

**CITY OF STURGEON BAY
PARKING & TRAFFIC COMMITTEE AGENDA**

Monday, August 26, 2019

4:30 p.m.

Council Chambers, City Hall
421 Michigan Street

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from 6/17/2019.
4. Public comment.
5. Consideration of: Payment in lieu of providing parking for Price Insurance.
6. Consideration of: Signage modifications at the intersection of N. Hudson Ave. & N. Joliet Ave.
7. Consideration of: Delivery truck ordinance.
8. Discussion of: Time/day of future meetings.
9. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Notice is hereby given that a majority of the Common Council may be present at this meeting to gather information about a subject over which they have decision-making responsibility. If a quorum of the Common Council does attend, this may constitute a meeting of the Common Council and is noticed as such, although the Common Council will not take any formal action at this meeting.

8/22/2019

10:30 a.m.

ckd

Committee Members: Kelly Avenson, Chr.
Kirsten Reeths, Vice Chr.
Gary Nault

PARKING & TRAFFIC COMMITTEE**June 17, 2019**

A meeting of the Parking & Traffic Committee was called to order at 4:30 p.m. by Chairperson Avenson in Council Chambers, City Hall, 421 Michigan Street.

Members Kelly Avenson, Kirsten Reeths and Gary Nault were present. Also present: City Engineer Chad Shefchik, Community Development Director Marty Olejniczak, Police Chief Arleigh Porter, Municipal Services Director Mike Barker, City Administrator Josh VanLieshout and Municipal Services Assistant Colleen DeGrave.

Moved by Ald. Nault, seconded by Ald. Reeths to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from 3/18/2019.
4. Public comment on Agenda items and other issues related to parking & traffic in the City of Sturgeon Bay.
5. Consideration of: Street Closure of S. 14th Ave. between Rhode Island St. and Michigan St.
6. Discussion of: Time of future meetings.
7. Adjourn.

All in favor. Carried.

Moved by Ald. Nault, seconded by Ald. Reeths, to approve the minutes from 3/18/2019. Carried.

Public comment on Agenda items and other issues related to parking & traffic in the City of Sturgeon Bay.
No public comment.

Consideration of: Street Closure of S. 14th Ave. between Rhode Island St. and Michigan St.

Sturgeon Bay Elementary School Principal Brian O'Handley spoke regarding a street closure on S. 14th Ave. between Rhode Island St. and Michigan St. He stated there are a lot of kids that walk through this area and suggested that it be closed to through traffic. Police Chief Porter thought further discussion should take place before anything would be decided on the closure, but thought that the suggestion to close it was feasible. Mr. Shefchik said he first became aware of this request when he saw it on the agenda, but he said the road is in bad shape and it would make sense to close that road. He said there were quite a few things that should be considered first such as parking for Jaycee Field, would there be a trail placed there and if so, would it be paved or just grass, the storm sewer situation, would the City want to keep the right of way, a consultation with the Sturgeon Bay Utilities, and the boundaries of the closure. Marty Olejniczak mentioned considering what the access to Memorial Field would be. Mike Barker stated for the 2-3 hours when school traffic is heavier and the occasional sporting event that takes place there, he did not think it would be a good idea to close the road entirely, and thought gating that road would be a better option. He had concerns with routing the traffic through neighborhoods and thought it would be exchanging one hazard for another. Mr. VanLieshout said he thought staff covered what should be considered well. Ald. Avenson asked if it was originally meant to be a street, and no one knew the history of that. Mr. O'Handley stated he would be fine with gating this street near Michigan St. and that a full closure was not necessarily needed. Ald. Avenson asked if it was gated, who would pay for that and who would maintain it. Mr. VanLieshout said that would be deferred to the Sturgeon Bay School District. Mr. Olejniczak asked Mr. O'Handley if the school district was looking to have it done this year and Mr. O'Handley stated they would be fine with the City's timeframe needed.

