

CITY OF STURGEON BAY
FINANCE/PURCHASING & BUILDING COMMITTEE
TUESDAY JUNE 8, 2021
Council Chambers, City Hall - 421 Michigan Street
4:00pm

1. Roll call.
2. Adoption of agenda.
3. Public comment on agenda items and other issues related to finance & purchasing.
4. Convene in closed session in accordance with the following exemptions:

Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Wis. Stats. 19.85(1)(e)

- a. Consideration of: Tax Incremental Financing assistance for WWP Development, LLP proposed development within Tax Increment District #4 (West Waterfront Redevelopment Area).
- b. Consideration of: Purchase of Property –Parcel #281- 10-85380605 – 368 S Jefferson Street.
- c. Consideration of: Purchase of Property –Parcel #281-64-73000102 – 1317 Shiloh Road.

Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Committee may adjourn in closed session.

5. Review bills.
6. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Notice is hereby given that a majority of the City Committees may be present at this meeting to gather information about a subject over which they have decision-making responsibility. If a quorum of a Committee, does attend, this may constitute a meeting of the aforementioned Committee and is noticed as such, although no formal action will be taken at this meeting.

Posted:
Date: 06/4/21
Time: 12:45pm
By: TM

Finance/Purchasing & Building Committee Members:
Helen Bacon, Chair
Seth Wiederanders, Vice Chair
Dan Williams

DATE: 06/04/1921
TIME: 12:10:31
ID: AP443ST0.WOW

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CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 06/15/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
	BALLFIELD LIGHTING			
WPPI ENG	WPPI ENERGY	06/21 ATHLETIC FLD LIGHT PROJ	01-000-981-70000	1,365.39
		TOTAL BALLFIELD LIGHTING		1,365.39
		TOTAL GENERAL FUND		1,365.39
CITY COUNCIL				
03133	CELLCOM WISCONSIN RSA 10	05/21 3 ALDERS CELLPHONES	01-105-000-58999	97.43
		TOTAL		97.43
		TOTAL CITY COUNCIL		97.43
LAW/LEGAL				
16555	PINKERT LAW FIRM, LLP	04/21 TRAFFIC MATTERS	01-110-000-55010	1,282.50
16555		04/21 NUISANCE PROPERTY/HORNER	01-110-000-55010	225.00
		TOTAL		1,507.50
		TOTAL LAW/LEGAL		1,507.50
CITY CLERK-TREASURER				
04650	DOOR COUNTY REGISTER OF DEEDS	RECORDINGS	01-115-000-56350	360.00
		TOTAL		360.00
		TOTAL CITY CLERK-TREASURER		360.00
CITY ASSESSOR				
ASSO APP	ASSOCIATES APPRAISAL	06/21 CONTRACT	01-130-000-55010	4,916.67
		TOTAL		4,916.67
		TOTAL CITY ASSESSOR		4,916.67
BUILDING/ZONING CODE ENFORCMT				
DCI	DOOR COUNTY INSPECTIONS, LLC	06/21 PERMITS	01-140-000-55010	6,418.58
		TOTAL		6,418.58
		TOTAL BUILDING/ZONING CODE ENFORCMT		6,418.58
CITY HALL				
23730	WPS	05/21 1227 EGG HARBOR RD	01-160-000-56600	123.28

