

CITY OF STURGEON BAY
FINANCE/PURCHASING & BUILDING COMMITTEE
TUESDAY, JANUARY 29, 2019
Council Chambers, City Hall - 421 Michigan Street
4:00pm

1. Roll call.
2. Adoption of agenda.
3. Public comment on agenda items and other issues related to finance & purchasing.
4. Consideration of: Town of Sevastopol 2020 Fire Protection Service Agreement Extension.
5. Consideration of: Resolution authorizing the submittal of CDI grant application of Door County Maritime Museum tower project.
6. Review bills.
7. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Notice is hereby given that a majority of the Common Council may be present at this meeting to gather information about a subject over which they have decision-making responsibility. If a quorum of the Common Council does attend, this may constitute a meeting of the Common Council and is noticed as such, although the Common Council will not take any formal action at this meeting.

Posted:
Date: 01/25/19
Time: 12:30pm
By: TM

Finance/Purchasing & Building Committee Members:
David Ward, Chair
Barbara Allmann, Vice Chair
Seth Wiederanders

EXECUTIVE SUMMARY

TITLE: Town of Sevastopol 2020 Fire Protection Service Agreement Extension

BACKGROUND: The current Fire Protection Service Agreement between the City of Sturgeon Bay and the Town of Sevastopol is set to expire on December 31, 2019. Conversations between the City and Town have been related to added protection, increased ISO rating for better insurance options for the taxpayers within the Town of Sevastopol. In trying to determine the best options that can directly affect these needed outcomes, the Town of Sevastopol has asked for a one (1) year extension with only the fee being addressed allowing the City and the Town more time to negotiate these options.

RECOMMENDATION: Recommend to the Common Council to approve the one (1) year 2020 Fire Protection Service Agreement with the Town of Sevastopol with the terms 01/01/2020 – 12/31/2020 and fees to be 2% over the 2019 fee.

PREPARED BY:



Tim Dietman
Sturgeon Bay Fire Chief

1-23-2019
Date

REVIEWED BY:



Stephanie L. Reinhardt
City Clerk/HR Director

1/23/19
Date



Joshua J. Van Lieshout
City Administrator

1/24/19
Date

2020 FIRE PROTECTION SERVICE AGREEMENT

City of Sturgeon Bay/Town of Sevastopol

THIS AGREEMENT made and entered into in the year 2019 by and between the City of Sturgeon Bay, Door County, Wisconsin, hereinafter known as “City”, and the Town of Sevastopol, Door County, Wisconsin, hereinafter known as “Town”, both political subdivisions in the State of Wisconsin and County of Door.

WHEREAS the City of Sturgeon Bay, a Wisconsin municipality, located in Door County, Wisconsin, has in the past rendered fire protection service to and in the Town of Sevastopol, a township located in Door County, Wisconsin;

AND WHEREAS the City and Town desire to continue an arrangement for the provision of fire protection services by the City of Sturgeon Bay Fire Department to the Town of Sevastopol;

NOW, THEREFORE, based upon the mutual promises and covenants contained herein,

IT IS HEREBY AGREED between the City of Sturgeon Bay and the Town of Sevastopol as follows:

1. Term. During the one year term of this agreement, January 1, 2020, through December 31, 2020, the City of Sturgeon Bay shall provide fire protection services necessary for and to all properties located in the Town of Sevastopol. This term may be renewed for successive terms of one year upon agreement of both parties.

2. Service. The necessity for fire protection services provided hereunder shall be determined by the Sturgeon Bay fire chief or the person in charge of the Sturgeon Bay Fire Department at the time of a fire emergency, under the circumstances then and there existing as determined and appraised by him/her, so that all territory being serviced by the Sturgeon Bay Fire Department shall have proper and sufficient service.

3. Fee. The fee to be paid by the Town of Sevastopol for fire protection services for each year will be as follows:

- A. The annual fire protection fee for 2017 was \$347,035.
- B. The annual fire protection fee for the 2018 and 2019 calendar years was to increase or decrease in an amount equal to the percentage of the Sturgeon Bay Fire Department's Operating Budget increases or decreases from the prior year's operating budget, with an annual increase limit of 2%.
- C. The annual fire protection fee for the 2020 calendar year shall increase 2% over the 2019 fee.

The Sturgeon Bay Fire Department Operating Budget includes all costs related to personnel, commodities and contractual line items but excludes capital budget items, employee share of health insurance contributions, and excluding retirement payouts for sick leave carryover.

4. Insurance. The City of Sturgeon Bay shall be responsible for obtaining and maintaining sufficient liability insurance on its fire equipment and on the personnel operating such equipment, thereby protecting the City of Sturgeon Bay and the Town of Sevastopol, for any and all liability that may result to said political subdivisions as a result of the performance of fire protection services. This provision is not intended to and does not provide a waiver of any lawful immunity or limitation of damages as provided by Wisconsin Statutes.

5. Application of Equipment and Personnel. In the event of an emergency being serviced by the City of Sturgeon Bay Fire Department, the Sturgeon Bay fire chief, or his designee at the time of such emergency, shall determine what equipment and manpower is to be utilized at such emergency and shall attempt, to the best of his ability, to give protection to all territory being serviced by the Sturgeon Bay Fire Department under the circumstances then and there existing as determined and appraised by him, so that all of the territory being serviced by the Sturgeon Bay Fire Department shall have proper and sufficient service. It is specifically understood by the parties hereto that the City of Sturgeon Bay has similar fire protection service agreements with other political subdivisions in the vicinity of the City of Sturgeon Bay.

This Agreement is entered as an intergovernmental agreement pursuant to 66.0301, Wis. Stats.

IN WITNESS WHEREOF the City of Sturgeon Bay and the Town of Sevastopol, by their authorized representatives, have caused this Agreement to be signed and sealed by their respective officers.

CITY OF STURGEON BAY

Dated: _____

By: _____
Thad C. Birmingham, Mayor

Dated: _____

By: _____
Stephanie Reinhardt, Clerk

TOWN OF SEVASTOPOL

Dated: _____

By: _____
Dan Woelfel, Chairman

Dated: _____

By: _____
Amy Flok, Clerk

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EXECUTIVE SUMMARY

Title: Resolution authorizing the submittal of CDI grant application for Door County Maritime Museum tower project

Background: The Door County Maritime Museum has plans to construct an addition to the museum that includes a ten story tower. The City previously approved a planned unit development zoning amendment for the project. The Museum has been raising funds for the project and is close to commencing construction.

The Community Development Investment (CDI) Grant Program is run through the Wisconsin Economic Development Corporation (WEDC). The goal of the CDI Grant Program is to incentivize primarily downtown community development in the state of Wisconsin. It supports urban, small city and rural community redevelopment efforts by providing financial incentives for shovel-ready projects with emphasis on, but not limited to, downtown community-driven efforts. Funded activities should lead to measurable benefits in job opportunities, property values and/or leveraged investment by local and private partners. Grants of up to \$250,000 are available.

The applicant must be a municipality. The Maritime Museum has requested that the City apply for the CDI grant on its behalf. The donated funds already raised by the Museum, along with future donations to the project, will be the match required under the program. The museum has to date raised \$3.2 Million of the estimated \$5.5 Million total cost. The proposed grant is for the maximum \$250,000.

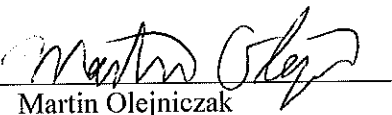
A resolution authorizing the submittal of the CDI grant application must be adopted for the City to submit the grant.

Fiscal Impact: None. The Maritime Museum's donated funds are the matching funds for the project. The Museum has not requested any funds from the City and none are authorized by the resolution. The City would simply act as a pass-through agency for the grant funds. The work on completing the application is all being handled by the Museum.

There also is no limit on the number of CDI grant applications that can be submitted by a municipality, and previous grant awards is not a factor in WEDC's review of any future applications. So the City could still apply on behalf of other project such as the renovation of the grain elevator or other redevelopment projects that might come around in the future.

Recommendation: The Council's previous approvals of the tower project and the \$3.2 Million already raised by the Museum demonstrate community support for the project. Therefore, the recommendation is to approve the resolution authorizing the submission of the CDI grant application on behalf of the Maritime Museum.

Prepared by:


Martin Olejniczak
Community Development Director

1-24-19
Date

Reviewed by:


Josh Van Lieshout
City Administrator

1/24/19
Date

RESOLUTION #_____

A RESOLUTION AUTHORIZING THE SUBMITTAL OF A COMMUNITY
DEVELOPMENT INVESTMENT GRANT APPLICATION FOR THE DOOR COUNTY
MARITIME MUSEUM'S MARITIME LIGHTHOUSE TOWER PROJECT

WHEREAS, the City of Sturgeon Bay, WI proposes to submit an application to the Wisconsin Economic Development Corporation for funding through the Community Development Investment (CDI) Grant Program; and,

WHEREAS, the application will request funding for the Door County Maritime Museum's Maritime Lighthouse Tower project; and

WHEREAS, all matching funds required for the project will come from the Door County Maritime Museum.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF STURGEON BAY, WISCONSIN: That the Mayor is authorized to submit a CDI Program grant application to the Wisconsin Economic Development Corporation on behalf of the Door County Maritime Museum's Maritime Lighthouse Tower project.

