

CITY OF STURGEON BAY
FINANCE/PURCHASING & BUILDING COMMITTEE
TUESDAY, SEPTEMBER 28, 2021
Council Chambers, City Hall - 421 Michigan Street
4:00pm

1. Roll call.
2. Adoption of agenda.
3. Public comment on agenda items and other issues related to finance & purchasing.
4. Consideration of: Request for Light up the Park, Friends of Sturgeon Bay Skate Park Organization for the City to Accept the Donation of Infrastructure and Provide Ongoing Financial Assistance/Maintenance.
5. Consideration of: Acceptance of dedication of outlot for stormwater detention.
6. Review bills.
7. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Notice is hereby given that a majority of the City Committees may be present at this meeting to gather information about a subject over which they have decision-making responsibility. If a quorum of a Committee, does attend, this may constitute a meeting of the aforementioned Committee and is noticed as such, although no formal action will be taken at this meeting.

Posted:
Date: 09/24/21
Time: 10:55a.m
By: TM

Finance/Purchasing & Building Committee Members:
Helen Bacon, Chair
Seth Wiederanders, Vice Chair
Dan Williams



City of Sturgeon Bay
421 Michigan Street
Sturgeon Bay, WI 54235
jvanlieshout@sturgeonbaywi.org

Joshua J. Van Lieshout
City Administrator

920-746-6905 (Voice)
920-746-2905 (Fax)

Memorandum

To: Finance Committee
Jim Stawicki-SBU
Mike Barker-Municipal Services

From: Josh Van Lieshout, Administrator

Re: Sturgeon Bay Skate Park Lighting / GASBO

Date: August 26, 2021

Item:

Discussion: The Sturgeon Bay Skate Park, Inc./GASBO had previously approached the City of Sturgeon Bay about the installation of lights at the skate park to facilitate evening activities. The Common Council expressed a willingness to accept, operate and maintain lights at the Skate Park, if sufficient funds are raised.

The Skate Park group has asked the City / SBU for some assistance in the effort either by in-kind services or as requested direct capital expense. The "gap" the City is being asked to fill is for some directional boring between the existing concession stand and the lighting control box. The estimated value of the work is \$11,000, it could be less if site conditions prove favorable or a combination of drilling and trenching is possible. This would enable construction, and allow the effort to maximize in-kind contributions from their electrical contractor.

Attached are the worksheets supplied by the Skate Park Lighting group / GASBO, a representative will be at the Finance Committee meeting.

Options: Recommend approval of a budget amendment transferring funds from Capital Reserves—Parks to the 2021 Capital Budget up to \$15,000 for the directional boring.

Take no action

Recommendation: This would seem to be a very good return on investment and supported community project. The Parks Capital Reserves fund has sufficient cash on hand to cover the expense. There is a possibility that there will be excess revenues in the 2021 Capital Budget, to cover this new expense, however that won't be known for certain until after all budgeted capital projects are completed.

VanLieshout, Josh

From: Matt Young <myoungwi@gmail.com>
Sent: Wednesday, August 25, 2021 9:46 PM
To: VanLieshout, Josh; Clarizio, Valerie J.; SBDistrict7
Cc: Paul Fruzyna; Stawicki, James
Subject: Updated Budget and Donations

Follow Up Flag: Follow up
Flag Status: Flagged

Hi All -

Please review the attached spreadsheet for the latest donation and cost estimate information. As we tidy up our estimates and continue to aggressively fundraise, we find ourselves much closer to 100% funding to light the skatepark.

Here are a few notes regarding the information we are sharing:

- The Raibrook Foundation has chosen to support our project. As you all are aware they do not disclose the level of their funding. In order to honor that and extend the same courtesy to the rest of our donors, I have removed the dollar detail from the Donor section.
- Fundraising continues - we have plans to reach out to 3 local businesses and continue to communicate with other foundations that had donated to the original build. We also sent out an appeal letter to 100 other previous donors.
- The budget numbers for concrete and drilling remain unclear. PCI has expressed interest in providing the concrete at a discounted price but as yet has not given us any estimate. It may well come before we meet on the 31st, and we will revise it when it comes in. I daresay that it's not going to be significant. As for the costs of drilling, they are dependent on the presence of bedrock and will not be known until the drilling is done.
- The costs for getting power to the skatepark from the concession stand are not included in this estimate because it was understood that the City would perform that part.

I hope this update helps. Please email back if you have any questions.

Matt Young
Paul Fruzyna

Friends of Sturgeon Bay Skatepark
Project: Light the park for night use

Project Budget

Labor to install lighting system	\$19,275.00	Eland Labor Bid
3 light poles, bases, control unit	\$39,000.00	Musco Lighting Bid
Contingency	\$2,000.00	Unknown materials and/or labor costs
Concrete - 9 yards	\$1,350.00	\$150/yard - google guess
Drill holes for bases	\$4,500.00	halfway between \$2700 - 6000
Donor Board	\$500.00	
Fundraising Expenses	\$1,420.50	3% of donations run through GBASO or GFM
Total Project Budget:	\$68,045.50	

Donors

Alyssum Tomberlin
 Anonymous donation at DCCF
 Anonymous gifts
 Deb and Paul Whitelaw Gorski
 Door County Eye Associates
 Ed Hensley
 Eland Electric
 George Draeb
 GoFundMe crowdfunding
 John/Laurel Hauser Family Foundation
 Kendra Vandertie
 Matt and Kirsten Dixner Young
 Paul Fruzyrna
 Raibrook Foundation
 Random People at Skatepark
 Stoneman Schopf Agency Inc
 Sturgeon Bay Police Dept
 The Shallows
 Tim Montee
 Wilke Orthodontics

In-Kind Donation

Funds Raised To-date: \$53,075.00

Balance to Fund: \$14,970.50

08/23/2021

To the City of Sturgeon Bay Finance Committee;

Skateboard parks build and sustain healthy communities, it provides a gathering place for the young and old to the beginners to the skilled. It provides a space for positive activity and curbs unwanted behaviors. It also has significant physical health benefits. It provides a multi purposes recreational environment for skateboarding, BMX, Scooters, Wheelchairs and inline skating are just some of those.

