

**CITY OF STURGEON BAY
PARKING & TRAFFIC COMMITTEE AGENDA**

Monday, January 27, 2020

4:30 p.m.

Council Chambers, City Hall
421 Michigan Street

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from 11/25/2019.
4. Public comment.
5. Discussion of: Winter Parking Permits
6. Discussion of: Review of handicapped parking spaces
7. Consideration of: Overnight parking restrictions on W. Larch St.
8. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Notice is hereby given that a majority of the Common Council may be present at this meeting to gather information about a subject over which they have decision-making responsibility. If a quorum of the Common Council does attend, this may constitute a meeting of the Common Council and is noticed as such, although the Common Council will not take any formal action at this meeting.

1/23/2020

11:45 a.m.

ckd

Committee Members: Kelly Avenson, Chr.
Kirsten Reeths, Vice Chr.
Gary Nault

AMENDED
PARKING & TRAFFIC COMMITTEE
November 25, 2019

A meeting of the Parking & Traffic Committee was called to order at 4:31 p.m. by Chairperson Avenson in Council Chambers, City Hall, 421 Michigan Street.

Members Kelly Avenson, Kirsten Reeths and Gary Nault were present. Also present: Police Chief Arleigh Porter, Municipal Services Director Mike Barker, City Administrator Josh VanLieshout and Municipal Services Assistant Colleen DeGrave.

Moved by Ald. Nault, seconded by Ald. Reeths to amend the following agenda. Item # 7 was moved to item #5:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from 8/26/2019.
4. Public comment.
5. ~~Consideration of: Ordinance to create section 7.16 of the City of Sturgeon Bay Code of Ordinance, Restricted streets (i.e. 3rd Avenue Truck Ordinance).~~
Discussion of: Update regarding the possible street closure for the street in front of Sunrise School.
6. ~~Consideration of: Seasonal transferable parking passes for short term rental hosts.~~
Consideration of: Ordinance to create section 7.16 of the City of Sturgeon Bay Code of Ordinance, Restricted streets (i.e. 3rd Avenue Truck Ordinance).
7. ~~Discussion of: Update regarding the possible street closure for the street in front of Sunrise School.~~
Consideration of: Seasonal transferable parking passes for short term rental hosts.
8. Adjourn.

All in favor. Carried.

Moved by Ald. Reeths, seconded by Ald. Nault, to approve the minutes from 8/26/2019. Carried.

Public comment on Agenda items and other issues related to parking & traffic in the City of Sturgeon Bay.

Scott Moore, 947 Pennsylvania St., spoke in favor **was not in favor** of closing the street in front of Sunrise School. He stated he felt there was sufficient safety measures in place, such as sidewalks and crosswalks in that area. Dan Lenius, 1160 N. 5th Ave., presented an unsubmitted plan regarding the future of the athletic fields in the area near the street closure being discussed. Mr. Lenius explained there is a plan being developed by a group of citizens to reconfigure the sports fields that Sturgeon Bay High School currently uses, and the plan proposes taking away that road. He stated the SBHS track team has not held a home track meet in over two years due to it not being the proper material. Todd Maas, 3026 Cty. Rd. S and Sturgeon Bay Clipper Boys Soccer head coach, stated he would like to see a turf field in that area, which would take away that road. He stated the current traffic and parking there shines headlights onto the soccer playing field during games, etc.

Discussion of: Update regarding the possible street closure for the street in front of Sunrise School.

Ald. Avenson stated the possible street closure was brought to her as a safety concern. She asked if the plan Mr. Lenius had spoken about had been brought to the Sturgeon Bay Schools and asked whether they were working on it as well. Mr. Lenius explained that the school district was aware of the plan, but the group he is working with still had to develop and price the plan, at which time it would be discussed with the school district and the City to see what could be contributed and how they could work together. He stated the Athletic Director at SBHS does have a copy, but that it had not been formally presented to the school district yet. Ald. Nault asked if there was funding and Mr. Lenius stated there was not due to the plans not being finalized yet. Mr. VanLieshout explained that the process would be the school placing an item on a referendum, then the City could have a conversation with the school to put together a plan for the field improvements, and work together with this group.

Consideration of: Ordinance to create section 7.16 of the City of Sturgeon Bay Code of Ordinance, Restricted streets (i.e. 3rd Avenue Truck Ordinance). Chief Porter informed the committee that signs were put up on Michigan St. and Jefferson St. to restrict semi-truck access to the third avenue area on the recommendation of the committee. In order to enforce those traffic signs an ordinance needed to be created, and he had worked on this ordinance with the City Attorney Kalny. Both Chief Porter and Ald. Avenson felt the signs had helped already. Discussion took place regarding enforcement, education of alternate route, etc.

