

## **PARKING & TRAFFIC COMMITTEE**

**July 17, 2018**

A meeting of the Parking & Traffic Committee was called to order at 4:32 p.m. by Chairperson Catarozoli in Council Chambers, City Hall, 421 Michigan Street.

Members Kelly Catarozoli, Kelly Avenson and David Hayes were present. Also present: City Administrator Josh VanLieshout, City Engineer Chad Shefchik, Police Chief Arleigh Porter, Chris Sullivan-Robinson and Municipal Services Assistant Colleen DeGrave.

Moved by Ald. Avenson, seconded by Ald. Hayes to adopt the following agenda:

- 1. Roll call.**
- 2. Adoption of agenda.**
- 3. Approval of minutes from 5/21/2018.**
- 4. Public comment on Agenda items and other issues related to parking & traffic in the City of Sturgeon Bay.**
- 5. Consideration of: Four way stop sign at 7<sup>th</sup> Ave. & Florida St.**
- 6. Consideration of: Delivery truck ordinance.**
- 7. Consideration of: Intersection of 4<sup>th</sup> Ave. & Louisiana St. – address visibility issues & possible removal of parking spaces.**
- 8. Consideration of: Intersection of 1<sup>st</sup> Ave. & Michigan St. – safety issues with cars & pedestrians.**
- 9. Consideration of: Recommendation from Bike & Pedestrian Board to update city bike map to match county map.**
- 10. Discussion of: DCMC Street Closure.**
- 11. Adjourn.**

All in favor. Carried.

Moved by Ald. Avenson, seconded by Ald. Hayes, to approve the minutes from 5/21/18. Carried.

### **Public comment on Agenda items and other issues related to parking & traffic in the City of Sturgeon Bay.**

Scott Moore, 947 Pennsylvania St. and Chris Kellems, 120 Alabama St. spoke.

### **Consideration of: Four way stop sign at 7<sup>th</sup> Ave. & Florida St.**

Ald. Catarozoli stated she had asked Chief Porter to look at this intersection. Mr. Porter reported that after placing a speed board at this location, there was not a drastic speed violation occurring there. He was not opposed to placing a stop sign there, but stated it may not be necessary. Ald. Hayes asked if 25 mph is standard within the city and Chief Porter said yes. Ald. Avenson asked about future development in this area and how that would affect traffic speed. Mr. Shefchik said development will usually slow traffic down on its own. Discussion took place between Mr. Shefchik and Ald. Hayes as to whether that would be the case in this area or not. Mr. Shefchik reported that studies show the more distractions there are, the slower traffic tends to be. Ald. Catarozoli stated she had a few complaints regarding this intersection.

Moved by Ald. Catarozoli, seconded by Ald. Avenson to recommend to Council to create a 4-way stop at N. 7<sup>th</sup> Ave. & Florida St.

Discussion took place on the cost and notification of new signs to alert drivers.

Motion was amended by Ald. Catarozoli, seconded by Ald. Avenson, to recommend to Council to create a 4-way stop at N. 7<sup>th</sup> Ave. & Florida St. and to temporarily place flags on the newly installed stop signs. All in favor. Carried.

### **Consideration of: Delivery truck ordinance**

Chief Porter explained that signs have been installed directing trucks away from 3<sup>rd</sup> Ave. but without an ordinance it is difficult to enforce. Mr. Porter stated an ordinance defining trucks and a local delivery route would be advisable and suggested it be finalized by an attorney.

Moved by Ald. Avenson, seconded by Ald. Hayes to direct staff to come back to the Parking & Traffic Committee with a rough draft of the ordinance before seeking legal counsel. All in favor. Carried.

**Consideration of: Intersection of 4<sup>th</sup> Ave. & Louisiana St.-address visibility issues & possible removal of parking spaces.** Ald. Catarozoli explained originally the Committee had asked for the removal of two parking spaces, but had been asked to reevaluate that recommendation. Chief Porter explained that a variance may have been granted in the past that allowed a sign at this intersection to remain where it is. He also stated there is no crash data available for this area, and after September the issue could resolve on its own due to lower traffic volume. He said parking spaces are a valuable commodity. Suggestions discussed to resolve the visibility issue included changing the location of the sign if possible, removing shrubs, allowing only compact cars to park in the spaces closest to the corner, and moving the crosswalk. Ald. Catarozoli asked Chief Porter to speak to the business owner about possibly moving the sign. Ald. Catarozoli asked if cones could be placed in those parking spaces to block them off and see if it alleviates the poor visibility. Mr. Shefchik said that could be done.

Moved by Ald. Catarozoli, seconded by Ald. Hayes to direct staff to place cones in the two parking spaces at the corner of N. 4<sup>th</sup> Ave. & Louisiana St. and make an assessment of whether it helped with visibility or not before the next Parking & Traffic Meeting. All in favor. Carried.

**Consideration of: Intersection of 1<sup>st</sup> Ave. & Michigan St.-safety issues with cars & pedestrians.**

Ald. Catarozoli and Ald. Hayes both stated they felt something needed to be done at the intersection of 1<sup>st</sup> Ave. & Michigan St. to make this area safer for pedestrians. Chief Porter said the Police Department pulled the data from 7-5-11 to 6-23-18, and that there were 0 accidents involving pedestrians. Of the accidents that occurred there, 40% were caused by a failure of the motorist to yield at 1<sup>st</sup>. Ave., and 47% of these accidents occurred during June & July. He said one option was placing yellow pedestrian crossing bases on Michigan St.

Moved by Ald. Catarozoli, seconded by Ald. Avenson to direct staff to install yellow pedestrian crossing bases on Michigan St. at 1<sup>st</sup> Ave. All in favor. Carried.

**Consideration of: Recommendation from the Bike & Pedestrian Board to update the city bike map to match county map.** Moved by Ald. Catarozoli, seconded by Ald. Avenson to recommend to Council to change the bike route on the East side to match county bike plan. All in favor. Carried.

**Discussion of: DCMC Street Closure.**

Gary Boldt from Boldt Construction explained they were the contractor for the DCMC project, and that they were looking to close S. 16<sup>th</sup> Ave. at the intersection of Rhode Island St. & 16<sup>th</sup>, just past the first driveway. He said it will mainly affect the hospital, and barricades and fencing will contain the staging grounds. Staff members stated it was not a safety issue.

Motion by Ald. Catarozoli, seconded by Ald. Avenson to recommend to Council to approve the DCMC road closure with the following conditions:

1. Road closed signage should be placed on either side of the designated area, as well as Road Closed Ahead signs placed on Michigan Street to avoid unnecessary traffic issues.
2. Contractor must take a video survey of the construction affected roads, sidewalks, and related infrastructure. Any damages are to be repaired to City standards.

All in favor. Carried.

Motion to adjourn by Ald. Avenson, seconded by Ald. Hayes. All in favor. Carried.

Meeting adjourned at 5:52 p.m.

Respectfully Submitted,

Colleen DeGrave  
Municipal Services Assistant