

**FINANCE/PURCHASING & BUILDING COMMITTEE**  
**July 12, 2022**

A meeting of the Finance/Purchasing & Building Committee was called to order at 4:00 pm by Chairperson Bacon in the Council Chambers, City Hall. Roll call: Alderpersons Bacon, Wiederanders and Williams were present. Also present: City Administrator Van Lieshout, City Treasurer/Finance Director Clarizio, and Office Accounting Assistant II Metzger.

A motion was made by Alderperson Williams, seconded by Alderperson Wiederanders to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Public comment on agenda items and other issues related to finance & purchasing.
4. Consideration of: Request from Sturgeon Bay Lions Club to waive the park shelter reservation and alcohol public consumption permit fees.
5. Consideration of: Bid for Technology Services.
6. Review bills.
7. Adjourn.

Carried.

No one spoke during public comment on agenda items and other issues related to finance & purchasing.

Consideration of: Request from Sturgeon Bay Lions Club to waive the park shelter reservation and alcohol public consumption permit fees:

Theresa and Stewart Fett 1324 N 11<sup>th</sup> Place, informed the Committee that the Sturgeon Bay Lions Club is a service organization that is primarily focused on vision care but also diabetes, childhood cancer, hunger and the environment. Annually they help conduct vision screening throughout the schools in Door County. This year 2007 screening were performed resulting in 120 students referred for professional evaluation. In addition, the Club provides money to those in need for eye glasses. Over 3000 pairs of eye glasses were collected this year and donated to third world countries. Mr. Fett stated the Club works events to generate funds that are distributed to local non-profit organizations, a high school scholarship, people in need and supports the Wisconsin and National Lions Club Foundations. Annually the Club holds a social gathering for members as a kick off for their upcoming year. The Club is requesting a waiver of the park shelter fee and alcohol permit fee for their August 18, 2022 picnic.

Moved by Alderperson Williams, seconded by Alderperson Wiederanders to recommend to Common Council to approve the request from the Sturgeon Bay Lions Club to waive the park shelter reservation and alcohol public consumption permit fees for August 18, 2022. Carried.

Consideration of: Bid for Technology Services:

City Administrator Van Lieshout presented the bid for technology services. One bid was received from Heartland Business Systems. They have clients of various sizes all over Northeast Wisconsin, including school districts, municipalities and even the County of Door uses some services. Last year the IT contract with the County increased from \$30,000 to \$50,000. Since 2008 the City has maintained a contract with the County for IT services, however in 2021 they served notice that they no longer wished to provide technology support services. The contract will expire on December 31, 2022. The County will continue to provide technical support to the City's protective services departments along with the specialized protective service related software (Spillman). Mr. Van Lieshout noted that IT services with the County have decreased over the past 5 years with more interruptions, outages and limited staff. The computer budget

will increase for \$140,000 to \$200,000 for 2023. Heartland Business System's proposes a 5-phase approach for the transition, and outlines 4 levels of service with response times. In addition, they expect the City to have equipment newer than 3 years old. He commented that they are looking for devices to have current operating systems, presently there are devices as old as 10 years.

The Committee discussed various points of the proposal, cost considerations for device upgrades, and the cost for the County providing support to the protective services department, and Spillman.

Finance Director Clarizio commented that Heartland will perform an initial assessment which will provide more information. They also offer an opportunity to grow and expanded into areas that the City would not have opportunities to go.

Moved by Alderperson Williams, seconded by Alderperson Wiederanders to recommend to Common Council to approve the agreement with Heartland Business Systems for technology services, transition and strategy planning and implementation. Carried.

Review bills

Moved by Alderperson Wiederanders, seconded by Alderperson Williams to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Williams, seconded by Alderperson Wiederanders to adjourn. Carried. The meeting 4:28pm.

Respectfully submitted,

Tricia Metzger