

CITY OF STURGEON BAY
FINANCE/PURCHASING & BUILDING COMMITTEE
Tuesday, June 26, 2018
Council Chambers, City Hall - 421 Michigan Street
4:00pm

1. Roll call.
2. Adoption of agenda.
3. Public comment on agenda items and other issues related to finance & purchasing.
4. Consideration of: Debt Issuance of general obligation promissory notes for Capital Projects and Purchases including Street Improvements, Improvements for Public Buildings and Facilities, and the Acquisition of Vehicles and Equipment.
5. Consideration of: Resolution providing for the Sale of approximately \$1,480,000 General Obligation Promissory Notes.
6. Consideration of: Direct Charge of Public Fire Protection (Hydrant Rental).
7. Consideration of: Audit Bids for the years ending 2018, 2019, & 2020.
8. Review bills.
9. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Notice is hereby given that a majority of the Common Council may be present at this meeting to gather information about a subject over which they have decision-making responsibility. If a quorum of the Common Council does attend, this may constitute a meeting of the Common Council and is noticed as such, although the Common Council will not take any formal action at this meeting.

Posted:
Date: 06/21/18
Time: 3:10 p.m.
By: LS

Finance/Purchasing & Building Committee Members:
David Ward, Chair
Barbara Allmann, Vice Chair
Seth Wiederanders

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EXECUTIVE SUMMARY

TITLE: Debt Issuance of general obligation promissory notes for Capital Projects and Purchases Including Street Improvements, Improvements to Public Buildings and Facilities, and the Acquisition of Vehicles and Equipment

BACKGROUND: The proposed \$1,480,000 general obligation promissory note will be issued to provide financing for the following capital items as detailed in the 2018 budget:

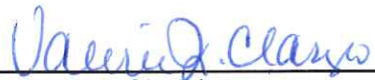
Phone switch and equipment
Computer switches for camera system
Resurface floors
Security system upgrade
Squad cars
Interview room cameras
Leaf vacuum
Rubber tired loader
Duluth Avenue reconstruction
Backhoe
Mechanic's truck
Garage doors
Water weed harvester
Library roof

FISCAL IMPACT: See attached financing plan for the estimated debt payment schedule.

RECOMMENDATION:

Recommend to the Common Council that the City proceed to work with Robert W. Baird to issue approximately \$1,480,000 in general obligation promissory notes for the purpose of funding capital projects and purchases including street improvements, improvements to public buildings and facilities, and the acquisition of vehicles and equipment.

PREPARED BY:


Valerie J. Clarizio
Finance Director/City Treasurer

6/20/18
Date

REVIEWED BY:


Joshua VanLieshout
City Administrator

6/21/18
Date

The logo for Baird, consisting of the word "BAIRD" in white, uppercase, sans-serif font, set against a blue parallelogram background.

BAIRD

City of Sturgeon Bay

Finance Committee Meeting

June 26, 2018

Bradley D. Viegut, Managing Director

bviegut@rwbaird.com

777 East Wisconsin Avenue
Milwaukee, WI 53202

Phone 414.765.3827

Fax 414.298.7354

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City of Sturgeon Bay

Finance Committee Meeting

June 26, 2018

Timeline

- Finance Committee considers plan of finance June 26, 2018
- Common Council considers Set Sale Resolution for General Obligation Promissory Notes (the "Notes") August 7, 2018
 - Preparations are made for issuance of the Notes
 - ✓ Official Statement
 - ✓ Note Rating
 - ✓ Marketing
- Common Council considers Award Resolution for the Notes (finalizes terms and interest rates) October 16, 2018
- Note Closing (funds available to pay project costs) November 6, 2018

City of Sturgeon Bay

Finance Committee Meeting

June 26, 2018

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Borrowing Amount / Structure / Purpose

Amount:	\$1,480,000
Issue:	General Obligation Promissory Notes
Dated/Settlement Date:	November 6, 2018
Maturity Dates:	October 1, 2019-2028
First Interest:	April 1, 2019
Callable:	2027 & 2028 callable on 10/1/26 or any date thereafter
Purpose/Repayment Period:	Phone Switch & Equipment: \$28,000 (3 year) Computer Switches for Camera System: \$5,000 (3 year) Security System Upgrade: \$30,000 (3 year) Squad Cars: \$42,000 (3 year) Interview Room Cameras: \$15,000 (3 year) Garage Doors: \$10,000 (3 year) Leaf Vacuum: \$30,000 (5 year) Rubber Tired Loader: \$220,000 (5 year) Backhoe: \$90,000 (5 year) Mechanics Truck: \$40,000 (5 year) Water Weed Harvester: \$150,000 (5 year) Resurface Floors: \$27,000 (10 Year) Duluth Avenue Reconstruction: \$661,000 (10 year) Library Roof: \$75,000 (10 year)
Estimated Interest Rate:	2.84%
Purchaser:	TBD

