

FINANCE/PURCHASING & BUILDING COMMITTEE
November 8, 2022

A meeting of the Finance/Purchasing & Building Committee was called to order at 4:00 pm by Chairperson Bacon in the Council Chambers, City Hall. Roll call: Alderpersons Bacon and Wiederanders present. Alderperson Williams was excused. Also present: City Administrator VanLieshout, City Treasurer/Finance Director Clarizio, Municipal Services Director Barker, and Office Accounting Assistant II Metzger.

A motion was made by Alderperson Wiederanders, seconded by Alderperson Bacon to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Public comment on agenda items and other issues related to finance & purchasing.
4. Consideration of: Request to Lease Property at Tacoma Beach Road.
5. Consideration of: Award of Bid for a 2022 or newer One-Ton 4x4 Chassis
6. Consideration of: Award of Bid for a 2022 or newer Stainless Dump Body and V-Plow for a One-Ton 4x4 Chassis.
7. Consideration of: Increase Boat Launch Fees.
8. Review bills.
9. Adjourn.

Carried.

No one spoke during public comment on agenda items and other issues related to finance & purchasing.

Consideration of: Request to Lease Property at Tacoma Beach Road.

City Administrator Van Lieshout indicated Tim and Mary Wright have requested to lease property on Tacoma Beach Rd. The property was a piece of a street right of way that was originally dedicated to the City as required per state statutes. They have proposed to lease the property offering \$75.00 annually for 5 years, and making improvements such as removing fallen trees, weeding and overall clean up. Mr. Van Lieshout stated the City has numerous leases of City owned shorefront with private entities, ranging from recreational boat slips to commercial and industrial use such as the tug boats. The issue with this property is the nature of its dedication. He presented the options for the Committees consideration including reject the offer as was done with their initial offer to purchase, counter the offer, accept conditionally upon review by the City Attorney or refer to the Park and Recreation Board. The Committee discussed the presented options in addition, to the property condition, water weed concerns, parking issues and legal aspects of the dedication.

Moved by Alderperson Wiederanders, seconded by Alderperson Bacon to direct Staff to conditionally accept the offer upon review of legal aspects by the City Attorney. Carried.

Consideration of: Award of Bid for a 2022 or newer One-Ton 4x4 Chassis:

Municipal Service Director Barker presented the following bid from L&S Trucking in the amount of \$52,720, for the purchase of a 2022 or newer one-ton 4x4 chassis. The 2022 capital budget allocated \$80,000 for this purchase and the purchase of Stainless Dump Body and V-Plow. The dealer was not able to offer a trade in value at this time since current truck will continue to be used until the new truck arrives which is unknown at this point. They will provide a current trade in value when the new truck arrives.

L&S Truck Center Appleton, WI
(1) New For F-350 F3H 4x4

Trade-in Value TBD
 Purchase Price \$52,720

Moved by Alderperson Bacon, seconded by Alderperson Wiederanders to recommend to Common Council to approve the purchase of a new Ford F-350 F3H 4x4 chassis from L&S Truck Center of Appleton in an amount not to exceed \$52,720. Carried.

Consideration of: Award of Bid for a 2022 or newer Stainless Dump Body and V-Plow for a One-Ton 4x4 Chassis.

Municipal Service Director Barker presented the following bids for the purchase of a 2022 or newer Stainless Dump Body and V-Plow for a One-Ton 4x4 Chassis. Monroe Truck Equipment was the lowest bid at \$30,099. The bid is \$2,819 over the budget for the purchase of the bed, truck and plow but the bid does not include a trade in for the current truck until the new vehicle's arrival.

Monroe Truck Equipment, DePere WI		Truck Equipment, Green Bay, WI	
Body	\$15,778.00	Body	\$22,146.25
Plow	\$9,067.00	Plow	\$11,253.00
Labor	\$5,254.00	Labor	\$ 4,305.00
Total Price	\$30,099.00	Total Price	\$37,704.25

Moved by Alderperson Wiederanders, seconded by Alderperson Bacon to recommend to Common Council to approve the purchase of a Stainless Dump Body and V-Plow for a One-Ton 4x4 Chassis from Monroe Truck Equipment in an amount not to exceed \$30,099. Carried.

Consideration of: Increase Boat Launch Fees.

Municipal Services Director Barker the Park and Recreation Committee/Board has reviewed and approved the boat launch fee increases. Their only concern was justification of the fee increases considering one launch is staffed with a restroom in close proximity while the other in not staffed and the restroom is a distance away. The launch fees were last increased in 2011. The proposed increases would raise the daily pass to \$8.00; seasonal pass for City Residents from \$44 to \$50 and seasonal Non-Resident from \$73 to \$80. The commercial launch would increase from \$50 to \$100, presently the fee only covered Centerpointe Marine, the increase will now cover charter boats and fishing guides. They presently pay the same as City Residents but they generate income using the launches. Alderperson Bacon commented that the commercial launch fee was never set correctly. The City launch fees are set below other launches in the County therefore She requested the fees be reviewed in two years. The Committee briefly discussed the type of improvements needed at sawyer launch that the launch fees will help cover including a new dock replacement, and in the future parking lot resurfacing.

Moved by Alderperson Bacon, seconded by Alderperson Wiederanders to forward a resolution to the Common Council to approve the Boat Launch Fee increases for 2023 as follows:

<u>Permit</u>	<u>Current Rate</u>	<u>Proposed Rate</u>
Launch Daily Fee	\$7.00	\$8.00
Launch Seasonal (City Resident)	\$44.00	\$50.00
Launch Seasonal 2 nd Pass	\$22.16	\$25.00
Launch Seasonal (Non-Resident)	\$73.00	\$80.00
Launch Seasonal 2 nd Pass (Non-Resident)	\$36.93	\$40.00
Commercial Launch Fee	\$50.00	\$100.00

Carried.

Review bills

Moved by Alderperson Wiederanders, seconded by Alderperson Bacon to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Wiederanders, seconded by Alderperson Bacon to adjourn. Carried. The meeting 4:30pm.

Respectfully submitted,

Tricia Metzger