

CITY OF STURGEON BAY
FINANCE/PURCHASING & BUILDING COMMITTEE
TUESDAY JANUARY 10, 2023
Council Chambers, City Hall - 421 Michigan Street
4:00pm

1. Roll call.
2. Adoption of agenda.
3. Public comment on agenda items and other issues related to finance & purchasing.
4. Consideration of: Declare Fire Department vehicle as surplus and allocate excess funds for vehicle changeover.
5. Consideration of: Development Agreement with Fleet Farm for development project on recently annexed property along south side of Highway 42/57 across from Grant Avenue.
6. Convene in closed session in accordance with the following exemptions:

Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Wis. Stats. 19.85(1)(e)

 - a. Consideration of: Development Agreement with Fleet Farm for development project on recently annexed property along south side of Highway 42/57 across from Grant Avenue.

Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Committee may adjourn in closed session.
7. Review bills.
8. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Notice is hereby given that a majority of the City Committees may be present at this meeting to gather information about a subject over which they have decision-making responsibility. If a quorum of a Committee, does attend, this may constitute a meeting of the aforementioned Committee and is noticed as such, although no formal action will be taken at this meeting.

Posted:
Date: 1/6/23
Time: 12:40pm
By: TM

Finance/Purchasing & Building Committee Members:
Helen Bacon, Chair
Seth Wiederanders, Vice Chair
Dan Williams

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EXECUTIVE SUMMARY

TITLE: Fire Department Surplus Vehicle

BACKGROUND: In the 2023 budget we are replacing our other brush unit and have declared the existing brush unit as surplus. Since then we have had some significant mechanical problems with our Utility/Inspectors vehicle along with a broken pump on the brush unit we are declaring surplus.

In the 2024 capital budget, we have the Utility/Inspector vehicle in for replacement. With all of the current issues with that truck, we would like to declare the 2009 F150 as surplus and remove the 2009 F350 from surplus and keep it in service as the Utility/Inspector truck.

If we were to repair both the truck and pump we would be over \$4,000 with no guarantee the truck will be operational. We feel that by replacing the trucks and extending the 2009 F350 in a different capacity we can remove the projected replacement from the 2024 budget and move out to the six (6) year projection (2030).

In the conversion, we would need to allocate approximately \$5,500 from the 2023 capitol line 10-250-000-59060 Fire Department Unit 8 replacement. The conversion would include lighting updates, a topper, and a rollout bed.

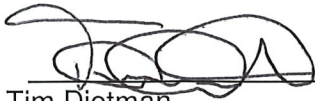
The 2023 capital line is able to sustain the conversion along with all other lines while remaining under the budgeted amount.

The skid unit in the truck will be repurposed to the Parks Department for seasonal use and the sale of the F150 will also offset all charges to this capital account.

FISCAL IMPACT: No additional impact, approved 2023 budgeted line will handle the charges and remain under budget.


RECOMMENDATION: Declare the 2009 Ford F150 as surplus, remove the F350 from surplus and allow for the funds from 2023 capitol line 10-250-000-59060 to be used to complete the truck conversion.

PREPARED BY:


Tim Dietman
Fire Chief

1/4/23
Date

REVIEWED BY:


Josh VanLieshout
City Administrator

1/5/23
Date

City of Sturgeon Bay
421 Michigan Street
Sturgeon Bay, WI 54235
jvanlieshout@sturgeonbaywi.org



Joshua J. Van Lieshout
City Administrator

920-746-6905 (Voice)
920-746-2905 (Fax)

Memorandum

To: Finance Committee

From: Josh Van Lieshout, Administrator

Re: Agenda Item: Fleet Farm Support Request

Date: January 6, 2023

Item: Fleet Farm Support Request

Discussion: Fleet Farm has responded to the City's counter proposal to reimburse for the acquisition of the right of way. Fleet Farm is accepting the City purchase of the right of way; please note the right of way includes the hill on the north side of the property that some have suggested be "saved" (See Site Plan, Attached)

The location of the proposed intersection and right of way is beneficial to the City and the City's street system. The necessity right of way is a part of the City's Official Map and will service other lands likely to become a part of the City or at a minimum served by City/Town transportation infrastructure. This right of way will accommodate a more efficient and effective local transportation network and reduce reliance on the state highway system for local transportation needs. (See Official Map, Attached)

As the proposed right of way abuts STH 42/57, there isn't any development possibility between the future street and highway, thus limiting the opportunity to assess future properties for the full cost of the proposed roadway. If the street were constructed by the City, the north side would be eligible for deferment as provided by paragraph 2(b) of City's Special Assessment Deferment Policy (Attached). Therefore, as the right of way is identified on the City's Official Map, serves other lands, and has a future public benefit, it is reasonable to pay for the construction of half the roadway that would otherwise be eligible for deferment.

Recommendation: Recommend to the City Council to establish a development agreement with Fleet Farm that accomplishes the following:

- Acquires the right of way at the price paid by Fleet Farm from Kersher.
- Reimburses Fleet Farm for one half of street construction costs as "not to exceed" the lower of either the City's opinion of probable cost or Fleet Farm's.
- Establishes a minimum assessed value for the property that returns the investment on improvements in a period of 10 years using the City only tax rate.



