

**CITY OF STURGEON BAY**  
**FINANCE/PURCHASING & BUILDING COMMITTEE**  
***TUESDAY, OCTOBER 29, 2019***  
**Council Chambers, City Hall - 421 Michigan Street**  
**4:00pm**

1. Roll call.
2. Adoption of agenda.
3. Public comment on agenda items and other issues related to finance & purchasing.
4. Consideration of: Elected Officials Wages/Salaries.
5. Consideration of: Revised offer to Purchase- City Parcel on N. 14<sup>th</sup> Avenue-Zieman
6. Convene in closed session in accordance with the following exemptions:

Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Wis. Stats. 19.85(1)(e)

- a. Consideration of: Revised offer to Purchase- City Parcel on N. 14<sup>th</sup> Avenue-Zieman.

Move to reconvene in open session to take formal action upon preceding subject of closed session, if appropriate; or to conduct discussion or give further consideration where the subject is not appropriate for closed session consideration. The Committee may adjourn in closed session.

7. Review bills.
8. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Notice is hereby given that a majority of the City Committees may be present at this meeting to gather information about a subject over which they have decision-making responsibility. If a quorum of a Committee, does attend, this may constitute a meeting of the aforementioned Committee and is noticed as such, although no formal action will be taken at this meeting.

Posted:  
Date: 10/25/19  
Time: 11:30a.m  
By: TM

Finance/Purchasing & Building Committee Members:  
Helen Bacon, Chair  
Seth Wiederanders, Vice Chair  
Dan Williams



**Josh VanLieshout**  
City Administrator

Memorandum

To: Finance Committee

From: Josh Van Lieshout

Re: Elected Officials Salary

Date: October 24, 2019

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At the October 7, 2019 meeting of the Common Council, Alder Hayes requested review of the salaries paid to elected officials in the City of Sturgeon Bay be undertaken by the Finance Committee. Two questions were posed:

- Can pay given to elected officials automatically raised annually, such as tying a raise to inflation or some similar factor?
- When was the last adjustment made to the salaries of elected officials?

With regard to the first question, establishing an automatic annual adjustment, the League of Wisconsin Municipalities explored this issue and have opined that indexing is not permissible under Wisconsin law (article attached).

Concerning the most recent adjustment to the salaries of elected officials, the record shows that current rate of \$600 per month was reestablished in May of 2015. Between 2007 and 2015 the salaries of elected officials ranged from \$400 per month to \$600, were reduced temporarily in 2012 and restored to current rates in 2015.

Alder Hayes had mentioned a simple 3% adjustment, to the salaries the value of this is \$1,512 for the entire Council. Because elected officials are not able to receive a pay adjustment during their current term, the soonest a pay change could be implemented is May of 2020 for the even numbered aldermanic district representatives, odd numbered aldermanic district representatives would have to wait until 2021.

## Governing Body

By: Claire Silverman, Legal Counsel

**M**ost village board and common council members are dedicated public servants who spend long hours tackling the tough challenges facing their community and working to create future opportunities within the municipality. Although the Wisconsin statutes authorize governing bodies to establish salaries to compensate local officials for their service, I think it's safe to say that most elected local officials are not drawn to public service by the compensation!

Nevertheless, the fact that governing body members are the ones who must actually set the compensation for the office, creates a certain degree of tension and there are statutes governing the compensation of governing body members that are intended to prevent potential abuse. For example, there are certain requirements for establishing or changing compensation for governing body members, and changes must be made within a certain time frame. There is also a prohibition on mid-term changes to compensation.

The League attorneys frequently receive questions concerning salaries for governing body members. This month's comment addresses some of those questions.

**How does a governing body establish compensation for governing body members or change the amount of compensation previously established?**

Establishing salaries for governing body members requires a three-fourths vote of all the members of the governing body.<sup>1</sup> Once established, the salaries of governing body members remain in effect for ensuing terms unless changed by ordinance.<sup>2</sup> Although the statutes require governing body members' salaries to be established by a three-fourths vote of the entire body, subsequent changes to the ordinance may be made without an extraordinary vote (e.g., they may be made by a majority vote) unless local procedure dictates otherwise.<sup>3</sup>

Compensation for governing body members must be established before the earliest time for filing nomination papers for the office or, in villages that don't use nomination papers, before the caucus date determined under Wis. Stat. sec. 8.05(1)(a). After that time or date, no changes may be made to the compensation for the office that applies to the term of office for which the deadline or date applies.<sup>4</sup> In newly incorporated cities and villages, compensation for gov-

1. Wis. Stat. secs. 61.32 & 62.09(6)(a).

2. Wis. Stat. secs. 61.32, 61.193(2) and 62.09(6)(a).

3. Wis. Stat. secs. 61.32 and 62.09(6)(b); Salaries 340 & 263.

4. Wis. Stat. secs. 61.193 and 62.09(6)(am)2.

## MEMBER SALARIES

erning body members may be established during the first term of office.<sup>5</sup> Although the statutes don't address when village board members are paid, sec. 62.09(6) provides that salaries for city council members shall be paid at the end of each month unless the council shall, at any regular meeting by ordinance, order payment at more frequent intervals.

### **Can the salary of governing body members be increased or decreased during a term?**

With regard to increases, sec. 66.0505 of the Wisconsin Statutes prohibits city and village officials who by virtue of their office are entitled to participate in setting the salary for that office, from collecting salary in excess of the salary provided at the time they took office during their term of office. Since village board and common council members are entitled to participate in setting the salary for those offices, this essentially prohibits governing body members from raising their own salaries during their term. The legislature has declared this pro-

hibition to be of "statewide concern" which means that municipalities may not enact a contrary law.

This prohibition does not prevent the members of a municipal governing body from receiving prescheduled salary increases during the middle of their term. Rather, it prohibits mid-term increases determined by current governing body members. A governing body may decide that a salary increase will take effect at the beginning of the next term, or at some other time, such as after the first year of the next term.<sup>6</sup> This means, if seats are staggered, that newly elected officers could get more than officers continuing to serve out their terms.

