# AGENDA CITY OF STURGEON BAY PLAN COMMISSION

Wednesday, December 21, 2022 at 6:00 p.m. City Council Chambers 421 Michigan Street, Sturgeon Bay, WI

- 1. Roll call.
- 2. Adoption of agenda.
- 3. Approval of minutes from November 30, 2022.
- 4. Public comment on non-agenda Plan Commission related items.
- 5. Consideration of: Zoning map amendment from General Commercial (C-1) to Mixed Residential-Commercial (C-5) for property located at 835 S. Duluth Avenue.
  - a. Presentation
  - b. Public Hearing
  - c. Consideration/Recommendation (Note: The Plan Commission will not make a recommendation at this meeting, unless a motion is made and passed by ¾ of the members present to act on the request at this meeting.)
- 6. Consideration of: Initial presentation of official zoning designation of General Commercial (C-1) for annexed property owned by Mark and Cindy Kerscher, parcels 020-01-13272522A-C.
- 7. Consideration of: Conceptual Planned Unit Development application from Jurgita and David Kana for property located at 114 N. 7<sup>th</sup> Avenue.
- 8. Consideration of: Zoning Code amendments pertaining to dimensional and residential density requirements.
- 9. Adjourn.

#### NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Notice is hereby given that a majority of the Common Council may be present at this meeting to gather information about a subject over which they have decision-making responsibility. If a quorum of the Common Council does attend, this may constitute a meeting of the Common Council and is noticed as such, although the Common Council will not take any formal action at this meeting.

12/16/22 3:00 p.m. CS Plan Commission Members
Mayor David Ward
Ald. Kirsten Reeths
Ald. Helen Bacon
Ald. Dennis Statz
Mark Holey
Debbie Kiedrowski
Jeff Norland

#### CITY PLAN COMMISSION MINUTES November 30, 2022

A meeting of the City Plan Commission was called to order at 6:00 p.m. on Wednesday, November 30, 2022, by Chairperson David J. Ward in Council Chambers, City Hall, 421 Michigan Street, Sturgeon Bay.

Roll Call (#1): Members David Ward, Helen Bacon, Dennis Statz, Kirsten Reeths, Mark Holey, Debbie Kiedrowski and Jeff Norland were present. Staff present were Community Development Director Marty Olejniczak and Community Development Administrative Assistant Cindy Sommer.

Agenda (#2): Motion by Mr. Statz and seconded by Mr. Norland to accept the following agenda:

- 1. Roll call.
- 2. Adoption of agenda.
- 3. Approval of minutes from October 19, 2022.
- 4. Public comment on non-agenda Plan Commission related items.
- 5. Initial presentation of zoning map amendment from General Commercial (C-1) to Mixed Residential-Commercial (C-5) located at 835 S. Duluth Avenue.
- 6. Consideration of: Zoning Code amendments pertaining to dimensional and residential density requirements.
- 7. Adjourn.

All ayes, motion carried.

Approval of minutes from October 19, 2022 (#3): Motion by Ms. Reeths and seconded by Mr. Holey to approve the minutes from October 19, 2022. All ayes. Motion carried.

Public Comment on non-agenda Plan Commission related items (#4): No members of the public presented for comment.

Initial presentation of zoning map amendment from General Commercial (C-1) to Mixed Residential-Commercial (C-5) located at 835 S. Duluth Avenue: Mr. Olejniczak explained that the applicant/agent is unable to attend the meeting tonight. This is a petition for a zoning map amendment from C-1 to C-5 for property located at 835 S. Duluth Avenue. This was formerly the Woldt's Corner property which was purchased by 911 Green Bay Rd Partners. The north portion of the parcel is being redeveoped into a 3-unit commercial building with Starbucks as the anchor business. The south portion of the parcel had several small rental cottages and one larger single-family home. The cottages were removed but the single-family home remains and is currently up for sale. The owners completed a Certified Survey Map to divide this portion of the parcel from the north portion. The single-family home does not conform to the current C-1 zoning designation. The petitioner is requesting C-5 mixed residential-commercial designation to allow the property to conform to the code and remain open to change of use at a later date if desired. Some of the nearby properties to the south and across the street are already C-5. The Comprehensive Plan has the area designation. But if the Plan Commission were to move ahead with the C-5 zoning amendment, it could change the Comprehensive Plan land use designation at the same time, if it desires.

The Commission members agreed to move forward with a public hearing on this issue at the next meeting.

Consideration of: Zoning Code amendments pertaining to dimensional and residential density requirements: This issue was brought before the Commission at a previous meeting and staff was directed to move forward with updating recommendations on dimensional and residential density requirements. Mr. Olejniczak provided a chart in the agenda packet showing suggested dimensional changes to lot sizes, lot areas and dwelling unit floor areas for the current zoning districts and explained the reasoning of each suggested change.

The Commission discussed the various suggestions and recommended that staff come back to the next meeting reducing the single family dwelling unit floor area in the R-1 district from 1400 square feet to 1200

square feet to allow for more affordable construction. A recommendation was also made to review reducing the minimum required lot size in the R-2 district.

Adjourn (#7): Ms. Bacon motioned to adjourn, seconded by Ms. Reeths. All ayes, motion carried. The meeting adjourned at 6:33 p.m.

Respectfully submitted,

Cindy Sommer

Community Development Administrative Assistant

### STAFF REPORT ZONING MAP AMENDMENT / C-1 TO C-5 / 835 S. DULUTH AVE PARCEL #281-46-65090102 & 281-66-13000101B

**Background:** 911 Green Bay Road Partners, LLC (Richard Robinson, agent) requests the rezoning of the parcel located at 835 S. Duluth Avenue from General Commercial (C-1) to Mixed Commercial—Residential (C-5). The property is parcel #281-66-13000101B. This parcel was recently created via a split of the former Woldt's Corner parcel. This parcel contains a dwelling. The remainder of the former Woldt's Corner property is being redeveloped into a 3-tenant commercial center and will remain C-1. The rezoning of the southern portion to C-5 will facilitate the property to be used as a single-family dwelling.