Moved by Ald. Avenson, seconded by Ald. Nault, to create section 7.16 of the City of Sturgeon Bay Code of Ordinance, Restricted streets.

More discussion took place as to what types of trucks this ordinance would include or exclude.

Moved by Ald. Avenson, seconded by Ald. Nault to amend the motion to create section 7.16 of the City of Sturgeon Bay Code of Ordinance, Restricted streets and to include a (3) c. Municipal vehicles would be exempt. All in favor. Carried.

Consideration of: Seasonal transferrable parking passes for short term rental hosts.

Ald. Avenson reported she had a request from Alisa Landman, 330 N. Joliet Ave., to address parking for the guests that she rents to. Ms. Landman said the current parking situation does not work at her rental properties, so she would like to be able to have her guests park on the street. Parking in the driveway currently would mean a vehicle has to park across the sidewalk. Ald. Avenson thought miscellaneous vehicle passes should be offered to her for one year. Ald. Nault thought it should continue as it does currently, and be reviewed by the Municipal Services Director on a case by case basis. Ald. Reeths thought issuing miscellaneous passes could become a problem, and stated they could perhaps use Otumba Park parking lot. She thought parking on that narrow roadway could be dangerous, and suggested we leave it to the Municipal Services Director for this particular address, and table a discussion on the winter parking permits until the January Parking & Traffic Meeting.

Meeting adjourned at 5:57 p.m.

Respectfully Submitted,



Colleen DeGrave

Municipal Services Assistant

January agenda items: Parking permits, handicapped parking, Bridgeport Resort parking

7.07 - All-night parking prohibited.

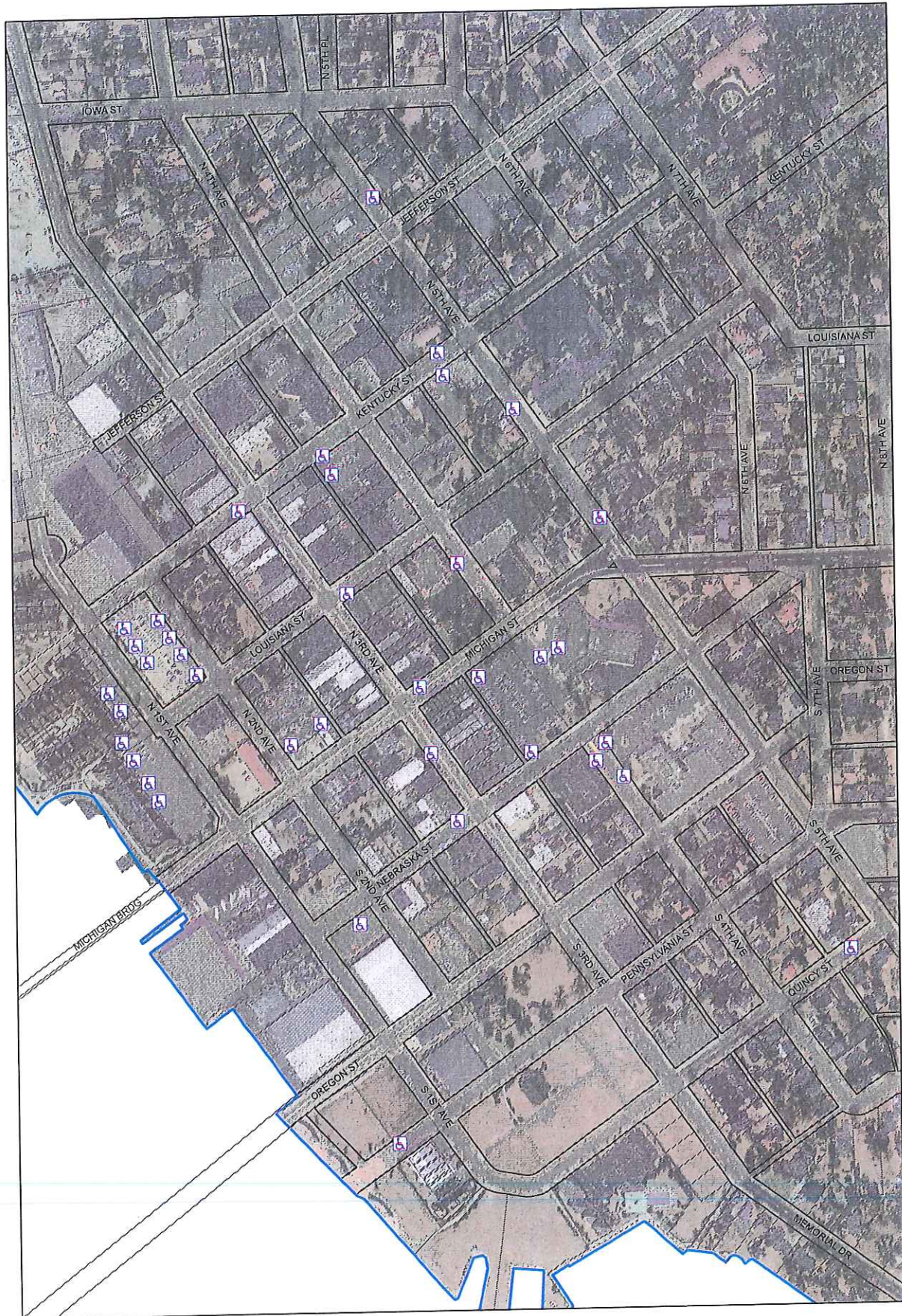
No operator of any vehicle shall park such vehicle upon any street within the city between 2:00 a.m. and 6:00 a.m. during December, January, February and March. Notice of such regulation shall be given by posting signs as prescribed by the state department of transportation.

