

# AGENDA

CITY OF STURGEON BAY  
COMMUNITY PROTECTION & SERVICES COMMITTEE  
Wednesday, August 3, 2022  
**Immediately Following the Cable Communication  
System Advisory Council which starts at 4:30 p.m.**  
Council Chambers, City Hall – 421 Michigan Street

1. Roll Call
2. Adoption of Agenda
3. Approval of Minutes from July 6, 2022
4. Public Comment on Agenda Items
5. Consideration of: 2023 Cable TV Budget
6. Consideration of: Liquor Licenses
7. Consideration of: Recycling Container at Municipal Services Building
8. Adjourn

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR

Notice is hereby given that a majority of the Common Council may be present at this meeting to gather information about a subject over which they have decision-making responsibility. If a quorum of the Common Council does attend, this may constitute a meeting of the Common Council and is noticed as such, although the Common Council will not take any formal action at this meeting.

Posted:  
Date: 7/29/22  
Time: 1:00 p.m.  
By: SSO

Committee: Community Protection & Services  
Dan Williams, Chr.  
Kirsten Reeths  
Seth Wiederanders

## **COMMUNITY PROTECTION & SERVICES COMMITTEE**

**July 6, 2022**

A meeting of the Community Protection & Services Committee was called to order at 4:30 p.m. by Chairperson Williams in the Council Chambers, City Hall. **Roll Call:** Ald. Williams, Ald. Reeths and Ald. Wiederanders were present. Also present from City Departments was Mr. VanLieshout.

*Moved by Ald. Wiederanders, seconded by Ald. Reeths to adopt the following amended agenda:*

1. Roll Call
2. Adoption of Agenda
3. Approval of Minutes June 1, 2022
4. Public Comment on Agenda Items
5. Consideration of: Request from 112 S. 3<sup>rd</sup> Ave, LLC (Clarence Cumber) to hold a Combination Class B Liquor license for potential development at 112 South Third Avenue.
6. Consideration of: Liquor Licenses
7. Adjourn

*All Ayes. Carried.*

### **Approval of Meeting Minutes**

*Moved by Ald. Reeths, seconded by Ald. Wiederanders to approve the June 1, 2022 minutes. All Ayes. Carried.*

### **Public Comment**

None.

### **Request from 112 S. 3<sup>rd</sup> Avenue, LLC**

Butch Burns: 711 S. Norway Avenue, Green Bay, WI

Great Lakes Business Group is working with an architect firm to develop the area at this location.

The intent is to look at building a three story, full service restaurant with housing on the second and third floors. A request to hold the license previously held by Butch's Bar was discussed. No plans have been presented or passed through other committees as of this meeting.

Options to hold a Class B Beer & Class B Liquor license for future development at this location are:

- Do not issue a license and deny the application.
- Issue a license upon construction/completion deadlines in a format similar to a Development Agreement.
- Table the request until a process is developed for issuing a license when there is more than one applicant.

*Moved by Ald. Wiederanders seconded by Ald. Williams, to not issue the license and deny the application. All ayes. Carried.*

### **Liquor Licenses**

Regarding the score sheet, the City's attorney suggested against using one; it could be considered too objective. Noted in discussion of the score sheet:

- Remove numbers 6 and 7 from questionnaire.
- Instead of scoring, mark items as complete or incomplete.
- Us a lottery system with certain criteria that needs to be met.
- Consider using the questionnaire as a model to collect information and base the decision to include applicant in the lottery for the license. (Mr. VanLieshout)

- Whether or not a business currently holds a Class A Wine/Beer license should not determine if they automatically qualify, or are disqualified, being placed into the lottery.
- The Committee will discuss next meeting whether all three available Class B Beer & Liquor licenses will be issued, or if the City will hold one for future development.

The decision was made where applicants apply filling out a questionnaire, which then goes to the CPS committee for approval. If the approved, the application will move to Council where a lottery draw will be conducted. Ms. Reinhard will give public notice on the new process.