**Existing Conditions:** The subject property is 0.36-acre in size with 84.81 feet of frontage. The site contains a single-family dwelling. In terms of surrounding zoning classifications, the properties to the north, west, and south of the subject property are zoned C-1. To the east, across Duluth Ave, is C-5 zoned property. The subject property borders the future commercial center to the north, a hotel to the west, vacant property to the south, and a single-family residence to the east.

Comprehensive Plan: The 2040 Comprehensive Plan's Future Land Use Map designation for the lot is Regional Mixed Use. But it borders Neighborhood Mixed Use to the south and east. The land use designation was based upon the overall use of the previous parcel and the boundaries between land use designations are meant to be flexible. Given the recent land division, the existing dwelling, and the adjoining Neighborhood Mixed Use region, the proposed zoning map amendment is arguably not in conflict with the comprehensive plan. But if the Plan Commission believes otherwise, a Comprehensive Plan amendment could be initiated either in conjunction with, or subsequent to, the zoning map amendment.

**Review Process:** The Plan Commission will review the petition and conduct a public hearing. The Commission can make a recommendation to Council at the next scheduled meeting. However, a recommendation can also be made following the public hearing if at least 3/4 vote of the members present are ready to take action. Once a recommendation is made, Council will act on that recommendation at their next scheduled meeting. An ordinance must be drafted and approved by Council with 2 separate readings. The zoning change is active once the ordinance is published in the newspaper.

**Options:** The Commission can recommend to approve or deny the requested rezoning to the C-5 district.

**Recommendation:** Approve the zoning map amendment for parcel 281-66-13000101B from General Commercial (C-1) to Mixed Commercial-Residential (C-5).

Prepared By:

Martin Oleiniczak

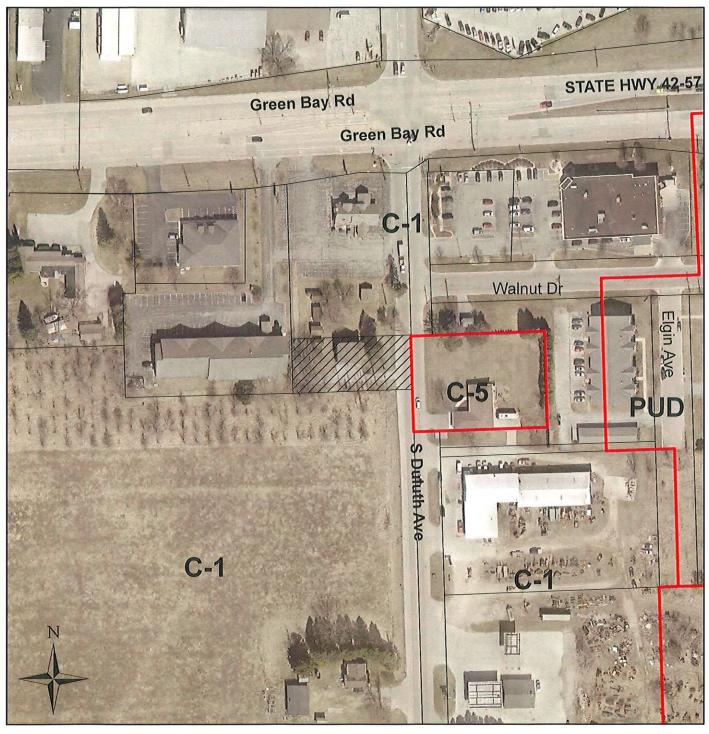
Community Development Director

12-16-2022

Date

# **Location Map**

# Zoning Map Amendment 835 S. Duluth Ave C-1 to C-5





December 21, 2022 Air Photo: April 2021

#### NOTICE OF PUBLIC HEARING

The City of Sturgeon Bay Plan Commission will hold a public hearing in the Council Chambers at City Hall, 421 Michigan Street, Sturgeon Bay, Wisconsin on Wednesday, December 21, 2022 at 6:00 p.m. or shortly thereafter, in regard to a proposed zoning map amendment to change the zoning classification of an approximately 0.36 acre parcel from General Commercial (C-1) to Mixed Residential-Commercial (C-5). The subject property is parcel no. 2816613000101B, owned by 911 Green Bay Rd Partners, LLC and located at 835 S. Duluth Avenue. The proposed zoning map amendment materials are on file with the Community Development Department and can be viewed on the City's website (<a href="www.sturgeonbaywi.org">www.sturgeonbaywi.org</a>) or at City Hall weekdays between 8:00 a.m. and 4:30 p.m. The public is invited to give testimony in regard to the rezoning request either in person at the hearing or in writing.

