

CITY OF STURGEON BAY
FINANCE/PURCHASING & BUILDING COMMITTEE
Tuesday, January 8, 2019
Council Chambers, City Hall - 421 Michigan Street
4:00pm

1. Roll call.
2. Adoption of agenda.
3. Public comment on agenda items and other issues related to finance & purchasing.
4. Review bills.
5. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.
Notice is hereby given that a majority of the Common Council may be present at this meeting to gather information about a subject over which they have decision-making responsibility. If a quorum of the Common Council does attend, this may constitute a meeting of the Common Council and is noticed as such, although the Common Council will not take any formal action at this meeting.

Posted:
Date: 01/4/ 19
Time: 10:40am
By: TM

Finance/Purchasing & Building Committee Members:
David Ward, Chair
Barbara Allmann, Vice Chair
Seth Wiederanders

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DATE: 01/04/2019
TIME: 09:33:32
ID: AP443000.CST

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 01/15/2019

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE	

GENERAL FUND					
GENERAL FUND					
LIABILITIES					
WIEGANDM	MICHELLE SNOVER	2018 VSION INS REFND/SNOVER	01-000-000-21540	80.52	
				TOTAL LIABILITIES	80.52
BALLFIELD LIGHTING					
WPPI ENG	WPPI ENERGY	01/19 ATHLETIC FLD LIGHT PRJCT	01-000-981-70000	1,365.39	
				TOTAL BALLFIELD LIGHTING	1,365.39
				TOTAL GENERAL FUND	1,445.91
LAW/LEGAL					
16555	PINKERT LAW FIRM, LLP	11/18 TRAFFIC MATTERS	01-110-000-55010	2,160.00	
				TOTAL	2,160.00
				TOTAL LAW/LEGAL	2,160.00
CITY CLERK-TREASURER					
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	OFFICE SUPPLIES	01-115-000-51950	135.28	
				TOTAL	135.28
				TOTAL CITY CLERK-TREASURER	135.28
COMPUTER					
04696	DOOR COUNTY TREASURER	12/18 INTERNET	01-125-000-55550	100.00	
04696		12/18 TECH SUPPORT	01-125-000-55550	2,575.00	
04696		12/18 2G INTERNET	01-125-000-55550	375.00	
				TOTAL	3,050.00
				TOTAL COMPUTER	3,050.00
CITY ASSESSOR					
ASSO APP	ASSOCIATED APPRAISAL	01/15/19 CONTRACT	01-130-000-55010	1,333.33	
				TOTAL	1,333.33
				TOTAL CITY ASSESSOR	1,333.33
MUNICIPAL SERVICES ADMIN.					
12100	LAMPERT YARDS INC	SHELF & MASKING TAPE	01-145-000-51950	21.18	
				TOTAL	21.18
				TOTAL MUNICIPAL SERVICES ADMIN.	21.18