To: City of Sturgeon Bay Finance Committee

From: CR Structures Group, Inc.
Fleet Farm Representative

01/05/2023

Dear Finance Committee,

We appreciate your response to our request for financial assistance for our project. As previously stated, with the exorbitant inflationary costs coupled with the increased cost do to meeting the city's big box ordinance, it has put a major strain on the overall budget to move this project forward. We feel the items we have asked for assistance on mutually benefit the city and our development.

First, we want to acknowledge and so appreciation for the offer to pay for the land where the new road will extend to the west. We have taken into the account of the developable land area for the project.

The total parcel is 1,620,349 SF (37.198 AC)
The developable land is 870,377 SF (19.981 AC)
The ROW for the road is 80,858 SF (1.856 AC)
The ROW is 9.29% of developable land.
The cost of the ROW is **\$213,670**. (\$2.3 million X 9.29%)

However, we believe with the importance of the frontage road for the city's future growth as well as our development, we are asking for a 50/50 split on this cost. From one of our first meetings with the city this frontage road was brought up by the city as part of their plan. Moving the entrance to the far east side of our site is an option as well however we feel the frontage road option is best for our development as well and are willing to pay more for it if the city is willing to assist us. This will allow the property owners to access this road without having to directly enter from their driveway to the highway.

The budget estimate of work is \$389,000.

- The site work to create the road is \$104,936.
- Storm sewer system for the frontage road along with the water and sanitary sewer mains extended across the new frontage road at the highway is \$156,000.
- The asphalt with curb and gutter is \$128,064.
- We are asking for **\$194,500**.

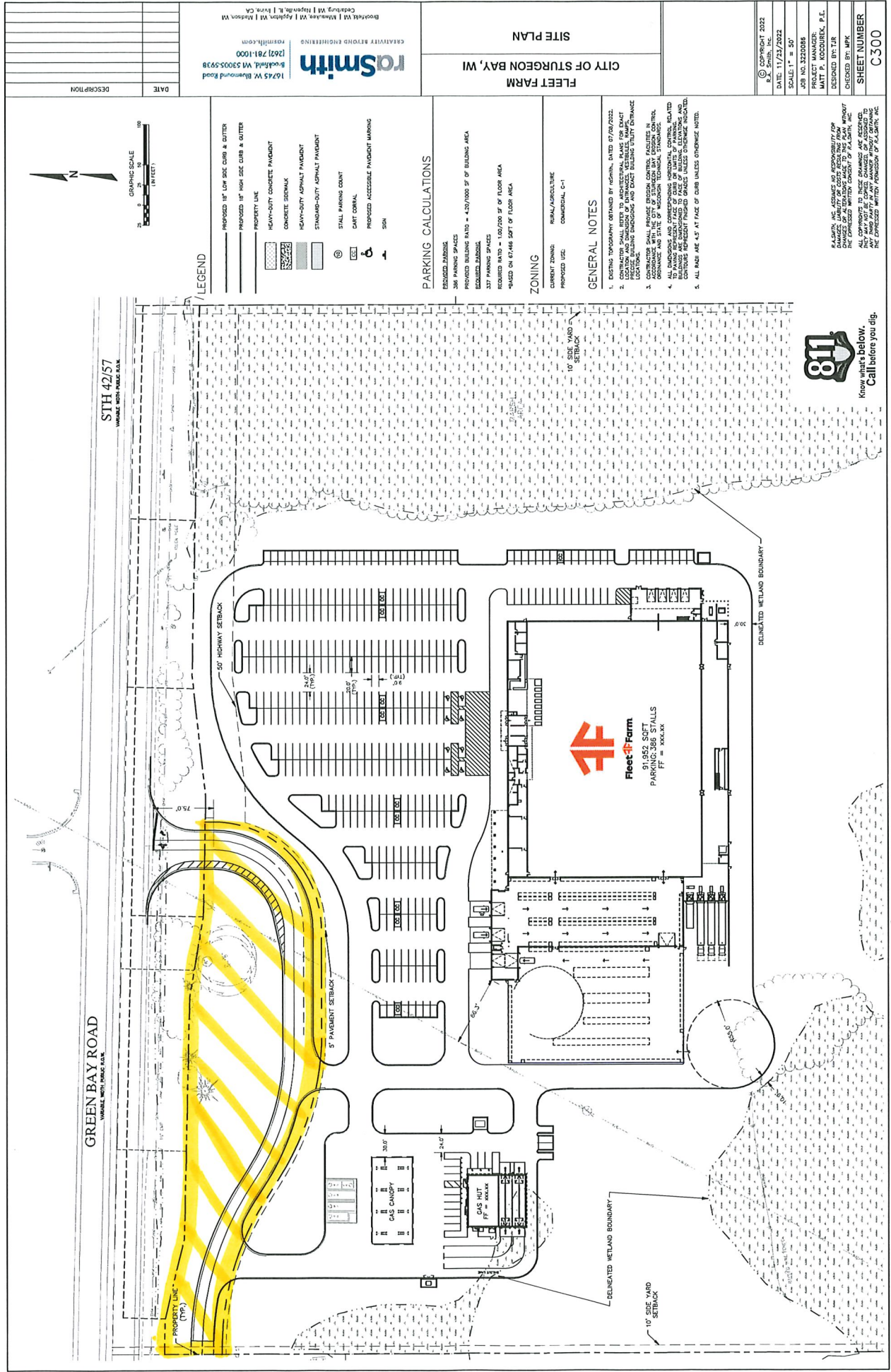
The engineer and DOT are still analyzing the need for the stoplight at the intersection. We would like to reserve the right to further discuss cost sharing of the potential stoplight and offsite road improvements with the city and/or the development to the north once the analysis is complete.