By order of: City of Sturgeon Bay Plan Commission

C221026-9

Date Received:	10/26/22
Fee Paid: \$ 400	+50
Received By:	CS

# CITY OF STURGEON BAY ZONING/REZONING APPLICATION

	APPLICANT/AGENT LEGAL PROPERTY OWNER								
Name	Richard Robinson	911 Green Bay Road Partners LC							
Company	First + Main Properties, UC	an Florida limited liability compos							
Street Address	3405 Hawthome Blud.	2300 NE 34th Court							
City/State/Zip		Lighthouse Paint, FL 33064							
Daytime Telephone No.	(314)504-2664	9							
Fax No.		,							
STREET ADDRESS OF SUBJECT PROPERTY: 835 S. Duluth Ave., Sturgern Bay 54235 Location if not assigned a common address:									
TAX PARCEL NUMBER:	281-66-130001018								
CURRENT ZONING CLASSIFICATION:									
current use and improvements:  + wo - story residence with attached garage									
ZONING DISTRICT REQUESTED: <u>C5</u>									
COMPREHENSIVE PLAN D	COMPREHENSIVE PLAN DESIGNATION OF SUBJECT PROPERTY: Regional Commercial								
PROPOSED USE OF SURROUNDING PROPERTY UNDER COMPREHENSIVE PLAN:  North: Lambert Lymber & Standards - anchored Strip center (Region) Commodition:  South: Vacant land (Neighborhood Mixed Use)  East: Walgreens & single - Camilly residence. (Neighborhood Mixed Use)  West: Quality Inn & Verlo Mattress (Regional Connection)									

	ž.	1
	NT SURROUNDING PROPERTIES:	
North: General Commerce South:	101 - C-1	
East: Mixed Commercial	- Residential - C-5	
West: (reneral Commerce	cial - C-1	· ·
HAVE THERE BEEN ANY VARIANTHIS PROPERTY? _NO_ IF YE	NCES, CONDITIONAL USE PERMITS, ETC. GRA ES, EXPLAIN:	NTED PREVIOUSLY FOR
Attach a full legal description (pr Reimbursement of expenses.	referably on disk), 8-1/2" X 11" location map, and refer to attached Certifield in recorded 6/7/22)	d Agreement for Survey Map
Property Owner (Print Name)	Signature	Date
<u>Aichard Pobinson</u> Applicant/Agent (Print Name)	Michaelm. Nolman Signature	10/21/22 Date
1,	, have attended a review meeting with at i	east one member of staff
	nsible for sign placement and following all stag	es listed on the check list in
regard to the applicant.		mento M. 1
10/25/2022	Auglicent Clausture	Staff Signature
Date of review meeting	Applicant Signature	Start Signature
Attachments: Procedure & Check List Agreement For Relmbursement o	of Expenses	
and the same of th	The state of the s	
STAFF USE ONLY		
STAFF USE ONLY  Application conditions of approval	or denial:	
1	Community Development Director	

RECORDED ON: 06/07/2022 01:00:19 PM CERTIFIED SURVEY MAP

THE NE 1/4 OF THE NE 1/4 OF SECTION 13,
TOWNSHIP 27 NORTH, RANGE 25 EAST,
CITY OF STURGEON BAY,
DOOR COURTY,
MECANICAL CAREY PETERSILKA REGISTER OF DEEDS DOOR COUNTY, WI FEE AMOUNT PAID: 30.00 \*\*The above recording information verifies that this document has been electronically recorded and returned to the submitter.\*\* WISCONSIN returne CONSIA MANA NISCONSIN MICHAEL G. NORTH 公 S-2298 STURGEON BAY 1" = 50" WI 100 50 FEET S.T.H. 42-57 - Green Bay Road North 1/4 Comer -13-27-25 (Door County Monument)

NORTH LINE - NE

\$ 87°33'33" E **NE Corner** 13-27-25 (Door County S 87°33'33" E 13-27-25 2597.17 SIGN Monument 114.67 0.50 ARC OCOR COUNTY MONUMENT DATA

RADIVS = 2030.18

ROL <= 0373'23"

CHO. BRG = H8252'33"E

CHO. LENGTH = 114.65 @ - 1" SET STEEL PIPE CONC CONC. RAMP A - SET MAG NAIL . 1" FOUND STEEL PIPE NOTES: ALL BEARINGS ARE BASED ON THE CONC BUILDING PAD WISCONSIN COUNTY COORDINATE SYSTEM - DOOR. BALCO STEPS ALL BUILDINGS LABELED AS CONC. "COTTAGE" ARE TO BE REMOVED. PAD **DOORS** WOOD RANP ASPHALT CAVEAT: Building zones depicted are based on building setbacks in effect at time of recording and should not be reited upon without first obtaining written verification thereof from the City of Sturgeon Page 1997. Lot 1 Contains CONCRETE OURB & GUTTER 46,781 square feet (1.07 acres) S 00°13'22' STOOP COTTAGE 00013,22" COTTAGE COTTAGE SIDEWALK EASEMEN S STOOP COTTAGE C.T.H. COTTAGE BUILDING ZONE - TYPICAL 151,94 N 89°54'39" 2.06 STOOP 187.00 RESIDENCE COTTAGE Lot 2 DECK TOOP Contains -33 15,857 square feet (0.36 acres) ASPHALT 2.50-151.50 N 89°54'39" 187.00 1 East 1/4 Corner -13-27-25 (Door County Monument JOB NO. 24792 CAD : 24792-CS 6-6-22 2 1 OF SHEET

DOC #: 853958 MAP #: 3575

PR AND MEDITALISM AND ADDRESS OF THE PARTY O



Phone: 920-746-2910 Fax: 920-746-2905 E-mail: molejniczak@sturgeonbaywi.org Website: www.sturgeonbaywi.org

## **MEMO**

To:

Sturgeon Bay Plan Commission

From:

Marty Olejniczak, Community Development Director

Date:

December 16, 2022

Subject: Initial Presentation - Official Zoning Designation for Annexed Property - Kerscher

The City recently annexed into the City three parcels located along Highway 42-57 (Green Bay Road). The parcels are owned by Mark & Cindy Lou Kerscher. The annexation was intended to facilitate the development of a Fleet Farm store. The property was given a temporary zoning classification of General Commercial (C-1). Under state and city rules, an official zoning classification must be established by going through the procedures for a zoning map amendment.

The first step for establishing the official zoning is the initial presentation of the proposed district and review by the Plan Commission. The Plan Commission can direct staff to proceed with the public hearing process using the C-1 district or it can proceed with a substitute district. The final recommendation and establishment of the zoning district cannot be made until after the public hearing.