In recent past, the statutes governing salaries for governing body members in cities and villages were inconsistent. The statute governing villages expressly prohibited a decrease in salary during the term. A similar provision prohibiting reduction of salaries for city governing body members'

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continued on page 186*

5. Wis. Stat. secs. 61.193(3) and 62.09(6)(1)(am)3.

6. Wis. Stat. sec. 66.0505(2).

SINCE VILLAGE  
BOARD AND COMMON  
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RAISING THEIR OWN  
SALARIES DURING  
THEIR TERM.

*Salaries  
from page 185*

salaries had been deleted back in 1967. These statutes were amended by 2009 Wisconsin Act 173 and the statutes governing cities and villages are now consistent. The statutes expressly provide that compensation for a governing body member office may not be "changed" after the deadline for establishing the compensation has passed.<sup>7</sup> The word "change" is broad

and encompasses decreases as well as increases.

**How are salary and compensation defined?**

The statutes governing changes to "compensation" define the term "compensation," for purposes of those sections, to mean "a salary, a per diem compensation for each day or part of a day necessarily devoted to the service . . . and the discharge of duties" for the

city or village, or "a combination of salary and per diem compensation."<sup>8</sup> The Wisconsin Supreme Court has defined the term "salary" as a "fixed, periodical compensation paid for services rendered . . ."<sup>9</sup> "Salary" does not include "fringe benefits."<sup>10</sup> Section 66.0137(5)b of the Wisconsin Statutes allows local governmental units to "provide for the payment of premiums for hospital, surgical and other health and accident insurance and life insurance for employees and officers, their

7. Wis. Stat. secs. 61.193(2), 62.09(6)(am)2 and 66.0507(2).

8. Wis. Stat. secs. 61.193(1), 62.09(6)(am)1, and 66.0505.

9. *Geyso v. Cudahy*, 34 Wis.2d 476, 483, 149 N.W.2d 611 (1967); Salaries 412.

10. *State ex rel. Manitowoc v. Police Pension Board*, 56 Wis.2d 602, 203 N.W.2d 74 (1973); 70 Op. Att'y. Gen. 266 (1981).

spouses and dependent children, and their domestic partners under ch. 770 and dependent children." The League has opined that the prohibition on mid-term governing body salary increases does not prevent governing bodies from providing for mid-term insurance coverage or changes.<sup>11</sup>

**Can expense reimbursement policies be altered mid-term?**

Yes. While salary is, as noted above, a "fixed periodical compensation paid for services rendered," an expense is "a charge incurred in performing those services."<sup>12</sup> In order for a payment to be considered an expense reimbursement rather than compensation in the form of salary or a per diem payment, the payment must be reasonably related to the actual expenditures incurred. Just calling a monthly or per-meeting payment "expense reimbursement" does not make it such if the amount is not reasonably related to the costs incurred. Expense reimbursements need not be made by voucher for itemized claims and can be a fixed amount that the governing body determines reasonably approximates actual expenses.<sup>13</sup> Nevertheless, we have suggested in past opinions that a better approach is to provide for reimbursement of actual mileage, parking, lodging, telephone, postage, meals and other expenses.<sup>14</sup> This latter approach requires itemization of expenses and review of claimed expenses.

**Can compensation include automatic cost-of-living increases or provide**

**different compensation based on a governing body member's years of service?**

While the statutes allow municipalities to set automatic cost of-living adjustments (COLAs) for municipal employees and officers, it does not permit the setting of COLAs for members of the governing body.<sup>15</sup>

Although the League has opined in the past that a range of salaries may be set for elected municipal officers based on the number of years an incumbent has served in office,<sup>16</sup> the legality of such a salary arrangement is questionable and probably inadvisable. An attorney general opinion issued after the League opinions concluded that a county board lacked authority to establish a compensation scheme for elected county officials based upon the incumbent's performance or length of service.<sup>17</sup> The attorney general reasoned that compensation must be attendant to the office, not the personal characteristics of the individual that holds that office at any particular time.

**Does the state ethics law for local officials prohibit governing body members from voting to increase or authorize their own salaries, benefits and/or expense reimbursements?**

No. Local public officials may take action concerning the lawful payment of salaries or employee benefits or reimbursement of actual and necessary expenses without violating the state ethics code for local officials.<sup>18</sup>

**Why do governing body members who receive a salary receive a W-2 when they are not municipal employees?**

For purposes of taxes, the Internal Revenue Service Code treats any individual who serves as a public officer as an employee of the government for whom he or she serves. Therefore, the government entity is responsible for withholding and paying Federal income tax, social security and Medicare taxes, and issues a Form W-2, Wage and Tax Statement to the public official.

**Can a municipal governing body member waive or refuse his or her annual salary?**

Yes, provided the refusal complies with the procedures and time constraints set forth in sec. 66.0505(3). Under sec. 66.0503(3), a member or member-elect of a governing body may send written notification to the municipality's clerk and treasurer that he or she wishes to refuse to accept the salary he or she is otherwise entitled to receive. In order to be valid, the notification must be given within certain time frames. Initially, notification must be sent no later than 30 days after the officer's election is certified. The notification applies only to the taxable year in which the officer's election is certified or, if the elective officer's current

*Salaries  
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11. Salaries 416 & 396.

12. *Geyso, supra*.

13. *Id.*; Salaries 401.

14. Salaries 412.

15. Wis. Stat. sec. 66.0507; Salaries 413 & 391.

16. Salaries 414 & 330.

17. 80 Op. Att'y Gen. 258 (1992).

18. Wis. Stat. sec. 19.59(1)(d).

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taxable year ends within three months of his or her certification, the notification applies until the end of his or her next taxable year. For subsequent taxable years, the notification must be sent at least 30 days before the start of the elective officer's next taxable year to be valid, and the notification applies only to that taxable year although the notification may be renewed annually.