We look forward to further discussions on this matter.

Thanks,

A handwritten signature in black ink, appearing to read "Jeff Peterson".

Jeff Peterson
CR Structures Group, Inc.



This is a detailed street map of a portion of Duluth, Minnesota. The map shows a grid of streets with various labels. A specific area near Stagg Rd and Highway 42-57 is highlighted in yellow. The map includes labels for major roads like Grandin Rd, CTH 'C', Elm, Hickory, Juniper, Hudson, Locust, Oak, Maple, Fulton, Geneva, Ithaca, Madison, Spruce, Willow, Walnut, Yew, Neenah, Shiloh, Wilson, Emerald Dr, Charles Rd, Douglas Ave, Columbia Ave, Duluth Ave, and Sawyer Dr. It also shows smaller streets like Meadow, Knollwood, Stag, and Graf. A yellow highlight is placed on a section of Stagg Rd and Highway 42-57, indicating a specific area of interest.

December 8, 2006

SPECIAL ASSESSMENT DEFERMENT RESOLUTION

A Resolution prescribing a uniform comprehensive policy for deferment of special assessments.

RECITALS:

WHEREAS, Section 66.60 of the Wisconsin Statutes authorizes the City of Sturgeon Bay, in the course of exercising its police power, to levy special assessments upon a reasonable basis affecting parcels of real estate that have been specially benefitted by municipal work or improvements, and

WHEREAS, Section 66.605 of the Wisconsin Statutes authorizes the City of Sturgeon Bay to defer the due date of any special assessment on such terms and in such manner as prescribed by the Common Council of the City of Sturgeon Bay, and

WHEREAS, the City of Sturgeon Bay previously adopted a comprehensive policy for deferment of special assessments dated November 7, 1990; and the Common Council of the City of Sturgeon Bay now wishes to amend the Assessment Deferment Resolution to add additional considerations and revise the policy as previously adopted.

THE COMMON COUNCIL OF THE CITY OF STURGEON BAY, DOOR COUNTY, WISCONSIN, DO RESOLVE AS FOLLOWS:

DEFERMENT OF SPECIAL ASSESSMENTS: The general policy of the City of Sturgeon Bay is a presumption against deferment of special assessments because such a deferment imposes an extra temporary cost of a municipal project that specially benefits

selected parcels of real estate collectively upon all parcels of real estate and owners of personal property in the City of Sturgeon Bay. For this reason, any persons or entities who wish to obtain the privilege of a deferment of a special assessment must overcome this presumption by proving the ability to qualify for the deferment to the Common Council of the City of Sturgeon Bay in accordance with the terms and requirements of this Resolution.

(1) Any type of special assessment may be eligible for deferment upon approval by the Common Council of the City of Sturgeon Bay.

(2) Deferment of special assessments are authorized only for the following types of real estate:

- (a) Land that has been and is presently used actively for agricultural purposes;
- (b) Vacant land that is not presently capable of being developed.
- (c) The homestead of indigent persons.
- (d) Property to be benefitted by improvement approved by Common Council of the City of Sturgeon Bay and which the Common Council of the City of Sturgeon Bay has determined is appropriate for deferment for other reasons.

(3) Deferment of special assessments for agricultural land is authorized only when the following requirements are satisfied:

- (a) The parcel of agricultural land must have been actively used for agricultural purposes for at least three of the previous five years and must continue to be used for agricultural purposes for the duration of the deferment; agricultural zoning is not required for deferment purposes. In the event that the applicant

for the deferment has not owned the parcel long enough to satisfy this requirement, a showing previous agricultural use by previous owners for the time period required herein is sufficient to satisfy this requirement.

- (b) The agricultural use must be carried on by the owner or have been carried on by previous owners.