INVOICES DUE ON/BEFORE 06/15/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
VIKING	VIKING ELECTRIC SUPPLY, INC	WIRE	01-160-000-54999	6.23
WARNER	WARNER-WEXEL WHOLESALE &	CLEANING SUPPLIES	01-160-000-51850	25.80
TOTAL				155.31
TOTAL CITY HALL				155.31
INSURANCE				
MCCLONE	MCCLONE AGENCY, INC	07/21 WORK COMP	01-165-000-58750	9,648.00
MCCLONE		07/21 GEN LIAB	01-165-000-56400	3,253.00
MCCLONE		07/21 POLICE LIAB	01-165-000-57150	1,411.00
MCCLONE		07/21 PUBLIC OFFL LIAB	01-165-000-57400	1,235.00
MCCLONE		07/21 CYBER LIAB	01-165-000-55450	286.00
MCCLONE		07/21 AUTO LIAB	01-165-000-55200	1,999.00
MCCLONE		07/21 AUTO PHYSICAL DAMAGE	01-165-000-55200	2,367.00
TOTAL				20,199.00
TOTAL INSURANCE				20,199.00
GENERAL EXPENDITURES				
APEX	APEX SAFETY AND COMPLIANCE LLC	2021 1ST & 2ND QTR SAFETY TRN	01-199-000-55605	7,150.00
WIPFLI	WIPFLI LLP	WEDC AUDIT SB LIFE	01-199-000-51525	1,500.00
TOTAL				8,650.00
TOTAL GENERAL EXPENDITURES				8,650.00
POLICE DEPARTMENT				
04150	DEJARDIN CLEANERS LLC	LAUNDER UNIFORM/BRINKMAN	01-200-000-56800	23.91
04150		LAUNDER UNIFORM/BRINKMAN	01-200-000-56800	8.00
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	MISC OFFICE SUPPLIES	01-200-000-51950	91.51
GRIFFEYE	GRIFFEYE, INC	SOFTWARE LIC/ANALYZE ID PRO	01-200-000-55500	1,790.00
SIRSPPEED	SIR SPEEDY	QUARANTINE ORDER FORMS	01-200-000-51600	208.86
WAUKESHA	WAUKESHA COUNTY TECH COLLEGE	EFFECTVE PERSONNEL/HENRY	01-200-000-55600	125.00
TOTAL				2,247.28
TOTAL POLICE DEPARTMENT				2,247.28
POLICE DEPARTMENT/PATROL				
04575	DOOR COUNTY HARDWARE	FIRE EXTINGUISHER	01-215-000-54999	49.99
04590	HUMANE SOCIETY	2021 3RD QTR ANIMAL CONTROL	01-215-000-55100	3,750.00
06650	GALLS, AN ARAMARK COMPANY	TASER HOLDER/CRABB	01-215-000-52900	51.45
14875	NWTC GREEN BAY	LESB EVOC INSTRUCT REG/BLODEAU	01-215-000-55600	375.00
19959	SUPERIOR CHEMICAL CORP	D GERM/VEHICLE WASH-WAX	01-215-000-54999	217.68
19959		MEGA WIPES	01-215-000-54999	88.54
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	SQUAD 30 MAINTENANCE	01-215-000-58600	39.39

INVOICES DUE ON/BEFORE 06/15/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
JIM FORD		SQUAD 60 MAINTENANCE	01-215-000-58600	39.46
JIM FORD		SQUAD 30 MAINTENANCE	01-215-000-58600	21.00
WAUKESHA	WAUKESHA COUNTY TECH COLLEGE	FLD TRAINING OFFICER/GANDER	01-215-000-55600	485.00
ZACH	JAKE ZACH	BOOT REIMBURSE/J ZACH	01-215-000-52900	70.00
TOTAL				5,187.51
TOTAL POLICE DEPARTMENT/PATROL				5,187.51
FIRE DEPARTMENT				
14875	NWTC GREEN BAY	4 FF STATE EXAMS	01-250-000-55600	320.00
16570	PIONEER FIRE COMPANY	CONFINED SPACE TRAIN SUPPLIES	01-250-000-55600	371.17
AMPLITEL	AMPLITEL TECHNOLOGIES, LLC	RADIO/CAMERA MOUNT	01-250-000-57550	935.96
UL LLC	UL LLC	ANNUAL LADDER TESTING	01-250-000-56250	2,893.00
TOTAL				4,520.13
TOTAL FIRE DEPARTMENT				4,520.13
STORM SEWERS				
10750	PREMIER CONCRETE INC	CONCRETE	01-300-000-51150	477.20
TOTAL				477.20
TOTAL STORM SEWERS				477.20
SOLID WASTE MGMT/SPRING/FALL				
GLENVIR	GFL ENVIRONMENTAL, INC	4.42 TON MSW/2 TVS. MICROWAVE	01-311-000-58400	388.70
TOTAL				388.70
TOTAL SOLID WASTE MGMT/SPRING/FALL				388.70
STREET SWEEPING				
MACQUEEN	MACQUEEN EQUIPMENT, LLC	SOLENOID VALVE	01-330-000-51400	289.47
MACQUEEN		FREIGHT	01-330-000-51400	17.05
TOTAL				306.52
TOTAL STREET SWEEPING				306.52
STREET SIGNS AND MARKINGS				
04696	DOOR COUNTY TREASURER	SIGNS	01-420-000-52600	417.16
TOTAL				417.16
TOTAL STREET SIGNS AND MARKINGS				417.16