The three annexed parcels total about 39 acres with a significant portion being classified as wetlands. In terms of surrounding zoning classifications, properties to the north and east are zoned C-1. To the southeast is an undeveloped parcel zoned Residential Manufactured Home Park (R-M). To the west and south are unzoned parcels in the Town of Nasewaupee.

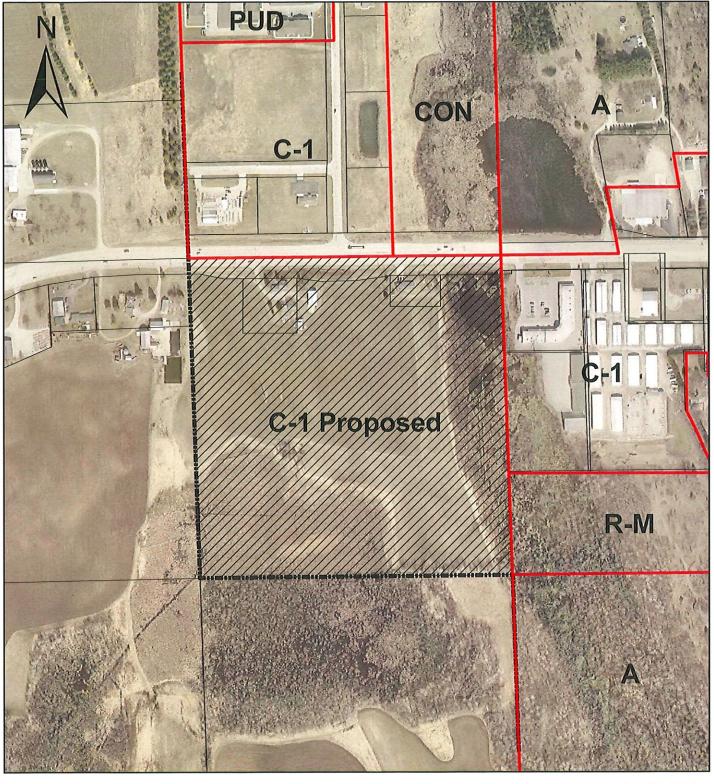
The comprehensive plan's future land use designation for the annexed property is Regional Commercial. This designation was recently amended in order for the proposed Fleet Farm store to be consistent with the comprehensive plan.

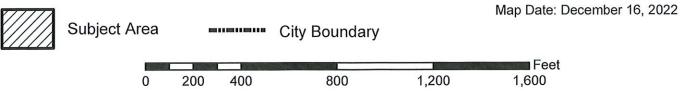
Staff recommends proceeding with the designation of the annexed land as General Commercial (C-1).

10

# Location Map

Official Zoning for Kerscher Annexation





Martin Olejniczak, AICP Community Development Director 421 Michigan Street mail:olejniczak@sturgeonbaywi.org Sturgeon Bay, WI 54235



Phone: 920-746-2910 Fax: 920-746-2910

E-

Website: www.sturgeonbaywi.org

## **MEMO**

To: City Plan Commission

From: Marty Olejniczak, Community Development Director

Date: September 12, 2022

Subject: Conceptual Planned Unit Development – 4-Unit Multiple-Family Dwelling –

Kana

Jurgita & David Kana initiated a Planned Unit Development (PUD) to facilitate the conversion of a single-family dwelling into four one-bedroom apartment units. The applicants propose to live in one and rent the others for employee housing. The subject site is 114 N. 7<sup>th</sup> Avenue, which is currently zoned R-2 - Single-Family Residential. Multiple-family dwellings are not permitted in the R-2 district and the rezoning of the site to R-4 Multiple-Family Residential is not conducive given the surrounding neighborhood and the additional potential uses that are allowed in the R-4 district. Hence, leaving the R-2 district in place with a PUD overlay is being sought.

The subject site is 27,009 square feet in size. It contains an approximately 5,000 square foot dwelling, detached garage, and a shed. The home is very long (about 80 feet not including porch). It previously had been used a bed and breakfast establishment.

The surrounding area is zoned R-2. There is a Mixed Commercial-Residential (C-5) zone further north along 7<sup>th</sup> Avenue, which is part of the C-5 district used for the Jefferson Street corridor including the nearby nursing home property.

The Comprehensive Plan's future land use designation for the subject property is Medium Density Residential. This future land use category is described as *residential* areas that are predominately comprised of single-family homes at a density of up to eight units per acre. Two-family dwellings and small-scale multi-family dwellings are often intermixed into these areas. There are other former homes converted to small apartment buildings in this region. The approximately 6.5 units per acre that are proposed with the four units are less than the maximum density envisioned for this area. The proposed land use is generally consistent with that designation.

The first formal step in a PUD process is a conceptual review. The conceptual review allows for the applicant to provide an overview of the project and for Plan Commission members to provide feedback and direction to the petitioner prior to proceeding with the detailed architecture & engineering, formal public hearing and review/recommendation. Official action is not necessarily required during a conceptual review, but it allows any

pertinent issues to be discussed. It allows for feedback on the general acceptability of the concept and on specific aspects that should be included, excluded, or addressed as the project moves along.

The applicant is also seeking permission to follow the combined preliminary/final PUD procedures for the next phase of the PUD process. This is an option within the zoning code, but it requires approval of the Plan Commission at the time of conceptual review. Because this proposed PUD involves no new buildings and mostly interior only construction within the existing building, using the combined preliminary/final procedures is appropriate. Staff has no concerns with approving the developer to follow the combined review procedures. With the combined review the developer needs to submit the plans for the site development (e.g. parking) and the plans for the building (e.g. floor plans) at the same time.

The only necessary action at the December meeting is to approve or deny the combined preliminary/final PUD process.

