

**FINANCE/PURCHASING & BUILDING COMMITTEE**  
**May 10, 2022**

A meeting of the Finance/Purchasing & Building Committee was called to order at 4:00 pm by Chairperson Bacon in the Council Chambers, City Hall. Roll call: Alderpersons Bacon, Wiederanders and Williams were present. Also present: City Administrator VanLieshout, City Treasurer/Finance Director Clarizio, Brian Anderson of WPPFLI appeared per phone and Office Accounting Assistant II Metzger.

A motion was made by Alderperson Williams, seconded by Alderperson Wiederanders to adopt the following agenda moving item 4 to item 5.

1. Roll call.
2. Adoption of agenda.
3. Public comment on agenda items and other issues related to finance & purchasing.
4. Consideration of: 2021 Audit.
5. Consideration of: Lease to Great Lakes Towing.
6. Review bills.
7. Adjourn.

Carried.

No one spoke during public comment on agenda items and other issues related to finance & purchasing.

Consideration of: Lease to Great Lakes Towing:

City Administrator VanLieshout explained at the March 29, 2022 meeting the Finance Committee reviewed the draft assignment lease between the City and Great Lakes Towing. The Committee directed Staff to negotiate several issues with Great Lakes Towing. Great Lakes Towing agreed to the City's terms. Specific provisions were added to the agreement addressing signage and fencing. Language was added addressing a proposed building, restricting mooring to a maximum of six vessels and added a 120 day out provision. The remainder of the lease with the exception of some tweaks and insurance requirements is primarily the same.

Moved by Alderperson Williams, seconded by Alderperson Wiederanders to recommend to Common Council to approve the lease as presented with Great Lakes Towing. Carried.

Consideration of 2021 Audit:

Brian Anderson of WIPFLI summarized the management communication letter, and findings that comprise the audit ending December 2021, for the City of Sturgeon Bay and Sturgeon Bay Utilities.

Moved by Alderperson Williams, seconded by Alderperson Wiederanders to recommend to Common Council to accept the WIPFLI CPA's and Consultants 2021 financial audit report for the City of Sturgeon Bay and place it on file. Carried.

Review bills

Moved by Alderperson Wiederanders, seconded by Alderperson Williams to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Williams, seconded by Alderperson Wiederanders to adjourn. Carried. The meeting 4:25pm.

Respectfully submitted,

Tricia Metzger