

INVITATION TO BID

OFFICIAL NOTICE

Sealed bids will be received by the City Clerk, 421 Michigan Street, Sturgeon Bay, WI 54235, **until 10:00 A.M. local time on Thursday, June 15th, 2023. All bids will be publicly opened at 10:00 A.M. on Thursday, June 15th, 2023** at City Hall, 421 Michigan Street, Sturgeon Bay and read aloud for:

Aquatic Weed Truck

A 2023 or newer One Ton Chassis with Dump Body

All bidders of materials, services and equipment will be required to post Performance Security as described in Instructions to Bidders.

The City of Sturgeon Bay reserves the right to reject any or all bids, parts of any or all bids, or to waive technical errors or omissions in bids.

Mike Barker

Director of Municipal Services

DATE: May 24, 2023

Enclosed are bid documents which may be of interest to your company.

Please note the scheduled date and time for the public bid opening.

This bid document must be returned intact (the same order as received). Failure to do so may invalidate your proposal.

All bids shall be submitted in an opaque, sealed envelope addressed to:

City Clerk
421 Michigan Street
Sturgeon Bay, WI 54235

Prior to the time and date set forth for the bid opening as indicated in the Notice to Bidders. Each bid, so addressed, shall bear on the face of the envelope, the name of the bidder, and a statement that it is a "SEALED BID ONE TON PLOW TRUCK", to be opened for the contract consideration, at the date and hour set forth in the Invitation to Bid.

Any questions concerning the bid document or the specification may be directed to the Director of Municipal Services at: (920) 746-6922.

Oral or written comments received from any other person, other than the appropriate persons, will not be considered, and may invalidate your proposal.

Respectfully,

Mike Barker

Director of Municipal Services

CITY OF STURGEON BAY

INSTRUCTIONS TO BIDDERS

NOTE: By submitting a bid, the bidder warrants that he has familiarized himself with all requirements of the Contract Documents.

Definitions:

The following definitions shall apply wherever they appear in the contract documents.

City – City of Sturgeon Bay

Owner – City of Sturgeon Bay

Bid – The offer of the bidder

Bidder – Any individual, corporation or partnership who submits a bid.

Contract Documents – Invitation to Bid, Instructions, General Conditions, Specifications, Drawings, Addendums, Proposal (in so far as it is not inconsistent with other contract documents).

1. Bids – General: Instruction bids shall be made in accordance with the instructions. Failure to execute proposals as required may, in the discretion of the City, be cause for rejection of the bid.
2. Forms: Bids shall be submitted on the forms provided by the City. Each bid must be submitted bound with the other contract documents.
3. Blanks / Corrections: All blank spaces on any contract documents shall be filled in with typewritten figures or ink. Any erasures or corrections shall be dated and initialed by the bidder.
4. Submission: Bids shall be submitted in an opaque sealed envelope to the City Clerk, 421 Michigan Street, Sturgeon Bay, WI 54235, prior to the time and date set forth for bid opening in the Notice to Bidders. Each bid shall be addressed to the City Clerk and shall bear on the face of the envelope the name of the bidder, and a statement that it is a sealed bid to be opened for the contract at the date and hour as set forth in the invitation to bid.
5. Execution: Proposals shall be signed by the bidder. If the bidder is a corporation, the proposal shall bear the name of the corporation, signed by an officer authorized to bind the corporation, and sealed with the corporate seal.

6. Withdrawal: Bids may be withdrawn previous to the time of bid opening by written request; however, no bid shall be withdrawn within the thirty (30) day period after the time set for bid opening. Bidders withdrawing their bids prior to the time and date set for bid opening may still submit another bid if done in accord with these instructions.

7. Words and Figures: Where amounts are given in both words and figures, the words will govern.

8. Unit Prices: When unit prices are called for, bids shall include all unit cost items and alternatives shown on the proposal. When an error is made in extending total prices, the unit price shall govern.

9. Net Price: Bid prices shall be net, including therein transportation and handling charge F.O.B. City of Sturgeon Bay, and shall further include all charges whatsoever sort for labor and materials contained in the work or materials designated in the specifications and proposal.