PASSED AND ADOPTED by the City Council of Sturgeon Bay, Wisconsin on this ____th day of February, 2019.

Thad Birmingham, Mayor

ATTEST:

Stephanie Reinhardt

City Clerk


**WISCONSIN ECONOMIC
DEVELOPMENT CORPORATION**
COMMUNITY APPLICATION
SECTION I-APPLICANT INFORMATION

Legal Entity: ☒ City ☐ Town ☐ Village ☐ County ☐ Tribal Entity ☐ Nonprofit (Attach copies of IRS documents showing acceptance of Federal Tax Exempt Status) ☐ Other Governmental Unit

Legal Name: City of Sturgeon Bay

Trade Name:

Mailing Address: 421 Michigan Street

City, State, Zip: Sturgeon Bay, WI 54235

FEIN: **DO NOT ENTER SSN**
(Federal Employee Identification Number – Tax ID or Social Security Number)

NAICS: 921120 - Legislative Bodies

Fiscal Year End Date:

Check box if W-9 is attached to the application ☒

Website URL: <http://www.sturgeonbaywi.org/>

Phone: (920) 746-2900 |

Chief Elected Official: Thad Birmingham

Title: Mayor

Phone: (920) 746-2900

Email: sbmayor@sturgeonbaywi.org

CONTACT

Local Government Contact: Josh Van Lieshout

Title: City Administrator

Email: jvanlieshout@sturgeonbaywi.org

Phone: (920) 746-2900

Mailing Address: 421 Michigan Street

City, State, Zip: Sturgeon Bay, WI 54235

Non-Government Contact: Kevin Osgood

Title: Executive Director

Email: kosgood@dcm.org

Phone: (920) 743-5958

Mailing Address: 120 North Madison Avenue

City, State, Zip: Sturgeon Bay, WI 54235

Contracting Contact:

Title:

Email:

Phone:

Mailing Address:

City, State, Zip:

SECTION II-INFORMATION ON LEGAL PROCEEDINGS

Has the applicant been involved in a lawsuit in the last 5 years? ☒ Yes ☐ No

Has the applicant been involved in a bankruptcy or insolvency proceeding in the last 10 years, or are any such proceedings pending? ☐ Yes ☒ No

Has the applicant been charged with a crime, ordered to pay or otherwise comply with civil penalties imposed, or been the subject of a criminal or civil investigation in the last 5 years? ☐ Yes ☒ No

Does the applicant have any outstanding tax liens? ☐ Yes ☒ No

Please attach a detailed explanation of any YES responses.

SECTION III-STATE REQUESTS FOR BID OR PROPOSAL

Are you aware of any State of Wisconsin request(s) for bid or request(s) for proposal to which the applicant intends to respond, or to which the applicant has recently responded? ☐ Yes ☒ No

If yes, please provide the following:

- Identify the bid or request for proposal (e.g., bid number, or general description or title).**
- Identify the state agency or public entity to which you are submitting the bid or proposal.**
- Explain the status of the bid or proposal (e.g., recently submitted; considering submission; in current negotiations).**

Please note that if you answer "yes" WEDC may not be able to discuss potential financial assistance until the request for bid or request for proposal process has been completed.

**THE APPLICANT CERTIFIES TO THE BEST OF ITS KNOWLEDGE:**

1. The information submitted to the Wisconsin Economic Development Corporation (WEDC) in this application, and subsequently in connection with this application, is true and correct.
2. The applicant is in compliance with applicable laws, regulations, ordinances and orders applicable to it that could have an adverse material impact on the project. Adverse material impact includes lawsuits, criminal or civil actions, bankruptcy proceedings, regulatory action by a governmental entity or inadequate capital to complete the project.
3. The applicant is not in default under the terms and conditions of any grant or loan agreements, leases or financing arrangements with its other creditors that could have an adverse material impact on the project.
4. WEDC is authorized to obtain background checks including a credit check on the applicant and any individual(s) with 20% or more ownership interest in the applicant company.
5. The applicant has disclosed, and will continue to disclose, any occurrence or event that could have an adverse material impact on the project.

THE APPLICANT UNDERSTANDS:

1. This application and other materials submitted to WEDC may constitute public records subject to disclosure under Wisconsin's Public Records Law, §19.31 et seq. The applicant may mark documents "confidential" if the documents contain sensitive information.
2. Submitting false or misleading information in connection with an application may result in the applicant being found ineligible for financial assistance under the funding program, and the applicant or its representative may be subject to civil and/or criminal prosecution.
3. Authorization to Receive Confidential Information. The applicant hereby authorizes the Wisconsin Economic Development Corporation ("WEDC") to request and receive confidential information that the applicant has submitted to, including any adjustments to such information by, the Wisconsin Department of Revenue ("DOR") and the Wisconsin Department of Workforce Development ("DWD"), and to use such information solely for the purposes of assessing the applicant's performance for the duration of the economic development project and ensuring that WEDC is properly administering or evaluating economic development programs. With regard to the information contained in the DWD unemployment insurance files, WEDC may access the following for the 8 most recent quarters: the quarterly gross wages paid to the applicant's employees; the monthly employee count; and the applicant's FEIN, NAICS code, and legal and trade names. The applicant also authorizes WEDC to share information submitted to WEDC by the applicant with the DOR and DWD and to redisclose to the public the information received from the DOR and DWD used to evaluate the applicant's performance under their specific economic development program and the impact of WEDC economic development programs. Records exempted from public records law by Wis. Stat. § 19.36(1) will be handled by WEDC in accordance with that law.

☒ **Yes** ☐ **No** I certify that incentive assistance is needed to ensure this project will happen in Wisconsin. Please provide details below:

Signature: _____ Date: _____

(Authorized Representative of Applicant Organization)

Printed Name: Thad Birmingham

Title: Mayor

Applicant Organization Name: **City of Sturgeon Bay**


**WISCONSIN ECONOMIC
DEVELOPMENT CORPORATION**
COMMUNITY DEVELOPMENT INVESTMENT
SECTION A-REDEVELOPMENT NARRATIVES

Reference Required Supporting Documentation as needed.	Included ✓	Attachment #
1. Project Description and Impact on Community (three-page limit): <ol style="list-style-type: none"> Describe the project, its implementation and the significance of this project to the community. Describe any public/private partnerships developed and the extent to which the applicant can ensure that all of the activities outlined within this application will be undertaken. (e.g., capacity of applicant and partners, conditions of loan agreements, status of development agreements, etc.) Which eligible activity/ies does this project fall under? <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Building renovation <input type="checkbox"/> Historic preservation <input type="checkbox"/> Demolition <input type="checkbox"/> Professional services (planning request only) </div> <div> <input checked="" type="checkbox"/> New construction <input type="checkbox"/> Infrastructure reinvestment </div> </div> Describe the potential of the project to enhance the economic viability of the community (e.g., tax base growth, job creation, stimulation of private investment). The response should detail the potential for both temporary and permanent jobs at the project site as well as the potential for job creation to occur in the area. To the extent possible, provide detail on the potential types of jobs, wage rates and health benefits associated with the jobs that are identified. Describe the potential for the project to promote economic development in the neighborhood, community, county and/or region. Describe the potential for the project to act as a catalyst for additional commercial development or investment. 	<input type="checkbox"/>	
2. Financial Justification (two-page limit): <ol style="list-style-type: none"> Describe the various methods that will be used to fund the project and include the progress of establishing or receiving funds. Describe the financial need for grant funding that cannot be met through private sector sources (e.g., traditional financing, equity investment or donor support), public sector support (e.g., RLF financing, TIF financing, and public borrowing) or a reduction in the scope of the project. 	<input type="checkbox"/>	
3. Previous Planning Efforts (two-page limit): <ol style="list-style-type: none"> The extent to which this project is included in and/or complements previous regional or municipal planning efforts (please reference section and page numbers of the plan). The extent to which the project supports best practices for smart growth and best practices for downtown redevelopment, and the extent to which it has community-wide support. 	<input type="checkbox"/>	
4. Readiness to Proceed (two-page limit): <ol style="list-style-type: none"> Describe past and planned project activities, with timelines. Include the planning process, site control, environmental condition and a project implementation schedule. Provide detailed descriptions of property transactions intended to occur over the next 5 years. 	<input type="checkbox"/>	

c. Describe financing commitments and any contingencies that apply.

SECTION B-SITE DETAILS

Location: <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village:	County: Door
Street Address: 120 North Madison	Project NAICS: 712110 - Museums
Site Size (Acres): .71	Current Zoning: Planned Unit Development
Proposed Zoning: Planned Unit Development	Current Assessed Value: \$0.00
Projected Assessed Value: \$0.00	Current Owner of Property: Door County Maritime Museum and Lighthouse Preservation Society, Inc.
Start Date: 6/15/2019	End Date:

Project Description: Explain any other factors that should be considered in evaluating this project (e.g., impact on Wisconsin suppliers, national/international sales, and other prospects for future expansions, etc.)

Is the project located in a TID? ☒ Yes ☐ No **If yes, creation date:** 3/19/2013

Is the project located in a disaster area, as declared by state or federal authorities? ☐ Yes ☒ No

If yes, was the declaration within 24 months prior to submitting an application? ☐ Yes ☒ No

If yes, date of declaration:

Does the applicant or end user currently own the property on which work is to occur? ☒ Yes ☐ No

If no, how do you have or expect to obtain ownership or access to the property?