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
CITY HALL				
03159	CHARTER COMMUNICATIONS	12/18 FIRE CABLE SVC	01-160-000-58999	119.98
TOTAL				119.98
TOTAL CITY HALL				119.98
GENERAL EXPENDITURES				
04696	DOOR COUNTY TREASURER	12/18 CITY HALL PHONE SVC	01-199-000-58200	88.40
04696		12/18 FIRE PHONE SVC	01-199-000-58200	42.51
04696		12/18 MUNICIPAL SVC PHONE SVC	01-199-000-58200	21.64
04696		12/18 POLICE PHONE SVC	01-199-000-58200	32.58
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	COPY PAPER	01-199-000-55650	247.20
TOTAL				432.33
TOTAL GENERAL EXPENDITURES				432.33
POLICE DEPARTMENT/PATROL				
04150	DE JARDIN CLEANERS LLC	UNIFORM MAINTENANCE	01-215-000-56800	7.18
04150		UNIFORM MAINTENANCE	01-215-000-56800	10.54
04652	DOOR COUNTY SHERIFFS DEPT	MAGNET AXIOM LIC RENEWAL	01-215-000-58999	1,000.00
04652		CELLEBITE LIC RENEWAL	01-215-000-58999	1,850.00
DOOREMER	DOOR COUNTY EMERGENCY SERVICES	2 NARCAN	01-215-000-54999	65.00
DOOREMER		1 ATOMIZER	01-215-000-54999	5.68
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	MAINTENANCE HHR	01-215-000-58600	1,042.62
JIM FORD		SQUAD 30 MAINTENANCE	01-215-000-58600	94.22
JIM FORD		SQUAD 20 MAINTENANCE	01-215-000-58600	194.20
JIM FORD		REMOVE DECALS	01-215-000-58600	725.00
NELSON	NELSON TACTICAL	AMMUNITION	01-215-000-51050	4,584.00
NELSON		2 STREAMLIGHT WEAPN LIGHTS	01-215-000-51050	232.18
TOTAL				9,810.62
TOTAL POLICE DEPARTMENT/PATROL				9,810.62
POLICE DEPT. / INVESTIGATIONS				
11350	DOOR/KEWAUNEE DRUG TASK FORCE	2019 DRUG/MEG UNIT DUES	01-225-000-57950	12,000.00
TOTAL				12,000.00
TOTAL POLICE DEPT. / INVESTIGATIONS				12,000.00
FIRE DEPARTMENT				
16352	PENFLEX, INC	BASE FEE	01-250-000-50377	1,000.00
16352		LOSA ACCNT SERVE AWARD	01-250-000-50377	285.00
16570	PIONEER FIRE COMPANY	UNIFORMS	01-250-000-52900	47.00
16570		UNIFORM	01-250-000-52900	9.00
21472	UBS FINANCIAL SERVICES INC.	ANNL LOSA CONTRIBUTION	01-250-000-50377	1,500.00

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
PAULCONW	PAUL CONWAY SHIELDS	HEADBAND/COVER	01-250-000-52900	107.50
		TOTAL		2,948.50
		TOTAL FIRE DEPARTMENT		2,948.50
COMPOST/SOLID WASTE SITE				
04656	DOOR COUNTY SOIL & WATER	2019 ANNL NON METALLIC MINE	01-320-000-57700	342.00
		TOTAL		342.00
		TOTAL COMPOST/SOLID WASTE SITE		342.00
ROADWAYS/STREETS				
02844	BRUCE MUNICIPAL EQUIPMENT INC	BEARING & RACE	01-400-000-51400	833.37
02844		RACE ASSEMBLY	01-400-000-51400	21.36
13655	MONROE TRUCK EQUIPMENT, INC	LIGHT BOX	01-400-000-51400	28.08
13655		SHIPPING	01-400-000-51400	8.00
19240	SERVICE MOTOR CO	IGNITION SWITCH	01-400-000-51400	92.00
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	2 LIGHTS @ 5.99	01-400-000-51400	11.98
		TOTAL		994.79
		TOTAL ROADWAYS/STREETS		994.79
CITY GARAGE				
AMERWELD	AMERICAN WELDING & GAS, INC	WELDING GAS REFILL	01-460-000-56250	67.82
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	ROCKER SWITCH	01-460-000-56250	8.99
PATS	DEBBIE DERENNE	2 SEATS RECOVERED	01-460-000-54999	280.00
		TOTAL		356.81
		TOTAL CITY GARAGE		356.81
PARKS AND PLAYGROUNDS				
03025	CAPTAIN COMMODES INC	MONTHLY COMMODE SERVICE	01-510-000-54999	75.00
03025		SALT WATER	01-510-000-54999	6.00
03025		RELOCATE TO DOG PARK	01-510-000-54999	25.00
04696	DOOR COUNTY TREASURER	30 SIGNS FOR PARKS	01-510-000-52550	418.24
06012	FASTENAL COMPANY	HARDWARE	01-510-000-54999	6.04
06012		HARDWARE	01-510-000-54999	1.10
06012		HARDWARE	01-510-000-54999	16.05
06012		HARDWARE	01-510-000-54999	1.32
06012		HAND TOOLS	01-510-000-54999	259.98
06012		DUSK MASKS	01-510-000-54999	20.51
06012		RAINSUIT	01-510-000-54999	59.99
DELFOSSSE	KYLE DELFOSSSE	SAFETY CLOTHING REIM/DELFOSSSE	01-510-000-56800	20.03
JBTREE	J & B TREE SERVICE, LLC	CUTTING OF 2 TREES	01-510-000-58450	900.00