Moved by Ald. Avenson, seconded by Ald. Nault to direct staff to consult with the school to come up with a plan on gating S. 14th Ave. between Rhode Island St. and Michigan St. All in favor. Carried.

Discussion of: Time of future meetings. Moved by Ald. Nault, seconded by Ald. Reeths to schedule Parking & Traffic meetings every other month, on the last Monday of the month, at 4:30 p.m.

Motion to adjourn by Ald. Nault, seconded by Ald. Reeths. All in favor. Carried.

Meeting adjourned at 4:53 p.m.

Respectfully Submitted,

Colleen X. DeGrave

Colleen DeGrave
Municipal Services Assistant

August 13, 2019

Dear Parking & Traffic Committee,

I am requesting a payment in-lieu of providing two required residential parking spaces for my property at 44 South Madison Ave. I am adding a residential apartment upstairs very soon (hopefully to start within a month) that I plan to live in.

I have a few options I am looking into for parking at this time. There are parking spaces behind my building that are tied to 50 South Madison Ave., owned by Webson, Inc./Teryl A. Wiesner. The best case is I hope to buy her two end parking spots or work out an agreement to use those two spaces. Another option if this does not work is to work with on street parking with Municipal Services with winter plowing arrangements.

Thank you for considering my request in resulting in the expansion and use of my property.

Sincerely,

A handwritten signature in cursive script that reads "Richard J. Price". The signature is written in dark ink and is positioned below the word "Sincerely,".

Richard J. Price

Executive Summary

Set Fee for Payment in Lieu of Providing Parking – Price Insurance

Background: Richard Price, owner of Price Insurance located at 44 S. Madison Avenue is planning to build a residential unit above the existing business. This property is located within the Central Business district exempts parking for most uses besides some lodging and residential. The zoning code requires the residential unit to provide two off-street parking spaces unless a payment is made to the City in lieu of providing the required parking spaces. The property must provide the required spaces before a building permit is granted. The property owner is requesting the payment in lieu for not providing those two spaces.

Considerations: Per the zoning code, the parking and traffic committee sets the required one-time fee for the parking spaces and a recommendation is made to Council. The fee has historically been determined case by case.

The City Engineer analyzed the cost of adding 2 parking stalls to a new parking lot build which would include the added stalls and the drive lane (64' x 9.5'). The extra cost to the job would calculate to approximately \$1700.00 excavation, base, asphalt. The cost per stall would be approximately \$850.00. Maintenance costs were not included since the added cost is diminutive.

Factors that the Parking & Traffic Committee has considered in the past have been:

1. The amount or percentage of the parking spaces that the applicant is still providing vs. the number normally required if the fee option wasn't being used. In this case, no off-street spaces will be provided vs. the two spaces actually required.
2. The amount of on-street parking in the area. A public parking lot is approximately one block away on Oak Street and the maritime parking lot is approximately three blocks north.
3. Is there any other circumstance that would dictate a increase or decrease of the fee per space. The property owner has an informal agreement with the neighbor to the south to use the eastern portion of their property to provide the parking in the spring, summer, and fall.

Municipal Services Director Mike Barker reviewed the request and has no concerns with being able to issue a winter parking permit. The property owner would need to obtain the winter parking permit from his department.

Fiscal Impact: The payment set by the City will go into the parking lot fund, which is a segregated capital fund strictly for municipal parking lot creation and maintenance.

Recommendation: Set the payment per space at \$850.00.

Submitted by:  Date 8.21.19
Chris Sullivan-Robinson
Planner / Zoning Administrator

Reviewed by: _____ Date _____
Chad Shefchik
City Engineer

Reviewed by:  Date 8/21/19
Josh Van Lieshout
City Administrator

EXECUTIVE SUMMARY**DATE:** August 20, 2019**TITLE:** Signage modifications at the intersection of N Hudson Ave & N Joliet Ave.


