

AGENDA
CITY OF STURGEON BAY
BICYCLE AND PEDESTRIAN ADVISORY BOARD
Monday, July 12, 2021 at 1:00 p.m.
1st Floor Community Room, City Hall
421 Michigan Street

1. Roll call
2. Approval of agenda
3. Approval of minutes from August 3, 2020
4. Public comment
5. Discussion of: Skate Park Safety
6. Discussion of: Bike Rodeo 2022 – Possible Coordinate with Sturgeon Bay Elementary Schools and Sturgeon Bay Police Department
7. Discussion of: 2022 Bike Calendar – City Website / City Facebook page
8. Discussion of: Public Bike Racks within City of Sturgeon Bay
9. Future agenda items
10. Adjourn

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Notice is hereby given that a majority of the Common Council may be present at this meeting to gather information about a subject over which they have decision-making responsibility. If a quorum of the Common Council does attend, this may constitute a meeting of the Common Council and is noticed as such, although the Common Council will not take any formal action at this meeting.

Board Members:
Kirsten Reeths – Chair
Chris Sullivan-Robinson – Vice Chair
Becky Kerwin
Mike Marit
Mark Smullen
Matt Young

7/8/21
8:54 a.m.
CJ

**Bicycle and Pedestrian Advisory Board Meeting Minutes
Monday, August 3, 2020**

The Bicycle and Pedestrian Advisory Board meeting was called to order at 1:37 p.m. by Chairperson Kirsten Reeths in 1st Floor Community Room, City Hall, 421 Michigan Street.

Roll Call: Members Chairperson Kirsten Reeths, Becky Kerwin, Mark Smullen, and Matt Young were present. Excused was Vice-Chairperson Chris Sullivan Robinson. Also present were Marty Olejniczak and Police Assistant Candy Jeanquart.

Adoption of agenda: Moved by Ms. Kerwin, Seconded by Mr. Young to adopt the following agenda:

1. Roll call.
 2. Approval of agenda.
 3. Approval of minutes from March 2, 2020.
 4. Public comment
 5. Discussion of: Ordinance of riding on sidewalks
 6. Consideration of: Pedestrian Yearly Calendar
 7. Consideration of: Bike Rodeo
 8. Review of: Bike Friendly Score Card
 9. Discussion of: Combine committee with Parking and Traffic
 10. Future agenda items
 11. Adjourn
- All in favor. Carried.

Approval of minutes from March 2, 2020: Moved by Mr. Smullen, Seconded by Mr. Young to approve the minutes from March 2, 2020. **All in favor. Carried.**

Public comment on non-agenda items: None.

Discussion of: Ordinance of riding on sidewalks: Ms. Reeths pulled Chapter 7.12 City Ordinance stating where in the city on the East and West side bikes are allowed to ride and asked what the question was regarding the ordinance. Mr. Young recalls riding bikes on sidewalks was discussed due to improving the status from Bronze to Silver with the Bicycle Federation of America, as they recommend riding on sidewalks for safety and also criteria for Silver status. Mr. Olejniczak indicated bikes are allowed on the sidewalks, however believes excluded in certain areas that are indicated by postings which not sure of exact locations. Mr. Smullen read the last review from the cities Bike Friendly Scorecard indicating mandatory helmet law and mandatory bicycle registration, which the city does not have. Ms. Reeths requested changing wording for the next review to help improve status. Mr. Olejniczak suggested having staff including himself, Mr. Shefchik, and Mr. Sullivan-Robinson review the data, other bike ordinances and compare to other areas in silver status to help improve our status.

Ms. Reeths made a recommendation to meet with Mr. Sullivan-Robinson and Mr. Shefchik to review our ordinance to other ordinances in the state.

Consideration of: Pedestrian Yearly Calendar: Ms. Reeths suggested starting the calendar with 2021, due to nothing happening this year as of now. Mr. Olejniczak thought "Bike to School" week was in September. Mr. Smullen stated the next scheduled "Bike to School" week is planned for May 5, 2021 however would consider a different date and possibly fall time. Ms. Reeths asked what percentage of student's bike to school and Mr. Smullen indicated about 20% which includes bikes, scooters, and skateboards.

Motion to start a yearly Bicycle and Pedestrian Calendar for 2021. Moved by Ms. Kerwin, Seconded by Mr. Smullen. All in favor. Carried.

Consideration of: Bike Rodeo: Ms. Reeths stated Alderman Gustafson plans on working with the Sturgeon Bay Police Department and Door County Silent Sports Alliance to hold another event in 2021. Ms. Kerwin suggested instead of May having it in fall. Mr. Smullen suggested breaking up the groups by age and having separate sessions such as 4K-1st grade then 2nd-4th grade as an example.

Motion to Parking and Traffic in support of the Bike Rodeo and recommend the date of Saturday, May 22, 2021. Moved by Ms. Kerwin, Seconded by Mr. Smullen. All in favor. Carried.

Ms. Reeths will meet with Chief Porter and/or Captain Brinkman to discuss their involvement and get further information.

Review of: Bike Friendly Score Card: Ms. Reeths explained rising past bronze level is hard not being in a rural or urban area. Ms. Reeths indicated the last review was 2017 and should be up for renewal questioning who would get that information. Mr. Olejniczak stated it comes from the Bike Federation of America and should go to the Mayor or City Administrator. Mr. Smullen indicated online the applications were mailed in Spring 2020 and the deadline for applications is August 26, 2020. Mr. Olejniczak will contact the Major and Mr. Shefchik to verify if the city is up for renewal and review the application.

Ms. Reeths made a recommendation to have city staff locate the Bike Friendly Community application for renewal and meet August 17, 2020 at 1:30 p.m. to review the application.

*Meeting cancelled due to Bike Friendly Score Card application renewal not due until 2021.

Discussion of: Combine Committee with Parking and Traffic: Ms. Reeths stated she spoke with Alderman Williams regarding reasons to combine the committees, such as lack of quorum often and lack of committee members for the Bicycle and Pedestrian Advisory Board. Mr. Olejniczak explained this committee is strictly an advisory board and needs to go to Parking and Traffic anyway. Ms. Kerwin asked if this committee would dissolve if combined. Ms. Reeths indicated no, would combine for certain agenda items and could still meet on its own if needed.

Motion to Parking and Traffic to combine Bicycle and Pedestrian Advisory Board with Parking and Traffic last Monday of the month at 4:30 pm. Moved by Mr. Smullen, Seconded by Mr. Young. All in favor. Carried.

Future agenda items:

- **Review of: Bike Friendly Score Card**

Move to adjourn. All in favor. Carried. Meeting adjourned at 2:34 p.m.

Respectfully submitted,

Candy Jeanquart

Candy Jeanquart
Police Assistant