Once the clerk and treasurer receive written notification as described above, the treasurer may not pay the officer the salary he or she is otherwise entitled to receive during the time period

to which the notification applies, beginning with the first pay period that commences after notification applies. Governing body members or members-elect who send the written notification described above may not rescind the notification. If the notification no longer applies, the municipal treasurer shall pay the elective officer any salary that he or she is entitled to receive, beginning with the first pay period that commences after the expiration of the notification.

Salary 426 R-1



This is an updated version of a legal comment that appeared in the May 2006 issue of *the Municipality*. The laws governing salaries for governing body members were amended by 2009 Wis. Act 173 to reconcile unintended differences in the laws governing cities and villages and to clarify the law.

INVOICES DUE ON/BEFORE 11/05/2019

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
GENERAL FUND				
REVENUE				
R0000913	RONALD SWEETMAN	HAZRDOUS ITEM TAG RFND/SWEETMN	01-000-000-48105	32.00
R0000913		HAZRDOUS ITEM TAG RFND/SWEETMN	01-000-000-48105	32.00
R0000991	SPERBER FARMS	10.12.19 FOOD SHARE/SPERBER	01-000-000-21595	12.00
R0001074	RANDALL MANGES	10.12.19 FOOD SHARE/MANGES	01-000-000-21595	19.00
R0001488	BOB BORDEAU	10.12.19 FOOD SHARE/BORDEAU	01-000-000-21595	52.00
R0001510	DAVID BOYARSKI	10.12.19 FOOD SHARE/D BOYARSKI	01-000-000-21595	49.00
THORP	PAT THORP	10.12.19 FOOD SHARE/THORP	01-000-000-21595	69.00
TOTAL REVENUE				265.00
TOTAL GENERAL FUND				265.00
LAW/LEGAL				
03950	DAVIS KUELTHAU	08/19 INTERIM CITY ATTORNEY	01-110-000-55010	784.00
03950		08/19 GENERAL MATTERS	01-110-000-55010	2,470.00
16555	PINKERT LAW FIRM, LLP	08/19 LITIGATION MATTERS-BOES	01-110-000-55010	157.50
16555		09/19 LITIGATION MATTERS-BOES	01-110-000-55010	851.00
16555		09/19 TRAFFIC MATTERS	01-110-000-55010	3,600.00
TOTAL				7,862.50
TOTAL LAW/LEGAL				7,862.50
CITY CLERK-TREASURER				
03330	VALERIE CLARIZIO	MILEAGE REIMB/CLARIZIO	01-115-000-55600	334.08
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	POLY POCKET EXPND FOLDERS	01-115-000-51950	53.85
TOTAL				387.93
TOTAL CITY CLERK-TREASURER				387.93
ADMINISTRATION				
19841	ROTARY CLUB OF STURGEON BAY	2019 4TH QTR DUES/VANLIESHOUT	01-120-000-56000	190.00
TOTAL				190.00
TOTAL ADMINISTRATION				190.00
CITY ASSESSOR				
ASSO APP	ASSOCIATED APPRAISAL	11.5.19 CONTRACT	01-130-000-55010	1,333.33
TOTAL				1,333.33
TOTAL CITY ASSESSOR				1,333.33
MUNICIPAL SERVICES ADMIN.				



INVOICES DUE ON/BEFORE 11/05/2019

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
03133	CELLCOM WISCONSIN RSA 10	09/19 CHAD CELL SVC	01-145-000-58250	25.00
		TOTAL		25.00
		TOTAL MUNICIPAL SERVICES ADMIN.		25.00
PUBLIC WORKS ADMINISTRATION				
03133	CELLCOM WISCONSIN RSA 10	09/19 STEVE CELL SVC	01-150-000-58250	31.99
03133		09/19 MIKE B CELL SVC	01-150-000-58250	59.04
03133		09/19 CELL SVC	01-150-000-58250	7.58
		TOTAL		98.61
		TOTAL PUBLIC WORKS ADMINISTRATION		98.61
CITY HALL				
03159	CHARTER COMMUNICATIONS	09/19 FIRE CABLE SVC	01-160-000-58999	134.78
04575	DOOR COUNTY HARDWARE	HARDWARE	01-160-000-51850	7.99
04575		SPONGES	01-160-000-51850	7.58
19880	STURGEON BAY UTILITIES	MONITOR RECYCLING	01-160-000-55300	10.00
19880		421 MICHIGAN ST	01-160-000-56150	3,632.20
19880		421 MICHIGAN ST	01-160-000-58650	159.42
23730	WPS	421 MICHIGAN STREET	01-160-000-56600	762.11
JX ENT	JX ENTERPRISES, INC.	BRAKE PEDAL REBUILD PARTS/#41	01-160-000-51850	159.19
VIKING	VIKING ELECTRIC SUPPLY, INC	LIGHT BULBS 2 @ 11.37	01-160-000-55300	22.74
WARNER	WARNER-WEXEL WHOLESALE &	CLEANING SUPPLIES	01-160-000-51850	81.54
		TOTAL		4,977.55
		TOTAL CITY HALL		4,977.55
GENERAL EXPENDITURES				
08167	GANNETT WISCONSIN NEWSPAPERS	ORD 1361 PUBLICATION	01-199-000-57450	380.44
08167		ORD 1362 PUBLICATION	01-199-000-57450	31.91
08167		ORD 1363 PUBLICATION	01-199-000-57450	77.94
AUDREYOF	AMO ENTERPRISES, INC	FRAMING 2014 CG CITY PROCLAMAT	01-199-000-51600	300.00
AUDREYOF		FRAMING 2019 CG CITY PROCLAMAT	01-199-000-51600	423.00
BOETTCOM	BOETTCHER COMMUNICATIONS	WEBSITE UPDATES	01-199-000-51100	23.75
MEUW	MUNICIPAL ELECTRIC UTILITIES	4TH QTR SAFETY PROGRAM	01-199-000-55605	3,413.48
		TOTAL		4,650.52
		TOTAL GENERAL EXPENDITURES		4,650.52
POLICE DEPARTMENT				
15890	PACK AND SHIP PLUS	SHIPPING BINOCULARS	01-200-000-57250	74.67
22800	WALMART COMMUNITY	HDMI CABLE	01-200-000-55500	26.29
22800		HDMI CABLE	01-200-000-55500	24.92