<input type="checkbox"/> Condemnation	Timeframe:
<input type="checkbox"/> Tax Delinquency	Timeframe:
<input type="checkbox"/> Purchase (attach purchase agreement or option)	Timeframe:
<input type="checkbox"/> Development Agreement	Timeframe:
<input type="checkbox"/> Other:	Timeframe:

If applicant will not own the property, what entity will/does?

Current Site Ownership: Door County Maritime Museum	Phone: 920-743-5958	Email: kosgood@dcmm.org
Final Site Ownership: Door County Maritime Museum	Phone: 920-743-5958	Email: kosgood@dcmm.org

Will the current owner, or applicant expecting to obtain ownership, remain the legal owner of the project site for 5 years following receipt of the award? ☒ Yes ☐ No

SECTION C-REQUIRED SUPPORTING DOCUMENTATION

Please include the following attachments:	Included ✓	Attachment #
1. Resolution: A signed resolution by the governing elected body authorizing the submittal of an application to the CDI Grant Program.	<input type="checkbox"/>	
2. Map: A map indicating the project location within its municipal jurisdiction and any specially designated federal, state or local economic or taxation zone encompassing the project site; photographs of the site and surrounding area	<input checked="" type="checkbox"/>	
3. Budget Narrative: A narrative describing each line item included in the project budget	<input type="checkbox"/>	
4. Cost Estimates: A detailed copy of any cost estimates or bidding conducted for costs listed in the project budget, or a detailed explanation of the basis for all costs	<input type="checkbox"/>	
5. Development Agreement: A copy of any applicable development agreement with private parties benefiting from project implementation (if not yet signed, a signed copy must be submitted prior to first disbursement)	<input type="checkbox"/>	
6. Financing Commitments: Documentation that demonstrates the success of obtaining financing (e.g., commitment letters from lending institutions, municipal resolutions for financing or TID creation); must be submitted prior to first disbursement	<input checked="" type="checkbox"/>	

7. Organization: A chart illustrating the ownership, development and financing organization structure of the project, naming all entities committed at the time of submission and showing ownership percentages for any individual or entity involved. For any committed end users or partners having any ownership in the property, provide a history of the individual or company's operations with resumes detailing relevant experience and involvement, and percentage of ownership if applicable.	<input type="checkbox"/>	
8. Statements from community, public and community development leaders that support the project proposed for funding	<input checked="" type="checkbox"/>	

SECTION D-REAL ESTATE PRO FORMA INFORMATION (if applicable)	
1. What is the market rate for triple net* rent in the project's market?	
2. What is the project's average triple net rent?	
3. If the project's rent is less than general market conditions, please provide an explanation of why:	
4. How much equity is the development entity investing in the project?	
5. What is the anticipated vacancy rate?	
6. How much debt can the project service at what rate and term with what minimum debt coverage ratio?	
7. What is the average rate of return for the first five years of the project once the building is placed in service?	
a. Please define the formula utilized to determine the rate:	
b. If the project does not provide a return on investment, please explain how the development entity anticipates covering the costs associated with the development:	

* Triple net rent is the base rent that does not include any utility, common area, maintenance, insurance or taxes.



Door County Maritime Museum

Community Development Investment Application – Redevelopment Narratives

1. Project Description and Impact on the Community

For almost five decades, the Door County Maritime Museum has educated and entertained the public while working to preserve and celebrate the rich maritime history of Door County and the Great Lakes. The Museum operates three locations, including the Door County Maritime Museum along the working waterfront in Sturgeon Bay; the iconic Cana Island Lighthouse in Baileys Harbor; and the Death's Door Maritime Museum in Gills Rock. As one of northeast Wisconsin's top tourism destinations, attracting more than 65,000 visitors annually, the Door County Maritime Museum serves as a resource for all 72 counties in Wisconsin.

Now the museum is taking a major leap forward by expanding its Sturgeon Bay facility with a 10-story Maritime Lighthouse Tower along the Sturgeon Bay inner harbor. The Lighthouse Tower will offer:

- Ten floors of creative, interactive educational displays that feature many highlights of our maritime history, people and industries;
- Convenient accessibility to a lighthouse experience that will accommodate everyone regardless of physical abilities.



With the addition of this unique and iconic landmark Lighthouse Tower, many far-reaching benefits will be realized including:

- A must-see maritime experience that will draw visitors to our area from far and wide;
- An intriguing destination that will generate tremendous interest and activity and create a significant economic boost to the region;
- Educational experiences that will teach young and old, keep our history alive and help to promote interest in maritime-related local career opportunities.

The educational program will emphasize the Science, Technology, Engineering, & Math (STEM) inherent throughout the maritime and marine industries and across the state of Wisconsin. Exhibits on all ten floors will incorporate interactive digital displays to highlight how STEM is vital to designing, engineering, building, manufacturing, and operating the regionally produced ships and boats, our world-class Inland Navigation System, and highly-complex technological equipment.

Our primary intent is to encourage children and young adults to consider one of many exciting technical careers in the state of Wisconsin. Exhibits and programs within the Tower will use high-tech, interactive exhibits designed to capture the imagination of the next generation of Wisconsin's workforce. **School collaborations - working with educators and subject matter experts to develop a leading-edge STEM (Science, Technology, Engineering and Math) approach to exhibits and programs that will appeal to and inspire the next generation to consider careers in the maritime industries.**



Door County Maritime Museum

We're using the regional, technical backdrop of the maritime industries and Great Lakes systems to stimulate appreciation of STEM and plan the outreach program to be throughout Northeast Wisconsin and the entire state. Included with this application is a white paper that provides significant detail on the STEM Themes and Programs that will be an intrinsic part of the Maritime Lighthouse Tower Project (Attachment #X).

No other museum environment in this region of Wisconsin has this kind of immersive educational experience. Conceptual renderings of two floors of the Lighthouse Tower exhibits are included as Attachment #X. From the indoor and outdoor observation decks atop the tower, to the community event space on floor two, this tower will be a place that inspires, teaches, and instills a sense of pride in our common maritime history.

This Maritime Lighthouse Tower will bring a brighter future for everyone in Door County. It will light the way for countless young people who will find inspiration to pursue careers in engineering, environmental sciences, and maritime technologies – all careers vital to the economy of Door County and throughout our state. It will also become a significant revenue-generating economic stimulus that will bring more business and success to many others throughout Door County.

2. Financial Justification

As a 501(c)(3) charitable organization, the Door County Maritime Museum operates entirely on grants, donations and admissions revenue. The capital campaign to build the Maritime Lighthouse Tower is more than halfway to its goal of \$5.5 Million. This investment provides the initial platform for ongoing and new, creative programs generating increased income streams essential to sustaining the museum.

The total amount raised/pledged to the project is \$3.2 Million to date. The City of Sturgeon Bay has approved a Planned Unit Development for the Tower, with an expiration of July 2019. In order to start construction by June 2019, we are seeking CDI grant assistance to close the financing gap and accelerate the final stages of our fundraising campaign. A complete financial *pro-forma* for the project is included with this application as Attachment #X.

A list of current donors to the Maritime Lighthouse project (as of November 21, 2018) is on pages 6-7 of the *Lighthouse Tower Beacon* publication, Attachment #x. The *Lighthouse Tower Beacon* was sent to all local Door County residential and business mailing addresses in early December 2018. The purpose of the mailing was to update the community on the progress of the project to date, demonstrate the support already received and, perhaps most importantly, to illustrate the educational focus of the exhibits that will occupy the Tower upon completion.





Door County Maritime Museum

3. Previous Planning Efforts

The growth and expansion of the Door County Maritime Museum via the Maritime Lighthouse Tower has been a critical part of the City of Sturgeon Bay's West Waterfront Redevelopment Plan (<http://www.sturgeonbaywi.org/wp-content/uploads/2013/08/Sturgeon-Bay-West-Waterfront-Plan-9-15-11.pdf>) from the beginning of the planning process, and was included in the conceptual site plan renderings when the Plan was approved by the City Council in September 2011. The City's planning effort was funded by the Wisconsin Economic Development Corporation CDBG-Planning grant program. The Museum expansion was also part of the City's Tax Increment Financing District #4 Project Plan (<http://www.sturgeonbaywi.org/wp-content/uploads/2013/08/TID-4-Project-Plan.pdf>), adopted March 19, 2013.

The Museum is an anchor institution on the West Waterfront and it is believed that the completion of the Maritime Lighthouse Tower will reignite the development process for the remaining parcels in the redevelopment area. One of the ultimate intentions of the project is to contribute to Door County's economy by creating a new year-round tourist destination that will offer a panoramic vista of Sturgeon Bay's working waterfront from the enclosed 10th floor observation deck or the outdoor rooftop deck.

4. Readiness to Proceed

The capital campaign to build the Maritime Lighthouse Tower is more than halfway to its goal of \$5.5 Million. The total amount raised/pledged to the project is \$3.2 Million to date. The City of Sturgeon Bay has approved a Planned Unit Development for the Tower, with an expiration of July 2019. In order to start construction by June 2019, we are seeking CDI grant funding to close the gap and accelerate our final phase of fundraising. A complete financial *pro-forma* for the project is included with this application as Attachment #X.