City of Sturgeon Bay

Finance Committee Meeting

June 26, 2018

Financing Plan



YEAR DUE	EXISTING DEBT SERVICE	EXISTING DEBT SERVICE	Levy Supported										G.O. PROMISSORY NOTES Dated November 6, 2018 (First Interest 4/1/2019)										TOTAL NEW DEBT SERVICE	COMBINED DEBT SERVICE	YEAR DUE
			Levy Supported					10 Year Allocation					5 Year Allocation					3 Year Allocation							
			PRINCIPAL (10/1)	INTEREST (4/1 & 10/1)	LESS: TIC=	TOTAL		PRINCIPAL (10/1)	INTEREST (4/1 & 10/1)	LESS: TIC=	TOTAL		PRINCIPAL (10/1)	INTEREST (4/1 & 10/1)	LESS: TIC=	TOTAL		PRINCIPAL (10/1)	INTEREST (4/1 & 10/1)	LESS: TIC=	TOTAL				
2018	\$2,988,645		\$235,000	\$40,905	(\$16,518)	\$259,387	\$80,000	\$22,353	(\$9,000)	\$93,353	\$110,000	\$14,896	(\$6,332)	\$118,564	\$45,000	\$3,656	(\$1,187)	\$47,470	\$0	\$1,360,944	2018				
2019	\$2,443,271	\$899,195	\$220,000	\$38,260		\$258,260	\$70,000	\$22,360		\$92,360	\$105,000	\$13,200		\$118,200	\$45,000	\$2,700		\$47,700	\$259,387	\$1,158,582	2019				
2020	\$2,394,270	\$852,359	\$230,000	\$31,660		\$261,660	\$75,000	\$20,260		\$95,260	\$110,000	\$10,050		\$120,050	\$45,000	\$1,350		\$46,350	\$258,260	\$1,110,628	2020				
2021	\$2,837,458	\$804,557	\$185,000	\$24,760		\$209,760	\$75,000	\$18,010		\$93,010	\$110,000	\$6,750		\$116,750	\$45,000				\$209,760	\$857,018	2021				
2022	\$2,907,681	\$447,258	\$190,000	\$19,210		\$209,210	\$80,000	\$13,510		\$93,510	\$115,000	\$3,450		\$118,450					\$853,447	\$633,447	2022				
2023	\$1,996,327	\$424,237	\$80,000	\$11,110		\$91,110	\$80,000	\$13,510		\$93,510	\$135,000								\$853,510	\$301,277	2023				
2024	\$1,983,078	\$407,767	\$80,000	\$11,110		\$91,110	\$80,000	\$11,110		\$91,110	\$80,000	\$11,110		\$91,110					\$853,510	\$499,071	2024				
2025	\$1,985,110	\$407,961	\$85,000	\$8,710		\$93,710	\$85,000	\$8,710		\$93,710	\$85,000	\$8,710		\$93,710					\$853,710	\$35,710	2025				
2026	\$1,659,104	\$78,259	\$85,000	\$5,863		\$90,863	\$85,000	\$5,863		\$90,863	\$85,000	\$5,863		\$90,863					\$850,863	\$159,748	2026				
2027	\$1,656,023	\$68,885	\$90,000	\$3,015		\$93,015	\$90,000	\$3,015		\$93,015	\$90,000	\$3,015		\$93,015					\$853,015	\$160,400	2027				
2028	\$1,663,580	\$67,385	\$90,000	\$3,015		\$93,015	\$90,000	\$3,015		\$93,015	\$90,000	\$3,015		\$93,015					\$853,015	\$85,885	2028				
2029	\$890,235	\$65,885																		\$89,385	\$89,385	2029			
2030	\$896,398	\$69,385																		\$89,735	\$89,735	2030			
2031	\$896,898	\$67,735																		\$86,085	\$86,085	2031			
2032	\$186,491	\$66,085																		\$64,435	\$64,435	2032			
2033	\$184,754	\$64,435																		\$67,785	\$67,785	2033			
2034	\$67,785	\$67,785																		\$65,985	\$65,985	2034			
2035	\$65,985	\$65,985																		\$69,095	\$69,095	2035			
2036	\$69,095	\$69,095																		\$67,048	\$67,048	2036			
2037	\$67,048	\$67,048																				2037			
	\$27,839,235	\$6,422,255	\$1,480,000	\$197,002	(\$16,518)	\$1,660,484	\$795,000	\$140,950	(\$9,000)	\$928,951	\$550,000	\$48,346	(\$6,332)	\$592,014	\$135,000	\$7,706	(\$1,187)	\$141,520	\$1,660,484	\$8,082,739					

Phone Switches and Equipment
Computer Switches for Camera System
Security System Upgrade
Interview Room Cameras
Garage Doors

Leaf Vacuum
Rubber Tire Loader
Backhoe
Mechanics Truck
Water Weed Harvester

Resurface Floors
Duluth Avenue Reconstruction
Library Roof

City of Sturgeon Bay

Finance Committee Meeting

June 26, 2018

Important Disclosures

Robert W. Baird & Co. Incorporated ("Baird") is providing you with the information contained herein and/or accompanying materials (the "Materials") for discussion purposes only in seeking to serve as a financial advisor or municipal advisor to you on a possible issuance of municipal securities. Baird is a municipal advisor registered with the Securities and Exchange Commission and the Municipal Securities Rulemaking Board ("MSRB").

If Baird is hired as financial advisor in connection with an issuance of municipal securities, Baird will provide municipal advisory services with respect to the issuance of municipal securities, including advice, recommendations and other assistance regarding the structure, timing, terms and other similar matters concerning the particular issuance of municipal securities for which you may be considering. As such, Baird will serve as a fiduciary and act solely in your best interest. Baird's fiduciary duties as your financial advisor will include the duty of care and the duty of loyalty. Under MSRB Rule G-23, if Baird is hired as financial advisor with respect to an issuance of municipal securities, Baird will not be able to serve as underwriter or placement agent for that issuance.

Should you want Baird serve in a different capacity, such as underwriter or placement agent, you should notify Baird of such decision immediately and Baird will provide additional disclosures to you which will describe the role of underwriter or placement agent and explain any actual or potential conflicts of interest inherent in that role.