DATE: 10/25/2019  
TIME: 11:08:42  
ID: AP443ST0.WOW

CITY OF STURGEON BAY  
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 11/05/2019

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
22800		CREDIT RETURN	01-200-000-55500	-26.29
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	ASSORTED OFFICE SUPPLIES	01-200-000-51950	77.77
MODERN	MODERN MARKETING	BADGE STICKERS/KIDS	01-200-000-51950	260.95
TOTAL				438.31
TOTAL POLICE DEPARTMENT				438.31
POLICE DEPARTMENT/PATROL				
02206	BAY MARINE	SBFD BOAT/SHIFT ISSUE	01-215-000-58600	4,989.37
03133	CELLCOM WISCONSIN RSA 10	09/19 CELL PHONES	01-215-000-58250	1,663.51
03133		09/19 MIFI WIRELESS ROUTER	01-215-000-58250	315.96
04696	DOOR COUNTY TREASURER	09/19 FUEL	01-215-000-51650	3,309.73
06012	FASTENAL COMPANY	WYPAL TOWELS/GARAGE	01-215-000-54999	70.52
06592	FOX VALLEY TECHNICAL COLLEGE	LE IN SERVICE/R MIELKE	01-215-000-55600	99.00
19880	STURGEON BAY UTILITIES	SUNSET PK BT LAUNCH	01-215-000-56150	10.44
19880		110 S NEENAH AVE CAMERA	01-215-000-56150	10.15
19880		724 SHORECREST CAMERA	01-215-000-56150	8.24
21450	THE UNIFORM SHOPPE	UNIFORM SHIRT/PANTS/BRANDT	01-215-000-52900	192.85
21450		GEAR BAG/DUTY BELT/BRANDT	01-215-000-52900	78.90
22800	WALMART COMMUNITY	ICAC PHONE CARDS	01-215-000-58250	80.76
23640	WISCONSIN DEPT OF JUSTICE	3 TIME ACCESS SUPPORT	01-215-000-58999	150.00
23640		21 OFFICER SUPPORT	01-215-000-58999	252.00
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	INVESTIGATOR VEHICLE MAINTAIN	01-215-000-58600	52.38
NELSON	NELSON TACTICAL	CADET UNIFORM SHIRTS	01-215-000-52900	480.00
TOTAL				11,763.81
TOTAL POLICE DEPARTMENT/PATROL				11,763.81
POLICE DEPT. / INVESTIGATIONS				
ACCURINT	LEXISNEXIS RISK SOLUTIONS	09/19 CONTRACT FEES	01-225-000-57950	105.00
LENSEQUI	LENS EQUIPMENT	OSPREY 5000 SERIES CAMERA SYSM	01-225-000-57950	8,000.00
TOTAL				8,105.00
TOTAL POLICE DEPT. / INVESTIGATIONS				8,105.00
FIRE DEPARTMENT				
04575	DOOR COUNTY HARDWARE	ASSORTED SUPPLIES	01-250-000-54999	66.30
04575		CREDIT RETURN	01-250-000-54999	-23.00
04575		FASTENERS	01-250-000-54999	5.60
04575		FASTENERS	01-250-000-54999	8.40
04575		FRT	01-250-000-54999	19.02
04575		BKR SQ	01-250-000-54999	17.98
04575		TAP PLUG	01-250-000-54999	4.99
04575		BATTERY	01-250-000-54999	13.99
04696	DOOR COUNTY TREASURER	09/19 FUEL CHARGES	01-250-000-51650	1,461.84
07765	GRAINGER INC	CHARGING CORD-GAS METER	01-250-000-52700	33.42
12100	LAMPERT YARDS INC	LUMBER/CRIBBING	01-250-000-52250	41.85

INVOICES DUE ON/BEFORE 11/05/2019

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
16570	PIONEER FIRE COMPANY	UNIFORMS	01-250-000-52900	324.20
16570		CLOTHS/LIQUID WAX	01-250-000-54999	70.92
19880	STURGEON BAY UTILITIES	92 E MAPLE STREET	01-250-000-56675	6.22
19880		MARTIN PARK RESTROOM	01-250-000-56675	6.22
19880		421 MICHIGAN ST	01-250-000-56675	133.25
19880		TRUCK FILL	01-250-000-56675	41.00
19880		MEM FLD WARMING HOUSE	01-250-000-56675	49.73
19880		SALT SHED	01-250-000-56675	6.22
19880		CITY GARAGE	01-250-000-56675	49.73
19880		GARLAND PARK	01-250-000-56675	6.22
19880		SUNSET CONSN CNTR	01-250-000-56675	49.73
19880		FRANK GRASSE MEM SHELTER	01-250-000-56675	15.54
19880		OTUMBA PARK	01-250-000-56675	6.22
19880		WEST SIDE FIRE STATION	01-250-000-56675	49.73
19880		WEST SIDE FIRE STATION	01-250-000-56150	114.35
19880		WEST SIDE FIRE STATION	01-250-000-58650	84.79
19880		38 S NEENAH AVE PAVILLION	01-250-000-56675	6.22
19880		NEENAH AVE RESTROOM	01-250-000-56675	31.08
19880		JAYCEES BALLFLD STAND	01-250-000-56675	15.54
19880		WEST SIDE BALLFLD LITES	01-250-000-56675	31.08
19880		GIRLS LITTLE LEAGUE	01-250-000-56675	49.73
19880		N 14TH AVE WARNING SIREN	01-250-000-56150	8.24
19880		DIVISION RD TRAINING SITE	01-250-000-56675	6.22
19880		DIVISION RD TRAINING SITE	01-250-000-56150	9.08
19880		QUINCY ST BALLFLD	01-250-000-56675	49.73
19880		MADISON AVE SPRINKLER	01-250-000-56675	15.54
19880		PENNSYLVANIA ST DOCK	01-250-000-56675	15.54
19880		GREEN BAY RD SIREN	01-250-000-56150	15.77
19880		EAST SIDE DOCK	01-250-000-56675	6.22
19880		COVE RD/CANAL RD	01-250-000-56150	14.68
19880		N 1ST AVE MARINA/RESTROOM	01-250-000-56675	49.73
19880		KENTUCKY ST CITY RAMP	01-250-000-56675	6.22
19880		KENTUCKY ST DOCK	01-250-000-56675	15.54
19880		KENTUCKY ST CITY MARINA	01-250-000-56675	49.73
19880		SIGN SHED	01-250-000-56675	6.22
19880		CHERRY BLOSSOM	01-250-000-56675	15.54
19880		56 VACANT LOTS QTRLY BILLING	01-250-000-56675	1,044.96
19880		CLAY BANK SIREN	01-250-000-56150	15.92
ADVAUTO	GENERAL PARTS DISTRIBUTION LLC	MASTER SWITCH B8	01-250-000-53000	34.79
PAULCONW	PAUL CONWAY SHIELDS	FOAM CLASS A & B	01-250-000-54999	265.56
PAULCONW		FOAM CLASS A & B	01-250-000-54999	880.10
TOTAL				5,323.44
TOTAL FIRE DEPARTMENT				5,323.44
STORM SEWERS				
10750	PREMIER CONCRETE INC	1/2 YRD CONCRETE	01-300-000-51150	58.50
TOTAL				58.50
TOTAL STORM SEWERS				58.50

