

Bicycle and Pedestrian Advisory Board Meeting Minutes Monday, August 5, 2019

The Bicycle and Pedestrian Advisory Board meeting was called to order at 1:32 p.m. by Chairperson Kelly Avenson in the Council Chambers, City Hall, 421 Michigan Street.

Roll Call: Members Chairperson Kelly Avenson, Vice-Chairperson Chris Sullivan-Robinson, Mark Smullen, Matt Young, and Becky Kerwin were present. Also present were Alderman David Hayes, Alderman Dan Williams, Marty Olejniczak, and Police Assistant Candy Jeanquart. Also individuals from the community attended the meeting also.

Adoption of agenda: Moved by Ms. Kerwin, Seconded by Mr. Sullivan-Robinson to adopt the following agenda:

1. Roll call.
 2. Approval of agenda.
 3. Approval of minutes from June 3, 2019.
 4. Public comment on no agenda items
 5. Consideration of: Pedestrian path options on Memorial Drive
 6. Consideration of: Meeting date and time
 7. Consideration of: Purpose of the committee
 8. Consideration of: Neenah and Highway inductive loop
 9. Consideration of: Development of Bicycle-Pedestrian safety / media outlets
 10. Consideration of: Future agenda items or request to refer to City Committee
 11. Adjourn
- All in favor. Carried.

Approval of minutes from June 3, 2019: Moved by Mr. Sullivan-Robinson, Seconded by Ms. Kerwin to approve the minutes from June 3, 2019. **All in favor. Carried.**

Public comment on non-agenda items: The following individual spoke: Don Friex, W8305 Quarterline Road; Geri Szuberla, 1430 Memorial Drive; Pat Willman, 1322 Memorial Drive; John Wiese, 1222 Memorial Drive; Dave Baumann, 106 Memorial Drive; Tom Hilbert, 1344 Memorial Drive; Kent Wickman, 1358 Memorial Drive; Michael Maves, 1006 Memorial Drive; Robin Urban, 1350 Memorial Drive; Rick Fron, 806 Memorial Drive; Norm Wilson, 766 Memorial Drive; Bob Starr, 795 Memorial Drive; Pete Horton, 826 Memorial Drive; Dan Austad, 942 Memorial Drive; Todd Trimmerger, 5 Utopia Circle

Convene in closed session in accordance with the following exemptions:

Conferring with legal counsel for governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Wis. Stats. 19.85(1)(g)

Consideration of: Review legal opinion regarding Memorial Drive easement.

Majority ayes. Motion carried. Roll Call: Kelly Avenson, Chris Sullivan-Robinson, Becky Kerwin, Mark Smullen and Matt Young were present.

Reconvene in Open Session: Moved by Ms. Kerwin, seconded by Mr. Young to reconvene in open session. All ayes. Motion carried. Roll Call: Kelly Avenson, Chris Sullivan-Robinson, Becky Kerwin, Mark Smullen and Matt Young.

Ms. Avenson explained Kelly Catarozoli originated the discussion of Memorial Drive [*as Memorial Drive was included in the County's Sturgeon Bay bike loop*] as a connectivity with bicycle and pedestrian options. Ms. Avenson suggested to the public to review case 2014-WI-APP-81 TJ Auto LLC vs Mr. Twist Holdings LLC.

Consideration of: Pedestrian path options on Memorial Drive: Ms. Avenson motioned to table this agenda item until the next meeting, Seconded by Ms. Kerwin. **Majority in favor. Carried.**

Consideration of: Meeting date and time: Ms. Avenson asked the committee if the current scheduled day of the month and time is sufficient. The committee agreed, no change.

Consideration of: Purpose of the committee: Ms. Avenson stated the committee is an arm to Parking and Traffic. Mr. Olejniczak explained that committee was created to look at bicycle and pedestrian safety and education and reports to Parking and Traffic. He also explained this committee cannot take action, only make recommendations. Ms. Kerwin would like to see the committee focus more on being a bike friendly community and discuss items unrelated to bicycle and pedestrian that would be more beneficial to another committee. Also, be more project based and more connectivity with bike and pedestrian safety. Ms. Kerwin suggested not meeting each month if no new business to discuss.

Ms. Kerwin left at 3:08 pm.

Mr. Young suggested the committee review how the city can improved from a bronze status to a silver or gold status as a bike friendly community.

Consideration of: Neenah and Highway inductive loop: Ms. Avenson explained bikes and mopeds are not triggering the lights at Neenah and Highway 42-57. The Department of Transportation is eventually going to review that area.

Consideration of: Development of Bicycle – Pedestrian safety/media outlets: Mr. Sullivan-Robinson looked into media options for bicycle and pedestrian education with finding most being cost based. Door Tran has offered to post information provided.

Consideration of: Future Agenda items or request to refer to City Committee:

- Update of: Placement on website
- Consideration of: 14th Avenue from Michigan Street to Egg Harbor Road
- Discussion of: Research Bike Friendly Community Bronze to Silver status
- Discussion of: Pedestrian Path options on Memorial Drive
- Discussion of: Development of Bicycle – Pedestrian safety/media outlets

Move to adjourn. All in favor. Carried. Meeting adjourned at 3:16 p.m.

Respectfully submitted,

Candy Jeanquart

Candy Jeanquart
Police Assistant