The Materials do not include any proposals, recommendations or suggestions that you take or refrain from taking any action with regard to an issuance of municipal securities and are not intended to be and should not be construed as "advice" within the meaning of Section 15B of the Securities Exchange Act of 1934 or Rule 15Ba1-1 thereunder. The Materials are intended to provide information of a factual, objective or educational nature, as well as general information about Baird (including its Public Finance unit) and its experience, qualifications and capabilities.

Any information or estimates contained in the Materials are based on publicly available data, including information about recent transactions believed to be comparable, and Baird's experience, and are subject to change without notice. Interested parties are advised to contact Baird for more information.

If you have any questions or concerns about the above disclosures, please contact Baird Public Finance.

IRS Circular 230 Disclosure: To ensure compliance with requirements imposed by the IRS, we inform you that the Materials do not constitute tax advice and shall not be used for the purpose of (i) avoiding tax penalties or (ii) promoting, marketing or recommending to another party any transaction or matter addressed herein.

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Clarizio, Valerie J.

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From: Scott, Brenda E. <Brenda.Scott@quarles.com> on behalf of Speckhard, Rebecca A. <rebecca.speckhard@quarles.com>
Sent: Wednesday, June 20, 2018 1:29 PM
To: Clarizio, Valerie J.
Cc: VanLieshout, Josh; Reinhardt, Stephanie; 'rnesbitt@pinkertlawfirm.com'; 'bviegut@rwbaird.com'; Katherine Voss (KVoss@rwbaird.com); rfreitag@rwbaird.com; Speckhard, Rebecca A.; Gore, Alexander J.; Kent, Jessica G.; Weber, Sue M.
Subject: Agenda Language - City of Sturgeon Bay

This message was sent securely using Zix®

**Re: City of Sturgeon Bay
\$1,480,000 General Obligation Promissory Notes**

Listed below is the title of the Resolution we are preparing for your June 26, 2018 Finance Committee meeting and for consideration at your August 7, 2018 Common Council meeting. The title of the Resolution should be included on the agenda for the meeting. The agenda should then be:

- (1) **posted** in at least three public places **AND**
- (2) **provided** to (but need not be published in) the official newspaper of the City (or if the City has no official newspaper, to a news medium likely to give notice in the area) and to any other requesting media

at least twenty-four hours prior to the meeting (see Section 19.84(1)(b), Wisconsin Statutes). The Resolution will follow soon.

Thank you.

RESOLUTION TITLE:

Resolution Providing for the Sale of Approximately \$1,480,000 General Obligation Promissory Notes

Please feel free to contact Rebecca A. Speckhard at (414) 277-5761 or any member of the Quarles & Brady LLP public finance team if you have any questions or comments.

125⁺
YEARS OF
SERVICE

Quarles & Brady LLP

Brenda E. Scott / Legal Secretary
Brenda.Scott@quarles.com / [LinkedIn](#)

Quarles & Brady LLP

411 East Wisconsin Avenue, Suite 2400 / Milwaukee, WI 53202-4426
Office 414-277-5866 / [quarles.com](#)

Resolution No. _____

RESOLUTION PROVIDING FOR THE SALE OF APPROXIMATELY
\$1,480,000 GENERAL OBLIGATION PROMISSORY NOTES

WHEREAS, the City of Sturgeon Bay, Door County, Wisconsin (the "City") is presently in need of approximately \$1,480,000 for public purposes, including paying the cost of street improvement projects, improvements to public buildings and facilities, and the acquisition of vehicles and equipment; and

WHEREAS, it is desirable to borrow said funds through the issuance of general obligation promissory notes pursuant to Section 67.12(12), Wisconsin Statutes;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:

Section 1. The Notes. The City shall issue its General Obligation Promissory Notes (the "Notes") in an amount of approximately \$1,480,000 for the purposes above specified.

Section 2. Sale of Notes. The Common Council hereby authorizes and directs that the Notes be offered for public sale. At a subsequent meeting, the Common Council shall consider such bids for the Notes as may have been received and take action thereon.

Section 3. Notice of Sale. The City Clerk (in consultation with the City's financial advisor, Robert W. Baird & Co. Incorporated ("Baird")) be and hereby is directed to cause notice of the sale of the Notes to be disseminated in such manner and at such times as the City Clerk may determine and to cause copies of a complete Official Notice of Sale and other pertinent data to be forwarded to interested bidders as the City Clerk may determine.

Section 4. Official Statement. The City Clerk (in consultation with Baird) shall cause an Official Statement concerning this issue to be prepared by Baird. The appropriate City officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Adopted, approved and recorded August 7, 2018.

Thad Birmingham
Mayor

ATTEST:

Stephanie L. Reinhardt
City Clerk

(SEAL)

EXECUTIVE SUMMARY

TITLE: Direct Charge of Public Fire Protection (Hydrant Rental)

BACKGROUND: In 2004 the Common Council approved shifting 50% of the public fire protection fees (Hydrant Rental) from the tax roll to the utility bill. Up until then, 100% of the fees were a municipal charge and funded via the tax roll. In January of 2012, the Common Council passed a resolution approving another shift of 25% of the public fire protection fees from the tax roll to the utility bill, leaving the remaining 25% of the fees as a municipal charge on the tax roll. These shifts freed up levy capacity which could then be used to fund other governmental programs.

Wisconsin ACT 20, created in 2013, prohibited further shifts of the public fire protection fees, as it was considered one of the five protected 'covered services,' from the tax roll to the utility bill without negative levy adjustment consequences. Meaning, if a shift were made, the City would have had to reduce its levy by the same amount that was shifted to the utility bill.