Lights and evening use extend the facilities hours and help provide a safe haven that can be used year around. Setting skatepark hours as other public park operations within the city. I feel by adding lights to the skatepark and the cost of it through donated services, donations, grants and city's assistance along with the help from Sturgeon Bay Utilities will only benefit our youth and parents of the City of Sturgeon Bay. We need to add more outside recreational things for our youth to do.

Friends of Sturgeon Bay Skatepark Matt Young and Paul Fruzyrna along with the assistance of GBASO have been the backbone to help make this happen and fulfill their goal by raising majority of these funds needed.

I ask that the Finance committee approve the "Light Up the Park" and provide infrastructure, maintenance and financial assistance as needed.

Sincerely,

Kirsten Reeths

District 7

FINANCE/PURCHASING & BUILDING COMMITTEE

August 31, 2021

A meeting of the Finance/Purchasing & Building Committee was called to order at 4:00 pm by Chairperson Bacon in the Council Chambers, City Hall. Roll call: Alderpersons Bacon, Wiederanders and Williams were present. Also present: City Treasurer/Finance Director Clarizio, Municipal Service Director Barker, Friends of Sturgeon Bay Skatepark Matt Young, Paul Fruzyna, Destination Sturgeon Bay Executive Director Pam Seiler, Door County Economic Development Executive Director Steve Jenkins, DCEDC Director of Communications & Workforce Development Kelsey Fox, DCEDC Director of Business Development Julie Schmelzer, and Office Accounting Assistant II Metzger. City Administrator Van Lieshout entered at 4:41pm.

A motion was made by Alderperson Williams, seconded by Alderperson Wiederanders to adopt the following agenda.

1. Roll call.
2. Adoption of agenda.
3. Public comment on agenda items and other issues related to finance & purchasing.
4. Consideration of: Request for Light up the Park Friends of Sturgeon Bay Skate Park Organization For the City to Accept the Donation of Infrastructure and Provide Ongoing Financial Assistance/Maintenance.
5. Consideration of: Purchase of Two New Automated Side Load Refuse Trucks-**Update**.
6. Consideration of: Adjustment of Farmers Market Fees.
7. Consideration of: Increase in Park Shelter Rental Fee.
8. Consideration of: Increase of Fees for Snow Removal with Increases for Subsequent Occurrences.
9. Consideration of: Increase of Lawn Moving Fee for Non-Compliant Lawns with Increases for Subsequent Occurrences.
10. Consideration of: Request from Wisconsin Humane Society for 2022 Funding.
11. Consideration of: Request from Destination Sturgeon Bay for 2022 Funding.
12. Consideration of: Request from Door County Economic Development for 2022 Funding.
13. Review bills.
14. Adjourn.

No one spoke during public comment on agenda items and other issues related to finance & purchasing.

Consideration of: Request for Light up the Park Friends of Sturgeon Bay Skate Park Organization for the City to Accept the Donation of Infrastructure and Provide Ongoing Financial Assistance/Maintenance: Matt Young and Paul Fruzyna, co-chairs of the Skatepark Initiative stated that they are trying to light the skatepark to increase usage. Skatepark users have been requesting lighting so they can use the park past daylight hours. Mr. Fruzyna stated the goal is to complete the lighting project this fall. The lighting vendor, Musco, has 50ft poles which reduce shadows and improve depth perception, which is a key safety factor when skateboarding. They have a 25year warranty and trusted industry solution. He stated they checked their solution at the Appleton skatepark, in addition, Sturgeon Bay has experience with them and they have proven reliable support. Mr. Fruzyna stated their fundraising goal for this project was \$75,000 currently estimating \$15,000 remains to be raised. Euland Electric is donating the labor to install the lighting; however, they would like to complete their work while they have staff in Sturgeon Bay. The funding for running the power is budgeted for 2022, and the poles will take 6-8 weeks once ordered. Alderperson Bacon questioned the use of the existing conduits, there was previous concern two were damaged. Municipal Services Director Barker stated the conduits were filled with ice, they are usable but they only run 25-30ft. Alderperson Bacon commented that there are concerns that the lighting could interfere with the softball players. Mr. Barker noted it's possible

Musco could have a deflector that can be place on the light. Ms. Bacon suggested they research this option. Mr. Young stated the intention is to install the lighting this fall. They want to take advantage of the offer for Euland Electric. Most of the funding has been raised but asked if there was anything the City could do to bridge the gap in the short term. Mr. Barker stated that originally funding was budgeted in 2019 but it was pushed back, while working off the quote from Musco funding was slated for 2022.

Moved by Alderperson Williams, seconded by Alderperson Wiederanders to recommend to Common Council to approve the funding request from the Friends of Sturgeon Bay Skatepark in an amount not to exceed \$15,000 for directional boring for the installation of lighting at the Skatepark and to assist with future maintenance costs. Carried.

Consideration of: Purchase of Two New Automated Side Load Refuse Trucks-Update:

Municipal Services Director Barker updated the Committee of a price increase to the previously approved purchase of two refuse trucks. RNOW notified the City that the price of raw steel, has increased dramatically since their bid was accepted by the City in February. RNOW has requested to add an additional \$12,000 to the total price of the trucks. Mr. Barker stated RNOW has been great to work with in the past. The trucks are currently in production with an anticipated delivery of September or October.

