



CITY OF STURGEON BAY  
LOCAL ARTS BOARD MEETING  
Wednesday, April 12, 2023, 9:00 A.M.  
Council Chambers, City Hall, 421 Michigan Street

A meeting of the Local Arts Board was called to order at 09:00 AM., by Chairperson/Alder Helen Bacon in Council Chambers, City Hall, 421 Michigan Street.

**Roll Call [1]:** Members present were Alder/Chair Helen Bacon, Margaret Lockwood, melaniejane, Claire Morkin, and Stephanie Trenchard. Municipal Services Director Mike Barker, City Administrative Assistant Suzanne Miller, and City Planning/Zoning Administrator Stephanie Servia were also in attendance.

**Adoption of the Agenda [2]:** Moved by melaniejane and seconded by Lockwood to adopt the following agenda.

1. Roll Call.
  2. Adoption of the agenda.
  3. Review of Minutes from March 8th, 2023.
  4. Public comment on agenda items.
  5. Chair's report.
  6. Discussion regarding increasing the number of members on the Local Arts Board.
  7. Discussion and approval of art works to be included on the Public Art Directory and Map for the Public Art webpage on the City's website.
  8. Discussion of draft Call for Artists for Rotating Sculpture Loan Program.
  9. Adjourn.
- All in favor. Carried.

**Review of Minutes from March 8th, 2023 [3]:** No changes recommended.

**Public comment on agenda items [4]:** No public comments.

**Chair's report [5]:** Chair Bacon: Nothing new to report.

**Discussion regarding increasing the number of members on the Local Arts Board. [6]:** It was noted that three to five members is typical for city councils. There was talk of involving someone from a non-profit organization, in particular the Miller Art Museum. It was decided that if a decision to add members is reached, the number of members added should be two in order to maintain an odd number of members for voting purposes.

melaniejane moved to consider adding two additional members to the Local Arts Board and make a recommendation to the Parks and Recreation Board. Motion was amended by melaniejane to consider a recommendation for the Parks and Recreation Board to add two additional members for the next meeting. Motion seconded by Morkin. All in favor. Motion carried.

Alder Bacon volunteered to provide melaniejane with the resources to look into the procedure for adding members. It was noted that overall consent by the Local Arts Board, changing the ordinance regarding the Local Arts Board's number of members and wording if it is decided they want someone specifically from the Miller Art Museum, and having approval from the Parks and Recreation Board will all be future steps. Miller noted that the board would need to write and approve a recommendation for the Parks and Recreation Board. Miller also mentioned term limits with the possibility of switching out members once terms expire instead of looking for new members.

Miller is compiling materials for the Directory of Public Art for the webpage on the City's website and Servia is developing the associated map.

**Discussion and approval of art works to be included on the Public Art Directory and Map for the Public Art webpage on the City's website. [7]:** Multiple individual listing changes were noted. A general consensus was reached to send any updated or higher quality pictures of art pieces to Miller for updating. Servia presented the group with a suggested walking art route. Overall consent was met to mix sculptures and murals in order to keep art pieces that are located physically close to one another next to each other on the directory. Miller noted that a map will be printed for the public and the supplemental information will be accessible online via QR code. PDF links to publications and information regarding art pieces will be accessible via website. Multiple recommendations of additional art pieces to add to the listing were discussed. Miller suggested having the map and directory published online before Memorial Day.

**Discussion of draft Call for Artists for Rotating Sculpture Loan Program. [8]:** Miller Discussion took place regarding location of artists and whether or not to include art from areas outside of Door County. Application timelines were discussed and different timelines were listed for publication no formal decision or vote was made. A general consensus was made to publish the Call for Artists by July 31, 2023.

**Possible Items for Next Meeting's Agenda:**

1. Report by melaniejane on status of written recommendation for changing ordinance involving membership to the Local Arts Board.
2. Consideration of ordinance changes for number of board members.
3. Consideration of the public art directory and map.
4. Consideration of Call for Artists.

**Motion to adjourn [9]:** by Trenchard with second by melaniejane. All in favor. Motion carried. Meeting adjourned at 10:08A.M.

**Next Meeting Date: Wednesday, May 10th @ 09:00 A.M. – Council Chambers, City Hall.**

Respectfully submitted,

Katie DeKeyser