Wisconsin ACT 59, within the 2017-2019 state budget, has changed the definition of what falls under the umbrella of 'fire protection' which is one of the ACT 20 covered services mentioned above, to no longer include the production, storage, transmission, sale and delivery, or furnishing of water for public fire protection purposes. What this means is that if the Council chooses to do so, they can shift the remaining 25% of the fees from the tax roll to the utility bill without having to negatively adjust the levy which then frees up levy monies to fund other essential governmental services.

Currently, the 25% municipal charge on the tax roll is \$104,649.00 per year. The 75% direct charge on the utility bill costs the average homeowner \$62.40 per year. With this shift, the average homeowner would pay \$83.20 per year, an increase of \$1.73 per month. Since the charges are based upon meter size, establishments with larger meters pay more. Additionally, vacant lots are currently assessed \$62.40 per year as well. Because the City is a customer of the Utility, it can expect to see a \$4,188.00 annual increase on the direct charge side.

On the tax roll side, shifting the \$104,649.00 in public fire protection fees the City pays to the utility will free up levy capacity which can then be used to fund other vital City provided services. Additionally, this shift will result in a more equitable distribution of costs by engaging a broader base of beneficiaries of the service to pay for the service as non-taxpaying entities (governmental entities, churches, qualifying not-for-profits) will bear some of the cost on their utility bills.

FISCAL IMPACT: Savings in the amount of \$100,461.00

OPTIONS: Shift all, none, or a portion of the remaining public fire protection fees to the utility bill.

RECOMMENDATION:

PREPARED BY: Valerie J. Clarizio 6/19/18
Valerie J. Clarizio
Finance Director/City Treasurer Date

REVIEWED BY: James M. Stawicki 6-19-18
Jim Stawicki
Sturgeon Bay Utility General Manager Date

REVIEWED BY: Josh VanLieshout 6/21/18
Josh VanLieshout
City Administrator Date

Below are the steps to the application process once the Common Council approves a resolution authorizing the direct charge of public fire protection:

1. Utility uploads cover letter and supporting documentation, as described in "Application - Changing Method of Cost Recovery for PFP Charge Outside of a Conventional Water Rate Case", to the PSC Electronic Records Filing (ERF) system at:
<http://apps.psc.wi.gov/vs2015/ERF/ERFhome.aspx>
2. Commission staff reviews application.
3. Commission staff processes a Notice of Proceeding.
4. Commission staff computes the new PFP charges and provides to utility.
5. Utility accepts new PFP rates.
6. Commission staff drafts customer notice.
7. Utility publishes customer notice at least one time as a display advertisement in a local newspaper and provides affidavit of publication to Commission staff.
8. Commission staff processes a Notice of Hearing.
9. Commission holds a telephonic public hearing.
10. Administrator of the Division of Water, Telecommunications and Consumer Affairs makes final decision.
11. Order emailed to utility.
12. If application is approved, utility provides Commission staff with implementation date.
13. Commission staff sends utility the new PFP tariff sheets.

RESOLUTION AUTHORIZING THE DIRECT CHARGE OF PUBLIC FIRE
PROTECTION

WHEREAS, the City of Sturgeon Bay, Wisconsin (the "Municipality") owns the Water Utility (the "Utility") as a public utility; and

WHEREAS, the Municipality provides public fire protection for the benefit of the public health, safety, and well-being of its residents; and

WHEREAS, the Utility is authorized by the Public Service Commission of Wisconsin to recover the cost of providing and maintaining fire hydrants used for public fire protection; and

WHEREAS, the Municipality has determined it is in the public interest to change the ratio in which public fire protection fire charges are paid,

From: A 25/75 split (25% as a municipal charge (via tax roll) basis and 75% as a direct charge on the water bills based on an equivalent meter basis)

To: A 100% direct charge on the water bills based on an equivalent meter basis

Thus, allowing for increased collection of public fire protection charges from property owners not presently subject to property taxes; and

WHEREAS, Per Wis. Stat. Sec. 196.03(3)(b) the Municipality has chosen to have the Utility bill the public fire protection charge to both general service customers and non-general service customers (including vacant lots) who own property within the municipal limits and where the utility has an obligation to provide water for public fire protection.

NOW THEREFORE, BE IT RESOLVED, that the new basis for public fire protection collection shall be 100% collected through direct charge on the utility bills based on an equivalent meter basis with 0% to be placed on the tax roll; and

BE IT ALSO RESOLVED, that this change shall be effective upon review and approval by the Public Service Commission of the State of Wisconsin.

Passed and adopted this 17th day of July, 2018.

CITY OF STURGEON BAY

Thad Birmingham, Mayor

Attest:

Stephanie L. Reinhardt, City Clerk

EXECUTIVE SUMMARY

TITLE: Audit Bid for the years ending 2018, 2019, & 2020

BACKGROUND: The City recently came to the end of a three year audit service contract with Schenck Government & Not-for-Profit Solutions (Originally bid out in 2009 and extended twice for two three year periods). As a result, the City, along with the Sturgeon Bay Utilities, bid out the audit work for a three year period covering the audit years 2018, 2019, and 2020, with a potential three year extension covering the years 2021, 2022, and 2023. Fourteen bid packets were sent out. Additionally, the invitation to bid was placed on the City's website.

Following are the bids that were received:

<u>Vendor</u>		<u>Total for initial 3 year period</u>
Schenck Government & Not-for-Profit Solutions	City of Sturgeon Bay	\$ 56,260
	Sturgeon Bay Utilities	\$ 45,600
	Combined	\$101,860
WIPFLI LLP CPAs and Consultants	City of Sturgeon Bay	\$ 53,550
	Sturgeon Bay Utilities	\$ 36,600
	Combined	\$ 90,150
		(\$11,710 less than the high bidder)

Both firms have extensive local government and utility auditing experience. Neither bid includes completing a single audit if need be. In the event the City would require a single audit, additional audit fees will be required. The threshold for a single audit is when a municipality expends \$750,000 or more of federal awards in a given year. The last time the City was required to complete a single audit was in 2010 and it was completed by Schenk at no extra charge.

