

CITY OF STURGEON BAY
FINANCE/PURCHASING & BUILDING COMMITTEE
TUESDAY APRIL 11, 2023
Council Chambers, City Hall - 421 Michigan Street
4:00pm

1. Roll call.
2. Adoption of agenda.
3. Public comment on agenda items and other issues related to finance & purchasing.
4. Review bills.
5. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Notice is hereby given that a majority of the City Committees may be present at this meeting to gather information about a subject over which they have decision-making responsibility. If a quorum of a Committee, does attend, this may constitute a meeting of the aforementioned Committee and is noticed as such, although no formal action will be taken at this meeting.

Posted:

Date: 04/06/23

Time: 4:15pm

By: TM

Finance/Purchasing & Building Committee Members:

Helen Bacon, Chair

Seth Wiederanders, Vice Chair

Dan Williams

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INVOICES DUE ON/BEFORE 04/18/2023

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
LIABILITIES				
R0001771	THOMAS PHILLIPS	SIGN DEPOSIT REFUND	01-000-000-23168	50.00
TOTAL LIABILITIES				50.00
BALLFIELD LIGHTING				
WPPI ENG	WPPI ENERGY	04/23 ATHLETIC LIGHT PROJ	01-000-981-70000	1,365.39
TOTAL BALLFIELD LIGHTING				1,365.39
TOTAL GENERAL FUND				1,415.39
LAW/LEGAL				
16555	PINKERT LAW FIRM, LLP	02/23 TRAFFIC MATTERS	01-110-000-55010	2,887.50
TOTAL				2,887.50
TOTAL LAW/LEGAL				2,887.50
CITY CLERK-TREASURER				
04650	DOOR COUNTY REGISTER OF DEEDS	FILING FEES	01-115-000-56350	60.00
PULSE	PENINSULA PULSE	03/23 PUBLICATIONS	01-115-000-56000	734.70
TOTAL				794.70
TOTAL CITY CLERK-TREASURER				794.70
COMPUTER				
03101	CDW GOVERNMENT, INC.	10 BLACK 6" CAT6 CABLES	01-125-000-54999	29.00
03101		10 BLACK 10" CAT6 CABLES	01-125-000-54999	38.20
04696	DOOR COUNTY TREASURER	03/23 INTERNET	01-125-000-55550	100.00
04696		03/23 4G INTERNET	01-125-000-55550	375.00
04696		1ST QTR FIBER LOCATES	01-125-000-55550	336.24
TOTAL				878.44
TOTAL COMPUTER				878.44
CITY ASSESSOR				
ASSO APP	ASSOCIATED APPRAISALS	04/23 CONTRACT SVC	01-130-000-55010	4,916.67
TOTAL				4,916.67
TOTAL CITY ASSESSOR				4,916.67
BUILDING/ZONING CODE ENFORCEMENT				
DCI	DOOR COUNTY INSPECTIONS, LLC	03/23 PERMITS	01-140-000-55010	14,848.00