INVOICES DUE ON/BEFORE 11/05/2019

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
SOLID WASTE MGMT/SPRING/FALL				
ADVANCED	ADVANCED DISPOSAL	2 FREON/1 TV/1.23 TON MSW	01-311-000-58400	196.90
TOTAL				196.90
TOTAL SOLID WASTE MGMT/SPRING/FALL				196.90
COMPOST/SOLID WASTE SITE				
19880	STURGEON BAY UTILITIES	DIVISION RD COMPOST SITE	01-320-000-56150	11.61
TOTAL				11.61
TOTAL COMPOST/SOLID WASTE SITE				11.61
STREET SWEEPING				
20725	T R COCHART TIRE CENTER	FLAT TIRE REPAIR	01-330-000-51400	30.00
25700	ZARNOTH BRUSH WORKS INC	BUSHINGS 4 @ 4.45	01-330-000-51400	17.80
25700		LOCKING COLLAR 4 @ 28.25	01-330-000-51400	113.00
25700		BROOM REFILL	01-330-000-51400	468.00
25700		GUTTER BROOM 4 @ 131.50	01-330-000-51400	526.00
ADVAUTO	GENERAL PARTS DISTRIBTION LLC	AIR	01-330-000-51400	39.02
ADVAUTO		AIR	01-330-000-51400	23.97
TOTAL				1,217.79
TOTAL STREET SWEEPING				1,217.79
ROADWAYS/STREETS				
04545	DOOR COUNTY COOPERATIVE/NAPA	GRASS SEED	01-400-000-52500	119.50
TOTAL				119.50
TOTAL ROADWAYS/STREETS				119.50
STREET MACHINERY				
01720	ARING EQUIPMENT COMPANY INC	COOLANT	01-450-000-52150	46.92
02005	BAY ELECTRONICS, INC.	MOUNT	01-450-000-57550	9.11
02005		ANTENNA	01-450-000-57550	42.50
02005		UHF CABLE	01-450-000-57550	10.00
02005		3/4" HOLE MOUNT	01-450-000-57550	19.00
04545	DOOR COUNTY COOPERATIVE/NAPA	CREDIT RETURN	01-450-000-53000	-13.28
04545		CREDIT RETURN	01-450-000-53000	-8.99
04545		GEAR OIL	01-450-000-53000	8.09
04545		BFLUID DOT	01-450-000-53000	3.20
04545		BELT	01-450-000-53000	9.01
04545		BATTERY CHARGER	01-450-000-53000	159.95
04545		GREASE	01-450-000-53000	101.36
04545		FLOOR DRY	01-450-000-52150	42.30
04545		FLOOR DRY	01-450-000-52150	42.30

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
04696	DOOR COUNTY TREASURER	09/19 465.67 G FUEL	01-450-000-51650	1,115.97
04696		09/19 608.27G DSL FUEL	01-450-000-51650	1,588.80
06012	FASTENAL COMPANY	CABLE TIES	01-450-000-53000	5.10
13049	MAY'S SPORT CENTER	HANDLE GRIPS	01-450-000-53000	7.95
20725	T R COCHART TIRE CENTER	FLAT TIRE REPAIR	01-450-000-53000	20.00
20725		RECAP/DISPOSAL	01-450-000-53000	372.00
20725		TIRES/MOUNTS	01-450-000-53000	371.48
20725		RECAPS	01-450-000-53000	508.00
ADVAUTO	GENERAL PARTS DISTRIBTION LLC	ENGINE DEGREASER	01-450-000-53000	38.52
ADVAUTO		ANTIFREEZE/COOLANT	01-450-000-53000	90.20
ADVAUTO		CLEANERS/FILTER/AIR/LUBE	01-450-000-53000	134.01
ADVAUTO		WIPER BLADES	01-450-000-53000	16.06
ADVAUTO		BATTERY	01-450-000-53000	58.95
ADVAUTO		CREDIT	01-450-000-53000	-60.29
HARBOR	HARBOR FREIGHT TOOLS	TARP	01-450-000-52150	26.99
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	SPARK PLUGS	01-450-000-53000	146.74
JIM FORD		WIRE KIT	01-450-000-53000	11.32
L&P	L&P CONVENIENT STORE SBAY LLC	FUEL	01-450-000-51650	15.10
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	RUBBER GLOVES	01-450-000-52150	36.78
QUALITY	QUALITY TRUCK CARE CENTER INC	SEAL KIT	01-450-000-53000	17.33
TOTAL				4,992.48
TOTAL STREET MACHINERY				4,992.48