(4) In the event there are structures on a parcel of real estate that is capable of being divided into two or more buildable lots which qualify for a deferment of special assessments and the structure or structures thereon must be connected to and must use sanitary sewer and water because of state law or other provisions of the Municipal Code, that required use of the sanitary sewer and water shall not disqualify the entire parcel for deferment; however, the Common Council shall collect the special assessment as to the minimum frontage required for creation of a buildable lot consistent with the applicable zoning at the time of the levy of the special assessment and shall defer the remainder of the special assessment in accordance with this deferment policy. In any event, the user of the sanitary sewer and water is not exempted by the deferment of special assessment from the requirement to pay the usual costs of lateral installation, hookup, and periodic user charges. In the event there are structures on a parcel of real estate that is not capable of being divided in two or more buildable lots which qualify for a deferment of special assessments and the structure or structures thereon must be connected to and must use sanitary sewer and water because of state law or other provisions of the Municipal Code, the Common Council may defer the special assessment as to that parcel on such terms and conditions as it deems reasonable. In any event, the user of the sanitary sewer and water is not exempted by the defer of special assessment from the requirement to pay the usual costs of lateral installation, hookup, and periodic user charges.

(5) Special assessments for which a deferment is granted may, at the option of the Common Council of the City of Sturgeon Bay, bear interest at a rate to be determined upon the approval of a special assessment deferment.

(6) Special assessments for which a deferment is granted in accordance with this Resolution shall terminate upon the occurrence of any of the following events unless the Common Council approves a continuation of the deferment:

- (a) Any transfer of a part or all of the ownership of the real estate benefitting from the deferment,
- (b) The termination of agricultural use so that further agricultural use is a non-conforming use not permitted by the zoning ordinance.
- (c) Any development of vacant land.
- (d) The change in use of a parcel of real estate to a use which would not qualify for a deferment of special assessment.
- (e) Approval by the Common Council of a recommendation to terminate a deferment of a special assessment following a periodic review of cases of deferment of special assessment, or on the Common Council's own separate initiative at any time, provided that the persons or entities owning real estate benefitting from a deferment of special assessment are given notice of the review and are entitled to present evidence and speak in opposition to the termination of the deferment.

(7) The Common Council shall review all existing deferments of special assessments at least every five years and may on its own initiative review any particular deferment to consider any change of circumstances that might justify termination of the deferment. Those owners of parcels of real estate benefitting from deferment of special assessments shall be provided with notice by mail of a consideration date at which said owners may appear with appropriate evidence relevant to the circumstances of the deferment. In the

event that said owner or owners fail to respond, such failure to respond may be considered as sufficient reason to terminate the deferment without further notice.

(8) Special assessments that have been deferred may be voluntarily paid at any time in full or in part during the existence of the deferment. At the termination of the deferment, an election must be made: (a) to pay the special assessment in full; (b) to pay part of the special assessment and the remainder by the appropriate installment method; or (c) to pay the entire special assessment by the appropriate installment method. If the installment method is elected, any prepayment of unpaid special assessment must then be in full, with accrued interest. Interest shall begin to accrue upon the termination of the deferment.

(9) All persons and entities seeking to obtain a deferment of a special assessment must sign a Deferment Agreement as a condition of the approval of the deferment by the Common Council; if the Agreement is not signed by all owners of record, the deferment cannot be granted.

(10) Notwithstanding any contrary provisions in this Resolution, the Common Council may grant a deferment of a special assessment affecting any parcel of real estate under any conditions it deems appropriate, provided that at least three-quarters of the entire membership of the Common Council must approve the deferment.

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INVOICES DUE ON/BEFORE 01/17/2023