10. Alternate Equipment or Materials:

a. Bids shall be evaluated and considered on equipment and/or material complying substantially with the contract specifications. If any bidder deviates from the contract specifications or provides a substitute for any required equipment and/or material listed in the contract specifications, that bidder shall list such deviations and/or substitutions, including technical data when applicable, in a letter attached to the bid or on a form that may be provided by the City with the bid documents.

b. Brand names which may be mentioned in the contract specifications are used only as a reference to the type and quality of equipment and/or materials desired. However, any deviation from or substitution in brand name stated in the contract specifications shall be listed as required.

c. The City reserves the right to determine whether any deviations and substitutions listed by the bidder are within the intent of the specifications and will reasonably meet the service requirements of the using department.

d. A bidder's failure to list any deviations from or substitutions in the specifications as required under paragraph (a) of this section may result in the rejection of the bid.

11. Descriptive Literature: Equipment or Materials: Each bidder bidding on contracts to furnish equipment or materials shall furnish with his proposal two (2) copies of descriptive literature on the supplies or equipment being bid and manufactures specifications in complete detail. Said brochure and manufacturer's specifications shall be in sufficient detail to permit proper evaluation of the bid.

12. City's Right to Accept or Reject: The City of Sturgeon Bay reserves the right to accept any bid, any part of a bid, or any combination of two (2) or more bids which may be deemed to be in the best interest of the City. The City further reserves the right to reject any or all bids.

13. Awarding of Contract: The lowest responsible bidder based on criteria as set forth in these documents and in accordance with applicable City ordinances and State statutes will be awarded the Contract.

14. Bid Performance Security: Each proposal shall be accompanied by a certified check, or bank draft, payable to the City of Sturgeon Bay, or satisfactory bid bond, in the amount of 5% of the gross bid as a guarantee that if the bid is accepted as the successful bid, such successful bidder will execute and file the proposed contract and performance bond within ten (10) days after notice of award of contract. The certified check will be returned to all unsuccessful bidders after awarding the contract to the lowest responsible bidder. The certified check of the lowest responsible bidder will be returned upon delivery of the equipment. Failure to submit the performance security may result in rejection of bid.

15. Lowest Responsible Bidder: The lowest responsible bidder for the purchase of equipment shall be the lowest priced bid that best meets the needs of the City as described in the specifications. Some deviation from the specifications is expected and will be evaluated as part of the owner's review and determination of the "lowest responsible bid".

**City of Sturgeon Bay
835 North 14th Avenue
Sturgeon Bay WI. 54235**

Request for Quotation:

Chassis & Equipment Specifications

The purpose of the attached specifications is to describe a new vehicle with equipment package to be installed on the new chassis. The equipment package shall include; dump body and hoist and other related accessories as detailed within. All exceptions to the specifications must be noted in areas provided. Base equipment and all option prices must be written in the spaces provided. Descriptive literature for equipment and comprehensive warranty statements shall be included and shall be considered part of the quotation. These specifications are meant to provide a minimum performance and quality standard acceptable to the city. The city reserves the right to include pre-build and pre-paint inspections/meetings at the installers' location. The city also reserves the right to accept or reject any or all proposals

The following are minimum bid specifications for One (1) cab chassis. Please list any variance from these specifications.

DESCRIPTION	YES	NO	DEVIATION
General:			
- 13,000 minimum GVWR	_____	_____	_____
- 84" CA	_____	_____	_____
- Dual rear wheels	_____	_____	_____
- Blue jeans metallic	_____	_____	_____
- Cloth 40/20/40 seat	_____	_____	_____
- Vinyl/rubber interior flooring	_____	_____	_____
- Power windows	_____	_____	_____
- Air conditioning	_____	_____	_____
- V8 gas engine	_____	_____	_____
- Automatic transmission	_____	_____	_____
- All season radial tires front and rear	_____	_____	_____
- limited slip axle	_____	_____	_____
- Platform running boards	_____	_____	_____
- Electronic shift on the fly	_____	_____	_____
- Spare tire and wheel	_____	_____	_____
- Trailer brake control	_____	_____	_____
- High capacity trailer tow package	_____	_____	_____
- Jack	_____	_____	_____
- 40 gallon aft of axle fuel tank	_____	_____	_____
- Auxiliary switches to provide power to components	_____	_____	_____

The following are minimum bid specifications for One (1) dump body, hoist and hydraulic system. Please list any variance from these specifications.