Moved by Alderperson Wiederanders, seconded by Alderperson Williams to move forward with the additional\$12,000 funding request from R.N.O.W for the previously approved purchase of two side load refuse trucks. Carried.

Consideration of: Adjustment of Farmers Market Fees.

Municipal Services Director Barker stated that in December the Council requested that the Farm Market vendor fees come to the Committee for review. The current seasonal market space fee was increased in December to \$260 plus tax. He is suggesting to increase the fees to \$300 plus tax which would still keep the fees under the highest cost market in the area. The Committee briefly discussed the timeframe for which to increase the fee and the possible reason behind the decrease in market vendor for this season.

Moved by Alderperson Williams, seconded by Alderperson Wiederanders to leave the fees at the current rate of \$260 for seasonal market space and \$30 for the daily rate and bring back to the Committee in 2022 for review. Carried.

Consideration of: Increase in Park Shelter Rental Fee:

Municipal Services Director Barker stated the last increase to the park shelter rental fees was in 2013. He is proposing an increase of \$15 across all residential tiers.

Moved by Alderperson Wiederanders, seconded by Alderperson Williams to forward a resolution to Common Council to approve the Park Shelter Renal Fee increase as follows:

<u>Resident</u>	<u>Current Fee</u>	<u>Proposed Fee</u>
100 or fewer people	\$55.00	\$70.00
101-200 people	\$83.00	\$98.00
201 or more people	\$165.00	\$180.00
<u>Non-Resident</u>		
100 or fewer people	\$77.00	\$92.00
101-200 people	\$94.00	\$109.00
201 or more people	\$286.00	\$301.00

Carried.

RECOMMENDATION

TO THE HONORABLE MAYOR AND COMMON COUNCIL:

We, the Finance/Purchasing & Building Committee, hereby recommend to approve the funding request from the Friends of Sturgeon Bay Skatepark in an amount not to exceed \$15,000 for directional boring for the installation of lighting at the Skatepark and to assist with future maintenance costs.

Respectfully submitted,

FINANCE/PURCHASING & BUILDING
COMMITTEE

By: Helen Bacon, Chairperson

RESOLVED, that the foregoing recommendation be adopted.

Dated: August 31, 2021

Introduced by _____.

Moved by Alderperson _____ seconded by

Alderperson _____ that said recommendation be adopted.

Passed by the Council on the _____ day of _____, 2021.

EXECUTIVE SUMMARY

DATE: September 24, 2021

TITLE: Acceptance of Dedication of Outlot for Stormwater Detention

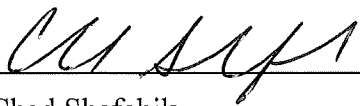
BACKGROUND: Harbor Ridge, LLC has recently purchased a piece of property on the east side of S Grant Ave (see Lot 4 on the attached certified survey map dated 7-2-08). Their intention is to add additional multifamily housing on this lot which is just south of another development that they completed in 2018 / 2019. The current parcel includes a large stormwater easement on the south half of the property which is shown on the attached aerial view of the area and on the attached certified survey map dated 7-2-08). This stormwater easement includes an existing stormwater management pond that receives all of the water from the storm sewer systems that run along S Grant Ave and Viburnum Street. Harbor Ridge, LLC has expressed interest in transferring ownership of this easement area to the City of Sturgeon Bay. The area in question is shown on the attached aerial view of the area and is shown as outlot 1 on the attached preliminary certified survey map created by Robert E. Lee & Associates, Inc.

Currently this area is a stormwater easement, and all of the water that enters the pond is coming from stormwater off of the adjacent roadways. Therefore, the City of Sturgeon Bay is already currently responsible for all maintenance of the stormwater pond within the easement. Also, in 2020 staff worked with Baudhuin Engineering to determine that this pond could potentially be modified in the future to provide stormwater management to future development on the large piece of property to the west that is still owned by the City. Due to the fact that the City is already responsible for maintenance in this area, and it may help to aid with future development, staff feels it is in the City's interest to accept ownership of Outlot 1 vs. keeping just an easement.

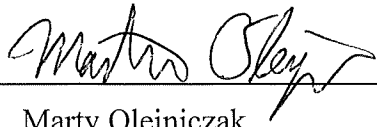
FISCAL IMPACT: None – the City of Sturgeon Bay is already responsible for maintenance of the pond located on Outlot 1 and Harbor Ridge, LLC is willing to transfer ownership at no cost to the City. In addition, due to the easement already covering the entirety of the parcel, there is virtually no property tax value to keeping the property in private ownership.

Options:

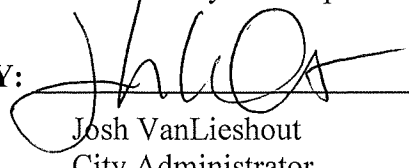
- 1) Agree to the transfer of ownership for outlot 1.
- 2) Deny the transfer of ownership for outlot 1 and continue to have the stormwater pond within an easement on property owned by others.