A local Door County business has already pledged a \$200,000 donation of the installation of the pilings for the Tower construction. In order to work within their other business commitments, it is estimated that the driving of the pilings will begin in March or April of 2019.

Project Overview

Campaign Goal	\$5.5 Million
Stage I - Advance Gifts Phase Raised to Date (6/1/17)	\$2.3 Million
Stage II - Community Gifts Phase Goal to Go	\$3.2 Million
How the Funds Will Be Used	
Construction.....	\$3,700,000
Design & Engineering.....	\$ 410,000
Exhibits.....	\$1,000,000
Project Planning & Development.....	\$ 200,000
Exterior Improvements.....	\$ 100,000
Furnishings & Interior.....	\$ 90,000
	\$5,500,000

The Board of Directors is currently reviewing a phased construction schedule, with each phase starting as the capital becomes available. The preliminary step would be the pilings, pouring of the foundation and site preparation. Phase two would be the construction of the shell of the Tower (steel structure, elevator, windows, insulation, top deck complete, stair wells); the third phase would be the final building systems (HVAC, electrical, interior drywall, painting, millwork, etc.).

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DATE: 01/25/2019
TIME: 11:08:18
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CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

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PAGE: 1

INVOICES DUE ON/BEFORE 02/05/2019

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
GENERAL FUND				
LIABILITIES				
19610	RICHARD STUEWER	01/19 HEALTH PREM REIMB/STUEWR	01-000-000-21530	314.77
TOTAL LIABILITIES				314.77
CITY HALL / FIRE & POLICE STN				
01761	ASSOCIATED TRUST COMPANY	GO REF BOND 12.30.13	01-000-920-70002	152.00
TOTAL CITY HALL / FIRE & POLICE STN				152.00
TOTAL GENERAL FUND				466.77
LAW/LEGAL				
16555	PINKERT LAW FIRM, LLP	12/18 LITIGATION MATTERS-BOES	01-110-000-55010	112.50
16555		12/18 LITIGATION MATTERS	01-110-000-55010	164.50
16555		12/18 LITIGATION M ATTR-KOLSKI	01-110-000-55010	45.00
16555		12/18 TRAFFIC MATTERS	01-110-000-55010	855.00
TOTAL				1,177.00
TOTAL LAW/LEGAL				1,177.00
CITY CLERK-TREASURER				
01766	AURORA MEDICAL GROUP	PRE EMPLOY SCREEN	01-115-000-57100	40.00
03940	STEPHANIE REINHARDT	MILEAGE REIM SHRM MTG/REINHARDT	01-115-000-55600	53.41
08463	CNA SURETY	NOTARY PUBLIC/SPITTLEMEISTER	01-115-000-56000	30.00
08463		NOTARY PUBLIC /SPITTLEMEISTER	01-115-000-56000	65.00
13875	MUNICIPAL CODE CORP	CODE SUPPLEMENT PAGES	01-115-000-57050	595.06
17700	QUILL CORPORATION	END TAB FOLDERS	01-115-000-51950	59.90
USBANK	US BANK	MEMBER RENEWAL/REINHARDT	01-115-000-56000	65.00
USBANK		2019 GBSHRM REG/REINHARDT	01-115-000-56000	25.00
USBANK		2019 GBSHRM DUES/REINHARDT	01-115-000-56000	65.00
TOTAL				998.37
TOTAL CITY CLERK-TREASURER				998.37
ADMINISTRATION				
19841	ROTARY CLUB OF STURGEON BAY	2019 1ST QTR DUES/VANLIESHOUT	01-120-000-56000	190.00
USBANK	US BANK	MEAL EXPENSE	01-120-000-56650	93.85
USBANK		MEAL EXPENSE	01-120-000-56650	63.94
USBANK		MEAL EXPENSE	01-120-000-56650	31.17
TOTAL				378.96
TOTAL ADMINISTRATION				378.96
COMPUTER				
-USBANK	US BANK	COMPUTER ADAPTERS	01-125-000-55550	35.98

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GENERAL FUND				
USBANK		CONF ROOM WEBCAM	01-125-000-55550	195.98
		TOTAL		231.96
		TOTAL COMPUTER		231.96
CITY ASSESSOR				
ASSO APP	ASSOCIATED APPRAISAL	02.05.19 CONTRACT	01-130-000-55010	1,333.33
		TOTAL		1,333.33
		TOTAL CITY ASSESSOR		1,333.33
BUILDING/ZONING CODE ENFORCEMT				
SAFEBUILD	SAFE BUILT	12/18 PERMITS	01-140-000-55010	7,427.66
SAFEBUILD		12/18 PLAN REVIEW FEES	01-140-000-55010	1,487.50
		TOTAL		8,915.16
		TOTAL BUILDING/ZONING CODE ENFORCEMT		8,915.16
MUNICIPAL SERVICES ADMIN.				
03133	CELLCOM WISCONSIN RSA 10	12/18 CHAD CELL SVC	01-145-000-58250	65.32
04575	DOOR COUNTY HARDWARE	PAINT	01-145-000-54999	28.99
04575		PAINT	01-145-000-54999	26.99
USBANK	US BANK	UW WIS CONTINUE ED COURSE	01-145-000-55600	1,095.00
		TOTAL		1,216.30
		TOTAL MUNICIPAL SERVICES ADMIN.		1,216.30
PUBLIC WORKS ADMINISTRATION				
03133	CELLCOM WISCONSIN RSA 10	12/18 STEVE CELL SVC	01-150-000-58250	31.40
03133		12/18 MIKE CELL SVC	01-150-000-58250	43.68
		TOTAL		75.08
		TOTAL PUBLIC WORKS ADMINISTRATION		75.08
CITY HALL				
04575	DOOR COUNTY HARDWARE	MAGNETIC BIT HOLDER	01-160-000-52700	6.99
04575		PHOTO BATTERY/THREAD SEAL TAPE	01-160-000-51400	18.77
04575		HOSE MEND, HOOKS	01-160-000-52700	20.75
19880	STURGEON BAY UTILITIES	421 MICHIGAN ST	01-160-000-56150	2,056.19
19880		421 MICHIGAN ST	01-160-000-58650	159.42
KONE	KONE INC.	2019 MAINTENANCE CONTRACT	01-160-000-58999	1,676.88

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GENERAL FUND				
MEUW	MUNICIPAL ELECTRIC UTILITIES	MSDS ONLINE FEES-CITY HALL	01-160-000-58999	225.00
SUPERIOR	SUPERIOR VISION INSURANCE	CASE ODOR NEUTRALIZER	01-160-000-51850	123.45
SUPERIOR		SHIPPING	01-160-000-51850	16.03
VIKING	VIKING ELECTRIC SUPPLY, INC	1 FLAT LED PANEL	01-160-000-55300	77.77
VIKING		LIGHT & WIRE NUTS	01-160-000-55300	30.95
VIKING		LIGHTS/BUTTON & WIRE NUTS	01-160-000-55300	125.21
WARNER	WARNER-WEXEL WHOLESALE &	PAPER TOWELS	01-160-000-51850	54.35
WARNER		CLEANER	01-160-000-51850	56.90
WARNER		PAPER TOWELING	01-160-000-51850	49.46
WARNER		PAPER PRODUCTS	01-160-000-51850	30.46
TOTAL				4,728.58
TOTAL CITY HALL				4,728.58
INSURANCE				
MCCLONE	MCCLONE AGENCY, INC	' 98 LADDER TRUCK CREDIT	01-165-000-55200	-382.00
MCCLONE		GOVT ENTITY CRIME	01-165-000-55450	1,530.00
MCCLONE		01/19 POLICE LIAB	01-165-000-56400	1,289.00
MCCLONE		01/19 PUBLIC OFFICIAL	01-165-000-57400	1,235.00
MCCLONE		01/19 AUTO LIAB	01-165-000-55200	1,908.00
MCCLONE		01/19 AUTO PHY DAMAGE	01-165-000-55200	1,887.00
MCCLONE		02/19 AUTO PHY DAMAGE	01-165-000-55200	1,887.00
MCCLONE		02/19 AUTO LIAB	01-165-000-55200	1,908.00
MCCLONE		02/19 PUBLIC OFFICIAL	01-165-000-57400	1,235.00
MCCLONE		02/19 POLICE LIAB	01-165-000-57150	1,289.00
MCCLONE		02/19 GEN LIAB	01-165-000-56400	3,253.00
MCCLONE		01/19 WORK COMP	01-165-000-58750	10,707.00
MCCLONE		02/19 WORK COMP	01-165-000-58750	10,708.00
MCCLONE		01/19 GEN LIAB	01-165-000-56400	3,253.00
MUN PROP	MUNICIPAL PROPERTY INSURANCE	PROPERTY INSURANCE	01-165-000-57350	30,358.00
TOTAL				72,065.00
TOTAL INSURANCE				72,065.00
GENERAL EXPENDITURES				
08167	GANNETT WISCONSIN NEWSPAPERS	ORD 1350 PUBLICATION	01-199-000-57450	13.65
08167		SPRING ELECTION NOTICE	01-199-000-57450	36.57
08167		ORD 1352 PUBLICATION	01-199-000-57450	103.39
MEUW	MUNICIPAL ELECTRIC UTILITIES	2019 1ST QTR SAFETY PROGRAM	01-199-000-55605	3,413.48
QUARLES	QUARLES & BRADY, LLP	GO FROM NOTE 11.6.18	01-199-000-58999	9,000.00
QUARLES		GO FROM NOTE 11.6.18	01-199-000-58999	5,800.00
STATEEMP	DEPT OF ADMINISTRATION	FIN DIRCT JOB POST ADVERT	01-199-000-57450	175.00
TOTAL				18,542.09
TOTAL GENERAL EXPENDITURES				18,542.09