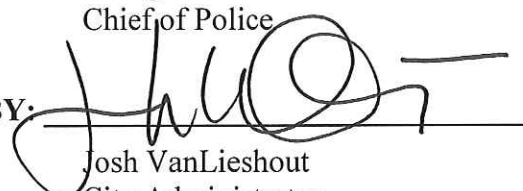
BACKGROUND: On July 16th city staff (Josh VanLieshout, Arleigh Porter, and Chad Shefchik) met with alderperson Nault and several residents at the intersection of N Hudson Ave & N Joliet Ave. The residents wanted to discuss safety concerns at the intersection that primarily were the cause of motorists improperly yielding at the "slip lane" transition that occurs where N Joliet Ave merges onto N Hudson Ave (see attached page 1 to view the current layout of the intersection).

The opinion of the city staff is that the crash data from the intersection does not justify the need for any major infrastructure changes to the intersection. However, changes to the signage at the location of the current yield sign (see attached page 2) may be appropriate as crash data does not report near misses and other safety concerns that were discussed with the residents.

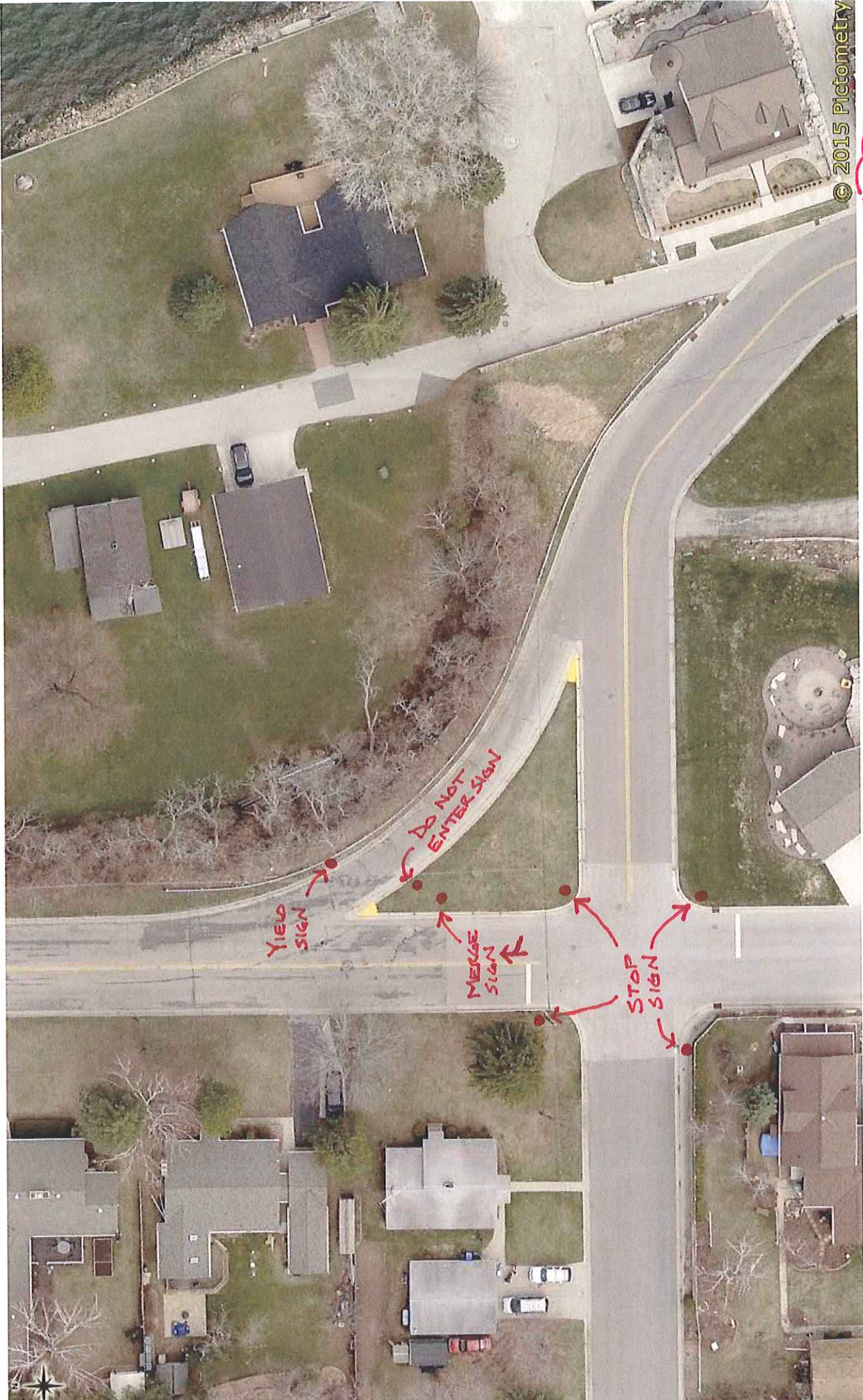
OPTIONS:

1. Make no changes to the signage.
2. Replace the current yield sign with a stop sign.
3. Add additional signage to the existing yield sign (see attached page 3 for examples)

FISCAL IMPACT: All of the options above will have a very small cost associated with them (estimated at less than \$100.00).

SUBMITTED BY:
Chad Shefchik
City Engineer8-20-19
Date**REVIEWED BY:**Arleigh Porter
Chief of Police_____
Date**REVIEWED BY:**
Josh VanLieshout
City AdministratorAug 20 2019
Date

7/14/19
MTG



© 2015 Pictometry

EXISTING CONDITIONS

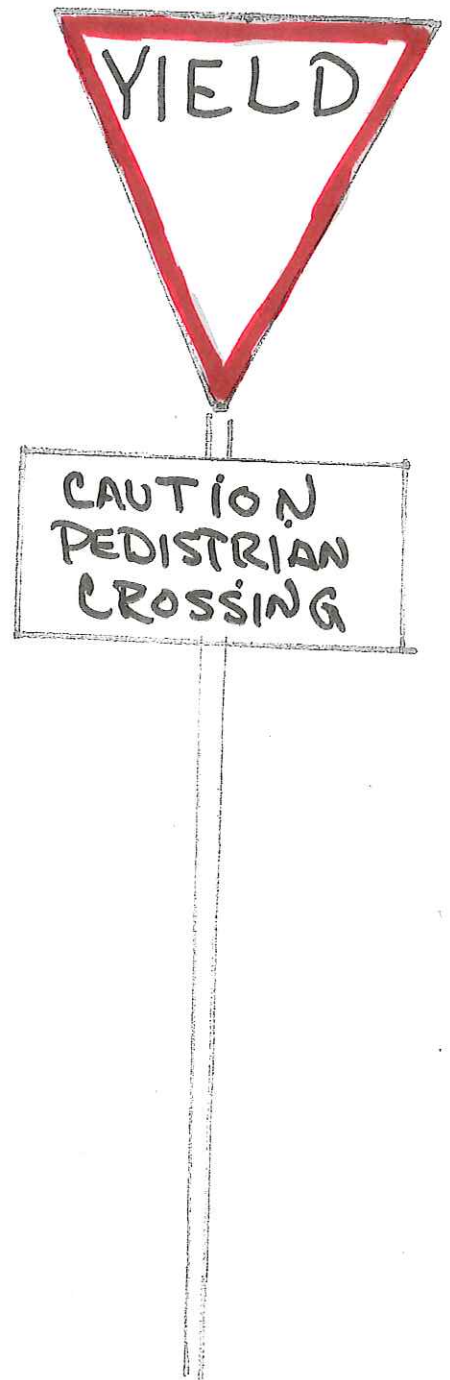
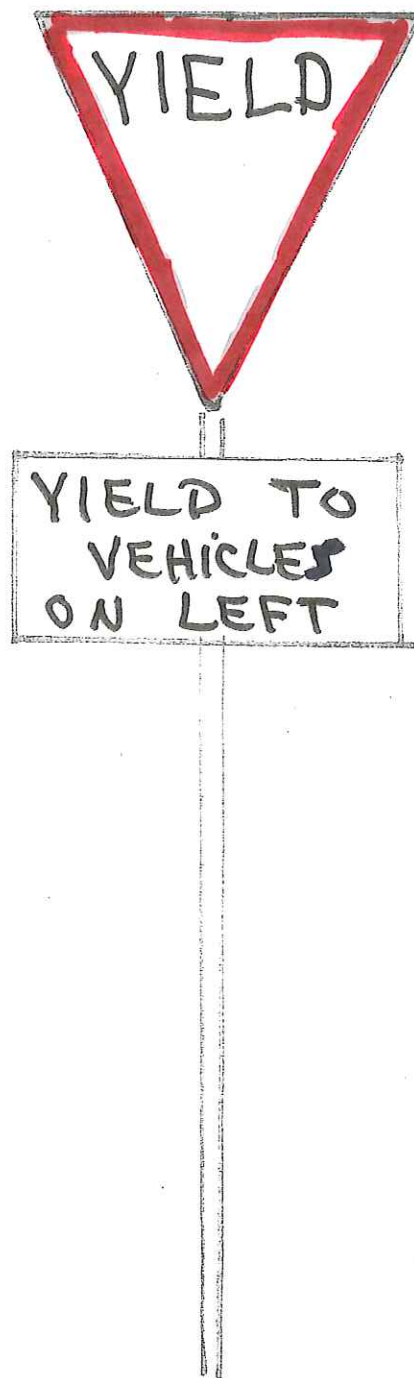
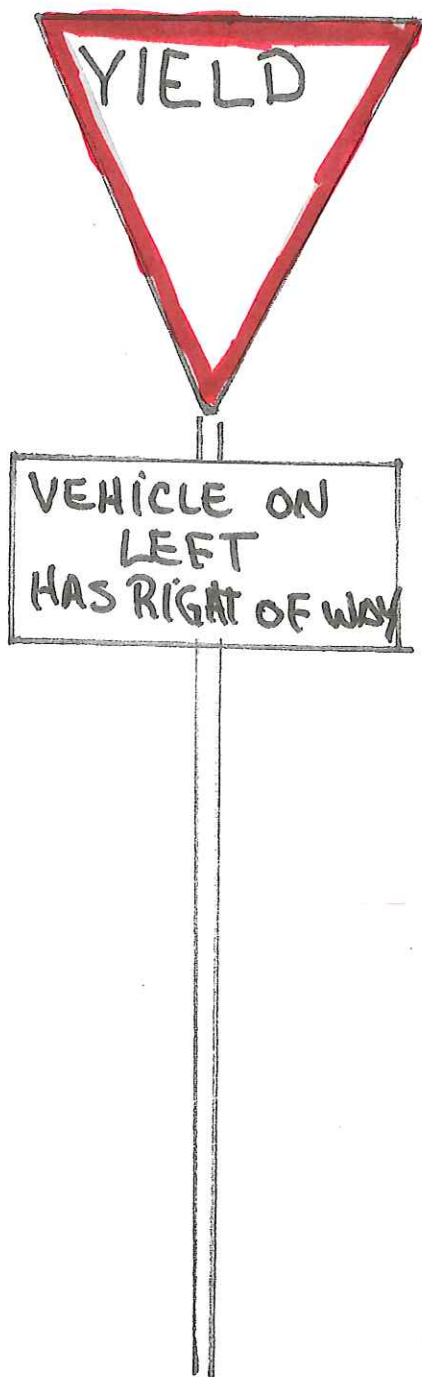
P&I

04/25/2015



PROPOSED OPTIONS

Pg 2



JOLIET + HUDSON INTERSECTION