

**CITY OF STURGEON BAY**  
**FINANCE/PURCHASING & BUILDING COMMITTEE**  
***TUESDAY FEBRUARY 22, 2022***  
**Council Chambers, City Hall - 421 Michigan Street**  
**4:00pm**

1. Roll call.
2. Adoption of agenda.
3. Public comment on agenda items and other issues related to finance & purchasing.
4. Consideration of: Award Bid for a 2022 Skid Steer with Forks
5. Consideration of: Financial Incentives Duquaine Development- Sawyer Drive Apartment Project
6. Convene in closed session in accordance with the following exemptions:  
  
Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Wis. Stats. 19.85(1)(e)
  - a. Consideration of: Financial Incentives Duquaine Development-Sawyer Drive Apartment Project.  
Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Committee may adjourn in closed session.
7. Review bills.
8. Adjourn.

NOTE:           DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Notice is hereby given that a majority of the City Committees may be present at this meeting to gather information about a subject over which they have decision-making responsibility. If a quorum of a Committee, does attend, this may constitute a meeting of the aforementioned Committee and is noticed as such, although no formal action will be taken at this meeting.

Posted:  
Date: 02/18/22  
Time: 12:45am  
By: TM

Finance/Purchasing & Building Committee Members:  
Helen Bacon, Chair  
Seth Wiederanders, Vice Chair  
Dan Williams

## Executive Summary

**Date:** February 11, 2022

**Title:** Award of Bid for a 2022 Skid Steer with Forks

**Background:** On February 11<sup>th</sup> 2022 the Municipal Services Department opened bids for a new 2022 skid steer with forks. In accordance with the City of Sturgeon Bay Purchasing & Property Accountability Policy, specifications were prepared and competitive sealed bidding was used to obtain pricing. Three bids were received:

Bobcat Plus, DePere, WI  
(1) New Bobcat MDL S770 T4  
Skid Steer Price \$62,437.00  
Forks Price Included with Model  
Final Cost \$62,437.00

Service Motor Co., New Franken, WI  
(1) New Case MDL SV340  
Skid Steer Price \$62,821.00  
Forks Price \$1,025.00  
Final Cost \$63,846.00

Fabick CAT, Green Bay, WI  
(1) New CAT MDL 272 D3 XE  
Skid Steer Price \$79,137.21  
Forks Price \$1,504.79  
Final Cost \$80,642.00

The 2022 capital budget line 10-400-000-59060 included \$70,000 for the purchase of a new skid steer.

**Fiscal Impacts:** \$62,437 for the purchase of one new Bobcat S770 T4 skid steer.

**Recommendation:** Staff recommends purchasing (1) New Bobcat S770 T4 skid steer from Bobcat Plus, DePere, WI at a price not to exceed \$62,437.

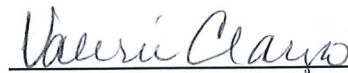
**Prepared By:**



Mike Barker  
Municipal Services Director

**Date:** 11 FEB 2022

**Reviewed By:**



Valerie Clarizio  
Finance Director

**Date:** 2/14/22

**Reviewed By:**

Josh VanLieshout  
City Administrator

**Date:** \_\_\_\_\_



## MEMO

To: Finance/Purchasing & Building Committee  
From: Marty Olejniczak, Community Development Director  
Date: February 15, 2022  
Subject: Financial Incentives Duquaine Development – Sawyer Drive Apartment Project

There are a number of housing projects being considered around the City of Sturgeon Bay. Many of these potential projects have floundered because they are not cost-effective due to a number of factors, including high construction costs. Last year the Finance Committee gave the City staff permission to discuss financial incentives with the developers in an effort to get stalled project moving forward.

One of the housing projects for which assistance is requested is the apartments proposed by Duquaine Development. This project is located between Sawyer Drive (Oak St) and Target. Duquaine and the City approved an annexation agreement for this site, which is located in the Town of Nasewaupée. The agreement allows sanitary sewer and water to be extended to the site for the first phase of the development and for construction of the first phase (approx. 60 units) to occur while the site is still in the town. The developer would then annex to the City for future phases. After the annexation agreement was approved, Duquaine purchased the property and completed detailed engineering and architectural plans. Unfortunately, the project proved too costly to construct based upon the intended rents.

City staff has met with the development team on multiple occasions to try to find a way for the project to proceed. With the blessing of Mayor Ward, we offered an incentive package of \$750,000 for the first phase of development, which is now planned as 64 units. \$275,000 is proposed to come from American Rescue Plan Act (ARPA) funds. This amount would be used for sewer, water, and other infrastructure work. The money would be used to reimburse Duquaine for the work as it is completed. This reimbursement set-up is what the City created for the Sunset School redevelopment project by S.C. Swiderski.

The other \$475,000 is planned for the construction of the housing units and is intended to come from the affordable housing fund being created by extending the life of TID #1 by one year. Similar to the Sunset School redevelopment agreement, the intent is pay a pro-rated portion upon an occupancy permit being issued for each building. This guarantees that the units are actually in existence when the payment is made, thereby reducing the risk to the City. Depending upon how quickly the units get built, there is a chance that payments will be needed before the TID #1 housing funds start accumulating. If this occurs the City can cover any shortfall out of the fund balance and repay the fund balance once the TID #1 funds are received throughout 2023.

