

FINANCE/PURCHASING & BUILDING COMMITTEE
February 8, 2022

A meeting of the Finance/Purchasing & Building Committee was called to order at 4:00 pm by Chairperson Bacon in the Council Chambers, City Hall. Roll call: Alderpersons Bacon, Wiederanders and Williams were present. Also present: Mayor Ward, Alderperson Gustafson, City Treasurer/Finance Director Clarizio, Municipal Services Director Barker, Police Chief Henry, and Office Accounting Assistant II Metzger.

A motion was made by Alderperson Williams, seconded by Alderperson Wiederanders to adopt the following amended agenda:

1. Roll call.
2. Adoption of agenda.
3. Public comment on agenda items and other issues related to finance & purchasing.
4. Consideration of: Award of Bid for Three Riding Mowers.
5. Consideration of: Purchase a Dive Breathing Air Cascade System with Compressor.
6. Consideration of: National Estuarine Research Reserve (NERR) Site Selection.
7. Consideration of: Offer to purchase City Owned Property-S. Grant Ave/Vibenum St.
8. Convene in closed session in accordance with the following exemptions:
Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Wis. Stats. 19.85(1)(e)
 - a. Consideration of: Offer to purchase City Owned Property-S. Grant Ave/Vibenum St.
Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Committee may adjourn in closed session.
9. Review bills.
10. Adjourn.

Carried.

No one spoke during public comment on agenda items and other issues related to finance & purchasing.

Consideration of: Award of Bid for Three Riding Mowers:

Municipal Services Director Barker presented the following 2 bids received for the purchase of three riding mowers. The 2022 capital budget allocated \$52,000 for the purchase. Luxemburg Implement was the lowest bid at \$53,714 which is over budget by \$1,714. He anticipates covering the overage as items currently in the bid process are expected to come in below budget.

Luxemburg Implement, Luxemburg WI		Weyers Equipment, Kaukauna, WI	
(2) New 60" Mowers	\$27,140	(2) New 60" Mowers	\$27,100
(1) New 72" Mower	\$13,830	(1) New 72" Mower	\$13,800
(3) Bagger Systems	\$12,744	(3) Bagger Systems	\$13,600
Total Price	\$53,714	Purchase Price	\$54,500

Moved by Alderperson Williams, seconded by Alderperson Wiederanders to recommend to Common Council to approve the purchase of two 60” mowers, one 72” mower and three bagger systems from Luxemburg Implement in the amount of \$53,714. Carried.

Consideration of: Purchase a Dive Breathing Air Cascade System with Compressor.

Police Chief Henry presented the following 2 bids, explaining that the Sturgeon Bay Police Department/Door County Dive Team was awarded a \$45,000 grant to purchase a breathing air cascade system. The bid from Jefferson Fire, a local Wisconsin company, was \$1,597.60 over the grant award but adjustments will be made to the bid to reduce the cost to the grant thereby covering the purchase 100% with grant funds.

Jefferson Fire	\$46,597.65	Nuvair	\$46,461.87
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Moved by Alderperson Wiederanders, seconded by Alderperson Williams to recommend to Common Council to approve the purchase of the Breathing Air Cascade System with Compressor from Jefferson Fire at a cost to be covered 100% by grant funding in the amount of \$45,000. Carried.

Consideration of: National Estuarine Research Reserve (NERR) Site Selection:

Mayor Ward stated the University of Wisconsin-Green Bay has been awarded a franchise for a NERR Site. They are in the process of defining criteria for the site. Three cities are up for site consideration, Green Bay, Marinette and Sturgeon Bay. The City’s AD HOC Committee has been working to put together a bid packet including potential NERR site locations. The sites selected are of various square footage and either city or privately owned. Private property owners have been notified of inclusion in the site selection if chosen UWGB will work directly with the owner. He stated the city-owned sites selected are the old maritime museum located at Sunset Park, E-dock and parking space at the Sawyer Park-Boat Launch that is currently used as storage for navigational aids. The University would ideally like space to include a visitor center, administrative offices, and an education center. Mayor Ward commented that it is important for the Council to be involved in the discussions and approval of the sites selected to present to the NERR Selection Committee.

Moved by Alderperson Wiederanders, seconded by Alderperson Williams to recommend to Common Council to approve the proposed National Estuarine Research Reserve (NERR) sites and share with the NERR Site Selection Committee. Carried.

Consideration of: Offer to Purchase City Owned Property -S. Grant/Viburnum St:

Mayor Ward explained the city acquired 12 -acres along Grant Ave thru bankruptcy and tax foreclosure years ago. A portion of this property has been sold and developed for businesses and housing by S.C Swiderski and Lexington Homes. Lexington Homes has submitted an offer to purchase the remaining 6.84 acres. City Treasurer/Finance Director Clarizio stated they are proposing a 72-80 unit housing development, offering \$40,000 per acre for 6.84 acres totaling \$273,000. They have not asking the city for any financial assistance at this time. She stated the sale is subject to several contingencies including the Grant Ave street connection happening at the City’s expense, approval of a Planned Unit Development or conditional use for the proposed multiple family residential development, soil testing by the buyer and any special assessment being paid by the City. The development fits into the comprehensive plan and eliminates the uncertainty of the RFP process. Mayor Ward commented again that Lexington has not indicated a need for City assistance. The development would roll right on to the tax roll but noted that the development is in the Southern Door School District and they will receive the school district funds generated from the development.

Moved by Alderperson Williams, seconded by Alderperson Wiederanders to recommend to Common Council to accept the offer from Lexington Homes to purchase approximately 6.84 acres located at S.

Grant Avenue and Vibernum Street, in the amount of \$273,600, with the additional contingency of a buy back clause if development has not commenced after 2 years, confirming with the buyer that the removal/spreading of the soil pile is the buyer's obligation, and that the sidewalk construction or assessment could occur or be required in the future. Carried.

The Committee did not go into closed session.

Review bills

Moved by Alderperson Wiederanders, seconded by Alderperson Williams to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Williams, seconded by Alderperson Wiederanders to adjourn. Carried. The meeting 4:29pm.

Respectfully submitted,

Tricia Metzger