SUBMITTED BY: 
Chad Shefchik
City Engineer

9-24-21
Date

REVIEWED BY: 
Marty Olejniczak
Community Develop. Director

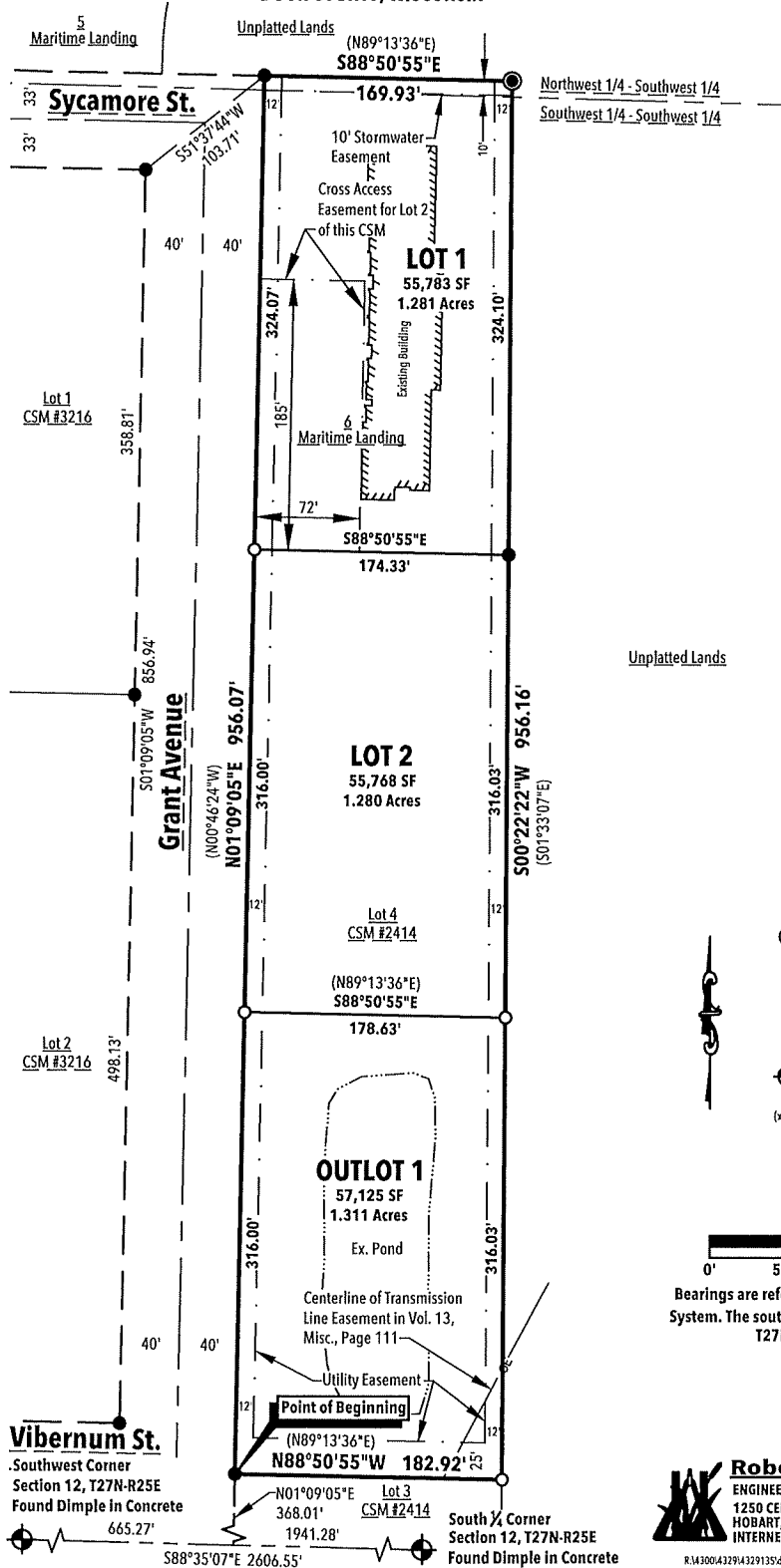
9-24-21
Date

REVIEWED BY: 
Josh VanLieshout
City Administrator

9/24/21
Date

CERTIFIED SURVEY MAP

ALL OF LOT 6, MARITIME LANDING, HANGER 566, DOCUMENT NUMBER 722148 AND ALL OF LOT 4, VOLUME 14 OF CERTIFIED SURVEY MAPS, PAGE 235, MAP NUMBER 2414, DOCUMENT NUMBER 719627, BEING PART OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 AND PART OF THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4, ALL PART OF SECTION 12, TOWNSHIP 27 NORTH, RANGE 25 EAST, CITY OF STURGEON BAY, DOOR COUNTY, WISCONSIN



LEGEND

- Existing 2" Iron Pipe
- Existing 1" Iron Pipe
- Set 1" x 18" Iron Pipe with cap weighing 1.38 lbs./lin. ft.
- ⊕ Recorded County Monument
- (xxx) Record bearing or distance

SCALE: 1" = 100'



Bearings are referenced to the Door County Coordinate System. The south line of the Southwest 1/4 of Section 12, T27N-R25E bears S88°35'07"E.



Robert E. Lee & Associates, Inc.

ENGINEERING, SURVEYING, ENVIRONMENTAL SERVICES

1250 CENTENNIAL CENTRE BOULEVARD

HOBART, WI 54155

INTERNET: www.releelnc.com

PHONE: (920) 662-9641

FAX: (920) 662-9141

SHEET 1 OF 2

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CERTIFIED SURVEY MAP

ALL OF LOT 6, MARITIME LANDING, HANGER 566, DOCUMENT NUMBER 722148 AND ALL OF LOT 4, VOLUME 14 OF CERTIFIED SURVEY MAPS, PAGE 235, MAP NUMBER 2414, DOCUMENT NUMBER 719627, BEING PART OF THE NORTHWEST $\frac{1}{4}$ OF THE SOUTHWEST $\frac{1}{4}$ AND PART OF THE SOUTHWEST $\frac{1}{4}$ OF THE SOUTHWEST $\frac{1}{4}$, ALL PART OF SECTION 12, TOWNSHIP 27 NORTH, RANGE 25 EAST, CITY OF STURGEON BAY, DOOR COUNTY, WISCONSIN

SURVEYOR'S CERTIFICATE:

I, Troy E. Hewitt, Professional Land Surveyor, do hereby certify that by the order and under the direction of the owners listed hereon, I have surveyed, mapped and divided all of Lot 6, Maritime Landing, Hanger 566, Document Number 722148 and all of Lot 4, Volume 14 of Certified Survey Maps, Page 235, Map Number 2414, Document Number 719627, being part of the Northwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ and part of the Southwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, all part of Section 12, Township 27 North, Range 25 East, City of Sturgeon Bay, Door County, Wisconsin more fully described below:

Commencing at the Southwest corner of said Section 12; thence S88°35'07"E, 665.27 feet on the south line of said Southwest $\frac{1}{4}$; thence N01°09'05"E, 368.01 feet on the southerly extension of the east right of way of Grant Avenue to the southwest corner of said Lot 4, the POINT OF BEGINNING; thence continuing on said east right of way to the northwest corner of said Lot 6; thence S88°50'55"E, 169.93 feet on the north line of said Lot 6 to the northeast corner thereof; thence S00°22'22"W, 956.16 feet on the east line of said Lot 6 and continuing on the east line of said Lot 4 to the southeast corner of said Lot 4; thence N88°50'57"W, 182.92 feet on the south line of said Lot 4 to the Point of Beginning.

Said parcel contains 168,676 square feet or 3.872 acres of land more or less subject to easements and restrictions of record.

That the within map is a true and correct representation of the exterior boundaries of the land surveyed and the division of that land and that I have fully complied with the provisions of Chapter 236.34 of the Wisconsin Statutes in the surveying, mapping and dividing of the same.

Dated this _____ day of _____, 2021.

Troy E. Hewitt PLS #2831
ROBERT E. LEE & ASSOCIATES, INC.

OWNER'S CERTIFICATE:

As owner, I do hereby certify that I caused the land described on this Certified Survey Map to be surveyed, mapped and divided as represented on this map. I also do further certify that this Certified Survey Map is required by s-236.34 to be submitted to the following for approval or objection: CITY OF STURGEON BAY

Harbor Ridge, LLC Date
Jeffrey T. Marlow, Member

STATE OF WISCONSIN)
_____ COUNTY) SS

Personally came before me this _____ day of _____, 2021, the above named to me known to be the same persons who executed the foregoing instrument and acknowledged the same.

Notary Public, State of Wisconsin

(print name) _____

My commission expires: _____

CITY OF STURGEON BAY PLANNING COMMISSION CERTIFICATE:

This Certified Survey Map has been submitted and approved in accordance with Chapter 21 of the Sturgeon Bay Municipal Code.

Martin Olejniczak Date
Sturgeon Bay Community
Development Director



Robert E. Lee & Associates, Inc.

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Stock No. 26273

719627

VOL 14 PAGE 235

2414

CERTIFIED SURVEY MAP

LOCATED IN:
THE NW 1/4 AND THE SW 1/4 OF THE SW 1/4 OF SECTION 12,
TOWNSHIP 27 NORTH, RANGE 25 EAST, CITY OF
STURGEON BAY, DOOR COUNTY, WISCONSIN.

SCALE



Scale 1" = 200'

LEGEND

- - SET 1" STEEL PIPE
- ⊙ - FOUND 1" STEEL PIPE

ALL BEARINGS ARE REFERENCED TO THE WEST LINE
OF THE SW 1/4 OF SECTION 12, RECORDED AS N 01°55'52" W



LOCATION SKETCH

1" = 2000'

SW 1/4
SECTION 12-27-26

S.H. "42-57"

All lots and blocks are hereby restricted so that no owner, possessor, user, licensee or other person may have any right to direct vehicular ingress from or egress to any highway lying within the right-of-way of S.T.H. 42 / 57 and along grant avenue as shown on Certified Survey Map. It is expressly intended that this restriction constitute a restriction for the benefit of the public as provided in s.236.293, Stats., and shall be enforceable by the department or its assigns. Any access shall be allowed only by special exception. Any access allowed by special exception shall be confirmed and granted only through the access connection permitting process and all permits are revocable.

A Special Exception has been granted for public street access (Grant Avenue) as shown of the Certified Survey Map.

METES AND BOUNDS

N 89°13'36" E 691.97

66' ROW DEDICATED TO THE CITY OF STURGEON BAY
SYCAMORE STREET

S 89°13'36" W 610.63

NORTH LINE
SW 1/4 - SW 1/4

S 00°46'24" E 324.07

N 89°13'36" E

174.34

12' UTILITY EASEMENT

LOT 4

112,897 S.F.

2.59 AC.

METES AND BOUNDS

N 89°13'36" E

178.63

12' UTILITY EASEMENT

STORMWATER EASEMENT

25' UTILITY EASEMENT

316.00

N 89°13'36" E

182.93

12' UTILITY EASEMENT

LOT 3

49,856 S.F.

1.14 AC.

186.60

S 01°33'07" E 902.15

270.08

N 89°22'08" E

110'

N 89°22'08" E

S 02°47'35" E

13.00

S.T.H. "42-57"

SOUTH LINE - SW 1/4

S.T.H. 42 R/W REFERENCE LINE

N 89°22'08" E

S 02°47'35" E

13.00

SW CORNER SECTION 12 "X" IN CONC.

N 01°55'52" W

S 89°22'08" W 853.83

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SOUTH LINE - SW 1/4

S.T.H. 42 R/W REFERENCE LINE

N 89°22'08" E

S 02°47'35" E

13.00

SW CORNER SECTION 12 "X" IN CONC.

N 01°55'52" W

S 89°22'08" W 853.83

S.T.H. "42-57"

SOUTH LINE - SW 1/4

S.T.H. 42 R/W REFERENCE LINE

N 89°22'08" E

S 02°47'35" E

13.00

SW CORNER SECTION 12 "X" IN CONC.