POLICE DEPARTMENT

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GENERAL FUND				
19206	SCHWAAB, INC.	2 SBPD ADDRESS STAMPERS	01-200-000-51950	56.50
22800	WALMART COMMUNITY	CD SLEEVES	01-200-000-51950	9.97
22800		OFFICE SUPPLY	01-200-000-51950	2.77
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	ASSRTED OFFICE SUPPLIES	01-200-000-51950	50.34
BUBRICKS		ASSORTED OFFICE SUPPLIES	01-200-000-51950	81.79
STAPLES	WISCONSIN DOCUMENT IMAGING LLC	4939 BLACK COPIES	01-200-000-51600	59.76
STAPLES		761 COLOR COPIES	01-200-000-51600	27.62
US BANK	US BANK EQUIPMENT FINANCE	RICOH COPIER	01-200-000-55650	167.00
US BANK		PROPERTY DAMAGE SURCHARGE	01-200-000-55650	27.02
US BANK		YEARLY PROPERTY TAX	01-200-000-55650	165.86
USBANK	US BANK	BUSINESS CARDS/HAJNY	01-200-000-51600	14.74
USBANK		DOT MATRIX PRINTER	01-200-000-51950	414.02
USBANK		THERMAL LAMINATOR	01-200-000-51950	169.30
USBANK		HOTEL DEP/PORTER	01-200-000-55600	141.98
USBANK		CREDIT HOTEL DEP	01-200-000-55600	-116.98
USBANK		2019 DUES/MOCIS/SBPD	01-200-000-55600	150.00
USBANK		ADAPTER SQD 40 TOUGHBOOK	01-200-000-55500	110.91
USBANK		WI CHIEF POLICE RENEW/BRNKMAN	01-200-000-56000	80.00
USBANK		FBI LEEDA MMBR RENWAL/BRNKMAN	01-200-000-56000	50.00
TOTAL				1,662.60
TOTAL POLICE DEPARTMENT				1,662.60
POLICE DEPARTMENT/PATROL				
02005	BAY ELECTRONICS, INC.	10 RADIO BATTERIES	01-215-000-57550	1,300.00
02005		RADIO INSTALL INV MIELKE VEH	01-215-000-58600	775.90
03133	CELLCOM WISCONSIN RSA 10	12/18 CELLPHONES	01-215-000-58250	968.74
03133		12/18 MIFI WIRELESS ROUTERES	01-215-000-58250	335.68
04590	HUMANE SOCIETY	2019 1ST QTR ANML CONTROL	01-215-000-55100	3,863.75
04696	DOOR COUNTY TREASURER	UNLEAD FUEL	01-215-000-51650	2,571.59
14875	NWTC GREEN BAY	LESB SCENARIO INSTRCTR/ALBRTSN	01-215-000-55600	180.00
19880	STURGEON BAY UTILITIES	SUNSET PRK BOAT LAUNCH	01-215-000-56150	11.21
19880		110 NEENAH AVE CAMERA	01-215-000-56150	11.30
19880		SHORECREST RD CAMERA	01-215-000-56150	8.63
19959	SUPERIOR CHEMICAL CORP	VEH WASH/WAX SOLUTION	01-215-000-58550	102.54
23640	WISCONSIN DEPT OF JUSTICE	3 TIME ACCESS CHARGES	01-215-000-58999	150.00
23640		21 OFFICER SUPPORT CHARGE	01-215-000-58999	252.00
ADVAUTO	GENERAL PARTS DISTRIBUTION LLC	BATTERY	01-215-000-58600	132.54
ADVAUTO		BATTERY CORE RETURN	01-215-000-58600	-22.00
AXON	AXON ENTERPRISES, INC.	3 TASER BATTER PACKS	01-215-000-51050	186.00
DEERCREE	DEER CREEK TECHNOLOGIES	2019 DOC MANAGE SOFTWARE	01-215-000-58999	375.00
HOUGAARD	CHAD HOUGAARD	DEPT LAB COAT REIMB/HOUGAARD	01-215-000-52900	27.43
JENNERJO	DEREK JENNERJOHN	TRNING MEAL EXPNSE/JENNERJOHN	01-215-000-55600	10.71
JENNERJO		TRNING MEAL EXPNSE/JENNERJOHN	01-215-000-55600	16.12
JENNERJO		TRNING MEAL EXPNSE/JENNERJOHN	01-215-000-55600	10.13
JENNERJO		TRNING MEAL EXPNSE/JENNERJOHN	01-215-000-55600	8.65
JENNERJO		TRNING MEAL EXPNSE/JENNERJOHN	01-215-000-55600	13.00
JENNERJO		TRNING MEAL EXPNSE/JENNERJOHN	01-215-000-55600	11.90
JENNERJO		TRNING MEAL EXPNSE/JENNERJOHN	01-215-000-55600	16.12
JENNERJO		TRNING MEAL EXPNSE/JENNERJOHN	01-215-000-55600	16.72
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	NEW SQUAD TIRES	01-215-000-52850	2,483.19
JIM FORD		FORD ESCAPE MAINTENANCE	01-215-000-58600	792.12
MEUW	MUNICIPAL ELECTRIC UTILITIES	MSDS ONLINE FEES-POLICE DEPT	01-215-000-58999	225.00

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GENERAL FUND				
PRECAUTO	PRECISION AUTO GLASS	WINDSHIELD REPAIR/ESCAPE	01-215-000-58600	50.00
USBANK	US BANK	FUEL	01-215-000-51650	6.00
USBANK		CHAINSAW CHAIN-	01-215-000-58600	40.95
USBANK		TASER & CARTRIDGE MAG	01-215-000-51050	1,208.00
USBANK		BATTERIES & SWITCH	01-215-000-51050	151.80
USBANK		OUT OF TOWN FUEL	01-215-000-51650	28.50
USBANK		CLIMATE CONTROL/EMER VEHICLE	01-215-000-58600	529.99
USBANK		FUEL	01-215-000-51650	11.88
USBANK		TRAINING MEAL -4 OFFICERS	01-215-000-55600	54.53
USBANK		ICLOUD MONTHLY STORAGE	01-215-000-58250	0.99
USBANK		5 CELLPHONES	01-215-000-58250	499.75
USBANK		5 OTTER BOXES-CELLPHONES	01-215-000-58250	198.80
USBANK		CONF REG/HAACK	01-215-000-55600	175.00
WIEGANDM	MICHELLE SNOVER	TRNING MEAL EXPNSE/SNOVER	01-215-000-55600	8.20
WIEGANDM		TRNING MEAL EXPNSE/SNOVER	01-215-000-55600	12.45
WIEGANDM		TRNING MEAL EXPNSE/SNOVER	01-215-000-55600	10.32
WIEGANDM		TRNING MEAL EXPNSE/SNOVER	01-215-000-55600	13.29
WIEGANDM		TRNING MEAL EXPNSE/SNOVER	01-215-000-55600	23.50
WIEGANDM		TRNING MEAL EXPNSE/SNOVER	01-215-000-55600	14.14
WIEGANDM		TRNING MEAL EXPNSE/SNOVER	01-215-000-55600	14.50
WIEGANDM		TRNING MEAL EXPNSE/SNOVER	01-215-000-55600	12.20
WIEGANDM		TRNING MEAL EXPNSE/SNOVER	01-215-000-55600	13.40
WIEGANDM		TRNING MEAL EXPNSE/SNOVER	01-215-000-55600	16.72
WIEGANDM		PARKING EXPNSE/SNOVER	01-215-000-55600	76.00
TOTAL				18,004.88
TOTAL POLICE DEPARTMENT/PATROL				18,004.88
POLICE DEPT. / INVESTIGATIONS				
ACCURINT	LEXISNEXIS RISK SOLUTIONS	12/18 CONTRACT FEE	01-225-000-57950	105.00
LOFGREN	BRYAN LUGREN EXCAVATING, INC	TRAILER RENTL-R PIERCE BELONGS	01-225-000-57950	1,500.00
NECROSEA	NECROSEARCH INTERNATIONAL	EXPENSES/CJP INVESTIGATION	01-225-000-57950	2,235.43
USBANK	US BANK	US MESQUITE DECK LOG/CJP INVES	01-225-000-57950	376.80
USBANK		2 DATA CARTRIDGES	01-225-000-51500	54.30
USBANK		TV WALL MOUNT/ROKU TV	01-225-000-51500	239.99
TOTAL				4,511.52
TOTAL POLICE DEPT. / INVESTIGATIONS				4,511.52
FIRE DEPARTMENT				
02005	BAY ELECTRONICS, INC.	RADIO REPAIR PARTS	01-250-000-57550	52.46
04696	DOOR COUNTY TREASURER	12/18 FUEL	01-250-000-51650	802.66
19880	STURGEON BAY UTILITIES	92 E MAPLE STREET	01-250-000-56675	5.20
19880		MARTIN PARK BATHROOM	01-250-000-56675	5.20
19880		421 MICHIGAN ST	01-250-000-56675	118.00
19880		TRUCK FILL	01-250-000-56675	41.00
19880		MEM FLD SPRINKLER	01-250-000-56675	42.00
19880		MEM FLD WARMING HOUSE	01-250-000-56675	42.00
19880		SALT SHED	01-250-000-56675	5.20
19880		CITY GARAGE	01-250-000-56675	42.00