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
O'REILLY	O'REILLY AUTO PARTS--FIRST CALL	OIL FILTERS	01-510-000-58600	150.44
O'REILLY		AIR FILTERS	01-510-000-58600	269.29
O'REILLY		MOTOR OIL	01-510-000-58600	87.80
VIKING	VIKING ELECTRIC SUPPLY, INC	2 LED LIGHT FIXTURES	01-510-000-54999	128.64
VIKING		2 LED LIGHT FIXTURES	01-510-000-54999	128.64
VIKING		4 FLORESCENT BULBS	01-510-000-54999	13.88
TOTAL				2,587.95
TOTAL PARKS AND PLAYGROUNDS				2,587.95
EMPLOYEE BENEFITS				
01770	MATT AUSTAD	2018 IMPUTED INCME RFND/AUSTAD	01-600-000-50552	8.25
TOTAL				8.25
TOTAL EMPLOYEE BENEFITS				8.25
TOTAL GENERAL FUND				37,746.93
CAPITAL FUND				
COMPUTER				
04696	DOOR COUNTY TREASURER	CISCO PHONE UPGRADE	10-125-000-59000	10,288.94
04696		FINAL FIBER INFRASTRUCTURE PYM	10-125-000-59040	147,035.00
04696		FINAL FIBER INFRASTRUCTURE PYM	10-125-000-59000	2,400.82
TWEAK	TWEAK SOCIAL MEDIA & MARKETIN	WEB DESIGN: SECOND PAYMENT	10-125-000-59005	1,837.50
TOTAL				161,562.26
TOTAL COMPUTER				161,562.26
PATROL				
02208	BAYCOM INC.	PANASONIC TOUGHBOOK-SQUAD 60	10-215-000-59035	3,452.00
TOTAL PATROL				3,452.00
TOTAL PATROL				3,452.00
ROADWAYS/STREETS				
ANNUAL RESURFACING & BASE REP.				
WI TRANS	WIS. DEPT OF TRANSPORTATION	MAPLE/OREGN BRIDGE	10-400-110-59095	213.15
TOTAL ANNUAL RESURFACING & BASE REP.				213.15
TOTAL ROADWAYS/STREETS				213.15
CITY GARAGE				

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CAPITAL FUND				
13655	MONROE TRUCK EQUIPMENT, INC	SERVICE BODY-F250 TRUCK	10-460-000-59060	11,930.00
13655		LIFTGATE ALUM PLTFORM LIGHTS	10-460-000-59060	1,127.00
		TOTAL		13,057.00
		TOTAL CITY GARAGE		13,057.00
PARKS AND PLAYGROUNDS				
EXPENSE				
06580	FOTH AND VAN DYKE	CONTRCT SVC BRADLY LKE PLAN	10-510-000-59025	13,139.01
		TOTAL EXPENSE		13,139.01
		TOTAL PARKS AND PLAYGROUNDS		13,139.01
		TOTAL CAPITAL FUND		191,423.42
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
03159	CHARTER COMMUNICATIONS	12/18 CB MUSIC SVC	21-000-000-58999	62.71
		TOTAL CABLE TV / GENERAL		62.71
		TOTAL CABLE TV / GENERAL		62.71
		TOTAL CABLE TV		62.71
		TOTAL ALL FUNDS		229,233.06

MANUAL CHECKS

DOOR COUNTY TREASURER	\$1,781.33
12/31/18	
Check # 84475	
Tax Roll Payment	
01-000-000-12638	

SUPERIOR VISION INSURANCE	\$871.89
01/02/19	
Check # 84476	
01/19 Vision Insurance	
01-000-000-21540	

TOTAL MANUAL CHECKS	\$ 2,653.22
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INVOICES DUE ON/BEFORE 01/15/2019

VENDOR # NAME ITEM DESCRIPTION ACCOUNT # AMOUNT DUE

SUMMARY OF FUNDS:

GENERAL FUND	37,746.93	40,400.15
CAPITAL FUND	191,423.42	
CABLE TV	62.71	
TOTAL --- ALL FUNDS	229,233.06	231,886.28