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13.00

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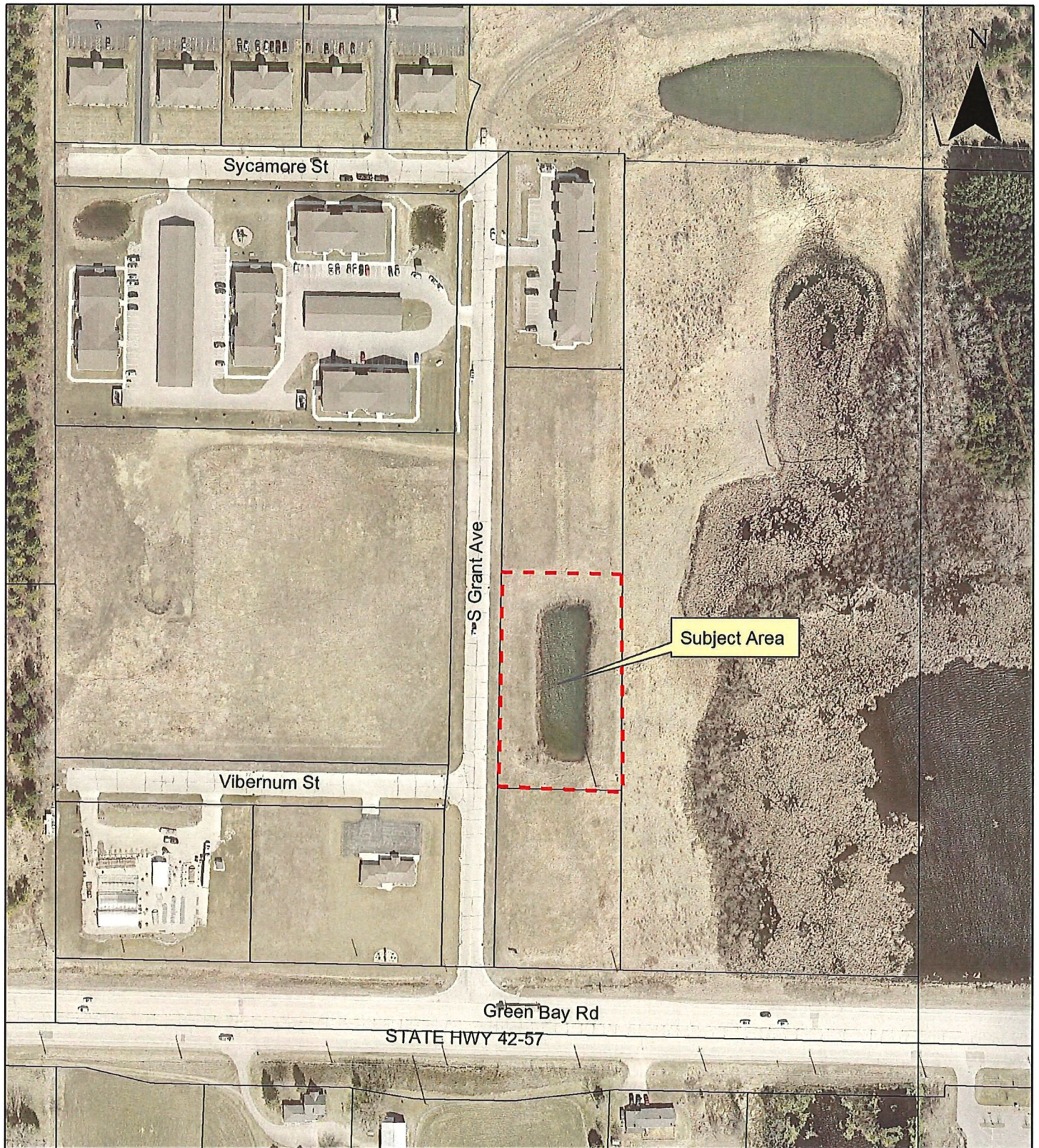
S.T.H. "42-57"

SOUTH LINE - SW 1/4

S.T.H. 42 R/W REFERENCE LINE

N 89°22'

Proposed Dedication of Stormwater Pond



0 100 200 400 600 800 Feet

Map date: September 23, 2021

DATE: 09/24/1921
TIME: 10:34:40
ID: AP443ST0.WOW

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 10/05/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
REVENUE				
R0001716	ADVOCATES IN HOME CARE	SHELTER FEE REFND/ADVOCATES	01-000-000-46300	55.00
R0001716		SHELTER FEE REFND/ADVOCATES	01-000-000-24214	2.75
R0001716		SHELTER FEE REFND/ADVOCATES	01-000-000-24215	0.28
TOTAL REVENUE				58.03
2019 CAPITAL EQUIP & PROJ				
01761	ASSOCIATED TRUST COMPANY	GO PROM NOTE 8.22.19	01-000-906-70002	475.00
TOTAL 2019 CAPITAL EQUIP & PROJ				475.00
TOTAL GENERAL FUND				533.03
CITY COUNCIL				
12300	LEAGUE OF WI MUNICIPALITIES	CONF REGISTRATION/WILLIAMS	01-105-000-55600	202.00
TOTAL				202.00
TOTAL CITY COUNCIL				202.00
LAW/LEGAL				
16555	PINKERT LAW FIRM, LLP	08/21 TRAFFIC MATTERS	01-110-000-55010	3,285.00
BUELOW	BUELOW, VETTER, BUIKEMA,	08/21 GENERAL LABOR MATTERS	01-110-000-57900	3,540.00
TOTAL				6,825.00
TOTAL LAW/LEGAL				6,825.00
CITY CLERK-TREASURER				
03330	VALERIE CLARIZIO	CONFERENCE MILEAGE/CLARIZIO	01-115-000-55600	85.12
TOTAL				85.12
TOTAL CITY CLERK-TREASURER				85.12
PUBLIC WORKS ADMINISTRATION				
17700	QUILL CORPORATION	POST IT NOTES	01-150-000-51950	0.10
17700		ENVELOPES, PAPER, LEGAL PDS, TAPE	01-150-000-51950	114.85
TOTAL				114.95
TOTAL PUBLIC WORKS ADMINISTRATION				114.95
CITY HALL				
03159	SPECTRUM	08/21 FIRE CABLE SVC	01-160-000-58999	142.25
23730	WPS	421 MICHIGAN STREET	01-160-000-56600	892.17