CITY GARAGE

01766	AURORA MEDICAL GROUP	DOT TESTING/HANISKO	01-460-000-57100	75.00
04575	DOOR COUNTY HARDWARE	HOLE SAW/GRIND SWITCH	01-460-000-51850	7.77
04575		HOLE SAW	01-460-000-52700	14.99
04575		NOZZLE	01-460-000-52700	7.99
19880	STURGEON BAY UTILITIES	SALT SHED	01-460-000-56150	8.24
19880		CITY GARAGE	01-460-000-56150	806.95
19880		CITY GARAGE	01-460-000-58650	92.98
TOTAL				1,013.92
TOTAL CITY GARAGE				1,013.92

HIGHWAYS - GENERAL

19880	STURGEON BAY UTILITIES	808 S DULUTH AVE	01-499-000-58000	8.97
19880		1536 EGG HRBR RD TRFFC LITE	01-499-000-58000	22.46
19880		1025 N 14TH/EGG HRBR TRFF LITE	01-499-000-58000	26.05
19880		2 TRFFC WARNING LITES	01-499-000-58000	5.50
19880		MADISON AVE WS TRFFC LTS	01-499-000-58000	132.97
19880		342 ORNAMENTAL LIGHTS	01-499-000-58000	4,794.14
19880		587 OVERHEAD LIGHTS	01-499-000-58000	6,962.50
19880		LANSING & WALNUT SIGN	01-499-000-58000	8.15
19880		EAST SIDE DOCK	01-499-000-58000	30.63
19880		OLD HWY RD SIGN	01-499-000-58000	8.97
CHRISTEN	CHARLES N. CHRISTENSEN	SAFETY CLOTHING REIMB/CHRSTNSN	01-499-000-56800	147.69
TOTAL				12,148.03

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
TOTAL HIGHWAYS - GENERAL				12,148.03
PARK & RECREATION ADMIN				
03133	CELLCOM WISCONSIN RSA 10	09/19 MIKE B CELL SVC	01-500-000-58250	59.03
03133		09/19 CELL SVC	01-500-000-58250	7.58
03133		09/19 CELL SVC	01-500-000-58250	25.00
22800	WALMART COMMUNITY	OFFICE SUPPLIES	01-500-000-51950	26.61
TOTAL				118.22
TOTAL PARK & RECREATION ADMIN				118.22
PARKS AND PLAYGROUNDS				
04545	DOOR COUNTY COOPERATIVE/NAPA	BATTERY	01-510-000-53000	110.00
04575	DOOR COUNTY HARDWARE	GRINDWHEEL	01-510-000-56250	3.99
04575		FASTENERS	01-510-000-56250	0.90
04575		SPONGES/FASTENERS/KEY/PINS	01-510-000-52700	22.14
04575		HOOKS	01-510-000-51350	16.74
04575		SHOVEL	01-510-000-51350	29.97
04696	DOOR COUNTY TREASURER	09/19 315.77G FUEL	01-510-000-51650	756.90
04696		09/19 4.75G DSL FUEL	01-510-000-51650	12.41
19880	STURGEON BAY UTILITIES	MARTIN PARK PAVILLION	01-510-000-56150	36.69
19880		MARTIN PARK RESTROOM	01-510-000-58650	36.66
19880		MEM FLD WARMING HOUSE	01-510-000-56150	102.88
19880		MEM FLD WARMING HOUSE	01-510-000-58650	71.81
19880		GARLAND PARK	01-510-000-56150	9.50
19880		GARLAND PARK	01-510-000-58650	115.44
19880		SUNSET CONSN CNTR	01-510-000-56150	37.96
19880		SUNSET CONSN CNTR	01-510-000-58650	51.40
19880		FRANK GRASSE MEM SHELTER	01-510-000-56150	79.45
19880		FRANK GRASSE MEM SHELTER	01-510-000-58650	56.79
19880		OTUMBA PARK	01-510-000-56150	50.59
19880		OTUMBA PARK	01-510-000-58650	25.32
19880		WEST SIDE WARMING HOUSE	01-510-000-56150	6.22
19880		WEST SIDE WARMING HOUSE	01-510-000-56150	103.04
19880		WEST SIDE WARMING HOUSE	01-510-000-58650	20.03
19880		JAYCEES BALLFLD STAND	01-510-000-56150	22.77
19880		JAYCEES BALLFLD STAND	01-510-000-58650	24.28
19880		421 MICHIGAN FLAG LIGHT	01-510-000-56150	27.83
19880		MEM FLD PKG LOT	01-510-000-56150	8.24
19880		WEST SIDE BALLFLD LITES	01-510-000-58650	18.00
19880		MEM FLD COMPLEX	01-510-000-56150	465.39
19880		GIRLS LITTLE LEAGUE	01-510-000-58650	51.40
19880		W JUNIPER OTUMBA PRK WALKWAY	01-510-000-56150	12.56
19880		QUINCY ST BALLFLD	01-510-000-58650	27.00
19880		FLORIDA AVE/SUNSET PRK	01-510-000-56150	14.24
19880		SIGN SHED	01-510-000-56150	13.62
19880		SIGN SHED	01-510-000-58650	21.54
19880		CHERRY BLOSSOM	01-510-000-56150	28.99
19880		CHERRY BLOSSOM	01-510-000-58650	31.08
DOGWASTE	DOG WASTE DEPOT	DOG WSTE BAGS 4 CASES @ 132.99	01-510-000-54999	531.96

