

**CITY OF STURGEON BAY
PARKING & TRAFFIC COMMITTEE AGENDA**

Monday, March 18, 2019

4:30 p.m.

Council Chambers, City Hall
421 Michigan Street

1. Roll call.
2. Adoption of agenda.
3. Approval of minutes from 1/21/2019.
4. Public comment on Agenda Items and other issues related to parking & traffic in the City of Sturgeon Bay.
5. Consideration of: 3rd Avenue Delivery Truck Ordinance.
6. Consideration of: Hourly parking signage and no parking signage in the designated parking permit zone from N. 3rd Ave. to 7th Ave., between Jefferson St. and Florida St.
7. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Notice is hereby given that a majority of the Common Council may be present at this meeting to gather information about a subject over which they have decision-making responsibility. If a quorum of the Common Council does attend, this may constitute a meeting of the Common Council and is noticed as such, although the Common Council will not take any formal action at this meeting.

3/15/2019
11:30 a.m.
ckd

Committee Members: Kelly Catarozoli, Kelly Avenson, David Hayes

PARKING & TRAFFIC COMMITTEE

January 21, 2019

A meeting of the Parking & Traffic Committee was called to order at 4:33 p.m. by Chairperson Catarozoli in Council Chambers, City Hall, 421 Michigan Street.

Members Kelly Catarozoli and Kelly Avenson were present. David Hayes was absent. Also present: City Engineer Chad Shefchik, Community Development Director Marty Olejniczak, Municipal Services Director Mike Barker, Police Chief Arleigh Porter, Alderperson Barb Allmann and Municipal Services Assistant Colleen DeGrave.

Moved by Ald. Avenson, seconded by Ald. Catarozoli to adopt the following agenda:

1. **Roll call.**
2. **Adoption of agenda.**
3. **Approval of minutes from 11/19/2018.**
4. **Public comment on Agenda items and other issues related to parking & traffic in the City of Sturgeon Bay.**
5. **Update and Consideration of: Contract & memorandum of agreement between the DOT and the City of Sturgeon Bay dated October 24, 2008.**
6. **Consideration of: 3rd Ave. Delivery Truck Ordinance.**
7. **Consideration of: Additional signage & roadway painting at the intersection of S. Oxford Ave. and Tacoma Beach Rd.**
8. **Discussion of: Winter Parking Ban**
9. **Adjourn.**

All in favor. Carried.

Moved by Ald. Avenson, seconded by Ald. Catarozoli, to approve the minutes from 11/19/18. Carried.

Public comment on Agenda items and other issues related to parking & traffic in the City of Sturgeon Bay.
No public comment.

Update and Consideration of: Contract & memorandum of agreement between the DOT and the City of Sturgeon Bay dated October 24, 2008.

Ald. Catarozoli asked Mr. Olejniczak to give an update on any progress that had taken place with Tim Ruenger regarding his property and the sale of the right of way for the extension of Sawyer Drive. Mr. Olejniczak shared an email from City Administrator Josh VanLieshout stating that in his conversations with Mr. Ruenger, he has decided that he will only sell all of the land or none of it, he does not wish to part with just the right of way. Given this information it was stated that the City is left with three choices: 1. See if TTX Leasing wants to make a deal on right of way 2. Begin the eminent domain process for the right of way 3. Begin a purchase for the entire parcel. If the City were to acquire just the right of way, an appraisal would be necessary. Likewise, if the City is to purchase 30+ acres, an appraisal would be needed. Mr. Olejniczak stated the City has reached out to TTX Leasing and they are not interested in selling, which Mr. Olejniczak thought was not the best option anyway, as it would route traffic from the development further west from the city. He stated the City could start the eminent domain process, but explained that is usually something to avoid and used as a last resort.

Moved by Ald. Avenson, seconded by Ald. Catarozoli to recommend Council to direct staff to start the appraisal process for both the eminent domain and purchasing the whole parcel owned by Tim Ruenger. All in favor. Carried.

Consideration of: 3rd Ave. Delivery Truck Ordinance.

Arleigh Porter gave an update on creating an ordinance regarding delivery trucks on 3rd Avenue. He explained that the current signage for delivery trucks using 3rd Avenue can be enforced due to a traffic statute that covers failure to obey traffic signals or signage, however, he stated that was not a best practice and an ordinance should be drafted. He has been working on this with Attorney Kalny. Until Attorney Kalny has an ordinance ready, it is enforceable.