INVOICES DUE ON/BEFORE 06/15/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
CURB/GUTTER/SIDEWALK				
10750	PREMIER CONCRETE INC	CONCRETE STONE HRBR WALKWAY	01-440-000-51200	1,112.80
TOTAL				1,112.80
TOTAL CURB/GUTTER/SIDEWALK				1,112.80
STREET MACHINERY				
04545	DOOR COUNTY COOPERATIVE/NAPA	RV PLUG	01-450-000-53000	12.99
04545		5G PREMIXED	01-450-000-53000	83.62
04545		RV PLUG	01-450-000-53000	30.98
08225	HERLACHE SMALL ENGINE	CARB KIT	01-450-000-52700	65.00
FLEETPRI	FLEETPRIDE	BRAKE SHOES/DRUM	01-450-000-53000	402.58
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	RELAY PIN	01-450-000-53000	43.96
O'REILLY		SHRINK TUBING	01-450-000-52150	29.65
TOTAL				668.78
TOTAL STREET MACHINERY				668.78
PARKS AND PLAYGROUNDS				
MACCOUX	PHIL MACCOUX	SAFETY CLOTHING/MACCOUX	01-510-000-56800	89.65
PREVEA	PREVEA HEALTH OCCUPTNL HEALTH	SEASONAL EMPLOY DRUG SCREEN	01-510-000-57100	229.80
PREVEA		SEASONAL EMPLOY DRUG SCREEN	01-510-000-57100	612.80
PREVEAHE	PREVEA HEALTH	SEASONAL EMPLOY DRUG SCREEN	01-510-000-57100	76.60
TOTAL				1,008.85
TOTAL PARKS AND PLAYGROUNDS				1,008.85
BALLFIELDS				
BALLFIELDS				
19275	SHERWIN WILLIAMS	LINE PAINTER REPAIRS	01-520-000-54999	660.88
19275		SEAL	01-520-000-54999	11.89
TOTAL BALLFIELDS				672.77
TOTAL BALLFIELDS				672.77
MUNICIPAL DOCKS				
04966	EAGLE MECHANICAL INC	BACKFLOW TEST/SERVICE	01-550-000-58999	202.13
TOTAL				202.13
TOTAL MUNICIPAL DOCKS				202.13
WATERFRONT PARKS & WALKWAYS				
02435	BISSEN ASPHALT LLC	BEACH STONE	01-570-000-54999	48.72