| VENDOR # | NAME | ITEM DESCRIPTION | ACCOUNT # | AMOUNT DUE |
|----------------------------|--------------------------------|--------------------------------|------------------|------------|
| ----- | | | | |
| GENERAL FUND | | | | |
| GENERAL FUND | | | | |
| LIABILITIES | | | | |
| R0001767 | FIRST & MAIN PROPERTIES,LLC | SIGN DEPOSIT REFND/FIRST -MAIN | 01-000-000-23168 | 50.00 |
| TOTAL LIABILITIES | | | | 50.00 |
| BALLFIELD LIGHTING | | | | |
| WPPI ENG | WPPI ENERGY | 01/23 ATHLETIC FLD LIGHT PROJ | 01-000-981-70000 | 1,365.39 |
| TOTAL BALLFIELD LIGHTING | | | | 1,365.39 |
| TOTAL GENERAL FUND | | | | 1,415.39 |
| CITY COUNCIL | | | | |
| 03133 | CELLCOM WISCONSIN RSA 10 | 12/22 3 ALDER CELL PHONES | 01-105-000-58999 | 84.13 |
| TOTAL | | | | 84.13 |
| TOTAL CITY COUNCIL | | | | 84.13 |
| CITY CLERK-TREASURER | | | | |
| 04650 | DOOR COUNTY REGISTER OF DEEDS | COPIES | 01-115-000-56350 | 2.00 |
| BUBRICKS | BUBRICK'S COMPLETE OFFICE, INC | ASSORTED OFFICE SUPPLIES | 01-115-000-51950 | 54.10 |
| BUBRICKS | | COLOR PAPER | 01-115-000-52800 | 38.62 |
| BUBRICKS | | CARD HOLDER | 01-115-000-54999 | 12.51 |
| BUBRICKS | | DESK PAD CALENDARS | 01-115-000-51950 | 124.38 |
| BUBRICKS | | BINDER CLIPS | 01-115-000-51950 | 2.52 |
| CIVIC | CIVIC PLUS LLC | MUNICODE ADMIN SUPPORT FEE | 01-115-000-57050 | 275.00 |
| TOTAL | | | | 509.13 |
| TOTAL CITY CLERK-TREASURER | | | | 509.13 |
| COMPUTER | | | | |
| 03101 | CDW GOVERNMENT, INC. | 2 USB SPEAKER SETS | 01-125-000-55550 | 27.20 |
| 03101 | | 2 3.5MM SPEAKER SETS | 01-125-000-55550 | 25.00 |
| 03101 | | SURFACE PRO CITY CLERK | 01-125-000-55550 | 916.69 |
| 03101 | | SURFACE PRO CITY ADMIN | 01-125-000-55550 | 916.69 |
| 04696 | DOOR COUNTY TREASURER | 12/22 INTERNET | 01-125-000-55550 | 100.00 |
| 04696 | | 12/22 TECH SUPPORT | 01-125-000-55550 | 4,166.66 |
| 04696 | | 12/22 4G INTERNET | 01-125-000-55550 | 375.00 |
| 04696 | | OCT & NOV FIBER LOCATES | 01-125-000-55550 | 359.58 |
| 04696 | | SSD UPGRADES-POLICE | 01-125-000-55550 | 217.25 |
| HARRIS | HARRIS COMPUTER SYSTEMS | MSI HUMAN RESOURCES APPLICATN | 01-125-000-55550 | 85.71 |
| HARRIS | | MSI EMPLOY SS ADD ON | 01-125-000-55550 | 149.58 |
| HARRIS | | MSI EMPLOY SS ANNL MAINTENCE | 01-125-000-55550 | 32.92 |
| HARRIS | | MSI HUMAN RESOURCES APPLICTN | 01-125-000-55550 | 1,028.50 |
| HARRIS | | MSI EMPLOY SS ADD ON | 01-125-000-55550 | 1,745.00 |
| HARRIS | | MSI EMPLOY SS ANNL MAINT | 01-125-000-55550 | 395.00 |
| HARRIS | | MSI HUMAN RESOURCES | 01-125-000-55550 | 4,675.00 |
| HARRIS | | MSI HR TRAINING/DATA/IMPLEMENT | 01-125-000-55550 | 2,000.00 |
| HARRIS | | MSI ESS SETUP/TESTING | 01-125-000-55550 | 1,250.00 |

INVOICES DUE ON/BEFORE 01/17/2023

| VENDOR # | NAME | ITEM DESCRIPTION | ACCOUNT # | AMOUNT DUE |
|--------------------------------------|---------------------------------|--------------------------------|------------------|------------|
| ----- | | | | |
| GENERAL FUND | | | | |
| HEARTBUS | HEARTLAND BUSINESS SYSTEMS, LLC | HSB FLEX SVC | 01-125-000-55550 | 8,220.00 |
| TOTAL | | | | 26,685.78 |
| TOTAL COMPUTER | | | | 26,685.78 |
| CITY ASSESSOR | | | | |
| ASSO APP | ASSOCIATED APPRAISALS | 01/23 CONTRACT | 01-130-000-55010 | 4,916.63 |
| WI | WISCONSIN DEPT OF REVENUE | 2022 MANUFACTURING ASESSMENTS | 01-130-000-51530 | 3,838.48 |
| TOTAL | | | | 8,755.11 |
| TOTAL CITY ASSESSOR | | | | 8,755.11 |
| BUILDING/ZONING CODE ENFORCEMT | | | | |
| DCI | DOOR COUNTY INSPECTIONS, LLC | 12/22 PERMITS | 01-140-000-55010 | 9,206.87 |
| TOTAL | | | | 9,206.87 |
| TOTAL BUILDING/ZONING CODE ENFORCEMT | | | | 9,206.87 |
| ELECTIONS DEPARTMENT | | | | |
| 04696 | DOOR COUNTY TREASURER | 2022 ELECTION EXPENSES | 01-155-000-58999 | 2,356.42 |
| TOTAL | | | | 2,356.42 |
| TOTAL ELECTIONS DEPARTMENT | | | | 2,356.42 |
| CITY HALL | | | | |
| VIKING | VIKING ELECTRIC SUPPLY, INC | LED LIGHTS | 01-160-000-55300 | 653.21 |
| TOTAL | | | | 653.21 |
| TOTAL CITY HALL | | | | 653.21 |
| INSURANCE | | | | |
| MCCLONE | MCCLONE AGENCY, INC | 02/23 WORK COMP | 01-165-000-58750 | 12,661.00 |
| MCCLONE | | 02/23 GENERAL LIABILITY | 01-165-000-56400 | 2,817.73 |
| MCCLONE | | 02/23 LAW ENFORCE LIABILITY | 01-165-000-57150 | 1,452.12 |
| MCCLONE | | 02/23 PUBLIC OFFCIAL LIABILITY | 01-165-000-57400 | 2,407.37 |
| MCCLONE | | 02/23 AUTO LIABILITY | 01-165-000-55200 | 1,505.54 |
| MCCLONE | | 02/23 AUTO PHYSICAL DAMAGE | 01-165-000-55200 | 2,338.20 |
| MCCLONE | | 02/23 CYBER | 01-165-000-55450 | 293.04 |
| TOTAL | | | | 23,475.00 |
| TOTAL INSURANCE | | | | 23,475.00 |

