

**CITY OF STURGEON BAY  
PARKING & TRAFFIC COMMITTEE AGENDA**

Monday, November 25, 2019

**4:30 p.m.**

Council Chambers, City Hall  
421 Michigan Street

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from 8/26/2019.
4. Public comment.
5. Consideration of: Ordinance to create section 7.16 of the City of Sturgeon Bay Code of Ordinance, Restricted streets (i.e. 3<sup>rd</sup> Avenue Truck Ordinance).
6. Consideration of: Seasonal transferable parking passes for short term rental hosts.
7. Discussion of: Update regarding the possible street closure for the street in front of Sunrise School.
8. Adjourn.

*NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.*

Notice is hereby given that a majority of the Common Council may be present at this meeting to gather information about a subject over which they have decision-making responsibility. If a quorum of the Common Council does attend, this may constitute a meeting of the Common Council and is noticed as such, although the Common Council will not take any formal action at this meeting.

11/20/2019

11:45 a.m.

ckd

Committee Members: Kelly Avenson, Chr.  
Kirsten Reeths, Vice Chr.  
Gary Nault

**PARKING & TRAFFIC COMMITTEE****August 26, 2019**

A meeting of the Parking & Traffic Committee was called to order at 4:30 p.m. by Chairperson Avenson in Council Chambers, City Hall, 421 Michigan Street.

Members Kelly Avenson, Kirsten Reeths and Gary Nault were present. Also present: City Engineer Chad Shefchik, Police Chief Arleigh Porter, Municipal Services Director Mike Barker, and Planner/Zoning Administrator Christopher Sullivan-Robinson.

Moved by Ald. Nault, seconded by Ald. Reeths to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from 6/17/2019.
4. Public comment.
5. Consideration of: Payment in lieu of providing parking for Price Insurance.
6. Consideration of: Signage modifications at the intersection of N. Hudson Ave. & N. Joliet Ave.
7. Consideration of: Delivery truck ordinance
8. Discussion of: Time of future meetings.
9. Adjourn.

All in favor. Carried.

Moved by Ald. Reeths, seconded by Ald. Nault, to approve the minutes from 6/17/2019. Carried.

**Public comment on Agenda items and other issues related to parking & traffic in the City of Sturgeon Bay.**

No public comment.

**Consideration of: Payment in lieu of providing parking for Price Insurance.**

Christopher Sullivan-Robinson discussed location of Price Insurance and that they are required to have two parking spaces. He also explained the process of payment in lieu of parking. Mr. Price stated that he has a verbal agreement with a neighbor and that he has off-street parking spring through fall. His planned parking area is used in the winter to pile snow from the adjacent area. Chad Shefchik explained this is a normal process and the price for payment has been a wide range between \$100 and \$1,200. Chad estimates that creating additional parking spaces in an existing lot with today's prices would be \$1,700 per space.

Moved by Ald. Avenson, seconded by Ald. Reeths to set the fee of \$850 per parking space in lieu of providing parking for Price Insurance. All in favor. Carried.

**Consideration of: Signage modifications at the intersection of N. Hudson Ave. & N. Joliet Ave.**

Chad Shefchik spoke of the dangerous scenario which led to this recommendation of signage changes. He discussed mentioned accidents and some close calls with pedestrians near the intersection. Ald. Nault mentioned the location of mail boxes just after the current yield sign. It appears the yield sign has drivers focused on possible oncoming traffic and less on pedestrians. He also mentioned that the yield sign seems to be causing drivers to accelerate in an area that is a turn which adds to the danger. A local resident mentioned that there is some brush along the side of N. Joliet Ave. and he fears that the brush may prevent the drivers from seeing the sign before they get right to the intersection.

Moved by Ald. Nault, seconded by Ald. Reeths to replace existing yield sign with a stop sign and clear additional brush leading up to the intersection at N. Hudson & N. Joliet Ave. All in favor. Carried.

**Consideration of: Delivery truck ordinance.**

Moved Ald. Avenson. Seconded by Ald. Reeths to table the delivery truck ordinance consideration until the next Parking & Traffic meeting. All in favor. Carried

**Discussion of: Time of future meetings.** Ald. Nault mentioned that this was discussed during last meeting and unless there were no changes there was no need to discuss. The scheduled times would remain every other month, on the last Monday of the month, at 4:30 p.m.

Motion to adjourn by Ald. Nault, seconded by Ald. Reeths. All in favor. Carried.

Meeting adjourned at 5:05 p.m.

Respectfully Submitted,

Mike Barker  
Director of Municipal Services.

**REQUEST FOR PLACEMENT OF AGENDA ITEM**

**DATE OF REQUEST:** 10/23/2019

**FROM:** Kelly Avenson

Please place the following item on the agenda:

**Consideration of:** An ordinance to create section 7.16 of the City of Sturgeon Bay Code of Ordinance, Restricted Streets (i.e. 3rd Avenue truck ordinance)

**Background Information:** This item has been in the process since 2018. Chief Porter and Attorney Kalny have been working to create section 7.16 to help create a safer 3rd Avenue as it is used heavily by bikers and pedestrian along with motor vehicles.

Discussion took place over several meetings and signs were placed on 3rd Ave and a motion was made to create a truck ordinance that would help Police enforce the truck route. This ordinance limits the size of trucks that can use 3rd Avenue with an exception of delivery trucks for those Third Avenue businesses that are in the boundaries of this ordinance. This truck route begins are Michigan and 3rd and end at Jefferson and 3rd.

*Please see attachments for the supporting documents.*

**Desired Action:**

To Recommend to Council, an ordinance to create section 7.16 of the City of Sturgeon Bay Code of Ordinance, Restricted Streets

**An Ordinance to Create Section 7.16  
of the City of Sturgeon Bay  
Code of Ordinance, Restricted Streets.**

Upon the recommendation of the Parking and Traffic Committee the Common Council of the City of Sturgeon Bay, Door County, Wisconsin, do ordain as follows:

**SECTION 1.** Section 7.16 of the Sturgeon Bay Code of Ordinances; Traffic Code, Restricted Streets is hereby created to read as follows:

**7.16 Restricted Streets**

(1) Definitions.

"Truck" means all vehicles or combination of vehicles, other than motor buses, designed or used for transporting property of any nature and having a gross weight of more than 14,000 pounds.

(2) Restricted Streets. General Prohibition.

a. No person shall operate a truck on any street that has been designated as a Restricted Street.

b. The following streets and portions thereof are designated as Restricted Streets:

North 3rd Avenue from Michigan Street to Jefferson Street.

(3) Exemptions. The following vehicles are exempt from the Restricted Street provision:

a. Authorized emergency vehicles.

b. Trucks being operated for the purpose of obtaining orders for supplies or moving or delivering supplies or commodities to or from any place of business or residence which has an entrance on the Restricted Street.

**SECTION 2.** All ordinances or resolutions in conflict with this ordinance is hereby revoked.

**SECTION 3.** This Ordinance shall take effect upon passage by majority vote of the membership of the Common Council and publishing as provided by law.

PASSED AND ADOPTED by the Common Council of the City of Sturgeon Bay, Wisconsin this \_\_\_ day of \_\_\_\_\_, 2019.