Consideration of: Additional signage & roadway painting at the intersection of S. Oxford Ave. and Tacoma Beach Rd.

City Engineer Chad Shefchik informed the committee that in October of 2018, a vehicle traveling on S. Oxford Ave. failed to navigate a curve at the transition to Tacoma Beach Rd., went through a yard and struck a home. After reviewing the location, staff determined that it would be appropriate to change signage and painting at this location.

Moved by Ald. Avenson, seconded by Ald. Catarozoli to recommend to Council to approve additional signage and roadway painting at the intersection of S. Oxford Ave. and Tacoma Beach Rd. as recommended by staff. All in favor. Carried.

Discussion of: Winter Parking Ban.


Ald. Avenson asked what the current procedures are for the winter parking permits. Chief Porter and Mike Barker outlined the current procedures and felt it was the most conducive to snow plowing operations.

Items to be placed on March 18, 2019 agenda: Consideration of the 3rd Avenue Delivery Truck Ordinance.

Motion to adjourn by Ald. Catarozoli, seconded by Ald. Avenson. All in favor. Carried.

Meeting adjourned at 5:01 p.m.

Respectfully Submitted,



Colleen DeGrave
Municipal Services Assistant

DeGrave, Colleen

From: Porter, Arleigh
Sent: Thursday, February 14, 2019 11:03 AM
To: DeGrave, Colleen
Cc: Barker, Michael; VanLieshout, Josh; Reinhardt, Stephanie
Subject: FW: Website inquiry

Hi Colleen!

Please ask to be placed on next Parking & Traffic Agenda.

Thank You!

A. P.

-----Original Message-----

From: Ashley Thornton <ashleyguyot11@gmail.com>
Sent: Thursday, February 14, 2019 9:20 AM
To: Porter, Arleigh <aporter@sturgeonbaywi.org>
Subject: Re: Website inquiry

Good morning,

Our names are Ashley and Thomas Thornton. We are homeowners on Georgia St and have been for about a year and a half now. We have been experiencing a lot of complications with the parking signs outside of our house. Currently, the parking sign reads 8:00am-4:00pm 2 hour parking. The problem we have encountered is the shipyard workers will park there starting at 2:30 and then leave their vehicles there until 11:00pm. This hinders our ability to get out of our driveway especially in the winter. There have been multiple occasions where we have gotten very close to hitting another vehicle and we have to physically have a spotter while backing out because it is that close. We have also run into issue pulling into our driveway with bigger vehicles due to cars being parked there. The neighboring streets parking signs state 7:00am-6:00pm. Could you Please bring this up at the next traffic counsel meeting? Thank you for your time, and we are willing to partake in any assistance needed.

Sincerely,
The Thornton's

> On Feb 14, 2019, at 9:00 AM, Porter, Arleigh <aporter@sturgeonbaywi.org> wrote:

>

> Good Morning!

>

> My name is Arleigh Porter, the Chief of Police here in Sturgeon Bay. Please feel free to call me direct at 746-2460 to discuss your concerns on Georgia Street and I can explain further!

>

> Thank You!

>

> Arleigh

>

> -----Original Message-----

> From: Reinhardt, Stephanie <sreinhardt@sturgeonbaywi.org>

> Sent: Wednesday, February 13, 2019 2:23 PM
> To: VanLieshout, Josh <jvanlieshout@sturgeonbaywi.org>; Porter,
> Arleigh <aporter@sturgeonbaywi.org>; Barker, Michael
> <mbarker@sturgeonbaywi.org>
> Subject: FW: Website inquiry

> -----Original Message-----

> From: WordPress <contactform@sturgeonbaywi.org>
> Sent: Wednesday, February 13, 2019 2:17 PM
> To: Reinhardt, Stephanie <sreinhardt@sturgeonbaywi.org>
> Subject: Website inquiry

> From: Ashley thornton <ashleyguyot11@gmail.com>
> Phone: 9205592908

> Best time to call: 3:00 p.m.

> Message/question:

> Hello I live near the shipyard on Georgia St. I was wondering what it would entail to possibly change the parking signs so BayShip stops using the road as a parking lot. The road is very narrow and we are finding it very difficult to get out of our driveway most days. We are hoping that we could possibly talk to someone about changing the times of parking or something that would help alleviate some of the hassle. If someone could please shoot me an email or a call to let us know what we need to do that would be great. Thank you.

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> This e-mail was sent from a contact form on City of Sturgeon Bay

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