DESCRIPTION	YES	NO	DEVIATION
Dump Body			
General:			
- 12' ID long x 90" ID, 96" OD wide	_____	_____	_____
- 50" sides and front	_____	_____	_____
- 10 yard capacity	_____	_____	_____
- U.S. Manufactured	_____	_____	_____
- Overall ground to highest point of can't be more than 8'5"	_____	_____	_____
Sides and front:			
- 10ga. A1011 carbon steel	_____	_____	_____
- Full depth rear corner posts, dirt shedding sloping top	_____	_____	_____
- Three bend dirt shedding top rail (no add on angle iron)	_____	_____	_____
- 45 degree sloped rub rails	_____	_____	_____
Tailgate:			
- 10ga A1011 carbon steel	_____	_____	_____
- 20" high tailgate with single lever handle to fold tailgate down	_____	_____	_____
- Integral dirt shedding peaked top and all braces to be dirt shedding	_____	_____	_____
- 1" thick flame cut lower latch fingers	_____	_____	_____
- Front mounted manual trip tailgate	_____	_____	_____
- 5/16" high tensile spreader chains	_____	_____	_____
Floor and Understructure:			
- 10ga A1011 carbon steel floor	_____	_____	_____
- Western style no cross-member understructure	_____	_____	_____
- 3/16" fabricated trapezoidal longsil's	_____	_____	_____
- Longsills to be internally rust proofed	_____	_____	_____
Cab shield:			
- Shall extend a minimum of 12" forward of front bulkhead	_____	_____	_____
Preparation and Paint:			
- Entire package to be power coated black	_____	_____	_____
Hoist:			
- 13.8-ton minimum capacity at 2000 psi	_____	_____	_____
- Double acting cylinder with a minimum of 5" bore	_____	_____	_____
- Minimum 2¼" hardened chrome shaft	_____	_____	_____

- Cylinder to have internal bypass protection _____
- OSHA approved body safety prop on side of sub frame _____
- Body up light switch with indicator in cab _____
- Electric hydraulic power unit mounted to sub-frame _____

Miscellaneous:

- Frame mounted full poly fenders over drive axle with stainless hardware _____

Lighting and Electrical:

- Whelen LED light bar mounted to front of body protruding over cab _____
- All lights to be LED with weather shield rapping to prevent salt from decaying wiring _____
- LED stop/turn/tail lights mounted to rear corner posts _____
- Whelen oblong strobes mounted to rear posts _____
- Backup alarm _____

Hitch Package:

- Swept back design with 2 1/2" receiver tube _____
- 7 prong RV plug recessed into pintle plate _____

Manuals:

- Parts and service manuals for all items shall be provided in bound book upon delivery of the completed unit. Two complete lists of part numbers of items used in building the unit will be included _____

Training:

- Equipment installer to provide training on operation of all equipment upon delivery of completed unit _____

Warranty:

- One full winter season parts and labor on all equipment _____
- Body and hoist to carry five year warranty _____
- Warranty statements must be included with quotations _____

Form of Proposal

Chassis and body can be bid combined or separately.

Chassis:

One (1) cab chassis

_____ \$ _____

Year/make/model

Trade:

1999 Chevrolet 3500

VIN: 1GBHC34R7XF061152

Mileage: 46,815 as of May 24, 2023

Truck will be used until receipt of new truck. This truck averages
1,800 miles per year.

Trade Value: \$ _____

Chassis Total BID: \$ _____

One (1) dump body and hoist for a cab chassis \$ _____

_____ PACKAGE AND MODEL NUMBER

Total BID \$ _____

Options:

Bare stainless sides/floor and ends in lieu of carbon steel powered black \$ _____

Fabricated chipper cap made of 10-gauge A1011 carbon steel

Tapered from 6" at the front to 30" at the rear.

Pocket fabricated up front for cap to slide into and latch at the rear.

Cap will have lift points on all 4 corners.

Standard roof venting included. \$ _____

DELIVERY IN _____ DAYS AFTER RECEIPT OF ORDER

NAME OF COMPANY: _____

SUBMITTED BY: _____

Date: _____ NAME & TITLE OF PERSON SUBMITTING BID

Signature

ADDRESS OF COMPANY

CITY STATE ZIP

(_____) _____

TELEPHONE NUMBER