

**FINANCE/PURCHASING & BUILDING COMMITTEE**  
**October 27, 2020**

A meeting of the Finance/Purchasing & Building Committee was called to order at 4:00 pm by Chairperson Bacon in the Council Chambers, City Hall. Roll call: Alderpersons Bacon, Wiederanders and Williams were present. Ald. Wiederanders appeared by zoom and Alders. Bacon and Williams appeared in person. Also present: City Administrator Van Lieshout, City Treasurer/Finance Director Clarizio, Community Development Director Olejniczak, and Office Accounting Assistant II Metzger.

A motion was made by Alderperson Williams, seconded by Alderperson Wiederanders to adopt the following agenda.

1. Roll call.
2. Adoption of agenda.
3. Public comment on agenda items and other issues related to finance & purchasing.
4. Consideration of: Services Agreement with Destination Sturgeon Bay.
5. Consideration of: Acquisition of Tax Foreclosed Parcel 281-62-10000117-Egg Harbor Road.
6. Consideration of: Revised Easement for American Transmission Company.
7. Review bills.
8. Adjourn.

The following spoke during public comment on agenda items and other issues related to finance & purchasing: Mike Mangan, 185 E Walnut Street Sturgeon Bay.

Consideration of: Services Agreement with Destination Sturgeon Bay:

City Administrator VanLieshout explained in 2017 the City of Sturgeon Bay and Destination Sturgeon Bay formalized an agreement for services. The initial term was for 3 years with an automatic 1 year renewal. He stated the agreement has worked out well for both the City and Destination Sturgeon Bay the only modification to the renewing agreement is the inclusion to waive banner permit fees relating to city events.

Moved by Alderperson Williams, seconded by Alderperson Wiederanders to recommend to Common Council to approve the services agreement between the City of Sturgeon Bay and Destination Sturgeon Bay as presented. Carried.

Consideration of: Acquisition of Tax Foreclosed Parcel 281-62-10000117-Egg Harbor Road

City Administrator VanLieshout stated the City periodically reviews the tax foreclosure rolls for properties that can be of use to the City. The former Bank Mutual property is in the process of being donated to the City. There is a vacant parcel behind the bank property that was foreclosed upon by the County for back taxes. He stated this property has minimal value without the front bank property. The City has the opportunity to purchase the vacant property for the amount of the back taxes owed, approximately \$10,840.19. This acquisition will enable the City to combine it with the front bank lot thereby creating one large parcel suitable for redevelopment.

Moved by Alderperson Wiederanders, seconded by Alderperson Williams to recommend to Common Council to approve the acquisition of parcel 281-62-10000117 from Door County in the amount of the back taxes owed. Carried.

Consideration of: Revised Easements for American Transmission Company:

Community Development Director Olejniczak explained that American Transmission Company (ATC) acquired an easement from the City for replacing their electric transmission line. ATC has discovered

that the site chosen for the riser structure has 2 different sets of underground utilities running thru the area. He stated that the City worked with ATC to determine a suitable location for the riser structure that would have the least impact to the development property. The new location means the easement area has to be adjusted. ATC is requesting approval of the revised easement and compensation to the City in the amount of \$3,000.

Moved by Alderperson Williams, seconded by Alderperson Wiederanders to recommend to Common Council to accept the revised easement with American Transmission Company in the amount of \$3,000. Carried.

Review bills

Moved by Alderperson Wiederanders, seconded by Alderperson Williams to approve the bills as presented and forward to the Common Council for payment. Carried.

Moved by Alderperson Wiederanders, seconded by Alderperson Williams to adjourn. Carried. The meeting 4:26pm.

Respectfully submitted,

Tricia Metzger