INVOICES DUE ON/BEFORE 01/17/2023

| VENDOR # | NAME | ITEM DESCRIPTION | ACCOUNT # | AMOUNT DUE |
|-------------------------------------|--------------------------------|-------------------------------|------------------|------------|
| GENERAL FUND | | | | |
| GENERAL EXPENDITURES | | | | |
| 04696 | DOOR COUNTY TREASURER | 12/22 CITY HALL PHONE SVC | 01-199-000-58200 | 33.05 |
| 04696 | | 12/22 FIRE PHONE SVC | 01-199-000-58200 | 13.37 |
| 04696 | | 12/22 MUN SVC PHONE SVC | 01-199-000-58200 | 6.07 |
| 04696 | | 12/22 POLICE PHONE SVC | 01-199-000-58200 | 18.95 |
| APEX | APEX SAFETY AND COMPLIANCE LLC | 2022 4TH QTR SAFETY TRAINING | 01-199-000-55605 | 3,575.00 |
| BUBRICKS | BUBRICK'S COMPLETE OFFICE, INC | COPY PAPER | 01-199-000-55650 | 478.90 |
| BUBRICKS | | COPY PAPER | 01-199-000-55650 | 718.35 |
| TOTAL | | | | 4,843.69 |
| TOTAL GENERAL EXPENDITURES | | | | 4,843.69 |
| PATROL BOAT | | | | |
| PATROL BOAT | | | | |
| 02206 | BAY MARINE | FLIR/ FIRE BOAT | 01-205-000-58600 | 3,099.04 |
| 02206 | | NIGHT VISION CONTROL | 01-205-000-58600 | 1,499.00 |
| TOTAL PATROL BOAT | | | | 4,598.04 |
| TOTAL PATROL BOAT | | | | 4,598.04 |
| POLICE DEPARTMENT/PATROL | | | | |
| 01766 | AURORA MEDICAL GROUP | PRE EMPLOY SCREEN CSO CUTURIA | 01-215-000-57100 | 269.00 |
| ENGEBOS | KYLE ENGEBOS | BOOT REIMBURSE/ENGEBOS | 01-215-000-52900 | 61.08 |
| KWIKTRIP | KWIK TRIP INC | 12/22 SQUAD 10 FUEL | 01-215-000-51650 | 20.24 |
| R0000608 | AUTO ZONE, INC | WINDSHIELD WASHER FLUID | 01-215-000-54999 | 37.74 |
| TOTAL | | | | 388.06 |
| TOTAL POLICE DEPARTMENT/PATROL | | | | 388.06 |
| POLICE DEPT. / INVESTIGATIONS | | | | |
| 20708 | TRAF-O-TERIA SYSTEM | PARKING TICKETS | 01-225-000-57950 | 381.16 |
| TOTAL | | | | 381.16 |
| TOTAL POLICE DEPT. / INVESTIGATIONS | | | | 381.16 |
| FIRE DEPARTMENT | | | | |
| FIRE DEPARTMENT | | | | |
| AMPLITEL | AMPLITEL TECHNOLOGIES, LLC | OUTAGE SVC PS COMMUNICATIONS | 01-250-000-57550 | 1,162.50 |
| DC FIRE | DOOR COUNTY FIRE CHIEF'S INC | 2022 DUES | 01-250-000-56000 | 150.00 |
| DC PRINT | DC PRINTING | 2023 CALENDARS | 01-250-000-51950 | 160.80 |
| GENERAL | GENERAL COMMUNICATIONS, INC. | BUMPER GUARDS/CH701 & 702 | 01-250-000-53000 | 3,208.30 |
| KWIKTRIP | KWIK TRIP INC | 12/22 FUEL CHARGES | 01-250-000-51650 | 277.10 |
| WITMER | WITMER PUBLIC SAFETY GROUP INC | WEBBING | 01-250-000-51350 | 91.46 |
| TOTAL FIRE DEPARTMENT | | | | 5,050.16 |
| TOTAL FIRE DEPARTMENT | | | | 5,050.16 |