FISCAL IMPACT: The fiscal impact for each entity is detailed above.

OPTIONS: Accept one of the audit proposals presented.

RECOMMENDATION:

Accept the audit proposal from WIPFLI LLC CPAs and Consultants in the amount of \$90,150 for auditing and reporting services for a three year audit period beginning with audit year 2018 and ending with audit year 2020.

PREPARED BY:

Valerie Clarizio
Valerie J. Clarizio
Finance Director/City Treasurer

6/19/18
Date

REVIEWED BY:

Joshua VanLieshout
Joshua VanLieshout
City Administrator

6/21/18
Date

Project And it Services

[illegible]

DATE: 06/21/2018
TIME: 11:46:33
ID: AP443000.CST

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 07/03/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
LIABILITIES				
04600	DOOR COUNTY MEMORIAL HOSPITAL	PUBL HRING DEP RFND-DCMH	01-000-000-23168	50.00
R0001001	RENARDS CHEESE	06.16.18 FOOD SHARE-RENARDS	01-000-000-21595	61.00
R0001074	RANDALL MANGES	6.16.18 FOOD SHARE- R MANGES	01-000-000-21595	28.00
R0001540	LINNEA PICHETTE	PARK SHELTR FEE RFND/PICHETTE	01-000-000-46310	55.00
R0001540		STATE TAX/PICHETTE	01-000-000-24214	2.75
R0001540		COUNTY TAX/PICHETTE	01-000-000-24215	0.28
THORP	PAT THORP	6.16.18 FOOD SHARE/PAT PATCH	01-000-000-21595	127.00
TOTAL LIABILITIES				324.03
TOTAL GENERAL FUND				324.03
LAW/LEGAL				
16555	PINKERT LAW FIRM, LLP	04/18 LEGAL MATTERS-KOLSKI	01-110-000-55010	112.00
16555		04/18 LEGAL MATTERS-SLAVIK	01-110-000-55010	350.25
16555		04/18 GENERAL LEGAL MATTERS	01-110-000-55010	1,707.75
TOTAL				2,170.00
TOTAL LAW/LEGAL				2,170.00
CITY CLERK-TREASURER				
23714	WISCONSIN MUNICIPAL CLERKS	2018 WMCA CONF REG/REINHARDT	01-115-000-55600	130.00
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	OFFICE SUPPLIES	01-115-000-51950	136.29
TOTAL				266.29
TOTAL CITY CLERK-TREASURER				266.29
CITY ASSESSOR				
17700	QUILL CORPORATION	STENO BOOKS	01-130-000-52800	12.47
ASSO APP	ASSOCIATED APPRAISAL	7.03.18 CONTRACT	01-130-000-55010	1,333.33
TOTAL				1,345.80
TOTAL CITY ASSESSOR				1,345.80
BUILDING/ZONING CODE ENFORCEMT				
SAFEBUILD	SAFE BUILT	MAY PERMITS	01-140-000-55010	9,597.23
SAFEBUILD		PLAN REVIEW	01-140-000-55010	552.50
TOTAL				10,149.73
TOTAL BUILDING/ZONING CODE ENFORCEMT				10,149.73
MUNICIPAL SERVICES ADMIN.				

DATE: 06/21/2018
TIME: 11:46:33
ID: AP443000.CST

CITY OF STURGEON BAY
DEPARTMENT SUMMARY REPORT

PAGE: 2

INVOICES DUE ON/BEFORE 07/03/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
03133	CELLCOM WISCONSIN RSA 10	05/18 CHAD CELL SVC	01-145-000-58250	71.13
		TOTAL		71.13
		TOTAL MUNICIPAL SERVICES ADMIN.		71.13
PUBLIC WORKS ADMINISTRATION				
03133	CELLCOM WISCONSIN RSA 10	05/18 CELL SVC	01-150-000-58250	21.12
03133		05/18 CELL SVC-DPW OLD LINE	01-150-000-58250	91.57
03133		05/18 CELL SVC-DPW NEW LINE	01-150-000-58250	107.16
		TOTAL		219.85
		TOTAL PUBLIC WORKS ADMINISTRATION		219.85
CITY HALL				
04575	DOOR COUNTY HARDWARE	POWER BIT/DECK SCREWS	01-160-000-51750	14.58
04575		CONCRETE MIX	01-160-000-51750	32.95
VIKING	VIKING ELECTRIC SUPPLY, INC	LIGHT BULBS	01-160-000-55300	11.19
WARNER	WARNER-WEXEL WHOLESALE &	CLEANING SUPPLIES	01-160-000-51850	44.30
		TOTAL		103.02
		TOTAL CITY HALL		103.02
GENERAL EXPENDITURES				
04549	DOOR COUNTY ECONOMIC DEVELOPME	DC HOUSING STUDY	01-199-000-57000	5,000.00
16555	PINKERT LAW FIRM, LLP	04/18 TID 1 LEGAL MATTERS	01-199-000-51525	348.00
19085	SCHENCK BUSINESS SOLUTIONS	FINAL BILLING 2017 AUDIT	01-199-000-55150	2,000.00
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	8 CRTNS COPY PAPER	01-199-000-55650	247.20
		TOTAL		7,595.20
		TOTAL GENERAL EXPENDITURES		7,595.20
POLICE DEPARTMENT				
06592	FOX VALLEY TECHNICAL COLLEGE	2018 LEAP CONF/S OLSON	01-200-000-55600	225.00
		TOTAL		225.00
		TOTAL POLICE DEPARTMENT		225.00
POLICE DEPARTMENT/PATROL				
01766	AURORA MEDICAL GROUP	DRUG SCREEN/CSO L HERMANS	01-215-000-57100	25.00
03133	CELLCOM WISCONSIN RSA 10	05/18 CELLPHONES	01-215-000-58250	976.04
03133		05/18 MIFI WIRELESS ROUTERS	01-215-000-58250	260.68