INVOICES DUE ON/BEFORE 04/18/2023

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
			TOTAL	14,848.00
			TOTAL BUILDING/ZONING CODE ENFORCEMENT	14,848.00
ELECTIONS DEPARTMENT				
02216	BAY VIEW LUTHERAN CHURCH	04/23 ELECTION RENT	01-155-000-57650	110.00
COBORNS	TADYCH'S MARKETPLACE FOODS	ASSRTED DONUTS POLLWORKERS	01-155-000-54999	56.25
PATH	PATH	04/23 ELECTION RENT	01-155-000-57650	110.00
			TOTAL	276.25
			TOTAL ELECTIONS DEPARTMENT	276.25
CITY HALL				
WARNER	WARNER-WEXEL LLC	JUMBO TISSUE	01-160-000-51850	41.09
WARNER		HARDWOOD TOWELS	01-160-000-51850	61.22
WARNER		BATH TISSUE	01-160-000-51850	120.88
WARNER		PAPER TOWELS	01-160-000-51850	65.66
			TOTAL	288.85
			TOTAL CITY HALL	288.85
INSURANCE				
MCCLONE	MCCLONE AGENCY, INC	05/23 WORK COMP	01-165-000-58750	12,661.00
MCCLONE		05/23 GENERAL LIABILITY	01-165-000-56400	2,818.00
MCCLONE		05/23 POLICE LIABILITY	01-165-000-57150	1,452.00
MCCLONE		05/23 PUBLIC OFFICL LIABILITY	01-165-000-57400	2,407.00
MCCLONE		05/23 CYBER LIABILITY	01-165-000-55450	293.00
MCCLONE		05/23 AUTO LIABILITY	01-165-000-55200	1,506.00
MCCLONE		05/23 AUTO PHYSICAL DAMAGE	01-165-000-55200	2,338.00
			TOTAL	23,475.00
			TOTAL INSURANCE	23,475.00
GENERAL EXPENDITURES				
04696	DOOR COUNTY TREASURER	03/23 CITY HALL PHONE SVC	01-199-000-58200	51.18
04696		03/23 FIRE PHONE SVC	01-199-000-58200	8.95
04696		03/23 MUN SVC PHONE SVC	01-199-000-58200	16.75
04696		03/23 POLICE PHONE SVC	01-199-000-58200	60.79
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	CLERK COPIER W3422 CONTRACT	01-199-000-55650	2,621.00
STAPLES		COLOR COPIES	01-199-000-55650	368.74
			TOTAL	3,127.41
			TOTAL GENERAL EXPENDITURES	3,127.41

INVOICES DUE ON/BEFORE 04/18/2023

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
POLICE DEPARTMENT				
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	ASSORTED OFFICE SUPPLIES	01-200-000-51950	69.12
TOTAL				69.12
TOTAL POLICE DEPARTMENT				69.12
POLICE DEPARTMENT/PATROL				
04575	DOOR COUNTY HARDWARE	STAIN/BRUSH	01-215-000-54999	20.98
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	SQUAD 80 MAINTENANCE	01-215-000-58600	59.36
JIM FORD		SQUAD 30 MAINTENANCE	01-215-000-58600	114.39
JIM FORD		SQUAD 80 MAINTENANCE	01-215-000-58600	68.08
JIM FORD		SQUAD 40 MAINTENANCE	01-215-000-58600	90.81
JIM FORD		SQUAD 30 MAINTENANCE	01-215-000-58600	351.28
JIM FORD		INVEST VEHICLE MAINTENANCE	01-215-000-58600	53.83
KWIKTRIP	KWIK TRIP INC	03/23 FUEL CHARGES	01-215-000-51650	38.41
NELSON	NELSON & ASSOCIATES LLC	FLAT GLOVE HOLDER/HAJNY	01-215-000-52900	17.99
NELSON		PISTOL POUCH/ZACH	01-215-000-52900	84.00
NELSON		MISC ITEMS/HAJNY	01-215-000-52900	128.70
NELSON		PISTOL MOUNT/JOSE	01-215-000-52900	54.09
PREVEA	PREVEA HEALTH OCCUPTNL HEALTH	PRE EMPLOY SCREEN-NEITZKE	01-215-000-57100	100.00
SWIT	SWITS	INTERPRETER/22-007866	01-215-000-58999	96.00
SWIT		INTERPRETER/2-9-23	01-215-000-58999	113.50
SWIT		INTERPRETER/23-002571	01-215-000-58999	163.50
TWORIVER	CITY OF TWO RIVERS	ZAYLA MUELLER BALLISTIC VEST	01-215-000-52900	928.00
TOTAL				2,482.92
TOTAL POLICE DEPARTMENT/PATROL				2,482.92
POLICE DEPT. / INVESTIGATIONS				
ACCURINT	LEXISNEXIS RISK SOLUTIONS	03/23 CONTRACT FEE	01-225-000-57950	105.00
TOTAL				105.00
TOTAL POLICE DEPT. / INVESTIGATIONS				105.00
FIRE DEPARTMENT				
FIRE DEPARTMENT				
03101	CDW GOVERNMENT, INC.	MINI B CABLE	01-250-000-54999	3.04
16570	PIONEER FIRE COMPANY	SHIPBOARD TRAINING/SUPPLIES	01-250-000-55600	965.97
19275	SHERWIN WILLIAMS	EAST SIDE DOOR FRAME PAINT	01-250-000-54999	71.98
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	PROGRAM CLUSTER/UT726	01-250-000-53000	492.95
KWIKTRIP	KWIK TRIP INC	FEB/MARCH FUEL CHARGES	01-250-000-51650	3,808.56
LINKMEDI	LINK MEDIA OUTDOOR	PART TIME ADVERT RECRUITMNT	01-250-000-56000	640.00
LINKMEDI		PART TIME ADVERT RECRUITMNT	01-250-000-56000	550.00
TOTAL FIRE DEPARTMENT				6,532.50
TOTAL FIRE DEPARTMENT				6,532.50