*Moved by Ald. Reeths seconded by Ald. Wiederanders, to approve the license application for recommendation to Council, where it will be put into a lottery. All ayes. Carried.*

*Moved by Ald. Wiederanders seconded by Ald. Reeths, to adjourn the meeting of the Community Protection Services Committee. All ayes. Carried. The meeting was adjourned at 5:12 p.m.*

Respectfully submitted,

Sarah Spude-Olson  
Police Department Office Manager

DRAFT

**CABLE TV - FUND 21**

07/26/22

		2021	2022	2022	2022	2022	2023
		ACTUAL	JAN - AUG ACTUAL	SEPT - DEC ESTIMATE	ESTIMATE	BUDGET	BUDGET
<b>FUND BALANCE - CASH ON HAND</b>					326,621.93	296,719.01	372,441.93
<b>REVENUE</b>							
21 000 000 43434	ST OF WI VIDEO SERVICE AID	30,322.20			30,325.00	30,325.00	30,325.00
21 000 000 43434	MISCELLANEOUS GRANTS	0.00			0.00	0.00	0.00
21 000 000 48100	SALE OF CITY PROPERTY	0.00			0.00	0.00	0.00
21 000 000 48260	THIRD PARTY REVENUE	27,795.00			0.00	0.00	0.00
21 000 000 49102	FRANCHISE FEE	130,596.91			127,720.00	120,530.00	130,000.00
21 000 000 49103	CAPITAL CONTRIBUTION	0.00			0.00	0.00	0.00
21 000 000 49999	MISCELLANEOUS REVENUE / ADVERTISING	0.00			0.00	0.00	0.00
<b>TOTAL REVENUE</b>		188,714.11	0.00	0.00	158,045.00	150,855.00	160,325.00
<b>OTHER FUNDING SOURCES/USES</b>							
RESERVES APPORTIONED		0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL APPORTIONED/APPLIED REVENUE</b>		0.00	0.00	0.00	0.00	0.00	0.00
<b>EXPENDITURES - PUBLIC ACCESS - CHANNEL 96</b>							
<b>PERSONNEL</b>							
21 000 000 50010	WAGES - MANAGEMENT	955.62			900.00	800.00	1,000.00
<b>COMMODITIES</b>							
21 000 000 51100	COMPUTER SOFTWARE	855.94			1,000.00	1,000.00	1,200.00
21 000 000 51950	SUPPLIES	34.13			800.00	600.00	600.00
21 000 000 52700	SMALL TOOLS/EQUIPMENT	221.36			1,000.00	1,000.00	1,000.00
21 000 000 54999	MISC COMMODITIES	184.76			200.00	200.00	200.00
<b>CONTRACTUAL</b>							
21 000 000 55010	LEGAL	0.00			0.00	500.00	500.00
21 000 000 55015	BROADCAST PRODUCTION - GENERAL	63,490.00			66,000.00	66,000.00	68,000.00
21 000 000 55600	PROFESSIONAL DEVELOPMENT & TRAVEL	0.00			200.00	200.00	200.00
21 000 000 56000	DUES, MEMBERSHIPS, PUBLICATIONS	0.00			200.00	200.00	200.00
21 000 000 56250	EQUIPMENT MAINTENANCE	366.71			1,000.00	1,000.00	1,000.00
21 000 000 57650	RENT	5,625.00			5,625.00	5,625.00	5,625.00
21 000 000 58999	MISC. CONTRACTUAL	10,909.88			12,000.00	12,000.00	12,000.00
<b>CAPITAL</b>							
21 000 000 59040	MISC. TECHNOLOGY	25,800.00			200.00	200.00	60,200.00
21 000 000 59070	EQUIPMENT	12,132.79			20,000.00	20,000.00	20,000.00
21 000 000 59200	OPERATING TRANSFER OUT / FIBER INFRASTRUCTURE	0.00			0.00	0.00	0.00
<b>TOTAL</b>		120,576.19	0.00	0.00	108,925.00	109,325.00	171,725.00
<b>EXPENDITURES - SCHOOL - CHANNEL 98</b>							
<b>CONTRACTUAL</b>							
21 000 007 51950	SUPPLIES	0.00			100.00	100.00	100.00
21 000 007 55015	BROADCAST PRODUCTION - CHANNEL 07	0.00			200.00	200.00	200.00
21 000 007 58999	MISC. CONTRACTUAL	0.00			2,000.00	2,000.00	2,000.00
<b>CAPITAL</b>							
21 000 007 59070	EQUIPMENT	0.00			1,000.00	1,000.00	1,000.00
<b>TOTAL</b>		0.00	0.00	0.00	3,300.00	3,300.00	3,300.00
<b>TOTAL CABLE TV EXPENDITURES</b>		120,576.19	0.00	0.00	112,225.00	112,625.00	175,025.00
<b>ANNUAL VARIANCE</b>					45,820.00	38,230.00	(14,700.00)
<b>FUND BALANCE</b>					372,441.93	334,949.01	357,741.93