# **Location Map**

# Conceptual Planned Unit Development Kana





# CITY OF STURGEON BAY PLANNED UNIT DEVELOPMENT APPLICATION

Date Received: Fee Paid \$	V
Received By:	

Application For: Conce Note: There are different requ	ptual X Preliminary Final Interments for each of the above processes. A	Combined Preliminary/Final_separate_application is required for each.					
	ANNED UNIT DEVELOPMENT: 114 N 7	_					
	APPLICANT/AGENT	LEGAL PROPERTY OWNER					
Name	Jurgita and David Kena	SAME					
Company	· ·						
Street Address	114 N 7th Ave						
City/State/Zlp	Sturgeon Boy WI 54235						
Daytime Telephone No.	920-216-2551 920-288-7729						
Fax No.							
STREET ADDRESS(s) OF SUBJECT PROPERTY: 114 N 7th Ave, Sturgeon Boy Location if not assigned a common address:  TAX PARCEL NUMBER(s): 38   6225002701 A							
AREA OF SUBJECT PROF	PERTY AND NO. OF LOTS: ・6み のいと	27,009 sq ket					
CURRENT ZONING CLASSIFICATION: ピーン							
CURRENT USE AND IMPROVEMENTS: Single family dwelling with detached garage.							
COMPREHENSIVE PLAN	DESIGNATION OF SUBJECT PROPERTY: _	medium density residential					
WOULD APPROVAL OF THE PROPOSED PLANNED UNIT DEVELOPMENT CONFORM WITH THE COMPREHENSIVE PLAN? Yes X No Explain: plan allows up to y unit buildings in the medium dentity perdential area.							

POSED LAND USES. USES MUST IDENTIF	ment huilding.
JILDING, ETC. 4 was aport.	
ADJACENT SURROUNDING PROPERTIES:	·
ie family dwelling	
	_
ATION OF ADJACENT SURROUNDING LAN	ib nara:
ensity residential	
•	
SEHENSIVE PLAN. SUBDIVISION ORDINANO	CE, OR ZONING ORDINANCE
valle.	•
N75	
CES, CONDITIONAL USE PERMITS, ETC. GR	ANTED PREVIOUSLY FOR THIS
PLAIN:	
_	
olan (if site plan is larger than 8-1/2" x 11", al	so include 20 coples folded to 8-
olan (if site pian is larger than 8-1/2" x 11", al (preferably on disk), location map with si	NO DOUILUBILES HIGHIEGE PLOOF VI
(preferably on disk), location map with si	lan shall include dimensions of
(preferably on disk), location map with si	lan shall include dimensions of
- CARAPARAMIC ON NIGEL HILLMISHED HEAD WHILE DE	lan shall include dimensions of ure of person who drew plan, etc.
(preferably on disk), location map with si	lan shall include dimensions of ure of person who drew plan, etc.
elmbursement of expenses. Site or plot pations, proposed site improvements, signations.	lan shall include dimensions of ure of person who drew plan, etc.
(preferably on disk), location map with si	lan shall include dimensions of ure of person who drew plan, etc.
elmbursement of expenses. Site or plot pations, proposed site improvements, signations.	lan shall include dimensions of ure of person who drew plan, etc.    A - 1g - 20 a 2   12 - 13 - 20 a 2     Date
elmbursement of expenses. Site or plot pations, proposed site improvements, signations.	lan shall include dimensions of ure of person who drew plan, etc.   2- 2-2042  2- 3-3042  Date
elmbursement of expenses. Site or plot p ations, proposed site improvements, signate Signature	lan shall include dimensions of ure of person who drew plan, etc.   2- 2-2042  2- 3-3042  Date
elmbursement of expenses. Site or plot pations, proposed site improvements, signations.	lan shall include dimensions of
elmbursement of expenses. Site or plot p ations, proposed site improvements, signate Signature	lan shall include dimensions of ure of person who drew plan, etc.    A -   g - a - a - a -   1a -   a - a - a - a - a - a - a - a - a
elmbursement of expenses. Site or plot p ations, proposed site improvements, signate Signature	lan shall include dimensions of ure of person who drew plan, etc.    A -   g - a - a - a -   1a -   a - a - a - a - a - a - a - a - a
elmbursement of expenses. Site or plot p ations, proposed site improvements, signate Signature  Signature	lan shall include dimensions of ure of person who drew plan, etc.   2-12-2-2  2-13-2-2  Date   3-12-2-2  Date
elmbursement of expenses. Site or plot p ations, proposed site improvements, signature  Signature  Signature	lan shall include dimensions of ure of person who drew plan, etc.    A - 1g - a - a - a - 1a - 1a - a - a - a - a -
elmbursement of expenses. Site or plot p ations, proposed site improvements, signature  Signature  Signature	lan shall include dimensions of ure of person who drew plan, etc.    A - 1g - a - a - a - 1a - 1a - a - a - a - a -
elmbursement of expenses. Site or plot p ations, proposed site improvements, signate Signature  Signature	lan shall include dimensions of ure of person who drew plan, etc.    A - 1g - a - a - a - 1a - 1a - a - a - a - a -
elmbursement of expenses. Site or plot p ations, proposed site improvements, signature  Signature  Signature	lan shall include dimensions of ure of person who drew plan, etc.    A - 1g - a - a - a - 1a - 1a - a - a - a - a -
elmbursement of expenses. Site or plot p ations, proposed site improvements, signature  Signature  Signature	lan shall include dimensions of ure of person who drew plan, etc.   2-12-2-2  2-13-2-2  2-13-2-2  2-13-2-2 Date   2-12-2-2  2-13-2-2  2-13-3-2 Date
	EHENSIVE PLAN, SUBDIVISION ORDINANGERIBE:  NO EES, CONDITIONAL USE PERMITS, ETC. GR

\*\*

-

We are writing to you to request PUD consideration from the city of Sturgeon Bay to rezone the area our house resides, at 114 N Seventh Avenue, Sturgeon Bay, WI 54235, from the current position as a single residence into a four, one-bedroom apartments.