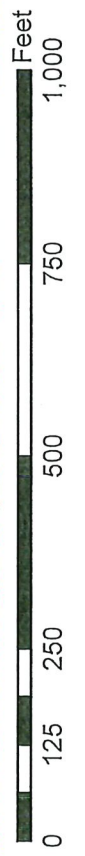
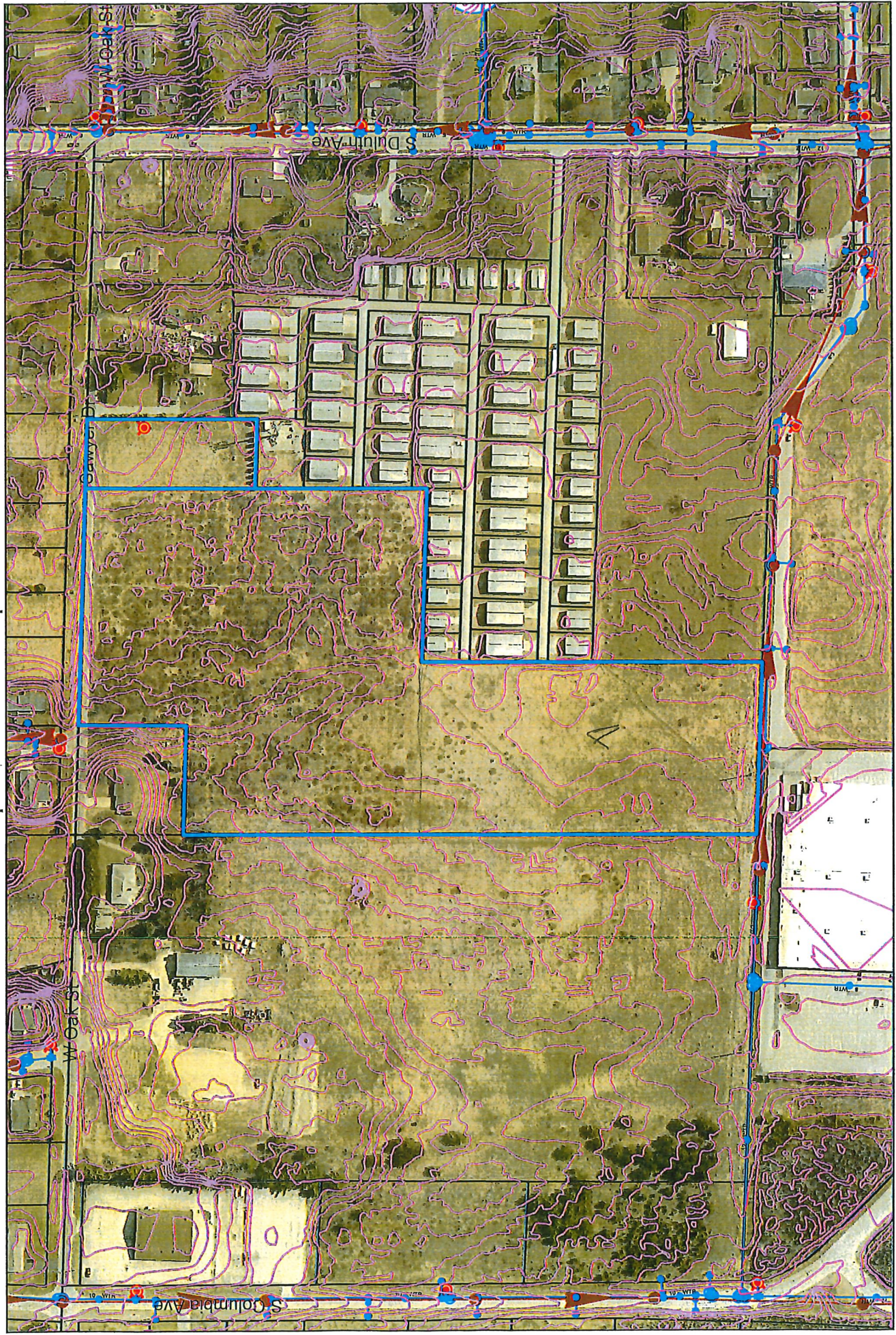
The creation of workforce housing has been an increasingly urgent issue for Sturgeon Bay and all of Door County. Most of the recent projects required local, state, or federal financial incentives or were located on land purchased through foreclosure or provided by the City or County. With the high cost of construction material and labor, it is increasing clear that a partnership is needed between the local government and developers to get housing units built.

The Duquaine project is a good infill project that will eventually lead to annexation of an area that is nearly surrounded by City land. By using ARPA funds and TID #1 affordable housing funds, there will be no outlay from the general fund. Therefore, staff recommends that the Finance Committee recommend approval of the financial incentive parameters. A formal development agreement would then be created.