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
04696	DOOR COUNTY TREASURER	05/18 UNLEAD FUEL 1287.92 G	01-215-000-51650	3,525.04
07745	GORDONS WEST SIDE ELECTRIC	WATER PUMP	01-215-000-54999	200.00
21450	THE UNIFORM SHOPPE	TIE & BRASS/MIELKE	01-215-000-52900	33.45
NELSON	NELSON TACTICAL	UNIFORM BOOTS/COYHIS	01-215-000-52900	100.00
NELSON		BIO CIRCL SOLUTION 5G	01-215-000-51050	445.50
TOTAL				5,565.71
TOTAL POLICE DEPARTMENT/PATROL				5,565.71
POLICE DEPT. / INVESTIGATIONS				
04266	DEPARTMENT OF MILITARY AFFAIRS	2018 PRGRM ENROLLMENT	01-225-000-57950	150.00
TOTAL				150.00
TOTAL POLICE DEPT. / INVESTIGATIONS				150.00
FIRE DEPARTMENT				
02005	BAY ELECTRONICS, INC.	RADIO MAINTENANCE	01-250-000-57550	50.00
04696	DOOR COUNTY TREASURER	MAY FUEL	01-250-000-51650	1,569.87
07745	GORDONS WEST SIDE ELECTRIC	WATER PUMP	01-250-000-54999	201.87
11545	MAPLE STREET SIGN CO.	TRUCK & STATION SIGNS	01-250-000-54999	411.00
14560	NFPA	NFPA 3000 CODE	01-250-000-56000	46.80
MINE	MINE SAFETY APPLIANCE CO	TIC REPAIR	01-250-000-56250	196.24
TOTAL				2,475.78
TOTAL FIRE DEPARTMENT				2,475.78
STORM SEWERS				
04575	DOOR COUNTY HARDWARE	CONCRETE MIX	01-300-000-51150	19.77
TOTAL				19.77
TOTAL STORM SEWERS				19.77
SOLID WASTE MGMT/SPRING/FALL				
ADVANCED	ADVANCED DISPOSAL	4.22 TN, 2 TVS, COMPTR,MICRO	01-311-000-58400	427.92
TOTAL				427.92
TOTAL SOLID WASTE MGMT/SPRING/FALL				427.92
COMPOST/SOLID WASTE SITE				
03025	CAPTAIN COMMUNES INC	COMPOST SITE PORT A POTTY	01-320-000-51400	75.00
TOTAL				75.00

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GENERAL FUND				
			TOTAL COMPOST/SOLID WASTE SITE	75.00
STREET SWEEPING				
19880	STURGEON BAY UTILITIES	SWEEPER WATER USAGE	01-330-000-53050	22.28
		TOTAL		22.28
		TOTAL STREET SWEEPING		22.28
ROADWAYS/STREETS				
04575	DOOR COUNTY HARDWARE	DUCT SEAL,HARDWARE, TUBING	01-400-000-51400	27.36
04575		SPRAY PAINT	01-400-000-51400	29.95
		TOTAL		57.31
		TOTAL ROADWAYS/STREETS		57.31
STREET SIGNS AND MARKINGS				
19275	SHERWIN WILLIAMS	PAINT MACHINE STRAINER	01-420-000-52100	87.60
L&P	L&P CONVENIENT STORE SBAY LLC	PAINT MACHINE FUEL	01-420-000-52100	17.85
		TOTAL		105.45
		TOTAL STREET SIGNS AND MARKINGS		105.45
CURB/GUTTER/SIDEWALK				
10750	PREMIER CONCRETE INC	CONCRETE	01-440-000-51200	434.50
		TOTAL		434.50
		TOTAL CURB/GUTTER/SIDEWALK		434.50
STREET MACHINERY				
03806	CUMMINS NPOWER, LLC	TRUCK PARTS	01-450-000-53000	435.96
04575	DOOR COUNTY HARDWARE	KEYS	01-450-000-52150	8.94
04575		SHADE CLOTH	01-450-000-52150	25.99
04575		OUTDOOR SPACES 100Z BLACK	01-450-000-52150	7.99
04603	HALRON LUBRICANTS INC	GREASE	01-450-000-53000	131.76
19070	SCHARTNER IMPLEMENT INC	FAN BELT-#28	01-450-000-52150	44.00
ADVAUTO	GENERAL PARTS DISTRIPTION LLC	CORE RETURN	01-450-000-53000	-44.00
ADVAUTO		AIR	01-450-000-53000	40.60
ADVAUTO		BATTERIES	01-450-000-53000	32.82
ADVAUTO		TRAILER CONNECTOR	01-450-000-53000	7.72
ADVAUTO		ASSRTED BELTS	01-450-000-53000	68.53
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	ALTERNATOR-FRD TRACTOR	01-450-000-53000	244.62