A little about the background of the two of us:

David is from Czech Republic and like many other foreign exchange students, he came to Door County with a J-1 student visa. He loved Door County so much that he was able to come back for a few more summers. He was able to transfer his college credits to Northeast Wisconsin Technical College (NWTC) in Green Bay. David has shown that he is one of the hardest working people around. I am still amazed how he managed to work 80 hours a week, drive to and from Green Bay for his lectures and graduate with a 3.8 GPA and a bachelor's degree in Business Administration.

I am from Lithuania, and I also came to Door County on a J-1 student visa. My first summer here was not easy, mainly because my English was so weak. I was not able to get any other job besides washing dishes because of this. Working at the job 6, sometimes 7, days a week gave me great incentive to pick up the language. Eventually, I applied for college here and was accepted at UW – Oshkosh. I have a bachelor's degree in Finance and Economics.

Our stories are a bit different, but what we had in common all these years was finding housing. It was a struggle to find housing that was reasonably priced and close to work. We are grateful for all the amazing Door County residents who offered us their basements, extra rooms, and even their garages (yes, I have slept in someone's garage for two weeks) to live in. Without these kind hearts, we wouldn't be where we are today.

In April of 2021, we purchased our current house. We love it! The house is very spacious, as the previous owners ran it as a lodge. These past couple seasons, we had several of our employees living with us due to the housing shortage. After this season, we started thinking if there is a way to divide our house into 4 one-bedroom apartments with little kitchens, stackable washer/dryer units and living rooms. This way another 3 couples or 6 local people would have a place to stay and live year-round. David and I would live in one of the lower apartments, maintaining residency at the current location.

Here are some details about this house:

#### 1. Two-story house

a. We wouldn't add or change anything to the exterior. All changes would be made to the interior of the house.

#### 2. The house is about 5,000 square feet

a. If we were to only make it into two duplexes, they would be too large for the need. When people are looking for somewhere to live in this area, they are more likely to choose a place where they can live in their own space, instead of sharing with strangers. With the four one-bedroom apartments, there would be enough space for the beforementioned bedroom, kitchen, and living room in each of the separate areas.

#### 3. There are multiple entrances

- a. As mentioned before, the previous use of this house was a lodge. Therefore, the main level has 4 external entrances, while the upper level has 3 external entrances. This would allow each tenant to have their own private entrance, which is advantageous to potential tenants.
- 4. Adequate parking spaces available without making any changes to the size of the driveway.

5. The driveway is very large. We have plans to remove the large tree in the middle of the driveway. Removing this would allow for 8 cars to park in the driveway (not including garage spaces). With that said, the neighbors would not need to worry about the residents of the house parking on the street overnight.

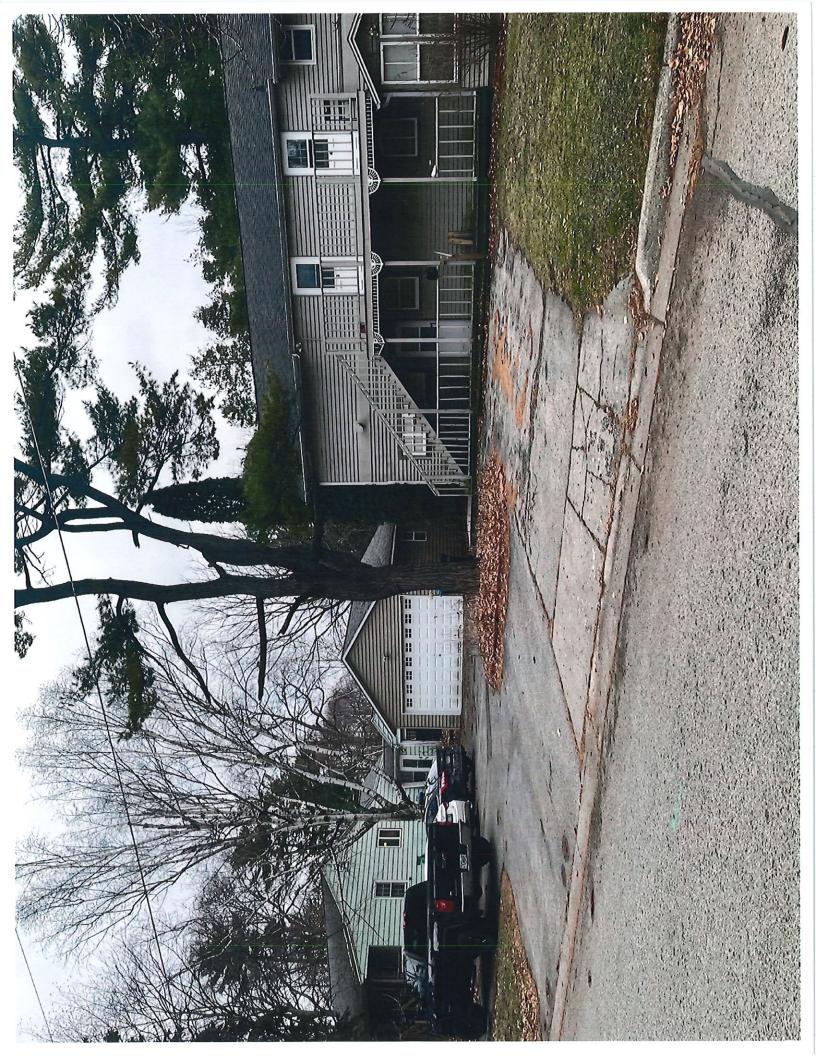
6. As part of the long term rental agreements we are also planning to add "good neighbor" clause, so tenants are adhering to quite hours from 10pm to 6am.