MO/



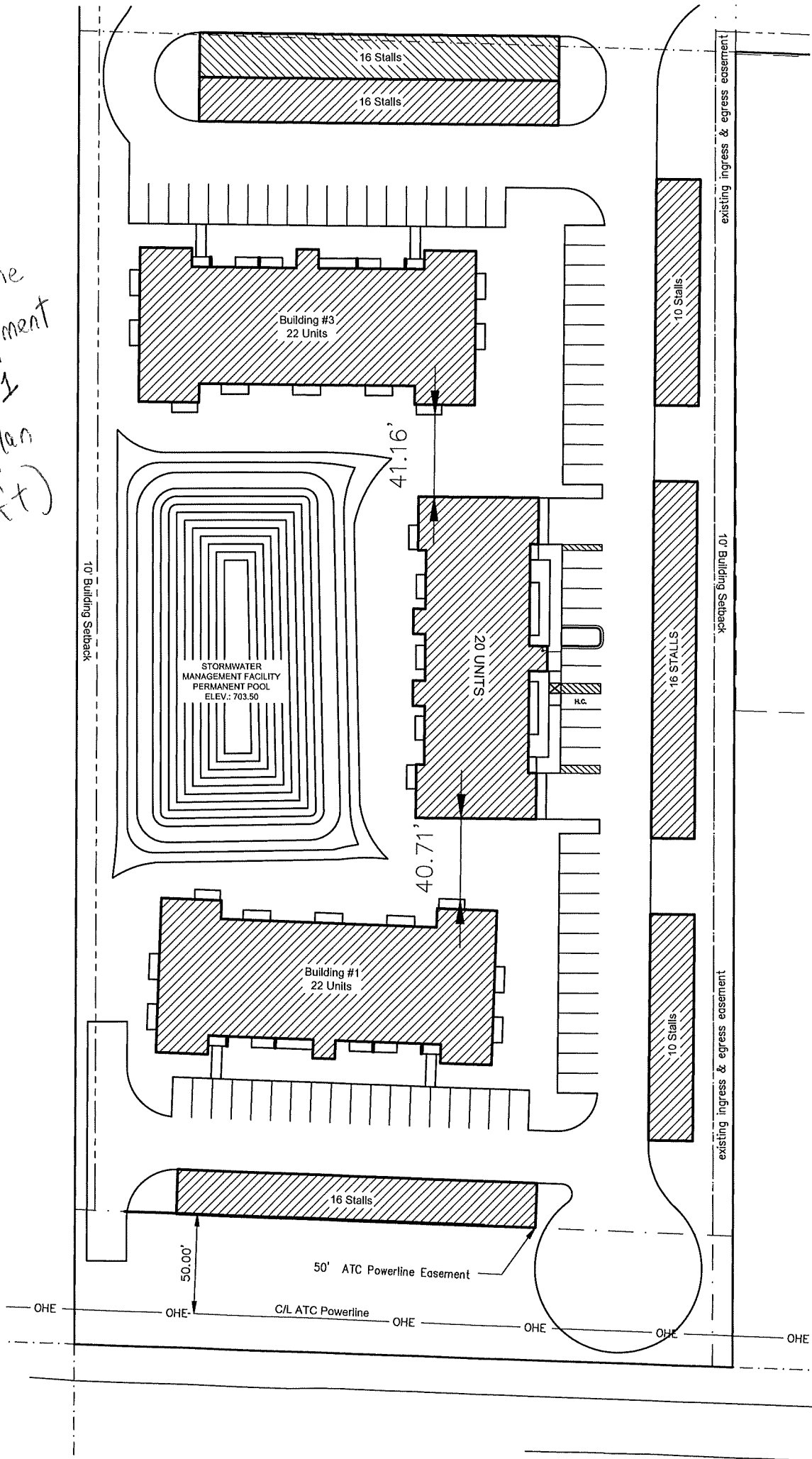
# Duquaine Development Site



January 3, 2022



Duquaine  
Development  
Phase 1  
site plan  
(draft)



Note: This document was recorded in 2019. It is included in the agenda packet for reference purposes.

**City of Sturgeon Bay  
Pre-Annexation Agreement**

Document Number

Document Title

**CITY OF STURGEON BAY  
PRE-ANNEXATION AGREEMENT**

This agreement is made and entered into on this date by and between the City of Sturgeon Bay, Wisconsin, a municipal corporation duly created under the laws of the State of Wisconsin (hereinafter known as the "City") and Duquaine Development, Inc, the owner of property in the Town of Nasewaupsee, Door County, Wisconsin (hereinafter known as "Property Owner").

Recording Area

Name and Return Address

Attorney James M. Kalny  
Davis & Kuelthau, s.c.  
318 S. Washington St., Suite 300  
Green Bay, WI 54301

**0200112272541C1 and**  
**0200112272541B**

Parcel Identification Number (PIN)

**RECITALS:**

**WHEREAS**, Property Owner owns property lying adjacent to the City, more particularly described on Exhibit A attached hereto and incorporated herein (the "Property"); and

**WHEREAS**, the City operates and maintains municipal sanitary sewer and water systems within its corporate boundaries; and

**WHEREAS**, Property Owner desires to connect such Property to the City sewer and water systems now and to annex its Property to the City of Sturgeon Bay in the future; and

**WHEREAS**, the City and Property Owner are desirous of setting forth their understandings concerning future development of the Property and certain municipal services to be provided to the Property;

**NOW, THEREFORE**, in consideration of the premises and of the covenants and understandings herein expressed, the City and the Property Owner agree as follows:

1. **Commitment to Annex Property.** Property Owner agrees and commits, on behalf of themselves, heirs, successors and assigns, to take all such actions reasonably necessary to annex the Property as described in Exhibit A attached hereto and incorporated herein to the City of Sturgeon Bay (or portion of the Property) when and in the manner such annexation is requested by the City of Sturgeon Bay, provided the annexation is not requested by the City prior to September 1, 2019. The City of Sturgeon Bay may designate

the portion of the Property to be annexed to assure compliance with Section 66.0221 of the Wisconsin Statutes. By accepting utility connections and committing to annex such Property to the City of Sturgeon Bay, the Property Owner binds the Property and future owners thereof to such annexation under the terms set forth herein.

2. **Sanitary Sewer and Water Service.** The utility connection policy of the City of Sturgeon Bay presently states that connection of property outside of the corporate limits of the City of Sturgeon Bay to municipal sewer and water utilities may occur only when specifically authorized by the Common Council. Therefore, in consideration of the commitment of Property Owner to annex such Property to the City of Sturgeon Bay in the future, the City authorizes the current connection of the Property to municipal sewer and water services of the City of Sturgeon Bay prior to the annexation of the Property.

- A. **Sewer and Water Main Installation.** The Property Owner shall be responsible for the extension and installation of sanitary sewer and water mains to serve the intended development on the property. However, if any part of the Property is served by sanitary sewer and water mains that are extended along or into the property at City expense, the City may assess the Property Owner for the cost of installing such sewer or water main facilities according to its normal assessment policy and procedures upon annexation.
- B. **Requirement to Connect.** The Property Owner, their successors or assigns shall connect to the sewer and water system of the City of Sturgeon Bay for any buildings on the Property that Property Owner, their successors or assigns desire to be served with sanitary sewer and water services. The connection shall be accomplished prior to occupancy of any habitable structures on the Property.
- C. **Connection Fees and Permits.** There shall be no connection fee charged to Property Owner for connecting to sewer and water service. However, Property Owner is responsible for and shall obtain any necessary permits, and pay any permit fees therefor, for the installation of mains and laterals that connect to the sewer and water system of the City of Sturgeon Bay. Property Owner shall allow for inspection of connections by the City.
- D. **Construction Costs for Laterals.** The construction costs for the installation of laterals serving the Property from the sewer and water mains shall be paid for in their entirety by the Property Owner. This shall include the cost of materials and installation including any associated excavating, blasting, or affiliated expenses. Property Owner shall be responsible to repair or replace any damage caused to the water or sewer mains, curb and gutter or street as a result of such construction.