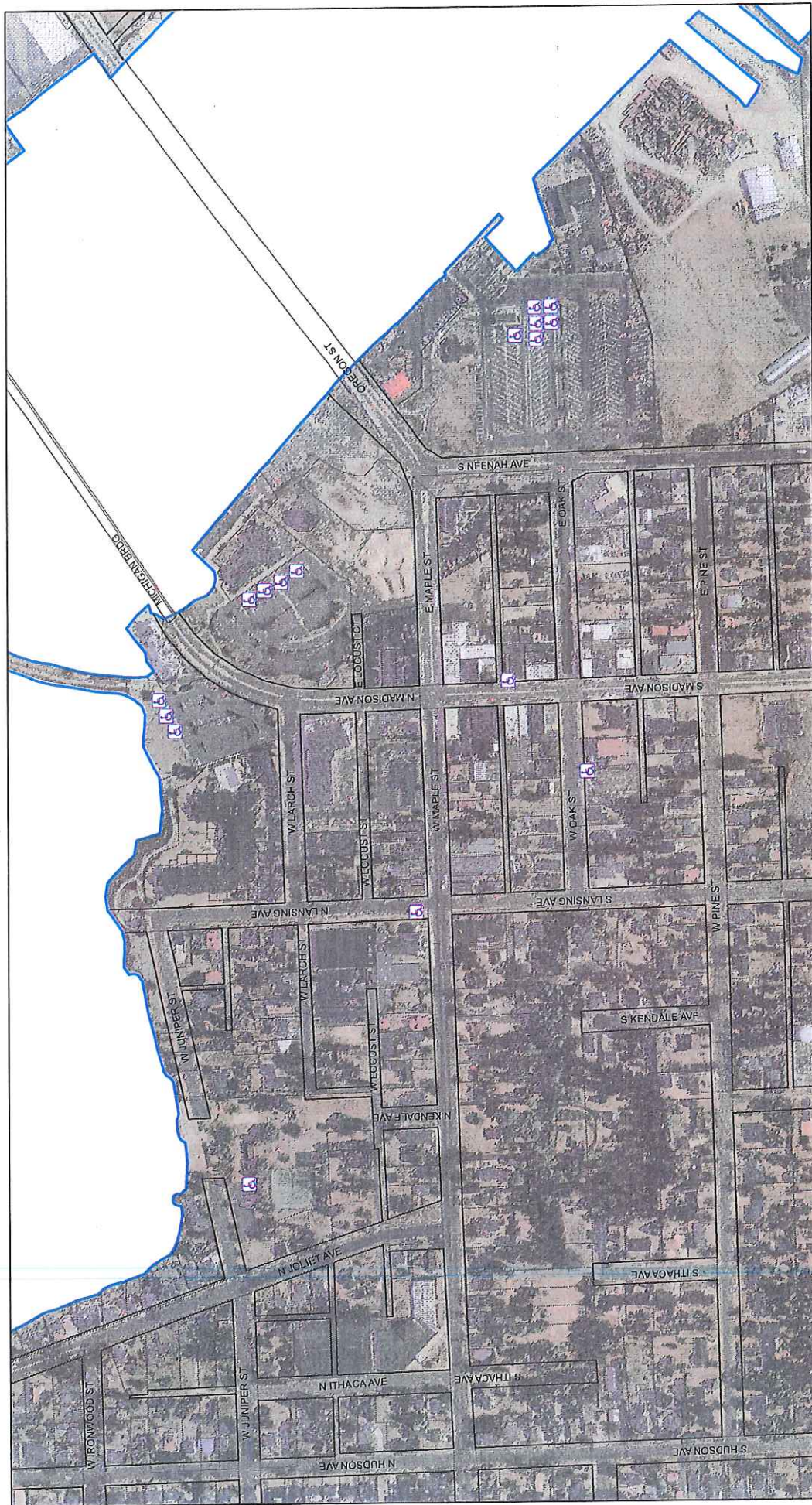
(Code 1992, § 7.07)

