 54235</u>
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name Crate Business Phone Number 920 818-1333

2. Address of Premises 136 N. 3rd Ave Post Office & Zip Code SB 54235

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

coolers, dining room, basement, bar, kitchen, side walk cafe

4. Legal description (omit if street address is given above): _____

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No

(b) If yes, under what name was license issued? BH Canvas LLC

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** Yes No
7. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** Yes No
9. (a) Corporate/limited liability company applicants only: Insert state _____ and date _____ of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** Yes No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? **If yes, explain.** Yes No
Carter Holdings LLC
KIPPIS LLC
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] Yes No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] Yes No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) <i>Carter, Wendy S.</i>	Title/Member <i>owner</i>	Date <i>2/24/22</i>
Signature <i>Wendy Carter</i>	Phone Number <i>920 495-9339</i>	Email Address <i>info@crate.restaurant</i>

TO BE COMPLETED BY CLERK			
Date received and filed with municipal clerk	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Subject:

New FD Ordinance Outdoor Wood-Fired Furnaces

SECTION 9: OUTDOOR WOOD-FIRED FURNACES

1. The outdoor wood-fired furnace must be approved and employed for use as a furnace following the applicable and accepted codes, laws, regulations, and rules.

2. The outdoor wood-fired furnace shall not be used to burn any of the prohibited materials listed in section 6 of the Sturgeon Bay, Wisconsin - Code of Ordinances.

6.22 - Burning of trash and litter

3. The outdoor wood-fired furnace shall be located at least 100 feet from the nearest building which is not on the same property as the outdoor wood-fired furnace.

4. The outdoor wood-fired furnace shall have a chimney that extends at least as high above the ground surface as the height of the roof of the building that it serves. A lesser height may be approved on a case-by-case basis, if necessary, to comply with the manufacturer's recommendations and if the smoke from the lower chimney height does not create a nuisance for neighbors.

and shall follow chapter 11, Air Pollution of the Sturgeon Bay, Wisconsin – Code of Ordinances
11.03 - Air pollution

5. The owner of the property shall obtain a one-time permit from the City of Sturgeon Bay signed off by the Fire Chief, City building Inspector and Community Development before using the outdoor wood-fired furnace.

Tim Dietman, Fire Chief
Sturgeon Bay Fire Department
tdietman@sturgeonbaywi.org
www.sturgeonbaywi.org