3. **Additional Municipal Services.** It is agreed that the City of Sturgeon Bay is not committed to provide any additional municipal services to Property Owner, its heirs,



successors or assigns until such time as the Property is annexed into the City of Sturgeon Bay. Until such time as the Property is annexed into the City of Sturgeon Bay, the City has no responsibility to provide police protection, fire protection, trash or recyclable pickup, street repair, building inspection or any other municipal service other than the sewer and water service described above.

**4. Zoning and Use of Property.**

- A. **Zoning Classification.** Upon annexation, the City reserves the right to place any zoning district classification(s) upon the Property as deemed appropriate by the common council after recommendation by the plan commission. The City agrees to honor any valid non-expired building permits or approvals that were duly issued by the state, county, or Town of Nasewaupée prior to annexation of the Property.
- B. **Comprehensive Plan.** The Future Land Use designation of the Property under the City of Sturgeon Bay Comprehensive Plan is Mixed Residential for the northern portion of the Property and Commercial or Mixed Residential for the southern portion. The City acknowledges that the development of multiple-family dwellings on the Property is consistent with such designation.
- C. **Review and Approval of Proposed Development.** If multiple-family dwellings are developed on the Property, the first phase of such development not to exceed 60 units shall not require formal review and approval under City of Sturgeon Bay codes, if the first phase is commenced prior to the effective date of the annexation. However, future phases of development shall require review and approval by the City during the term of this agreement.
- D. **Aesthetic Design & Site Plan Review Board.** Property Owner agrees to have any proposed development and design of buildings reviewed by Sturgeon Bay Aesthetic Design & Site Plan Review Board prior to commencement of construction. However, the Property Owner shall not be bound by any comments or recommendations of the Board for the first phase of development not to exceed 60 units. Future phases of development will be subject to the Board's jurisdiction.

**5. Stormwater Management.** Upon annexation, the stormwater management requirements of the City of Sturgeon Bay will apply to new development on the Property. Prior to annexation, Property Owner agrees to reduce the runoff rate of the ten-year post-development peak runoff discharge rates, to the maximum extent practicable, to the five-year pre-development peak runoff discharge rates for the 24-hour design storm events applicable to the site, unless a more stringent requirement is imposed by the Town of Nasewaupée or State of Wisconsin.

6. **Building Inspection.** As long as the Property remains in the Town of Nasewaupee, the Property Owner shall obtain all required permits from the Town and conform to the Town's building inspection protocols. Upon annexation, building inspection of any development under construction shall be performed by the City of Sturgeon Bay contracted building inspectors. After annexation the City agrees to pay for any additional inspection fees associated with any inspections of ongoing construction work performed under permits that were received from the state and/or Town of Nasewaupee prior to the annexation.

7. **Taxes and Fees.**

- A. **Property Taxes.** As the Property will remain in the Town of Nasewaupee until such time as it is annexed to the City of Sturgeon Bay, there shall be no property taxes due to the City of Sturgeon Bay by the Property Owner until such time as it is annexed into the City of Sturgeon Bay.
- B. **Monthly Utility Bills.** Fees for monthly usage of sanitary sewer and water services shall be paid directly to the Sturgeon Bay Utilities. Property Owner agrees that the City may levy a special charge for services under Wis. Stat. §66.0627 for delinquent user fees.
- C. **Park and Playground Fee.** The Property Owner agrees to pay the City's park & playground fee of \$150 per residential dwelling unit for any dwelling units for which occupancy has not been granted prior to the effective date of annexation.

8. **Miscellaneous Provisions.**

- A. **Term of Agreement.** The term of this agreement shall be twenty-five (25) years from the date executed by all parties hereto. This agreement shall only be effective upon execution by both parties hereto. If the annexation of the Property to the City of Sturgeon Bay occurs during the term of this agreement, then the obligations of this agreement to annex such property to the City of Sturgeon Bay shall be deemed satisfied. If the Property Owner, their heirs, successors or assigns have not been requested by the City of Sturgeon Bay to annex the Property to the City of Sturgeon Bay within the term of this agreement, then the obligation under this agreement shall terminate and this agreement shall be null and void.
- B. **Authority.** Each person executing this agreement on behalf of a party hereto warrants and represents that he or she has full power and authority to execute and deliver this agreement, and the provisions of this agreement will be binding upon and enforceable against the persons executing their signatures hereto and all trusts, corporations, LLCs, or other entities in which such person is an owner, officer or member.
- C. **Amendments.** No modification, alteration or amendment to this

agreement shall be binding upon either party hereto until such modification, alteration or amendment is reduced to writing and executed by both parties hereto.

- D. **Governing Law.** The terms, conditions and provisions of this agreement shall be governed by and construed in accordance with the laws of the State of Wisconsin.
- E. **Default.** If the Property Owner fails to take action to annex its property as is required herein, or if the City fails to allow for the connection to sewer and water services as provided herein, then the non-defaulting party shall provide written notice to the defaulting party of the nature of such default. If the default is not cured within thirty (30) days of receipt of such notice, then the non-defaulting party may, at its option, terminate this agreement and all obligations hereunder. If the sewer and water service has already been connected, it may then be disconnected by the City or its agent in the manner provided by law.
- F. **Costs of Enforcement.** Any party incurring expenses necessary to enforce the provisions of this agreement is entitled to recover such expense, including reasonable attorney fees, from the defaulting party.
- G. **Severability.** The invalidity or unenforceability of any covenant, condition, term or provision of this agreement shall not affect the validity or enforceability of any other covenant, condition, term or provision of this agreement.

**IN WITNESS WHEREOF**, the City of Sturgeon Bay by its authorized representatives and the Property Owner have each caused this agreement to be signed, sealed and attested on its behalf.