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GENERAL FUND				
19880		GARLAND PARK	01-250-000-56675	5.20
19880		SUNSET CONSN CNTR	01-250-000-56675	42.00
19880		FRANK GRASSE MEM SHELTER	01-250-000-56675	13.00
19880		OTUMBA PARK	01-250-000-56675	5.20
19880		WEST SIDE WARMING HOUSE	01-250-000-56675	5.20
19880		WEST SIDE FIRE STATION	01-250-000-56675	42.00
19880		WEST SIDE FIRE STATION	01-250-000-56150	126.36
19880		38 S NEENAH AVE PAVILLION	01-250-000-56675	5.20
19880		38 S NEENAH AVE RSTRM	01-250-000-56675	26.00
19880		JAYCEE BALLFLD STAND	01-250-000-56675	13.00
19880		JAYCEE BALLFLD SPRINKLER	01-250-000-56675	42.00
19880		WEST SIDE BALLFLD LITES	01-250-000-56675	26.00
19880		GIRLS LITTLE LEAGUE	01-250-000-56675	42.00
19880		FIRE PROTECTION	01-250-000-56675	8,720.75
19880		WARNING SIREN	01-250-000-56150	8.24
19880		QUINCY ST-BALLFLD	01-250-000-56675	42.00
19880		MADISON AVE SPRINKLER	01-250-000-56675	13.00
19880		PENNSYLVANIA ST DOCK	01-250-000-56675	13.00
19880		GREEN BAY RD SIREN	01-250-000-56150	15.45
19880		EAST SIDE DOCK	01-250-000-56675	5.20
19880		COVE RD/CANAL RD SIREN	01-250-000-56150	14.27
19880		1ST AVE MARINA/RSTRM	01-250-000-56675	42.00
19880		CITY PKG RAMP	01-250-000-56675	5.20
19880		48 KENTUCKY ST DOCK	01-250-000-56675	13.00
19880		KENTUCKY ST CITY MARINA	01-250-000-56675	42.00
19880		SIGN SHED	01-250-000-56675	5.20
19880		CHERRY BLOSSOM PARK	01-250-000-56675	13.00
19880		VACANT LOTS-QTRLY BILL	01-250-000-56675	904.80
19880		CLAY BANKS SIREN	01-250-000-56150	15.59
19880		1048 EGG HRBR RD	01-250-000-56675	5.37
BADGERTR	BADGER TRAILER	TRAILER DOOR	01-250-000-53000	700.00
BREATH	SUB-AQUATICS, INC	CASCADE REPAIR	01-250-000-56250	313.18
MEUW	MUNICIPAL ELECTRIC UTILITIES	MSDS ONLINE FEES-FIRE DEPT	01-250-000-52350	225.00
PORT	WEST MARINE PRO	ROPE CUTTER	01-250-000-51350	62.98
PREVEA	PREVEA HEALTH WORKMED	EMPLOYEE TEST	01-250-000-57100	25.20
USBANK	US BANK	MONTHLY DATA	01-250-000-58250	271.13
USBANK		UNIFORM	01-250-000-52900	200.03
USBANK		UNIFORM	01-250-000-52900	242.25
USBANK		STATION FUEL	01-250-000-51650	14.59
USBANK		2019 JOURNAL	01-250-000-51950	31.26
USBANK		FUEL	01-250-000-51650	35.41
USBANK		UNIFORM	01-250-000-52900	272.45
USBANK		TOOLS	01-250-000-52700	570.31
USBANK		TOOLS	01-250-000-52700	379.00
USBANK		CARPET CLEANER PARTS	01-250-000-51350	20.68
USBANK		STATION FUEL	01-250-000-51650	16.98
USBANK		CPR EQUIP	01-250-000-52350	805.00
USBANK		OFFICE SUPPLIES	01-250-000-51950	131.02
USBANK		WASH PARTS/SOAP	01-250-000-54999	447.05
USBANK		JACK REPAIR	01-250-000-54999	41.90
USBANK		2019 FDIC REG	01-250-000-55600	2,427.80
USBANK		CPR TRAINING	01-250-000-55600	153.42
TOTAL				18,813.59
TOTAL FIRE DEPARTMENT				18,813.59

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GENERAL FUND				
STORM SEWERS				
06570	FORESTRY SUPPLIERS INC	2 MAN HOLE COVER PICKS @ 30.50	01-300-000-54999	61.00
06570		SHIPPING	01-300-000-54999	16.77
TOTAL				77.77
TOTAL STORM SEWERS				77.77
SOLID WASTE MGMT/SPRING/FALL				
20725	T R COCHART TIRE CENTER	TUBE	01-311-000-53000	8.00
20725		SVC CALL/FLAT TIRE	01-311-000-53000	110.00
20725		FLAT	01-311-000-53000	20.00
20725		USED TIRE	01-311-000-53000	100.00
20725		VALVE LEAK	01-311-000-53000	15.00
TOTAL				253.00
TOTAL SOLID WASTE MGMT/SPRING/FALL				253.00
COMPOST/SOLID WASTE SITE				
19880	STURGEON BAY UTILITIES	COMPOST SITE	01-320-000-56150	8.90
TOTAL				8.90
TOTAL COMPOST/SOLID WASTE SITE				8.90
STREET SWEEPING				
02844	BRUCE MUNICIPAL EQUIPMENT INC	HYDRAULIC FILTER	01-330-000-51400	341.92
02844		HYDRAULIC FILTER SEAL KIT	01-330-000-51400	16.90
19880	STURGEON BAY UTILITIES	NOVEMBER SWEEPER USAGE	01-330-000-53050	3.16
19880		DECEMBER SWEEPER USAGE	01-330-000-53050	2.61
TOTAL				364.59
TOTAL STREET SWEEPING				364.59
ROADWAYS/STREETS				
04603	HALRON LUBRICANTS INC	USED OIL PICKUP 200 G @ .15	01-400-000-54999	30.00
13655	MONROE TRUCK EQUIPMENT, INC	PLOW LIGHT RELAY	01-400-000-54999	36.78
18950	SAFETY-KLEEN CORP	PARTS WASHER SERVICE	01-400-000-54999	256.18
20725	T R COCHART TIRE CENTER	2 TIRES/MOUNTS & DISMOUNTS	01-400-000-51400	1,367.82
20725		4 DISMOUNT/MOUN & RECAPS	01-400-000-51400	546.00
20725		FLAT	01-400-000-51400	30.00
20725		TIRE MOUNTS	01-400-000-51400	37.50
USBANK	US BANK	2 RUBBER BUMPERS	01-400-000-51400	52.14
USBANK		BEARING	01-400-000-51400	125.30
USBANK		CONSOLE-DPW EXPLORER	01-400-000-51400	34.99
TOTAL				2,516.71

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
TOTAL ROADWAYS/STREETS				2,516.71
SNOW REMOVAL				
20725	T R COCHART TIRE CENTER	GRIPPER/4 DISMOUNTS	01-410-000-51400	273.00
20725		7 GRIPPER RECAPS/DISPOSAL	01-410-000-51400	1,183.00
TOTAL				1,456.00
TOTAL SNOW REMOVAL				1,456.00
STREET SIGNS AND MARKINGS				
USBANK	US BANK	STOP/PEDESTRIAN CROSS SIGNS	01-420-000-52600	1,039.10
TOTAL				1,039.10
TOTAL STREET SIGNS AND MARKINGS				1,039.10
STREET MACHINERY				
04603	HALRON LUBRICANTS INC	USED FILTER PICK-UP	01-450-000-54999	35.00
04603		4 CASES GREASE	01-450-000-54999	134.16
04603		150 G USED OIL PICK UP	01-450-000-54999	22.50
04696	DOOR COUNTY TREASURER	12/18 FUEL 326.42 G	01-450-000-51650	652.51
04696		12/18 DSL FUEL 843.69 G	01-450-000-51650	2,213.84
06012	FASTENAL COMPANY	BOLTS	01-450-000-52150	5.42
08225	HERLACHE SMALL ENGINE	CHAIN SAW BLADE/CHAIN	01-450-000-52700	88.90
19965	SUPERIOR SIGNALS INC	4-12V AMBER STROBES @ 63.21EA	01-450-000-53000	252.84
19965		SHIPPING	01-450-000-53000	19.00
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	AIR BAG SENOR REPAIR/TRK #11	01-450-000-53000	201.55
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	WRENCH RACK/SOCKET HOLDERS	01-450-000-52700	46.94
O'REILLY		TOOL BOX-TRCK M3	01-450-000-52700	17.98
O'REILLY		BAR OIL-CHAIN SAW	01-450-000-52700	25.98
QUALITY	QUALITY TRUCK CARE CENTER INC	DRAIN VALVE AIR TANK	01-450-000-53000	371.66
USBANK	US BANK	2 ELECTRICAL SWITCHES	01-450-000-54999	13.21
TOTAL				4,101.49
TOTAL STREET MACHINERY				4,101.49
CITY GARAGE				
01469	AIRGAS NORTH CENTRAL	GLOVES	01-460-000-52350	291.46
01469		SHIPPING	01-460-000-52350	28.20
01766	AURORA MEDICAL GROUP	DOT SCREEN/HESLER	01-460-000-57100	25.00
04575	DOOR COUNTY HARDWARE	SLEDGE HANDLE	01-460-000-52700	13.99
04575		BULB	01-460-000-54999	5.99
04575		KEY	01-460-000-52700	1.49
13150	MASTERCRAFT WELDING SYSTEM	TUBING	01-460-000-54999	80.00
19880	STURGEON BAY UTILITIES	SALT SHED	01-460-000-56150	37.68