7.075 - All-night parking permits.

Application for a permit for all-night parking during all or any part of the months of December, January, February and March shall be made in the form prescribed by the city engineer and may be obtained from his/her office. The city engineer, or his/her designee, shall review all requests and may issue a permit upon terms and conditions which seem necessary to him/her. The city engineer, or his/her designee, may revoke an all-night parking permit upon his/her determination that a term or condition of the permit has been violated.

(Code 1992, § 7.075)





West Side
Handicap Parking Spaces
Jan, 2020



#7

Executive Summary

Date: 20 January 2020

Title: Proposed Overnight Parking Restrictions on W. Larch Street

Background: There is currently parking on both sides of W. Larch Street which poses a problem for proper snow clearing. When cars are parked on both sides of the street there is not enough space remaining for a snow plow and another car to pass safely. During a time of significant snow build-up there is not enough space for a plow truck to safely pass. It is typical when plowing on a weekend to skip the street because there is not enough clearance to safely plow. On two separate occasions this winter we have had to leave this section of W. Larch Street unplowed.

I have had conversations with a member of the Bridgeport Board of Directors about the topic and discussed options. It looked like they were willing to work with Skipper Buds to use their parking lot during the winter but talks between the two companies have not happened.

Proposal:

I propose installing "No Overnight Parking" signs on the south side of W. Larch Street between N. Lansing Ave and N. Madison Ave.

Fiscal Impacts:

There would be no fiscal impact since we already have the required signs and posts.

Recommendation: Staff fully supports and recommends installing "No Overnight Parking" signs on the south side of W. Larch Street between N. Lansing Ave and N. Madison Ave.

Prepared By:



Mike Barker
Municipal Services Director

Date: 20 JAN 2020

Reviewed By:



Arleigh Porter
Sturgeon Bay Police Chief

Date: 1/21/2020

Reviewed By:


Josh VanLieshout
City Administrator

Date: 1/21/2020

Barker, Michael

From: Gerald Lintz <jerry.lintz@yahoo.com>
Sent: Friday, January 17, 2020 9:33 AM
To: Barker, Michael
Subject: Re: Good Morning: Bridgeport Parking

Hello Mike..

Thank you for the note...despite numerous attempts, there has been no response from Skipper Buds - the Bridgeport Board has agreed to plow the lot.

Jerry

On Friday, January 17, 2020, 09:28:35 AM CST, Barker, Michael <mbarker@sturgeonbaywi.org> wrote:

Mr. Lintz,

Is there now an agreement in place with Skipper Buds? I have not heard anything concerning this and I need to give an update next week.

Thank you,

Mike

From: Gerald Lintz [<mailto:jerry.lintz@yahoo.com>]
Sent: Tuesday, December 17, 2019 9:49 AM
To: Barker, Michael; Gerald Lintz
Subject: Good Morning: Bridgeport Parking

Hello Mike...

My apologies for the delayed response...the Insurance Company has approved Bridgeport parking/removing snow at the Skipper Bud's lot. Is there anything that needs to be done to "formalize" this agreement?

Thank you.

Barker, Michael

From: Barker, Michael
Sent: Tuesday, December 17, 2019 11:11 AM
To: 'Gerald Lintz'
Cc: Porter, Arleigh
Subject: RE: Good Morning: Bridgeport Parking

Mr. Lintz,

Thank you for getting back with me on this issue. The next step would be to get in touch with Skipper Buds and speak directly with the manager of their Harbor Club. I know they would like a hold harmless agreement or proof from your insurance company that they would not be held liable for any incidents that may happen there.

Mike

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