[SIGNATURES BEGIN ON FOLLOWING PAGE]



CITY OF STURGEON BAY

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
David J. Ward, Mayor

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Stephanie L. Reinhardt, Clerk

STATE OF WISCONSIN    )  
                                      )SS  
COUNTY OF DOOR        )

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 2019, the above-named David J. Ward and Stephanie L. Reinhardt, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
Notary Public, State of Wisconsin  
My Commission Expires: \_\_\_\_\_

PROPERTY OWNER

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Keith Duquaine, President  
Duquaine Development, Inc.

STATE OF WISCONSIN    )  
                                      )SS  
COUNTY OF DOOR        )

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 2019, the above-named Keith Duquaine, to me known to be the person who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
Notary Public, State of Wisconsin  
My Commission Expires: \_\_\_\_\_

This instrument drafted by:

Attorney James M. Kalny  
Davis & Kuelthau, s.c.  
318 S. Washington Street, Suite 300  
Green Bay, WI 54301

## EXHIBIT A

### LEGAL DESCRIPTION

Part of the Northeast 1/4 of the Southeast 1/4, Section 12, T27N-R25E, Town of Nasewaupee, Door County, Wisconsin, more fully described as follows:

Commencing at the Southeast corner of Section 12, T27N-R25E; thence N0°08'44"E, 2649.11 feet along the East line of the Southeast 1/4 of said Section; thence N88°10'21"W, 528.40 feet along the North line of the Southeast 1/4 of said Section to the point of beginning; thence S0°17'58"W, 329.97 feet; thence N88°10'21"W, 132.00 feet along a North line of Duluth Avenue Storage Park Condominium (Hanger 24, Condo Plats, Page 9, Document number 506711, Door county Records); thence S0°17'50"W, 330.45 feet along the West line of said condominium; thence N88°01'15"W, 331.04 feet along the North line of said condominium; thence S0°22'36"W, 659.52 feet along along the West line of said condominium; thence N87°51'51"W, 332.03 feet along the South line of the Northeast 1/4 of the Southeast 1/4 of said Section; thence N0°26'55"E, 1108.51 feet along the West line of the Northeast 1/4 of Southeast 1/4 of said Section; thence S88°10'12"E, 208.71 feet; thence N0°27'14"E, 208.71 feet; thence S88°10'21"E, 583.69 feet along the North line of the Southeast 1/4 of said Section to the point of beginning. Excepting those portions used for road right of way.

Parcel contains 654,443 Sq. ft. / 15.02 Ac. more or less to the Section line.

Parcel contains 635,174 Sq. ft. / 14.58 Ac. more or less to the right of way.

Parcel subject to easements and restrictions of record.



DATE: 02/18/1922  
TIME: 12:19:18  
ID: AP443ST0.WOW

CITY OF STURGEON BAY  
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 03/01/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
GENERAL FUND				
REVENUE				
R0001730	PETER BERNEGGER	OVERPAY PUBL C RECORDS	01-000-000-49999	13.86
R0001731	DOUG WILSON	96 G REFUSE CAN RFND/D WILSON	01-000-000-24214	2.84
R0001731		96 G REFUSE CAN RFND/D WILSON	01-000-000-24215	0.28
TOTAL REVENUE				16.98
TOTAL GENERAL FUND				16.98
ADMINISTRATION				
17700	QUILL CORPORATION	MEETING NOTEBOOKS	01-120-000-51950	23.58
17700		PRINTER CARTRIDGE	01-120-000-51950	120.99
VANLIESH	JOSH VANLIESHOUT	MEAL EXPENSE/VANLIESHOUT	01-120-000-55600	9.50
TOTAL				154.07
TOTAL ADMINISTRATION				154.07
COMPUTER				
03101	CDW GOVERNMENT, INC.	IPAD CASE/KEYBOARD-DISTRICT 1	01-125-000-55550	42.25
TOTAL				42.25
TOTAL COMPUTER				42.25
MUNICIPAL SERVICES ADMIN.				
03133	CELLCOM WISCONSIN RSA 10	01/22 CHAD CELL SVC	01-145-000-58250	42.59
TOTAL				42.59
TOTAL MUNICIPAL SERVICES ADMIN.				42.59
PUBLIC WORKS ADMINISTRATION				
03133	CELLCOM WISCONSIN RSA 10	01/22 STEVE CELL SVC	01-150-000-58250	33.17
03133		01/22 MIKE B CELL SVC	01-150-000-58250	44.08
TOTAL				77.25
TOTAL PUBLIC WORKS ADMINISTRATION				77.25
CITY HALL				
03159	SPECTRUM	01/22 FIRE CABLE SERVICE	01-160-000-58999	141.96
04966	EAGLE MECHANICAL INC	CLEAN/RESET RELAYS-HEAT	01-160-000-58999	113.50
19880	STURGEON BAY UTILITIES	1317 SHILOH RD	01-160-000-56150	18.91
19880		1317 SHILOH RD	01-160-000-58650	10.12
19880		421 MICHIGAN STREET	01-160-000-56150	2,292.06
19880		421 MICHIGAN STREET	01-160-000-58650	178.56