INVOICES DUE ON/BEFORE 11/05/2019

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
DOGWASTE		TARIFF MITIGATION ALLOW @ 4.9%	01-510-000-54999	26.07
TOTAL				3,081.80
TOTAL PARKS AND PLAYGROUNDS				3,081.80
BALLFIELDS				
04575	DOOR COUNTY HARDWARE	CAULK	01-520-000-56500	10.77
04575		WASP/HORNET SPRAY	01-520-000-56500	11.18
04575		SHOVEL	01-520-000-56500	149.85
20900	TRUGREEN LIMITED PARTNERSHIP	SPRAYING MEM FLD	01-520-000-56500	163.63
TOTAL				335.43
TOTAL BALLFIELDS				335.43
MUNICIPAL DOCKS				
04575	DOOR COUNTY HARDWARE	LAWN RAKE	01-550-000-51850	31.99
04575		HOSECLAMP	01-550-000-51850	23.99
04575		ENTRY LEVER/KEYS	01-550-000-51850	75.95
19880	STURGEON BAY UTILITIES	36 S NEENAH AVE PKG LOT LITES	01-550-000-56150	209.24
19880		38 S NEENAH AVE PAVILLION	01-550-000-56150	34.79
19880		38 S NEENAH AVE PAVILLION	01-550-000-56150	21.54
19880		NEENAH AVE RESTROOM	01-550-000-56150	145.80
19880		NEENAH AVE RESTROOM	01-550-000-58650	327.40
TOTAL				870.70
TOTAL MUNICIPAL DOCKS				870.70
WATER WEED MANAGEMENT				
R0000655	TRANSMOTION, LLC	HYDRAULIC HOSE	01-560-000-51400	100.25
R0000655		FEMALE JIC FITTING	01-560-000-51400	102.68
TOTAL				202.93
TOTAL WATER WEED MANAGEMENT				202.93
WATERFRONT PARKS & WALKWAYS				
04575	DOOR COUNTY HARDWARE	WASP/HORNET SPRAY	01-570-000-54999	9.58
19880	STURGEON BAY UTILITIES	DC MUSEUM WALKWAY	01-570-000-56150	13.93
19880		DC MUSEUM PRK LOT	01-570-000-56150	115.19
19880		JUNIPER ST WALKWAY LITES	01-570-000-56150	69.80
19880		JUNIPER ST PKING LOT	01-570-000-56150	39.32
19880		PENNSYLVANIA ST DOCK	01-570-000-58650	11.40
19880		48 KENTUCKY ST WTRFNT	01-570-000-56150	116.57
19880		N 1ST AVE MARINA/RESTROOM	01-570-000-56150	363.49
19880		N 1ST AVE MARINA/RESTROOM	01-570-000-58650	71.81

INVOICES DUE ON/BEFORE 11/05/2019

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
GENERAL FUND				
19880		KENTUCKY ST CITY RAMP	01-570-000-56150	221.52
19880		KENTUCKY ST DOCK	01-570-000-58650	11.40
19880		KENTUCKY ST CITY MARINA	01-570-000-58650	116.73
TOTAL				1,160.74
TOTAL WATERFRONT PARKS & WALKWAYS				1,160.74
EMPLOYEE BENEFITS				
EBC CORP	EMPLOYEE BENEFITS CORPORATION	OCTOBER FSA/HRA	01-600-000-50510	122.50
HUMANA	HRI	GO365 ADMIN/REWARDS	01-600-000-50550	818.95
HUMANA		GO365 REWARDS/ADMIN	01-600-000-50550	917.75
TOTAL				1,859.20
TOTAL EMPLOYEE BENEFITS				1,859.20
COMMUNITY & ECONOMIC DEVLPMT				
04549	DOOR COUNTY ECONOMIC DEVELOPME	4TH QTR ADMIN OF PROGRAMS	01-900-000-55850	6,625.00
04549		DCEDC COMMITMENT	01-900-000-55750	5,565.00
04696	DOOR COUNTY TREASURER	DATA REQUEST-COMP PLAN UPDATE	01-900-000-58999	100.00
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	1 BOX #10 ENVELOPES	01-900-000-51950	11.40
ROBINSON	CHRISTOPHER SULLIVAN-ROBINSON	PARKING EXP APA CONF/ROBINSON	01-900-000-55600	13.50
ROBINSON		MILEAGE APA CONF/ROBINSON	01-900-000-55600	253.80
TOTAL				12,568.70
TOTAL COMMUNITY & ECONOMIC DEVLPMT				12,568.70
TOTAL GENERAL FUND				85,377.45
CAPITAL FUND				
GENERAL EXPENDITURES				
19335	SOMMERS CONSTRUCTION CO INC	CONCRETE PAVEMNT/CURB/GUTTER	10-199-000-51525	8,799.60
R0000421	WI DEPT OF TRANSPORTATION	VALVE ADJUST	10-199-000-51525	810.50
SALZ	SALZSIEDER LANDSCAPE & NURSERY	MAPLE TREE/SPRING OAKS	10-199-000-51525	370.00
TOTAL				9,980.10
TOTAL GENERAL EXPENDITURES				9,980.10
ROADWAYS/STREETS				
	ANNUAL RESURFACING & BASE REP.			
R0000421	WI DEPT OF TRANSPORTATION	CITY PORTION	10-400-110-59095	339.03
TOTAL ANNUAL RESURFACING & BASE REP.				339.03
TOTAL ROADWAYS/STREETS				339.03