DATE: 09/24/1921
TIME: 10:34:41
ID: AP443ST0.WOW

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 2

INVOICES DUE ON/BEFORE 10/05/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
R0000509	NATIONAL ELEVATOR INSPECTION	ELEVATOR INSPECTION	01-160-000-58999	164.00
TOTAL				1,198.42
TOTAL CITY HALL				1,198.42
GENERAL EXPENDITURES				
08167	GANNETT WISCONSIN NEWSPAPERS	ACKERMAN STREET NOTICE	01-199-000-57450	119.69
08167		ORD 1390 PUBLICATION	01-199-000-57450	17.49
08167		ORD 1389 PUBLICATION	01-199-000-57450	17.49
08167		ORD 1388 PUBLICATION	01-199-000-57450	31.99
08167		ORD 1387 PUBLICATION	01-199-000-57450	18.14
08167		JUNE COUNCIL MIN PUBLICATION	01-199-000-57450	72.87
08167		ZBA NOTICE METHODIST CHURCH	01-199-000-57450	38.77
08167		PHN-JACE SCHMELZER-DRIVETHRU	01-199-000-57450	36.41
08167		PHN-JRB & PLAN COM TID 5	01-199-000-57450	88.35
08167		JULY COUNCIL MINS	01-199-000-57450	158.60
08167		ORD 1391 PUBLICATION	01-199-000-57450	16.83
US BANK	US BANK EQUIPMENT FINANCE	09/21 FIRE COPIER	01-199-000-55650	99.50
US BANK		09/21 COPY OVERAGE	01-199-000-55650	4.69
TOTAL				720.82
TOTAL GENERAL EXPENDITURES				720.82
POLICE DEPARTMENT				
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	OFFICE SUPPLIES	01-200-000-51950	75.58
TOTAL				75.58
TOTAL POLICE DEPARTMENT				75.58
POLICE DEPARTMENT/PATROL				
02005	BAY ELECTRONICS, INC.	RADIO REPAIR	01-215-000-57550	102.00
02005		SQUAD 40 MICROPHONE	01-215-000-57550	104.00
03133	CELLCOM WISCONSIN RSA 10	08/21 PORT SEC CAMERA	01-215-000-58999	52.97
04590	HUMANE SOCIETY	2021 4TH QTR ANIMAL CONTROL	01-215-000-55100	3,750.00
04696	DOOR COUNTY TREASURER	08/21 FUEL	01-215-000-51650	3,877.21
PSYCH	PSYCHEMEDICS CORPORATION	LAB TEST/CSO MULTER	01-215-000-57100	45.50
SEPTIC	SEPTIC MAINTENANCE OF DOOR CTY	GARAGE FLOOR DRAIN CLEANER	01-215-000-54999	220.00
TOTAL				8,151.68
TOTAL POLICE DEPARTMENT/PATROL				8,151.68
POLICE DEPT. / INVESTIGATIONS				
ENGLAND	NEW ENGLAND FLAG & BANNER, INC	DIGITALLY PRINTED BANNER	01-225-000-57950	1,556.08
TOTAL				1,556.08

DATE: 09/24/1921
TIME: 10:34:41
ID: AP443ST0.WOW

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 3

INVOICES DUE ON/BEFORE 10/05/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
TOTAL POLICE DEPT. / INVESTIGATIONS				1,556.08
STREET MACHINERY				
04545	DOOR COUNTY COOPERATIVE/NAPA	TAIL LIGHT	01-450-000-53000	127.90
04545		ASSORTED SUPPLIES	01-450-000-53000	633.06
04545		WHEEL SEAL KIT	01-450-000-53000	36.70
04545		CORE DEPOSIT CREDIT	01-450-000-53000	-134.00
04696	DOOR COUNTY TREASURER	08/21 FUEL 501.01G	01-450-000-51650	1,407.34
04696		08/21 DSL FUEL 571.48G	01-450-000-51650	1,636.72
EIS	EIS IMPLEMENT INC	TRACTOR PARTS & REPAIR	01-450-000-53000	691.42
JX ENT	JX ENTERPRISES, INC.	FUEL FILTER	01-450-000-53000	421.21
JX ENT		FUEL FILTER	01-450-000-53000	21.99
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	BATTERY & CORE CHARGE	01-450-000-53000	59.06
O'REILLY		22 PC SOCKET SET	01-450-000-52700	31.99
TOTAL				4,933.39
TOTAL STREET MACHINERY				4,933.39
PARKS AND PLAYGROUNDS				
03025	CAPTAIN COMMODES INC	PORT A POTTI RENTAL DOG PARK	01-510-000-58999	100.00
04545	DOOR COUNTY COOPERATIVE/NAPA	OUTER TIE ROD END	01-510-000-53000	393.49
04696	DOOR COUNTY TREASURER	08/21 FUEL 716.69 G	01-510-000-51650	2,013.18
04696		08/21 DSL FUEL 205.53 G	01-510-000-51650	588.64
08225	HERLACHE SMALL ENGINE	WEED TRIMMER REPAIR	01-510-000-51900	27.00
ADVAUTO	GENERAL PARTS DISTRIBTION LLC	MOWER PARTS	01-510-000-51900	4.34
COMMREC	COMMERICAL RECREATION	PLAYGRND EQUIP REPLCE HARDWRE	01-510-000-51750	208.90
LONDO	RYAN LONDO	SAFETY BOOT REIMBURSE/R LONDO	01-510-000-56800	189.90
WARNER	WARNER-WEXEL LLC	CLEANING SUPPLIES	01-510-000-51850	155.83
TOTAL				3,681.28
TOTAL PARKS AND PLAYGROUNDS				3,681.28
BALLFIELDS				
BALLFIELDS				
20900	TRUGREEN LIMITED PARTNERSHIP	SUNSET BALLFLD SPRAYING	01-520-000-58999	90.89
20900		ROTARY FLD SPRAYING	01-520-000-58999	90.89
20900		SUNSET BALLFLD SPRAYING	01-520-000-58999	90.89
20900		MEM BALLFLD SPRAYING	01-520-000-58999	171.81
20900		PBI FLD SPRAYING	01-520-000-58999	73.15
20900		QUINCY BALLFLDS SPRAYING	01-520-000-58999	139.67
20900		JAYCEE FLD SPRAYING	01-520-000-58999	119.72
TOTAL BALLFIELDS				777.02
TOTAL BALLFIELDS				777.02
COMMUNITY & ECONOMIC DEVLPMT				