INVOICES DUE ON/BEFORE 04/18/2023

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
ROADWAYS/STREETS				
14826	NORTHEAST ASPHALT, INC.	9.55 TON COLD MIX	01-400-000-52200	1,379.98
		TOTAL		1,379.98
		TOTAL ROADWAYS/STREETS		1,379.98
SNOW REMOVAL				
SNOW REMOVAL				
06012	FASTENAL COMPANY	HARDWARE	01-410-000-51400	29.07
13655	MONROE TRUCK EQUIPMENT, INC	BLOW PARTS	01-410-000-51400	50.70
QUALITY	QUALITY TRUCK CARE CENTER INC	MUFFLER BRACKETS	01-410-000-51400	109.90
QUALITY		4" CLAMP	01-410-000-51400	9.21
QUALITY		5" CLAMP	01-410-000-51400	4.31
QUALITY		MUFFLER CLAMP	01-410-000-51400	21.01
		TOTAL SNOW REMOVAL		224.20
		TOTAL SNOW REMOVAL		224.20
STREET MACHINERY				
04545	DOOR COUNTY COOPERATIVE/NAPA	CLAMP	01-450-000-53000	34.98
06012	FASTENAL COMPANY	BIN HARDWARE RESTOCK	01-450-000-53000	147.71
06012		BOLTS	01-450-000-53000	5.72
19240	SERVICE MOTOR CO	FILTERS	01-450-000-53000	251.00
19240		HYDRAULIC TUBE	01-450-000-53000	497.13
19240		HYDRO,OIL, TRANSMSSN FLUIDS	01-450-000-53000	430.75
20725	T R COCHART TIRE CENTER	2 TIRES	01-450-000-53000	270.00
20725		2 DISMOUNT/MOUNTS	01-450-000-53000	60.00
20725		2 DISPOSALS	01-450-000-53000	8.00
ADVAUTO	GENERAL PARTS DISTRIBUTION LLC	LUBE	01-450-000-53000	44.08
ADVAUTO		FILTERS/CLAMP/OIL/CLEANERS	01-450-000-53000	135.99
		TOTAL		1,885.36
		TOTAL STREET MACHINERY		1,885.36
CITY GARAGE				
01766	AURORA MEDICAL GROUP	DOT SCREENING/YOUNK	01-460-000-57100	80.00
06012	FASTENAL COMPANY	RATCHET	01-460-000-52700	48.81
AMERWELD	AMERICAN WELDING & GAS, INC	OXYGEN CYLINDER SWAP	01-460-000-54999	22.57
AMERWELD		HAZMAT FEE	01-460-000-54999	12.45
VIKING	VIKING ELECTRIC SUPPLY, INC	500' WHITE WIRE	01-460-000-55300	85.22
VIKING		500' BLACK WIRE	01-460-000-55300	85.22
		TOTAL		334.27
		TOTAL CITY GARAGE		334.27
PARK & RECREATION ADMIN				