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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CAPITAL FUND				
CURB/GUTTER/SIDEWALK				
EXPENSE				
R0000421	WI DEPT OF TRANSPORTATION	YMCA SIDEWLK ACCESS	10-440-000-59105	8,827.00
SALZ	SALZSIEDER LANDSCAPE & NURSERY	TREES PROJECT 1901 & 1902	10-440-000-59102	6,845.00
TOTAL EXPENSE				15,672.00
TOTAL CURB/GUTTER/SIDEWALK				15,672.00
PARKS AND PLAYGROUNDS				
EXPENSE				
06580	FOTH AND VAN DYKE	PROFESSIONAL SVC/LITTLE LAKE	10-510-000-59025	28,860.36
WILLEMS	WILLEMS LANDSCAPE SERVICE	20YD PLYGRND MULCH	10-510-000-59025	700.00
WILLEMS		DELIVERY CHARGE	10-510-000-59025	175.00
TOTAL EXPENSE				29,735.36
TOTAL PARKS AND PLAYGROUNDS				29,735.36
TOTAL CAPITAL FUND				55,726.49
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
MANN	MANN COMMUNICATIONS, LLC	11.5.19 CONTRACT	21-000-000-55015	5,101.67
TOTAL CABLE TV / GENERAL				5,101.67
TOTAL CABLE TV / GENERAL				5,101.67
TOTAL CABLE TV				5,101.67
TID #2 DISTRICT				
TID DISTRICT #2				
TID #2 A AREA BONDS - CITY				
01761	ASSOCIATED TRUST COMPANY	GO REFND BOND 09/01/11	25-320-930-70002	2.85
TOTAL TID #2 A AREA BONDS - CITY				2.85
TID #2 A AREA BONDS - DVL				
01761	ASSOCIATED TRUST COMPANY	GO REFND BOND 09/01/11	25-320-931-70002	36.10
TOTAL TID #2 A AREA BONDS - DVL				36.10
T2 ROAD PROJECTS				
01761	ASSOCIATED TRUST COMPANY	GO REFND BOND 09/01/11	25-320-932-70002	63.17
TOTAL T2 ROAD PROJECTS				63.17
T2 SERIES 2006A				
01761	ASSOCIATED TRUST COMPANY	GO REFND BOND 09/01/11	25-320-933-70002	372.88
01761		GO REFND BONDS 09/07/16	25-320-933-70002	475.00
01761		GO REFND BONDS 09/09/14	25-320-933-70002	475.00
01761		GO PROM NOTE 09/22/15	25-320-933-70002	475.00
TOTAL T2 SERIES 2006A				1,797.88

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
TID #2 DISTRICT				
T2 SERIES 2006A				
T2 SERIES 2006A				
TOTAL TID DISTRICT #2				1,900.00
TOTAL TID #2 DISTRICT				1,900.00
TID #4 DISTRICT				
TID #4 DISTRICT				
TID #4 DISTRICT				
03950	DAVIS KUELTHAU	08/19 GRANARY MATTERS	28-340-000-55001	208.00
COLEENG	COLEMAN ENGINEERING COMPANY	DRILLING	28-340-000-55001	1,000.00
COLEENG		GEOTECHNICAL REPORT	28-340-000-55001	1,310.00
GRAEF	GRAEF-USA INC.	PROFESS SVC 03/11/19-08/24/19	28-340-000-58999	5,000.00
TOTAL TID #4 DISTRICT				7,518.00
TOTAL TID #4 DISTRICT				7,518.00
TOTAL TID #4 DISTRICT				7,518.00
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
04603	HALRON LUBRICANTS INC	USED OIL PICKUP 300GAL	60-000-000-52050	45.00
04603		USED OIL PICKUP FEE 250 GALS	60-000-000-52050	37.50
04696	DOOR COUNTY TREASURER	09/19 783.85G DSL FUEL	60-000-000-51650	2,047.42
06012	FASTENAL COMPANY	CABLE TIES	60-000-000-54999	5.68
06012		DISPOSABLE COVERALLS	60-000-000-54999	61.74
20725	T R COCHART TIRE CENTER	TIRE CHANGES	60-000-000-52850	50.00
ADVANCED	ADVANCED DISPOSAL	229.72 TON GARBAGE	60-000-000-58300	14,362.09
ADVANCED		84.98 TON RECYCLE	60-000-000-58350	1,232.25
ADVAUTO	GENERAL PARTS DISTRIBTION LLC	SUPPLIES	60-000-000-53000	28.18
ADVAUTO		DELVAC SYNTHETIC ATF	60-000-000-53000	331.12
ADVAUTO		CREDIT	60-000-000-52050	-323.76
ASTRO	ASTRO HYDRAULICS, INC	REBUILD HYDRAULIC CYLINDER	60-000-000-53000	389.70
JX ENT	JX ENTERPRISES, INC.	BLOWER MOTOR	60-000-000-53000	112.99
JX ENT		BLOWER WHEEL 2 @ 15.74	60-000-000-53000	31.48
TOTAL SOLID WASTE ENTERPRISE FUND				18,411.39
TOTAL SOLID WASTE ENTERPRISE FUND				18,411.39
TOTAL SOLID WASTE ENTERPRISE				18,411.39
TOTAL ALL FUNDS				174,035.00

**MANUAL CHECKS**

SECURIAN FINANCIAL GROUP, INC. 10/09/19 Check # 85904 11/19 Short/Long Term Disability 01-000-000-21545	\$2,226.28
BRENDA JEANQUART 10/15/19 Check #85909 Earnest Money 10-199-000-59080	\$500.00
TOWN OF STURGEON BAY 10/15/19 Check #85910 Fire Protection Invoice Overpayment 01-000-000-47100	\$5,106.21
SUN LIFE INSURANCE 10/15/19 Check # 85911 11/19 Short/Long Term Disability 01-000-000-21545	\$1,808.70
SUPERIOR VISION INSURANCE 10/15/19 Check # 85912 11/19 Vision Insurance 01-000-000-21540	\$824.00
SOUTHERN DOOR SCHOOL DISTRICT 10/22/19 Check #85979 08/19 & 09/19 Mobile Home Tax Payment 01-000-000-41300	\$414.24
STURGEON BAY SCHOOLS 10/22/19 Check #85980 07/19 & 08/19 & 09/19 Mobile Home Tax Payments 01-000-000-41300	\$7,176.20
<b>TOTAL MANUAL CHECKS</b>	<b>\$18,055.63</b>

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
SUMMARY OF FUNDS:				
	GENERAL FUND	85,377.45		103,433.08
	CAPITAL FUND	55,726.49		
	CABLE TV	5,101.67		
	TID #2 DISTRICT	1,900.00		
	TID #4 DISTRICT	7,518.00		
	SOLID WASTE ENTERPRISE	18,411.39		
		-----		
	TOTAL --- ALL FUNDS	174,035.00		192,090.63