INVOICES DUE ON/BEFORE 01/17/2023

| VENDOR # | NAME | ITEM DESCRIPTION | ACCOUNT # | AMOUNT DUE |
|-----------------------------|-------------------------------|---------------------------|------------------|------------|
| ----- | | | | |
| GENERAL FUND | | | | |
| SNOW REMOVAL | | | | |
| SNOW REMOVAL | | | | |
| 13825 | MORTON SALT | 155.92 TONS SALT | 01-410-000-52400 | 13,005.28 |
| 19240 | SERVICE MOTOR CO | SHEAR PLATE | 01-410-000-51400 | 41.03 |
| MACQUEEN | MACQUEEN EQUIPMENT, LLC | MIRROR | 01-410-000-51400 | 152.02 |
| MACQUEEN | | SHIPPING | 01-410-000-51400 | 18.88 |
| TOTAL SNOW REMOVAL | | | | 13,217.21 |
| TOTAL SNOW REMOVAL | | | | 13,217.21 |
| STREET MACHINERY | | | | |
| 02005 | BAY ELECTRONICS, INC. | ANTENNA REPEATR REPAIRS | 01-450-000-57550 | 766.99 |
| 06012 | FASTENAL COMPANY | BOLTS | 01-450-000-53000 | 5.72 |
| 13655 | MONROE TRUCK EQUIPMENT, INC | AMBER TRUCK LIGHTS | 01-450-000-53000 | 172.74 |
| 20070 | TAPCO | DOCK PAY STATION HOST FEE | 01-450-000-58999 | 50.00 |
| QUALITY | QUALITY TRUCK CARE CENTER INC | BATTERIES | 01-450-000-53000 | 161.90 |
| TOTAL | | | | 1,157.35 |
| TOTAL STREET MACHINERY | | | | 1,157.35 |
| CITY GARAGE | | | | |
| 07765 | GRAINGER INC | HEATING SYSTEM VALVE | 01-460-000-55300 | 195.16 |
| AMERWELD | AMERICAN WELDING & GAS, INC | GAS BOTTLE FILL | 01-460-000-58999 | 70.27 |
| AMERWELD | | ARGON BOTTLE EXCHANGE | 01-460-000-54999 | 70.27 |
| AMERWELD | | CYLINDER RENTAL | 01-460-000-58999 | 161.51 |
| TOTAL | | | | 497.21 |
| TOTAL CITY GARAGE | | | | 497.21 |
| HIGHWAYS - GENERAL | | | | |
| DAVIS | DAVID DAVIS | SAFETY REIMBURSE/DAVIS | 01-499-000-56800 | 226.81 |
| TOTAL | | | | 226.81 |
| TOTAL HIGHWAYS - GENERAL | | | | 226.81 |
| PARKS AND PLAYGROUNDS | | | | |
| KRAMER | ROBERT KRAMER | SAFTEY REIMBURSE/KRAMER | 01-510-000-56800 | 200.56 |
| TOTAL | | | | 200.56 |
| TOTAL PARKS AND PLAYGROUNDS | | | | 200.56 |
| BALLFIELDS | | | | |
| BALLFIELDS | | | | |
| R0001289 | MITCH ANDERSEN | BALLFLD MAINTENANCE-LABOR | 01-520-000-56500 | 5,925.00 |

INVOICES DUE ON/BEFORE 01/17/2023

| VENDOR # | NAME | ITEM DESCRIPTION | ACCOUNT # | AMOUNT DUE |
|----------------------------|-----------------------------|--------------------------------|------------------|------------|
| ----- | | | | |
| GENERAL FUND | | | | |
| BALLFIELDS | | | | |
| | BALLFIELDS | | | |
| R0001289 | | BALLFLD MAINTENANCE-FUEL | 01-520-000-56500 | 298.80 |
| R0001289 | | BALLFLD MAINT BASE ANCHOR PLUG | 01-520-000-56500 | 26.44 |
| R0001289 | | BALLFLD MAINT GRASS SEED | 01-520-000-56500 | 10.00 |
| R0001289 | | BALLFLD MAINT ROUNDUP | 01-520-000-56500 | 10.00 |
| R0001289 | | BALLFLD MAINT TRACKER DYE | 01-520-000-56500 | 5.00 |
| TOTAL BALLFIELDS | | | | 6,275.24 |
| TOTAL BALLFIELDS | | | | 6,275.24 |
| EMPLOYEE BENEFITS | | | | |
| ERC | ERC INC | QTRLY EAP SERVICE | 01-600-000-56553 | 712.50 |
| TOTAL | | | | 712.50 |
| TOTAL EMPLOYEE BENEFITS | | | | 712.50 |
| TOTAL GENERAL FUND | | | | 110,689.03 |
| CAPITAL FUND | | | | |
| GENERAL EXPENDITURES | | | | |
| FERGUSON | FERGUSON WATERWORKS #1476 | SBU PORTION MAN HOLE ADJ RING | 10-199-000-51525 | 2,922.00 |
| FERGUSON | | SBU PORTION MANHOLE ADJ RINGS | 10-199-000-51525 | 940.87 |
| FERGUSON | | SBU PORTION MANHOLE ADJ RINGS | 10-199-000-51525 | 1,878.00 |
| FERGUSON | | SBU PORTION MANHOLE ADJ RING | 10-199-000-51525 | 276.38 |
| TOTAL | | | | 6,017.25 |
| TOTAL GENERAL EXPENDITURES | | | | 6,017.25 |
| PATROL BOAT | | | | |
| | PATROL BOAT | | | |
| 02206 | BAY MARINE | ENGINES/PATROL BOATS | 10-205-000-59135 | 42,379.00 |
| TOTAL PATROL BOAT | | | | 42,379.00 |
| TOTAL PATROL BOAT | | | | 42,379.00 |
| FIRE DEPARTMENT | | | | |
| EXPENSE | | | | |
| CUSTOMFA | CUSTOM FAB & BODY, LLC | BRUSH/FIRST RESPONDER TRUCK | 10-250-000-59060 | 153,793.00 |
| WREEVES | W. REEVES & ASSOCIATES INC. | LED FLARES | 10-250-000-59060 | 692.00 |
| TOTAL EXPENSE | | | | 154,485.00 |
| TOTAL FIRE DEPARTMENT | | | | 154,485.00 |
| STORM SEWERS | | | | |
| EXPENSE | | | | |