INVOICES DUE ON/BEFORE 04/18/2023

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
INFOSEND	INFOSEND, INC	NEWSLETTERS	01-500-000-57450	830.12
TOTAL				830.12
TOTAL PARK & RECREATION ADMIN				830.12
PARKS AND PLAYGROUNDS				
03025	CAPTAIN COMMODOES INC	DOG PARK PORT A POTTI	01-510-000-58999	110.00
08225	HERLACHE SMALL ENGINE	OIL	01-510-000-53000	108.85
13049	MAY'S SPORT CENTER	DRAIN PLUG	01-510-000-51900	26.99
LAUSCHER	PETE LAUSCHER	SAFETY CLOTHING-LAUSCHER	01-510-000-56800	75.53
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	SPARK PLUG	01-510-000-53000	4.58
PREVEA	PREVEA HEALTH OCCUPTNL HEALTH	PRE EMPLOY SCREEN/DEKEYSER	01-510-000-57100	113.60
TOTAL				439.55
TOTAL PARKS AND PLAYGROUNDS				439.55
WATERFRONT PARKS & WALKWAYS				
GERBER	GERBER LEISURE PRODUCTS, INC	PLASTIC PLANKS-BENCHES	01-570-000-54999	2,920.00
GERBER		FREIGHT	01-570-000-54999	280.00
TOTAL				3,200.00
TOTAL WATERFRONT PARKS & WALKWAYS				3,200.00
TOTAL GENERAL FUND				70,391.23
CAPITAL FUND				
PATROL				
PATROL				
KIESLERS	KIESLER'S POLICE SUPPLY, INC.	DUTY HOLSTERS	10-215-000-59999	76.00
KIESLERS		GUN SIGHTS	10-215-000-59999	1,008.00
TOTAL PATROL				1,084.00
TOTAL PATROL				1,084.00
FIRE DEPARTMENT				
EXPENSE				
15995	PACKER CITY	SQUAD CHASSIS	10-250-000-59060	96,397.50
CUSTOMFA	CUSTOM FAB & BODY, LLC	BRUSH TRUCK CHANGE ORDER	10-250-000-59060	980.00
PAULCONW	PAUL CONWAY SHIELDS	HOODS	10-250-000-59050	2,266.68
TOTAL EXPENSE				99,644.18
TOTAL FIRE DEPARTMENT				99,644.18
PARKS AND PLAYGROUNDS				

INVOICES DUE ON/BEFORE 04/18/2023

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CAPITAL FUND				
PARKS AND PLAYGROUNDS				
19240	SERVICE MOTOR CO	BUCKET CUTTING EDGE	10-510-000-59065	425.00
19240		FREIGHT	10-510-000-59065	94.21
SIMONAR	SIMONAR SERVICE, INC	SERVICE CALL	10-510-000-59065	115.00
SIMONAR		FUEL SURCHARGE	10-510-000-59065	25.00
SIMONAR		BEEF JUICE TIRE BALLAST	10-510-000-59065	237.60
TOTAL PARKS AND PLAYGROUNDS				896.81
TOTAL PARKS AND PLAYGROUNDS				896.81
TOTAL CAPITAL FUND				101,624.99
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
04545	DOOR COUNTY COOPERATIVE/NAPA	GREASE	60-000-000-52050	149.50
TOTAL SOLID WASTE ENTERPRISE FUND				149.50
TOTAL SOLID WASTE ENTERPRISE FUND				149.50
TOTAL SOLID WASTE ENTERPRISE				149.50
TOTAL ALL FUNDS				172,165.72

MANUAL CHECKS

WISCONSIN PUBLIC SERVICE	\$ 3,442.77
04/04/23	
Check # 91700	
03/23 Statement Charges	
Various Departmental Accounts	
EFT GROUP INSURANCE	\$119,041.28
04/04/23	
Check # 91701	
04/23 Health Insurance	
Various Departmental Accounts	
AT&T FIRST MOBILITY	\$1,530.43
04/06/23	
Check # 91748	
03/23 Police Cellphone Statement	
01-215-000-58250	
TOTAL MANUAL CHECKS	\$ 124,014.48

DATE: 04/06/1923
TIME: 15:48:42
ID: AP443ST0.WOW

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 04/18/2023

VENDOR # NAME ITEM DESCRIPTION ACCOUNT # AMOUNT DUE

SUMMARY OF FUNDS:

GENERAL FUND

~~70,391.23~~

124,014.48

CAPITAL FUND

101,624.99

SOLID WASTE ENTERPRISE

149.50

TOTAL --- ALL FUNDS

~~172,165.72~~

296,180.20