Thank you for your consideration into our proposal for rezoning to develop our house into four one-bedroom apartments. We appreciate your time and look forward to hearing back from you!

Jurgita and David Kana

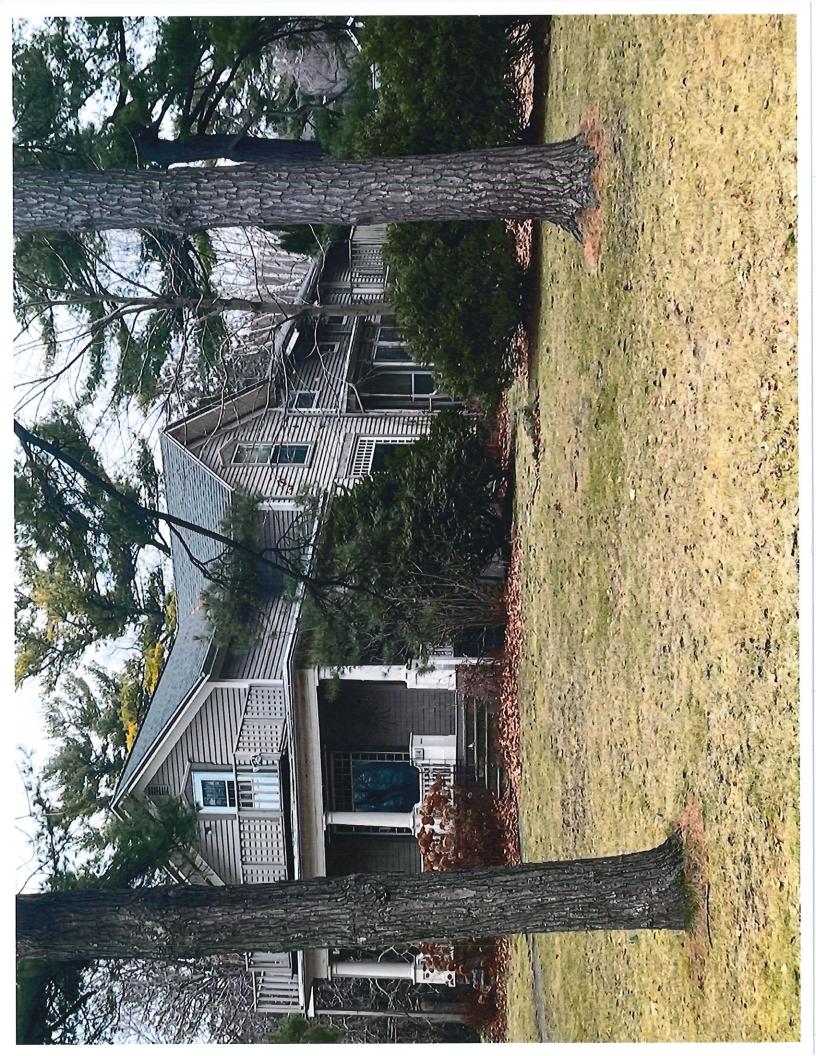
920-216-2551

920-288-7727

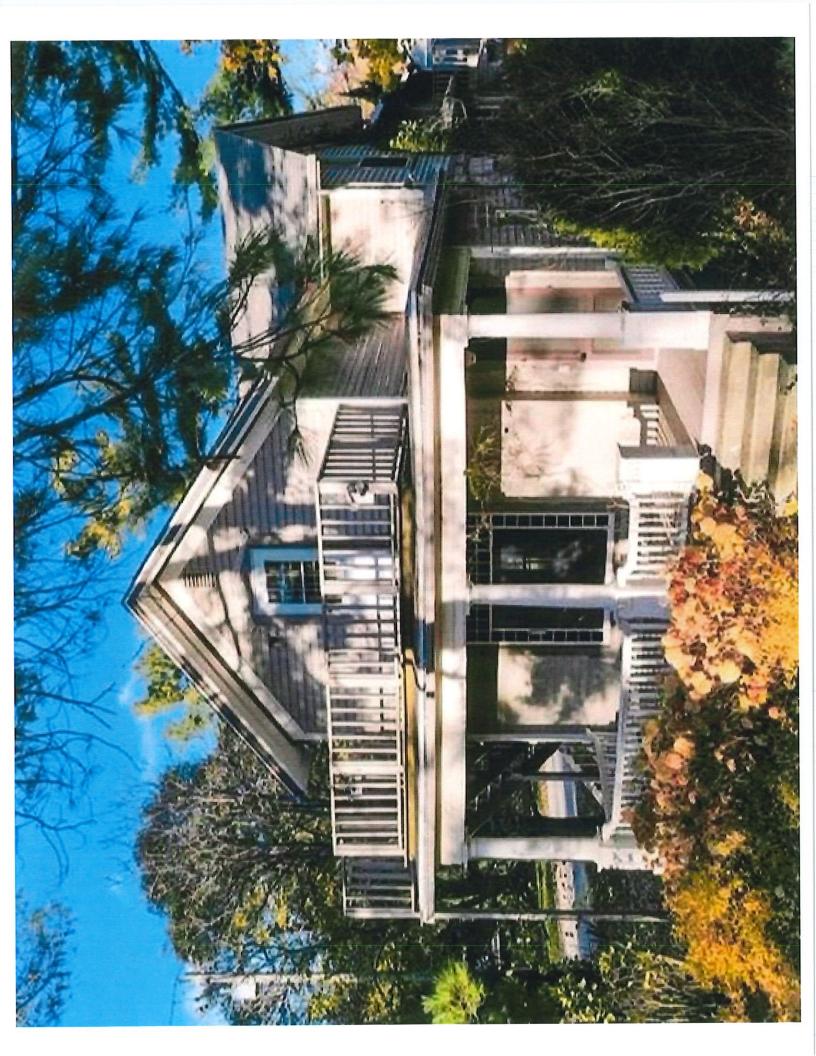












Martin Olejniczak, AICP Community Development Director 421 Michigan Street Sturgeon Bay, WI 54235