DATE: 09/24/1921
TIME: 10:34:41
ID: AP443ST0.WOW

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 4

INVOICES DUE ON/BEFORE 10/05/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
15028	MARTY OLEJNICZAK	MEALS/MILEAGE/LODGING	01-900-000-55600	641.91
TOTAL				641.91
TOTAL COMMUNITY & ECONOMIC DEVLPMT				641.91
TOTAL GENERAL FUND				29,496.28
CAPITAL FUND				
CITY HALL				
EXPENSE				
05500	ENERGY CONTROL AND DESIGN INC	MEC-5 PANEL UPGRADE	10-160-000-59010	12,082.00
TOTAL EXPENSE				12,082.00
TOTAL CITY HALL				12,082.00
TOTAL CAPITAL FUND				12,082.00
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
MANN	MANN COMMUNICATIONS, LLC	10.05.21 CONTRACT	21-000-000-55015	5,205.83
TOTAL CABLE TV / GENERAL				5,205.83
TOTAL CABLE TV / GENERAL				5,205.83
TOTAL CABLE TV				5,205.83
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
04696	DOOR COUNTY TREASURER	08/21 FUEL 953.54G	60-000-000-51650	2,730.94
BRIDGEPO	BRIDGEPORT MANUFACTURING, INC	REACH CYLINDER	60-000-000-53000	1,361.86
BRIDGEPO		SHIPPING	60-000-000-53000	91.68
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	ANTI FREEZE	60-000-000-52050	101.94
TOTAL SOLID WASTE ENTERPRISE FUND				4,286.42
TOTAL SOLID WASTE ENTERPRISE FUND				4,286.42
TOTAL SOLID WASTE ENTERPRISE				4,286.42
COMPOST SITE ENTERPRISE FUND				
COMPOST SITE ENTERPRISE FUND				
COMPOST SITE ENTERPRISE FUND				
03025	CAPTAIN COMMODES INC	PORT A POTTI RENTAL COMPOST	64-000-000-58999	100.00
TOTAL COMPOST SITE ENTERPRISE FUND				100.00

DATE: 09/24/1921
TIME: 10:34:41
ID: AP443ST0.WOW

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 10/05/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

COMPOST SITE ENTERPRISE FUND				
COMPOST SITE ENTERPRISE FUND				
COMPOST SITE ENTERPRISE FUND				
TOTAL COMPOST SITE ENTERPRISE FUND				100.00
TOTAL COMPOST SITE ENTERPRISE FUND				100.00
TOTAL ALL FUNDS				51,170.53

MANUAL CHECKS

AT&T MOBILITY 09/14/21 Check # 89241 08/21 Police Dept Cellphone Charges 01-215-000-58250	\$1,559.00
EFT GROUP INSURANCE 08/31/21 Check # 89242 08/21 Health Insurance Various Departmental Accounts	\$137,375.84
EBC CORP 09/16/21 Check # 89243 August & September 2021 HRA, FSA, Cobra Fees 01-600-000-50510	\$484.00
DELTA DENTAL 09/16/21 Check # 89245 09/21 Dental Insurance Various Departmental Accounts	\$6,194.21
EFT GROUP INSURANCE 09/16/21 Check # 89245 09/21 Health Insurance Various Departmental Accounts	\$134,180.56
SUN LIFE FINANCIAL 09/16/21 Check # 89244 September & October 2021 Short/Long Term Disability 01-000-000-21545	\$4,053.89
SECURIAN FINANCIAL GROUP INC 09/17/21 Check # 89246 September & October 2021 Life Insurance 01-600-000-50552	\$4,917.16
SUPERIOR VISION 09/17/21 Check # 89248 10/21 Vision Insurance 01-000-000-21540	\$871.89

STURGEON BAY SCHOOL DISTRICT	\$ 4,537.82
09/20/21	
Check # 89250	
08/21 Mobile Home Tax Payment	
01-000-000-41300	

PITNEY BOWES	\$3,864.34
09/20/21	
Check # 89251	
Postage Meter Statement Charges	
01-199-000-57250	

TOTAL MANUAL CHECKS	\$298,038.71
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DATE: 09/24/1921
TIME: 10:34:41
ID: AP443ST0.WOW

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 6

INVOICES DUE ON/BEFORE 10/05/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
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SUMMARY OF FUNDS:

GENERAL FUND	29,496.28	327,534.99
CAPITAL FUND	12,082.00	
CABLE TV	5,205.83	
SOLID WASTE ENTERPRISE	4,286.42	
COMPOST SITE ENTERPRISE FUND	100.00	

TOTAL --- ALL FUNDS	51,170.53	349,209.24