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
19880		CITY GARAGE	01-460-000-56150	870.20
19880		CITY GARAGE	01-460-000-58650	95.25
19880		1048 EGG HRBR RD	01-460-000-58999	9.29
19880		1048 EGG HRBR RD	01-460-000-56150	94.29
BLUE TRP	BLUE TARP FINANCIAL	PLIER SET	01-460-000-52700	52.98
MEUW	MUNICIPAL ELECTRIC UTILITIES	MSDS ONLINE FEES-DEW	01-460-000-52350	225.00
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	NITRILE GLOVES	01-460-000-52350	18.39
O'REILLY		NITRILE GLOVES	01-460-000-52350	73.56
TOTAL				1,922.77
TOTAL CITY GARAGE				1,922.77
HIGHWAYS - GENERAL				
19880	STURGEON BAY UTILITIES	808 S DULUTH AVE SIGN	01-499-000-58000	9.76
19880		EGG HRBR RD TRFFC LITE	01-499-000-58000	34.14
19880		N 14TH AVE-EGG HRBR RD TRFF	01-499-000-58000	26.02
19880		2 TRFFC WARNING LGTS	01-499-000-58000	5.50
19880		W S TRAFFIC LIGHTS	01-499-000-58000	131.29
19880		OVERHEAD ST LIGHTS	01-499-000-58000	6,702.22
19880		ORNAMENTAL ST LIGHTS	01-499-000-58000	4,696.56
19880		LANSING & WALNUT SIGN	01-499-000-58000	7.58
19880		EAST SIDE DOCK	01-499-000-58000	59.90
19880		OLD HWY RD SIGN	01-499-000-58000	8.24
ROBILLAR	STEVE ROBILLARD	SAFETY CLOTHING-ROBILLARD	01-499-000-56800	158.23
TOTAL				11,839.44
TOTAL HIGHWAYS - GENERAL				11,839.44
PARK & RECREATION ADMIN				
03133	CELLCOM WISCONSIN RSA 10	12/18 MIKE CELL SVC	01-500-000-58250	43.68
03133		12/18 CELL SVC	01-500-000-58250	14.69
03133		12/18 CELL SVC	01-500-000-58250	24.41
PULSE	PENINSULA PULSE	SEASONAL EMPLOY AD-4WKS	01-500-000-57450	107.82
USBANK	US BANK	BREWER TICKETS	01-500-000-52250	250.00
TOTAL				440.60
TOTAL PARK & RECREATION ADMIN				440.60
PARKS AND PLAYGROUNDS				
04575	DOOR COUNTY HARDWARE	JUMBO ROLLER	01-510-000-54999	8.59
04575		LTX EXT STAIN	01-510-000-54999	11.99
04575		LTX EXT STAIN	01-510-000-54999	11.99
04575		LTX EXT STAIN	01-510-000-54999	11.99
04575		UTILITY HEATER	01-510-000-54999	44.99
04575		PLUG	01-510-000-54999	1.39
04575		TORCH TRIGGER/COUPLER	01-510-000-54999	34.77
04575		STOREROOM LOCK	01-510-000-54999	32.99

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
04575		5 KEYS	01-510-000-54999	7.45
04575		CABLE TIES	01-510-000-54999	38.36
04575		FASTENERS	01-510-000-54999	0.14
04575		IMPACT DRILL KIT/PLIERS	01-510-000-54999	248.95
04575		BIAX 2PIN PLUG IN 9W	01-510-000-54999	15.98
04575		TOOL BAG	01-510-000-54999	31.99
04575		ANTISIPHON SLOAN REPAIR	01-510-000-54999	26.97
04575		2 CARPETS	01-510-000-54999	31.98
04575		CREDIT RETURN 2 CARPETS	01-510-000-54999	-31.98
04575		CARPET	01-510-000-54999	26.98
04575		SUPPLIES	01-510-000-54999	9.99
04575		GLUE	01-510-000-54999	7.59
04696	DOOR COUNTY TREASURER	12/18 FUEL CHARGES	01-510-000-51650	502.85
04696		12/18 DSL FUEL CHARGES	01-510-000-51650	18.81
08225	HERLACHE SMALL ENGINE	SAW BLADES	01-510-000-52700	49.98
08225		WEED EATER BLADES	01-510-000-52700	89.89
19880	STURGEON BAY UTILITIES	MARTIN PARK	01-510-000-56150	8.24
19880		MARTIN PARK BATHROOM	01-510-000-58650	8.00
19880		MEM FLD WARMING HOUSE	01-510-000-56150	95.38
19880		MEM FLD WARMING HOUSE	01-510-000-58650	52.16
19880		GARLAND PARK	01-510-000-56150	8.24
19880		GARLAND PARK	01-510-000-58650	8.00
19880		SUNSET CONSN CNTR	01-510-000-56150	65.21
19880		SUNSET CONSN CNTR	01-510-000-58650	51.40
19880		FRANK GRASSE MEM SHELTER	01-510-000-56150	14.92
19880		FRANK GRASSE MEM SHELTER	01-510-000-58650	11.40
19880		OTUMBA PARK	01-510-000-56150	8.24
19880		OTUMBA PARK	01-510-000-58650	8.00
19880		WEST SIDE WARMING HOUSE	01-510-000-56150	15.45
19880		WEST SIDE WARMING HOUSE	01-510-000-58650	8.00
19880		WEST SIDE FIRE STATION	01-510-000-58650	81.24
19880		JAYCEE BALLFLD STAND	01-510-000-56150	8.24
19880		JAYCEE BALLFLD STAND	01-510-000-58650	11.40
19880		421 MICHIGAN ST FLAG LIGHT	01-510-000-56150	26.50
19880		MEM FLD PARKING LOT	01-510-000-56150	8.24
19880		WEST SIDE BALLFLD LITES	01-510-000-58650	18.00
19880		MEM FLD COMPLEX	01-510-000-56150	248.34
19880		GIRLS LITTLE LEAGUE	01-510-000-58650	27.00
19880		OTUMBA PRK WALKWAY	01-510-000-56150	14.06
19880		QUINCY ST-BALLFLD	01-510-000-58650	27.00
19880		FLORIDA ST/SUNSET PRK	01-510-000-56150	13.87
19880		SIGN SHED	01-510-000-56150	19.23
19880		SIGN SHED	01-510-000-58650	8.00
19880		CHERRY BLOSSOM PARK	01-510-000-56150	8.24
19880		CHERRY BLOSSOM PARK	01-510-000-58650	11.40
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	BATTERY	01-510-000-51900	85.66
O'REILLY		GREASE FITTING	01-510-000-51900	10.99
USBANK	US BANK	10 DOG WASTE BAG DISPENSERS	01-510-000-54999	499.90
USBANK		20-3 PAKCS-FREE WATERING BAGS	01-510-000-54999	1,178.40
TOTAL				3,902.98
TOTAL PARKS AND PLAYGROUNDS				3,902.98