INVOICES DUE ON/BEFORE 03/01/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
CULLIGAN	CULLIGAN OF STURGEON BAY	3 BAGS SALT	01-160-000-55300	43.89
WARNER	WARNER-WEXEL LLC	PAPER PRODUCTS	01-160-000-51850	164.89
TOTAL				2,963.89
TOTAL CITY HALL				2,963.89
GENERAL EXPENDITURES				
08167	GANNETT WISCONSIN NEWSPAPERS	ORDINANCE PUB 1401-1221	01-199-000-57450	54.41
08167		ORDINANCE PUB 1402-1221	01-199-000-57450	109.78
15890	PACK AND SHIP PLUS	SHIP RETURN CDW	01-199-000-57250	12.65
APEX	APEX SAFETY AND COMPLIANCE LLC	ONLINE SAFETY TRAINING	01-199-000-55605	3,575.00
TOTAL				3,751.84
TOTAL GENERAL EXPENDITURES				3,751.84
POLICE DEPARTMENT				
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	ASSORTED OFFICE SUPPLIES	01-200-000-51950	96.88
BUBRICKS		MARKERS	01-200-000-51950	6.75
TOTAL				103.63
TOTAL POLICE DEPARTMENT				103.63
POLICE DEPARTMENT/PATROL				
03133	CELLCOM WISCONSIN RSA 10	01/22 CRADELPOINT PORT SEC CAM	01-215-000-58999	53.24
04696	DOOR COUNTY TREASURER	01/22 FUEL CHARGES	01-215-000-51650	4,494.26
19880	STURGEON BAY UTILITIES	SUNSET PRK BT LAUNCH	01-215-000-56150	21.01
19880		110 S NEENAH AVE CAMERA	01-215-000-56150	16.00
19880		724 SHORECREST RD CAMERA	01-215-000-56150	15.03
CRABB	ANDREW CRABB	TRAINING MEAL EXPNSSES/CRABB	01-215-000-55600	73.48
TOTAL				4,673.02
TOTAL POLICE DEPARTMENT/PATROL				4,673.02
FIRE DEPARTMENT				
FIRE DEPARTMENT				
02005	BAY ELECTRONICS, INC.	BATTERIES	01-250-000-57550	350.00
04600	DOOR COUNTY MEDICAL CENTER	RETURN TO WORK/JOB FUNCTION	01-250-000-57100	435.00
04696	DOOR COUNTY TREASURER	01/22 FUEL CHARGES	01-250-000-51650	1,558.18
15890	PACK AND SHIP PLUS	SHIPPING	01-250-000-54999	12.42
16570	PIONEER FIRE COMPANY	UNIFORM ALLOWANCE	01-250-000-52900	509.94
19880	STURGEON BAY UTILITIES	92 E MAPLE STREET	01-250-000-56675	6.22
19880		1317 SHILOH RD	01-250-000-56675	6.22
19880		MARTIN PARK RESTROOM	01-250-000-56675	6.22
19880		421 MICHIGAN STREET	01-250-000-56675	133.25
19880		TRUCK FILL	01-250-000-56675	42.65

INVOICES DUE ON/BEFORE 03/01/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
FIRE DEPARTMENT				
FIRE DEPARTMENT				
19880		MEM FLD WARMING HOUSE	01-250-000-56675	49.73
19880		835 N 14TH AVE	01-250-000-56675	49.73
19880		GARLAND PARK	01-250-000-56675	6.22
19880		SUNSET CONSN CNTR	01-250-000-56675	49.73
19880		FRANK GRASSE MEM SHELTER	01-250-000-56675	15.54
19880		OTUMBA PARK	01-250-000-56675	6.22
19880		W SIDE WARMING HOUSE	01-250-000-56675	6.22
19880		W SIDE FIRE STATION	01-250-000-56675	49.73
19880		W SIDE FIRE STATION	01-250-000-56150	176.03
19880		W SIDE FIRE STATION	01-250-000-58650	102.70
19880		38 S NEENAH AVE PAVILLION	01-250-000-56675	6.22
19880		NEENAH AVE RESTROOM	01-250-000-56675	31.08
19880		W SIDE BALLFLD LITES	01-250-000-56675	31.08
19880		GIRLS LITTLE LEAGUE	01-250-000-56675	49.73
19880		FIRE TRAINING SITE	01-250-000-56675	6.22
19880		FIRE TRAINING SITE	01-250-000-56150	13.39
19880		QUINCY BALLFLD	01-250-000-56675	49.73
19880		PENNSYLVANIA ST DOCK	01-250-000-56675	15.54
19880		92 E MAPLE STREET DOCK	01-250-000-56675	6.22
19880		107 N 1ST AVE MARINA/RESTROOM	01-250-000-56675	49.73
19880		KENTUCKY ST CITY PRK RAMP	01-250-000-56675	6.22
19880		48 KENTUCKY ST CITY MARINA	01-250-000-56675	49.73
19880		SIGN SHED	01-250-000-56675	6.22
19880		CHERRY BLOSSOM PARK	01-250-000-56675	15.54
APEX	APEX SAFETY AND COMPLIANCE LLC	ONLINE SAFETY TRAINING	01-250-000-55600	650.00
TOTAL FIRE DEPARTMENT				4,558.60
TOTAL FIRE DEPARTMENT				4,558.60
SNOW REMOVAL				
SNOW REMOVAL				
04696	DOOR COUNTY TREASURER	500 G SALT BRINE	01-410-000-52400	132.29
06012	FASTENAL COMPANY	BOLTS	01-410-000-51400	131.39
13655	MONROE TRUCK EQUIPMENT, INC	HYDRAULIC PUMP ASSEMBLY	01-410-000-51400	2,017.87
TOTAL SNOW REMOVAL				2,281.55
TOTAL SNOW REMOVAL				2,281.55
STREET SIGNS AND MARKINGS				
SIGNART	SIGNART COMPANY INC	V2.I SIGN REPLCE-VEHICLE DAMAGE	01-420-000-52600	8,394.00
SIGNART		SIGN INSTALLATION	01-420-000-52600	2,160.00
TOTAL				10,554.00
TOTAL STREET SIGNS AND MARKINGS				10,554.00
STREET MACHINERY				
06012	FASTENAL COMPANY	HARDWARE	01-450-000-53000	8.95
06012		PINS	01-450-000-53000	52.12