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
TOTAL				1,004.93
TOTAL STREET MACHINERY				1,004.93
CITY GARAGE				
01766	AURORA MEDICAL GROUP	EMPLOYEE SCREENINGS	01-460-000-57100	254.00
04575	DOOR COUNTY HARDWARE	ENTRY LOCK & COVER PLATE	01-460-000-55300	51.98
04575		KEYS	01-460-000-55300	17.88
04575		TURNBKL, ROD THREAD	01-460-000-55300	11.67
04575		BULB	01-460-000-55300	5.99
ADVAUTO	GENERAL PARTS DISTRIBUTION LLC	TORCTITE CLAMP	01-460-000-52700	13.98
AMERWELD	AMERICAN WELDING & GAS, INC	AIR TANKS	01-460-000-58999	118.01
TOTAL				473.51
TOTAL CITY GARAGE				473.51
PARK & RECREATION ADMIN				
03133	CELLCOM WISCONSIN RSA 10	05/18 CELL SVC-DPW OLD LINE	01-500-000-58250	91.57
03133		05/18 CELL SVC-DPW NEW LINE	01-500-000-58250	107.17
03133		05/18 STEVE CELL SVC	01-500-000-58250	65.67
BUBRICKS	BUBRICK'S COMPLETE OFFICE, INC	ENVELOPES & LABELS	01-500-000-51950	62.45
R0000807	MARK THIEDE	MOVIE IN THE PARK SHOWINGS	01-500-000-52250	1,950.00
R0000807		SOUND SYSTEM-KICK OFF SUMMER	01-500-000-52250	225.00
TOTAL				2,501.86
TOTAL PARK & RECREATION ADMIN				2,501.86
PARKS AND PLAYGROUNDS				
02480	BONNIE BROOKE GARDENS LLC	FLOWERS	01-510-000-51750	26.50
04545	DOOR COUNTY COOPERATIVE/NAPA	GRASS SEED	01-510-000-51750	299.00
04545		50# UREA BAGS	01-510-000-51750	13.46
04545		1QT ZTALSTAR	01-510-000-51750	38.34
04545		ZCORNERSTONE PLUS	01-510-000-51750	101.25
04545		WEED SPRAY	01-510-000-51750	302.85
04575	DOOR COUNTY HARDWARE	KEYS	01-510-000-51850	5.96
04575		FASTENERS	01-510-000-51850	2.36
04575		HOSE SPRY	01-510-000-51850	19.96
04575		MASKING TAPE	01-510-000-51850	15.18
08225	HERLACHE SMALL ENGINE	NO SPILL GAS CANS	01-510-000-52700	47.98
08225		3 LBS ROLL .095" LINE	01-510-000-52700	34.99
20725	T R COCHART TIRE CENTER	FLAT TIRE REPAIR	01-510-000-51900	17.50
ADVAUTO	GENERAL PARTS DISTRIBUTION LLC	LUBRICANTS	01-510-000-53000	7.49
DAWNS	DAWN'S LAWN CARE	GRUB INSPECT CONTROL-MEM FLD	01-510-000-58999	450.00
DAWNS		GRUB INSECT CONTROL- WEST SIDE	01-510-000-58999	950.00
DEGRAVE	COLLEEN DEGRAVE	WORK BOOT REIMB/DEGRAVE	01-510-000-56800	62.50
R0001269	JARED LINDEMANN	WORK BOOT REIMB/ JAR LINDEMANN	01-510-000-56800	58.70
R0001455	GARRET KUGEL	WORK BOOT REIMB/KUGEL	01-510-000-56800	62.50

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE

GENERAL FUND				
R0001493	JONAS LINDEMANN	WORK BOOT REIM/ JONAS LINDEMAN	01-510-000-56800	25.69
R0001537	BRUCE ANSCHUTZ	SEASNAL WORK BOOT REIM/ANSCHUT	01-510-000-56800	62.50
R0001539	JACKSON LINDEMANN	WORK BOOT REIMB/ JAC LINDEMANN	01-510-000-56800	62.50
TLB	TLB WOOD PRODUCTS CORP	BROWN MULCH	01-510-000-51750	1,854.40
WARNER	WARNER-WEXEL WHOLESALE &	CLEANING SUPPLIES	01-510-000-51850	98.08
TOTAL				4,619.69
TOTAL PARKS AND PLAYGROUNDS				4,619.69
BALLFIELDS				
02435	BISSEN ASPHALT LLC	QUARRY WASH -OUTFIELD	01-520-000-56500	119.19
04966	EAGLE MECHANICAL INC	MAGNESIUM ROD	01-520-000-56500	132.04
10750	PREMIER CONCRETE INC	SUPERFINE LIME	01-520-000-54999	216.00
20900	TRU GREEN CHEMLAWN	BALLFLD SPRAYING	01-520-000-58999	110.70
20900		BALLFLD SPRAYING	01-520-000-58999	67.65
20900		BALLFLD SPRAYING	01-520-000-58999	129.15
TOTAL				774.73
TOTAL BALLFIELDS				774.73
MUNICIPAL DOCKS				
04575	DOOR COUNTY HARDWARE	THREAD SEAL/PIPE THREAD	01-550-000-51850	6.38
04575		WEDGE BIT & FASTENERS	01-550-000-51850	18.05
04575		FASTENERS,IMPACT & DRILL BITS	01-550-000-51850	34.56
04575		DRILL BIT	01-550-000-51850	5.98
TOTAL				64.97
TOTAL MUNICIPAL DOCKS				64.97
WATER WEED MANAGEMENT				
04575	DOOR COUNTY HARDWARE	SPRAY PAINTS	01-560-000-51400	17.96
13150	MASTERCRAFT WELDING SYSTEM	FLAT BAR,CHANNEL,PIPE	01-560-000-51400	137.00
ADVAUTO	GENERAL PARTS DISTRIBUTION LLC	TOWEL CANISTER & DRAIN PAN	01-560-000-51400	44.58
TOTAL				199.54
TOTAL WATER WEED MANAGEMENT				199.54
WATERFRONT PARKS & WALKWAYS				
ANCHORS	ANCHORS AWAY GARDEN & GIFTS	WATERFRONT PLANTS	01-570-000-51750	450.63
BE RIGHT	BENNY R TEICH	DOOR LOCK REPAIR	01-570-000-58999	65.00
TOTAL				515.63
TOTAL WATERFRONT PARKS & WALKWAYS				515.63