MUNICIPAL DOCKS

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
19880	STURGEON BAY UTILITIES	NEENAH PKG LOT LIGHTS	01-550-000-56150	196.10
19880		38 S NEENAH AVE PAVILLION	01-550-000-56150	41.89
19880		38 S NEENAH AVE PAVILLION	01-550-000-58650	8.00
19880		38 S NEENAH AVE RSTRM	01-550-000-56150	72.86
19880		38 S NEENAH AVE RSTRM	01-550-000-58650	18.00
TOTAL				336.85
TOTAL MUNICIPAL DOCKS				336.85
WATER WEED MANAGEMENT				
02214	FINCANTIERI BAY SHIPBUILDING	WELD REPAIR WEED HARVESTOR	01-560-000-51400	1,200.00
04575	DOOR COUNTY HARDWARE	WIRE ROPE CLIP/CABLE	01-560-000-54999	13.52
USBANK	US BANK	AUTOMATIC INFLATING LIFE VESTS	01-560-000-52350	467.88
TOTAL				1,681.40
TOTAL WATER WEED MANAGEMENT				1,681.40
WATERFRONT PARKS & WALKWAYS				
19880	STURGEON BAY UTILITIES	DC MUSEUM WALKWY	01-570-000-56150	14.92
19880		DC MUSEUM PKG LOT	01-570-000-56150	209.15
19880		W LARCH ST WALKWAY LITES	01-570-000-56150	135.47
19880		W LARCH ST PARKING LOT	01-570-000-56150	76.35
19880		PENNSYLVANIA ST DOCK	01-570-000-58650	11.40
19880		48 KENTUCKY ST WTR FRNT	01-570-000-56150	230.72
19880		1ST AVE MARINA/RSTRM	01-570-000-56150	264.40
19880		1ST AVE MARINA/RSTRM	01-570-000-58650	54.42
19880		CITY PKG RAMP	01-570-000-56150	336.51
19880		48 KENTUCKY ST DOCK	01-570-000-58650	11.40
19880		KENTUCKY ST CITY MARINA	01-570-000-58650	27.00
TOTAL				1,371.74
TOTAL WATERFRONT PARKS & WALKWAYS				1,371.74
EMPLOYEE BENEFITS				
ERC	ERC INC	1ST QTR 2019 EAP SERVICES	01-600-000-56553	712.50
TOTAL				712.50
TOTAL EMPLOYEE BENEFITS				712.50
TOTAL GENERAL FUND				185,147.03
CAPITAL FUND				
CITY ASSESSOR				
EXPENSE				
17700	QUILL CORPORATION	FABRIC EXEC OFFICE CHAIR	10-130-000-59030	164.99

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CAPITAL FUND				
EXPENSE				
EXPENSE				
17700		WHITCOMB FABRIC OFFICE CHAIR	10-130-000-59030	199.99
17700		CREDIT RETURN-OFFICE CHAIR	10-130-000-59030	-164.99
TOTAL EXPENSE				199.99
TOTAL CITY ASSESSOR				199.99
CITY HALL				
EXPENSE				
05500	ENERGY CONTROL AND DESIGN INC	REPLCE MOTOR/VALVE FD GAR HEAT	10-160-000-59999	2,068.49
COPPENS	COPPENS, INC	ROOF REPAIRS-PD GARAGE	10-160-000-59999	495.00
TOTAL EXPENSE				2,563.49
TOTAL CITY HALL				2,563.49
FIRE DEPARTMENT				
EXPENSE				
01765	ATLAS OUTFITTERS	ICE TURNOUT GEAR	10-250-000-59050	1,920.00
23897	W.S. DARLEY & CO.	THERMAL CAMERAS	10-250-000-59070	2,770.00
PAULCONW	PAUL CONWAY SHIELDS	ROPE REPLACEMENT	10-250-000-59070	1,630.83
TITLETOW	TITLETOWN DRONES, LLC	THERMAL IMAGE DRONE	10-250-000-59070	6,549.00
TOTAL EXPENSE				12,869.83
TOTAL FIRE DEPARTMENT				12,869.83
ROADWAYS/STREETS				
ANNUAL RESURFACING & BASE REP.				
BODART	BODART ELECTRIC SERVICE, INC	YELLOW SIGNAL LIGHT	10-400-110-59095	62.24
TOTAL ANNUAL RESURFACING & BASE REP.				62.24
TOTAL ROADWAYS/STREETS				62.24
TOTAL CAPITAL FUND				15,695.55
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
02975	CAMERA CORNER	NEW SERVER AUDIO MIXER	21-000-000-59070	324.71
02975		VIDEO SWITCHER	21-000-000-59070	1,424.75
02975		TRI POD PARTS	21-000-000-56250	77.99
MANN	MANN COMMUNICATIONS, LLC	2.5.19 CONTRACT	21-000-000-55015	5,101.67
TOTAL CABLE TV / GENERAL				6,929.12
TOTAL CABLE TV / GENERAL				6,929.12
TOTAL CABLE TV				6,929.12

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
TID #2 DISTRICT				
TID DISTRICT #2				
TID #2 A AREA BONDS - CITY				
01761	ASSOCIATED TRUST COMPANY	GO REF BOND 12.30.13	25-320-930-70002	52.25
TOTAL TID #2 A AREA BONDS - CITY				52.25
TID #2 A AREA BONDS - DVL				
01761	ASSOCIATED TRUST COMPANY	GO REF BOND 12.30.13	25-320-931-70002	142.50
TOTAL TID #2 A AREA BONDS - DVL				142.50
T2 ROAD PROJECTS				
01761	ASSOCIATED TRUST COMPANY	GO REF BOND 12.30.13	25-320-932-70002	128.25
TOTAL T2 ROAD PROJECTS				128.25
TOTAL TID DISTRICT #2				323.00
TOTAL TID #2 DISTRICT				323.00
TID #4 DISTRICT				
TID #4 DISTRICT				
19915	SUNSHINE HOUSE	WTRFRNT POSTCARD PRNTNG	28-340-000-55001	1,855.61
LFPDESIG	LFP DESIGN! LLC	WTRFRONT PROJECT DESIGN	28-340-000-55001	314.50
VANDECAS	VANDE CASTLE, S.C.	12/18 TID 4 LEGAL MATTERS	28-340-000-55001	602.25
TOTAL TID #4 DISTRICT				2,772.36
TOTAL TID #4 DISTRICT				2,772.36
TOTAL TID #4 DISTRICT				2,772.36
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
04696	DOOR COUNTY TREASURER	12/18 DSL FUEL 716.97 G	60-000-000-51650	1,881.33
13150	MASTERCRAFT WELDING SYSTEM	WELDING REPAIR & MATERIALS	60-000-000-53000	450.00
13150		PLATE STEEL	60-000-000-53000	40.00
20725	T R COCHART TIRE CENTER	FLAT	60-000-000-52850	30.00
20725		4 RECAPS	60-000-000-52850	708.00
ADVANCED	ADVANCED DISPOSAL	200.09 TN GARBAGE	60-000-000-58300	12,229.50
ADVANCED		65.59 TN RECYCLING	60-000-000-58350	924.15
JX ENT	JX ENTERPRISES, INC.	WINDSHIELD WASHER PUMP	60-000-000-53000	39.99
JX ENT		LEFT/RIGHT WIPER NOZZLE	60-000-000-53000	13.58
JX ENT		WIPER WASHER NOZZLE ASSMBLY	60-000-000-53000	33.99
PACKER	PACKER CITY TRUCKS, INC	OIL FILTER ASSMBY	60-000-000-53000	129.48
PACKER		SHIPPING	60-000-000-53000	8.91
PACKER		OIL FILTER KIT	60-000-000-53000	37.08
TOTAL SOLID WASTE ENTERPRISE FUND				16,526.01
TOTAL SOLID WASTE ENTERPRISE FUND				16,526.01
TOTAL SOLID WASTE ENTERPRISE				16,526.01
TOTAL ALL FUNDS				227,393.07

MANUAL CHECKS

DOOR COUNTY TREASURER	\$ 1,082,167.08
01/09/19	
Check # 84545	
1/19 Tax Settlement	
01-000-000-24212	
 NWTC	 \$213,420.35
01/09/19	
Check #84546	
1/19 Tax Settlement	
01-000-000-24640	
 SEVASTOPOL SCHOOL DISTRICT	 \$ 60,727.30
01/09/19	
Check # 84547	
1/19 Tax Settlement	
01-000-000-24630	
 SOUTHERN DOOR SCHOOL DISTRICT	 \$ 126,617.27
01/09/19	
Check # 84548	
1/19 Tax Settlement	
01-000-000-24620	
 STURGEON BAY SCHOOL DISTRICT	 \$ 2,501,592.52
01/10/18	
Check # 84549	
1/19 Tax Settlement	
01-000-000-24610	
 STURGEON BAY SCHOOLS	 \$3,569.96
01/21/19	
Check #84602	
December Mobile Home Tax Payment	
01-000-000-41300	
 SECURIAN FINANCIAL GROUP	 \$4,132.42
01/22/19	
Check # 84603	
Jan & Feb '19 Life Insurance	
01-600-000-50552	
 SUN LIFE FINANCIAL	 \$3,435.82
01/22/19	
Check # 84804	
Jan & Feb '19 Short and Long Term Disability	
01-000-000-21545	

SUPERIOR VISION INSURANCE	\$762.69
01/22/19	
Check # 84605	
February Vision Insurance	
01-000-000-21540	
DELTA DENTAL	\$6,079.88
01/22/19	
Check # 84606	
01/19 Dental Insurance	
Various Departmental Accounts	
NETWORK HEALTH	\$82,830.08
01/22/19	
Check # 84606	
01/19 Health Insurance	
Various Departmental Accounts	
PITNEY BOWES	\$126.50
01/24/19	
Check # 84609	
Postage Meter Quarterly Rental Fee	
01-199-000-57250	
WISCONSIN MANAGEMENT CO	\$76,796.28
C/O BAY LOFTS	
01/25/19	
Check # 84610	
Tax Increment Payment	
28-340-000-55001	
TOTAL MANUAL CHECKS	\$ 4,162,258.15

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
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SUMMARY OF FUNDS:

GENERAL FUND	185,147.03
CAPITAL FUND	15,695.55
CABLE TV	6,929.12
TID #2 DISTRICT	323.00
TID #4 DISTRICT	2,772.36
SOLID WASTE ENTERPRISE	16,526.01

TOTAL --- ALL FUNDS

227,393.07

4,347,405.18

4,389,651.22