INVOICES DUE ON/BEFORE 01/17/2023

| VENDOR # | NAME | ITEM DESCRIPTION | ACCOUNT # | AMOUNT DUE |
|-----------------------------------|--------------------------------|--------------------------------|------------------|------------|
| CAPITAL FUND | | | | |
| EXPENSE | | | | |
| EXPENSE | | | | |
| FERGUSON | FERGUSON WATERWORKS #1476 | CITY PORTION MAN HOLE ADJ RING | 10-300-000-59115 | 974.00 |
| FERGUSON | | CITY PORTION MANHOLE ADJ RINGS | 10-300-000-59115 | 313.63 |
| FERGUSON | | CITY PORTION MANHOLE ADJ RINGS | 10-300-000-59115 | 626.00 |
| FERGUSON | | CITY PORTION MANHOLE ADJ RING | 10-300-000-59115 | 92.12 |
| TOTAL EXPENSE | | | | 2,005.75 |
| TOTAL STORM SEWERS | | | | 2,005.75 |
| ROADWAYS/STREETS | | | | |
| ROADWAYS/STREETS | | | | |
| STAN'S | STAN'S INDUSTRIAL WOODWORK INC | PALLET OF LATH | 10-400-000-59095 | 1,610.56 |
| TOTAL ROADWAYS/STREETS | | | | 1,610.56 |
| TOTAL ROADWAYS/STREETS | | | | 1,610.56 |
| TOTAL CAPITAL FUND | | | | 206,497.56 |
| TID #4 DISTRICT | | | | |
| TID #4 DISTRICT | | | | |
| TID #4 DISTRICT | | | | |
| CEDARCO | CEDAR CORPORATION | WEST WTRFRONT FESTIVAL PROJ | 28-340-000-58999 | 1,547.50 |
| TOTAL TID #4 DISTRICT | | | | 1,547.50 |
| TOTAL TID #4 DISTRICT | | | | 1,547.50 |
| TOTAL TID #4 DISTRICT | | | | 1,547.50 |
| SOLID WASTE ENTERPRISE | | | | |
| SOLID WASTE ENTERPRISE FUND | | | | |
| SOLID WASTE ENTERPRISE FUND | | | | |
| GFLNVIR | GFL ENVIRONMENTAL, INC | 213.14 TN GARBAGE | 60-000-000-58300 | 14,333.72 |
| GFLNVIR | | 58.48 TN RECYCLING | 60-000-000-58350 | 919.31 |
| TOTAL SOLID WASTE ENTERPRISE FUND | | | | 15,253.03 |
| TOTAL SOLID WASTE ENTERPRISE FUND | | | | 15,253.03 |
| TOTAL SOLID WASTE ENTERPRISE | | | | 15,253.03 |
| TOTAL ALL FUNDS | | | | 333,987.12 |

MANUAL CHECKS

| | |
|-------------------------------------|---------------------|
| SUN LIFE FINANCIAL | \$2,224.33 |
| 01/03/23 | |
| Check # 91260 | |
| 01/23 Short- & Long-Term Disability | |
| 01-000-000-21545 | |
| | |
| EFT GROUP INSURANCE | \$121,372.92 |
| 01/03/2023 | |
| Check # 91261 | |
| 01/23 Health Insurance | |
| Various Departmental Accounts | |
| | |
| WAL-MART-CAPITAL ONE | \$151.40 |
| 01/04/23 | |
| Check # 91312 | |
| 11/22 Statement Charges | |
| Various Departmental Accounts | |
| | |
| WISCONSIN PUBLIC SERVICE | \$ 4,229.65 |
| 01/04/23 | |
| Check # 91313 | |
| 12/22 Statement Charges | |
| Various Departmental Accounts | |
| | |
| TOTAL MANUAL CHECKS | \$127,978.30 |

DATE: 01/06/1923
TIME: 12:17:15
ID: AP443ST0.WOW

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 01/17/2023

| VENDOR # | NAME | ITEM DESCRIPTION | ACCOUNT # | AMOUNT DUE |
|-------------------|------------------------|------------------|-----------|------------|
| ----- | | | | |
| SUMMARY OF FUNDS: | | | | |
| | GENERAL FUND | 110,689.03 | | 238,667.33 |
| | CAPITAL FUND | 206,497.56 | | |
| | TID #4 DISTRICT | 1,547.50 | | |
| | SOLID WASTE ENTERPRISE | 15,253.03 | | |
| | | ----- | | |
| | TOTAL --- ALL FUNDS | 333,987.12 | | 461,945.42 |