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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
13655	MONROE TRUCK EQUIPMENT, INC	PLOW PARTS	01-450-000-52150	124.77
KBCUSTOM	KB CUSTOMWORKS	20'--2"x1/8" FLAT BAR	01-450-000-53000	22.16
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	ABSORBER/DRYING TOOL	01-450-000-52150	43.97
TOTAL				251.97
TOTAL STREET MACHINERY				251.97
CITY GARAGE				
19880	STURGEON BAY UTILITIES	SALT SHED	01-460-000-56150	22.74
19880		835 N 14TH AVE	01-460-000-56150	1,083.66
19880		835 N 14TH AVE	01-460-000-58650	102.81
TOTAL				1,209.21
TOTAL CITY GARAGE				1,209.21
HIGHWAYS - GENERAL				
19880	STURGEON BAY UTILITIES	808 S DULUTH AVE	01-499-000-58000	17.42
19880		1536 EGG HRBR RD TRFFC LITE	01-499-000-58000	27.75
19880		N 14TH & EGG HRBR RD TRFF LITE	01-499-000-58000	41.34
19880		2 TRFFC WARNING LIGHTS	01-499-000-58000	5.50
19880		MADISON AVE TRFFC LITES	01-499-000-58000	136.43
19880		342 ORNAMENTAL ST LITES	01-499-000-58000	5,037.73
19880		595 OVERHEAD ST LITES	01-499-000-58000	6,667.60
19880		S LANSING & W WALNUT SIGN	01-499-000-58000	9.28
19880		1ST AVE EAST SIDE DOCK	01-499-000-58000	46.11
19880		OLD HWY RD SIGN	01-499-000-58000	18.19
TOTAL				12,007.35
TOTAL HIGHWAYS - GENERAL				12,007.35
PARK & RECREATION ADMIN				
03133	CELLCOM WISCONSIN RSA 10	01/22 MIKE B CELL SVC	01-500-000-58250	44.09
03133		01/22 CELL SVC	01-500-000-58250	26.18
TOTAL				70.27
TOTAL PARK & RECREATION ADMIN				70.27
PARKS AND PLAYGROUNDS				
08225	HERLACHE SMALL ENGINE	AIR FILTERS	01-510-000-56250	11.50
08225		ASSORTED SUPPLIES	01-510-000-56250	35.09
19880	STURGEON BAY UTILITIES	MICHIGAN ST CHARGING STATION	01-510-000-56150	31.99
19880		MARTIN PARK PAVILLION	01-510-000-56150	13.39
19880		MARTIN PARK RESTROOM	01-510-000-58650	8.00
19880		MEM FLD WARMING HOUSE	01-510-000-56150	98.42

INVOICES DUE ON/BEFORE 03/01/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
19880		MEM FLD WARMING HOUSE	01-510-000-58650	-202.78
19880		MEM FLD WARMING HOUSE	01-510-000-58650	406.74
19880		GARLAND PARK	01-510-000-56150	13.39
19880		GARLAND PARK	01-510-000-58650	8.00
19880		SUNSET CONSN CNTR	01-510-000-56150	191.57
19880		SUNSET CONSN CNTR	01-510-000-58650	52.16
19880		FRANK GRASSE MEM SHELTER	01-510-000-56150	24.60
19880		FRANK GRASSE MEM SHELTER	01-510-000-58650	11.40
19880		OTUMBA PARK	01-510-000-56150	16.66
19880		OTUMBA PARK	01-510-000-58650	8.00
19880		W SIDE WARMING HOUSE	01-510-000-56150	113.50
19880		W SIDE WARMING HOUSE	01-510-000-58650	8.00
19880		JAYCEES BALLFLD	01-510-000-56150	13.39
19880		3rd AVE POWER PANEL	01-510-000-56150	19.60
19880		421 MICHIGAN FLAG LIGHT	01-510-000-56150	30.48
19880		MEM FLD PRKG LOT	01-510-000-56150	50.48
19880		W SIDE BALLFLD LITES	01-510-000-58650	18.66
19880		MEM FLD COMPLEX	01-510-000-56150	197.76
19880		GIRLS LITTLE LEAGUE	01-510-000-58650	28.32
19880		OTUMBA PRK WALKWAY	01-510-000-56150	17.64
19880		QUINCY BALLFLD	01-510-000-58650	27.99
19880		SIGN SHED	01-510-000-56150	66.68
19880		SIGN SHED	01-510-000-58650	8.00
19880		CHERRY BLOSSOM PARK	01-510-000-56150	13.39
19880		CHERRY BLOSSOM PARK	01-510-000-58650	11.40
DEKANE	DEKANE EQUIPMENT CORPORATION	GUARD SHIELD	01-510-000-51900	202.86
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	OIL FILTERS/COPPER PLUGS	01-510-000-53000	46.24
PREVEA	PREVEA HEALTH OCCUPTNL HEALTH	PRE EMPLOY DRUG SCREENS	01-510-000-57100	334.65
TOTAL				1,937.17
TOTAL PARKS AND PLAYGROUNDS				1,937.17
MUNICIPAL DOCKS				
19880	STURGEON BAY UTILITIES	36 S NEENAH PKG LOTS	01-550-000-56150	162.65
19880		38 S NEENAH AVE PAVILLION	01-550-000-56150	24.27
19880		38 S NEENAH AVE PAVILLION	01-550-000-58650	8.00
19880		NEENAH AVE RESTROOM	01-550-000-56150	69.15
19880		NEENAH AVE RESTROOM	01-550-000-58650	18.00
TOTAL				282.07
TOTAL MUNICIPAL DOCKS				282.07
WATERFRONT PARKS & WALKWAYS				
19880	STURGEON BAY UTILITIES	MADISON AVE DC MUSEUM WLKWAY	01-570-000-56150	69.49
19880		MADISON AVE DC MUSEUM PRK LOT	01-570-000-56150	138.56
19880		JUNIPER ST WALKWAY	01-570-000-56150	43.16
19880		JUNIPER ST PARKING LOT	01-570-000-56150	40.11
19880		PENNSYLVANIA ST DOCK	01-570-000-58650	11.40
19880		48 KENTUCKY ST WTRFRONT	01-570-000-56150	130.78
19880		92 E MAPLE STREET DOCK	01-570-000-58650	8.00

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INVOICES DUE ON/BEFORE 03/01/2022