Phone: 920-746-2910 Fax: 920-746-2905 E-mail: molejniczak@sturgeonbaywi.org Website: www.sturgeonbaywi.org

# **MEMO**

To:

City Plan Commission

From:

Marty Olejniczak, Community Development Director MO

Date:

December 16, 2022

Subject:

Dimensional and Residential Density Requirements of the Zoning Code

At the last Plan Commission meeting, proposed changes to the various dimensional requirements of the zoning districts, including the residential density limits, were reviewed. The changes were designed to be in line with the Comprehensive Plan recommendations and correct some inconsistencies or problems with the current standards.

The members provided additional suggestions for revisions. These included reducing the minimum floor area of a dwelling in the R-1 district and reducing the lot area requirement in the R-2/R-3 districts to accommodate 50' x 120' lots. Those changes were made to the proposed zoning text amendment. In addition, I am proposing to reduce the minimum side yard in the R-2/R-3 districts to from 10 feet to 8 feet. The eight-foot requirement would make it easier to design a home on narrower lots, especially considering that most new homes have attached garages. Also, the older parts of the City where these districts are often used have numerous dwellings constructed with narrower yards than 8 feet.

For the December 21st meeting, the Plan Commission should review the previously proposed and newly proposed changes. It can then decide whether to pursue a formal zoning code amendment, make further changes to the draft, or drop the matter from consideration.

#### 20.27 Height and area regulations generally.

- (1) Maximum impervious surface. For each lot in the R-4, C-1, C-4, and C-5 districts, the combined area of all roofed, paved, and other impervious surfaces shall not exceed 70 percent of the total area of the lot. Existing lots with impervious surfaces that exceeded 70 percent prior to adoption of this section shall be exempted from this provision provided that there shall be no further net increase of impervious surfaces on such lots.
- (2) The dimensional requirements relating to lot size, density, yards, height, and floor area shall be as specified for each zoning district in the following table:

	Lot Size		Density		Required Yards*** H			Height	Floor Area per Dwelling Unit (square feet)					
			ι	num Lot A Dwelling U (square fee	nit					(square	ieetj	Multiple-Family		
Zoning District	Minimum Lot Area (square feet)	Minimum Lot Width (feet)	Single Family	Two Family	Multiple Family	Street (feet)	Side (feet)	Rear (feet)	Maximum Building Height (feet)	Single Family	Two Family	1 Bedroom	2 Bedroom	3+ Bedroom
R-1	10,000	<del>85</del> <u>80</u>	10,000	_	-	25	10	25	35	1,400 1,200	_	-	_	_
R-2	<del>7,500</del> <u>6,000</u>	<del>70</del> <u>50</u> *	7,500	6,000# 5,000	-	25	<del>10</del> 8	25	35	800	500/ 1,500##		_	_
R-3	<del>7,500</del> <u>6,000</u>	<del>70</del> <u>50</u> *	7,500	6,000# 5,000	3,500	25	<del>10</del> 8	25	35	800	500/ 1,500##	500	750	1,000
R-4	<del>8,400</del> <u>7,500</u>	<del>70</del> <u>50</u> *	8,400 7,500	<del>6,000#</del> <u>5,000</u>	3,500	25	10	25	45	<del>1,000</del> <u>800</u>	500/ 1,500##	500	750	1,000
R-M	7,500	65	7,500	_	-	25	10	10	35	720	_	_	-	-
C-1	8,400	70	_	I	3, <mark>50</mark> 00	25	10	25	45	-	_	500	750	1,000
C-2	6,000	<del>70</del> 50	_	1	<del>3,5</del> 2,000	15	5	25	45	_	1_1	500	750	1,000
T <sub>C-4</sub>	8,400	70	_	1	_	25	10	25	45	-	_	-	-	-
C-5	7,500	<del>70</del> 50*	7,500	<del>6,000</del> # <u>5,000</u>	3, <mark>5</mark> <u>0</u> 00	20	8	25	35	800	500/ 1,500##	500	750	1,000
I-1/I- 1A	25,000	100	_	-	-	40	20 <u>#</u>	25 <u>#</u>	45	_	-	_	-	-
I-2/I- 2A	25,000	100	_	-	2 <del>-</del> 0	50	20 <u>#</u>	25 <u>#</u>	45	_	-	_	-	_
A	43,560 (1 acre)	150	43,560 (1 acre)	21,780 (½ acre)	-	40	10	25	35**	1,000	800 500/ 1,500##	_	-	_
CON	None	None	-	-	-	25	10	10	45	_	-	_	_	_
PUD	See section 20.24 for applicable standards													

- \* Within these districts, the minimum lot width shall be increased to 80.70 feet for lots used for two-family or multiple-family dwellings, except that the minimum lot width shall remain 70 feet for existing single-family dwellings constructed prior to Jan. 1, 2004 that are converted into two-family dwellings.
- \*\* See section 20.27(4) for exceptions to height requirement.
- \*\*\* For lots that abut two or more streets, all sides of the lot that abut a street shall meet the street yard requirement.
- Within these districts, the minimum lot area for converting an existing single family dwelling constructed prior to January 1, 2004, into a two family dwelling shall be 5,000 square feet per dwelling unit (10,000 square feet total). The minimum yard shall be increased to 40 feet along all lot lines abutting property in a residential district.