INVOICES DUE ON/BEFORE 06/15/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
02480	BONNIE BROOKE GARDENS LLC	PLANTS/GRAHAM PRK	01-570-000-51750	169.57
TLB	TLB WOOD PRODUCTS CORP	80YD BRWN MULCH @ 18.90	01-570-000-54999	151.00
TLB		FUEL SURCHARGE	01-570-000-54999	14.60
TLB		DELIVERY	01-570-000-54999	1,726.00
TOTAL				2,109.89
TOTAL WATERFRONT PARKS & WALKWAYS				2,109.89
EMPLOYEE BENEFITS				
17700	QUILL CORPORATION	2 AVERY PRINTABLE INDEX TABS	01-600-000-50550	23.98
TOTAL				23.98
TOTAL EMPLOYEE BENEFITS				23.98
COMMUNITY & ECONOMIC DEVLPMT				
04549	DOOR COUNTY ECONOMIC DEVELOPME	2021 2ND QTR COMMITMENT	01-900-000-55750	7,500.00
TOTAL				7,500.00
TOTAL COMMUNITY & ECONOMIC DEVLPMT				7,500.00
TOTAL GENERAL FUND				70,513.58
CAPITAL FUND				
COMPUTER				
AMPLITEL	AMPLITEL TECHNOLOGIES, LLC	CAMERA UPGRADE	10-125-000-59000	14,500.00
TOTAL				14,500.00
TOTAL COMPUTER				14,500.00
CITY HALL				
EXPENSE				
ATMOSHER	ATMOSPHERE COMMERCIAL INTERIOR	50% DEP POLICE OFFICE FURNITRE	10-160-000-59040	9,404.09
GFLENVIR	GEL ENVIRONMENTAL, INC	ASBESTOS DISPOSAL & LINERS	10-160-000-59143	6,825.96
TOTAL EXPENSE				16,230.05
TOTAL CITY HALL				16,230.05
GENERAL EXPENDITURES				
13133	MARTELL CONSTRUCTION INC	DON ROZZ BILLABLE PORTION	10-199-000-51525	915.20
EMKPROP	EMK PROPERTIES, LLP	EASEMENT/ROW PURCHASE @ ASHLAND	10-199-000-59080	500.00
TOTAL				1,415.20

INVOICES DUE ON/BEFORE 06/15/2021

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

CAPITAL FUND				
TOTAL GENERAL EXPENDITURES				1,415.20
ROADWAYS/STREETS				
ANNUAL RESURFACING & BASE REP.				
02130	BAUDHUIN INC	CSM AMERICINN RIGHT OF WAY	10-400-110-59095	1,480.00
TOTAL ANNUAL RESURFACING & BASE REP.				1,480.00
TOTAL ROADWAYS/STREETS				1,480.00
CURB/GUTTER/SIDEWALK				
EXPENSE				
13133	MARTELL CONSTRUCTION INC	CITY PORTION PROJCT 2101A	10-440-000-59102	80,143.09
TOTAL EXPENSE				80,143.09
TOTAL CURB/GUTTER/SIDEWALK				80,143.09
TOTAL CAPITAL FUND				113,768.34
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
GFL	GFL ENVIRONMENTAL, INC	CARDBOARD RECYCLING BIN	60-000-000-58350	644.43
GFL	ENVIR	241.21 TON GARBAGE	60-000-000-58300	15,550.84
GFL	ENVIR	78.20 TON RECYCLING	60-000-000-58350	1,165.98
TOTAL SOLID WASTE ENTERPRISE FUND				17,361.25
TOTAL SOLID WASTE ENTERPRISE FUND				17,361.25
TOTAL SOLID WASTE ENTERPRISE				17,361.25
TOTAL ALL FUNDS				201,643.17

MANUAL CHECKS

WAL-MART \$50.64
06/02/21
Check # 88817
05/21 Statement Charges
Various Departmental Accounts

SUN LIFE FINANCIAL \$1,927.16
06/04/21
Check #88818
06/21 Short/Long Term Disability
01-000-000-21545

DELTA DENTAL \$6,156.10
06/04/21
Check # 88819
06/21 Dental Insurance
Various Departmental Accounts

EFT GROUP INSURANCE \$135,778.20
06/04/21
Check # 88819
06/21 Health Insurance
Various Departmental Accounts

TOTAL MANUAL CHECKS \$ 143,912.10

DATE: 06/04/1921
TIME: 12:10:32
ID: AP443ST0.WOW

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 06/15/2021

VENDOR # NAME ITEM DESCRIPTION ACCOUNT # AMOUNT DUE

SUMMARY OF FUNDS:

GENERAL FUND

~~70,513.58~~

214,425.68

CAPITAL FUND

113,768.34

SOLID WASTE ENTERPRISE

17,361.25

TOTAL --- ALL FUNDS

~~201,643.17~~

345,555.27