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
19880		107 N 1ST AVE MARINA/RESTROOM	01-570-000-56150	376.87
19880		107 N 1ST AVE MARINA/RESTROOM	01-570-000-58650	51.40
19880		KENTUCKY ST CITY PRK RAMP	01-570-000-56150	255.67
19880		48 KENTUCKY ST CITY MARINA	01-570-000-58650	28.32
TOTAL				1,153.76
TOTAL WATERFRONT PARKS & WALKWAYS				1,153.76
EMPLOYEE BENEFITS				
19730	STURGEON BAY VISITOR CENTER-	GIFT CERTIFICATE/WELLNESS BAG	01-600-000-50550	25.00
EBC CORP	EMPLOYEE BENEFITS CORPORATION	02/22 FSA/COBRA/PEB	01-600-000-50510	181.00
TOTAL				206.00
TOTAL EMPLOYEE BENEFITS				206.00
COMMUNITY & ECONOMIC DEVLPMT				
17700	QUILL CORPORATION	6 FILING CABINETS @ \$422.99 EA	01-900-000-54999	2,537.94
TOTAL				2,537.94
TOTAL COMMUNITY & ECONOMIC DEVLPMT				2,537.94
TOTAL GENERAL FUND				48,875.41
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
MANN	MANN COMMUNICATIONS, LLC	3.1.22 CONTRACT	21-000-000-55015	5,361.25
TOTAL CABLE TV / GENERAL				5,361.25
TOTAL CABLE TV / GENERAL				5,361.25
TOTAL CABLE TV				5,361.25
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
R0001731	DOUG WILSON	96 G REFUSE CAN RFND/D WILSON	60-000-000-48250	56.88
TOTAL SOLID WASTE ENTERPRISE FUND				56.88
TOTAL SOLID WASTE ENTERPRISE FUND				56.88
TOTAL SOLID WASTE ENTERPRISE				56.88



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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
COMPOST SITE ENTERPRISE FUND				
COMPOST SITE ENTERPRISE FUND				
COMPOST SITE ENTERPRISE FUND				
19880	STURGEON BAY UTILITIES	92 E MAPLE STREET	64-000-000-58999	2.00
19880		1317 SHILOH RD	64-000-000-58999	2.00
19880		MARTIN PARK RESTROOM	64-000-000-58999	2.00
19880		421 MICHIGAN STREET	64-000-000-58999	10.00
19880		MEM FLD WARMING HOUSE	64-000-000-58999	6.00
19880		835 N 14TH AVE	64-000-000-58999	6.00
19880		GARLAND PARK	64-000-000-58999	2.00
19880		SUNSET CONSN CNTR	64-000-000-58999	6.00
19880		FRANK GRASSE MEM SHELTER	64-000-000-58999	2.00
19880		OTUMBA PARK	64-000-000-58999	2.00
19880		W SIDE WARMING HOUSE	64-000-000-58999	2.00
19880		W SIDE FIRE STATION	64-000-000-58999	6.00
19880		38 S NEENAH AVE PAVILLION	64-000-000-58999	2.00
19880		NEENAH AVE RESTROOM	64-000-000-58999	4.00
19880		W SIDE BALLFLD LITES	64-000-000-58999	4.00
19880		GIRLS LITTLE LEAGUE	64-000-000-58999	6.00
19880		COMPOST SITE	64-000-000-56150	14.38
19880		FIRE TRAINING SITE	64-000-000-58999	2.00
19880		QUINCY BALLFLD	64-000-000-58999	6.00
19880		PENNSYLVANIA ST DOCK	64-000-000-58999	2.00
19880		92 E MAPLE STREET DOCK	64-000-000-58999	2.00
19880		107 N 1ST AVE MARINA/RESTROOM	64-000-000-58999	6.00
19880		KENTUCKY ST CITY PRK RAMP	64-000-000-58999	2.00
19880		48 KENTUCKY ST CITY MARINA	64-000-000-58999	6.00
19880		SIGN SHED	64-000-000-58999	2.00
19880		CHERRY BLOSSOM PARK	64-000-000-58999	2.00
TOTAL COMPOST SITE ENTERPRISE FUND				108.38
TOTAL COMPOST SITE ENTERPRISE FUND				108.38
TOTAL COMPOST SITE ENTERPRISE FUND				108.38
TOTAL ALL FUNDS				54,401.92

**MANUAL CHECKS**

SECURIAN FINANCIAL GROUP	\$2,333.12
02/11/22	
Check # 89880	
03/22 Life Insurance	
01-600-000-50552	
AT&T MOBILITY	\$554.21
02/11/22	
Check # 89881	
01/22 Police Dept Cellphone Charges	
01-215-000-58250	
DOOR COUNTY TREASURER	\$1,447,200.42
02/16/2022	
Check # 89946	
02/22 Tax Settlement	
01-000-000-24212	
NWTC GREEN BAY	\$300,009.14
02/16/2022	
Check # 89947	
02/22 Tax Settlement	
01-000-000-24640	
SEVASTOPOL SCHOOL DISTRICT	\$90,860.01
02/16/2022	
Check # 89948	
02/22 Tax Settlement	
01-000-000-24630	
SOUTHERN DOOR SCHOOL DISTRICT	\$213,234.88
02/16/2022	
Check # 89949	
02/22 Tax Settlement	
01-000-000-24620	
STURGEON BAY SCHOOL DISTRICT	\$3,930,861.85
02/16/2022	
Check # 89737	
02/22 Tax Settlement	
01-000-000-24610	
SUN LIFE	\$2,075.86
02/16/2022	
Check # 89951	
02/22 Short/Long Term Disability	
01-000-000-21545	
<b>TOTAL MANUAL CHECKS</b>	<b>\$5,987,129.49</b>

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
SUMMARY OF FUNDS:				
GENERAL FUND		<del>48,875.41</del>		6,036,004.90
CABLE TV		5,361.25		
SOLID WASTE ENTERPRISE		56.88		
COMPOST SITE ENTERPRISE FUND		108.38		
		-----		
TOTAL --- ALL FUNDS		<del>54,401.92</del>		6,041,531.41