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
EMPLOYEE BENEFITS				
EBC CORP	EMPLOYEE BENEFITS CORPORATION	06/18 FSA & HRA	01-600-000-50510	122.50
HUMANA	HRI	GO365 ADMIN FEES & REWARDS	01-600-000-50550	532.30
TOTAL				654.80
TOTAL EMPLOYEE BENEFITS				654.80
COMMUNITY & ECONOMIC DEVLPMT				
17700	QUILL CORPORATION	4 CRTN COPY PAPER	01-900-000-52800	93.48
TOTAL				93.48
TOTAL COMMUNITY & ECONOMIC DEVLPMT				93.48
TOTAL GENERAL FUND				42,706.91
CAPITAL FUND				
PATROL				
PATROL				
NELSON	NELSON TACTICAL	17 GUN HOLSTERS	10-215-000-59999	1,640.16
TOTAL PATROL				1,640.16
TOTAL PATROL				1,640.16
FIRE DEPARTMENT				
EXPENSE				
PAULCONW	PAUL CONWAY SHIELDS	HELMET PARTS	10-250-000-59050	157.00
PAULCONW		TURN OUT GEAR	10-250-000-59050	5,902.50
TOTAL EXPENSE				6,059.50
TOTAL FIRE DEPARTMENT				6,059.50
ROADWAYS/STREETS				
LEAD LATERAL				
06045	FELLNER SOIL SEPTIC	REIMB LEAD LAT REPLCE #13	10-400-000-59125	4,710.00
19100	SCHOENBRUNN PLUMBING	LEAD LAT REIM #13	10-400-000-59125	4,040.47
TOTAL LEAD LATERAL				8,750.47
TOTAL ROADWAYS/STREETS				8,750.47
TOTAL CAPITAL FUND				16,450.13
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
MANN	MANN COMMUNICATIONS, LLC	7.3.18 CONTRACT	21-000-000-55015	5,101.67
TOTAL CABLE TV / GENERAL				5,101.67

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
TOTAL CABLE TV / GENERAL				5,101.67
TOTAL CABLE TV				5,101.67
TID #4 DISTRICT				
TID #4 DISTRICT				
TID #4 DISTRICT				
16555	PINKERT LAW FIRM, LLP	04/18 TID 4 LEGAL MATTERS	28-340-000-55001	1,630.01
TOTAL TID #4 DISTRICT				1,630.01
TOTAL TID #4 DISTRICT				1,630.01
TOTAL TID #4 DISTRICT				1,630.01
SOLID WASTE ENTERPRISE				
SOLID WASTE ENTERPRISE FUND				
SOLID WASTE ENTERPRISE FUND				
04603	HALRON LUBRICANTS INC	USED OIL PICK UP	60-000-000-52050	37.50
04603		USED OIL PICK UP	60-000-000-52050	45.00
20725	T R COCHART TIRE CENTER	TIRE CHANGES	60-000-000-52850	100.00
20725		RECAPS	60-000-000-52850	885.00
ADVANCED	ADVANCED DISPOSAL	266.29 TN GARBAGE	60-000-000-58300	16,275.63
ADVANCED		96.68 TN RECYCLE	60-000-000-58350	1,390.37
ADVAUTO	GENERAL PARTS DISTRIBUTION LLC	LICENSE LAMP WHITE	60-000-000-53000	4.16
BRIDGEPO	BRIDGEPORT MANUFACTURING, INC	RUBBER BUMPER STOP	60-000-000-53000	77.02
TOTAL SOLID WASTE ENTERPRISE FUND				18,814.68
TOTAL SOLID WASTE ENTERPRISE FUND				18,814.68
TOTAL SOLID WASTE ENTERPRISE				18,814.68
TOTAL ALL FUNDS				84,703.40

MANUAL CHECKS

WISCONSIN DEPT OF WORKFORCE 06/15/18 Check #83447 05/18 Unemployment 01-600-000-50370	\$1,526.89
SECURIAN FINANCIAL GROUP 06/20/18 Check # 83507 07/18 Life Insurance 01-600-000-50552	\$2,077.45
SOUTHERN DOOR SCHOOLS 06/20/18/18 Check #83508 April & May Mobile Home Tax Payment 01-000-000-41300	\$431.08
STURGEON BAY SCHOOLS 06/20/18 Check #83509 May Mobile Home Tax Payment 01-000-000-41300	\$3,331.25
SUN LIFE FINANCIAL 06/20/18 Check # 83510 07/18 Short/Long Term Disability 01-000-000-21545	\$1,739.24
SUPERIOR VISION INSURANCE 06/20/18 Check # 83511 07/18 Vision Insurance 01-000-000-21540	\$875.47
TOTAL MANUAL CHECKS	\$ 9,981.38

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VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
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SUMMARY OF FUNDS:

GENERAL FUND

~~42,706.91~~

52,688.29

CAPITAL FUND

16,450.13

CABLE TV

5,101.67

TID #4 DISTRICT

1,630.01

SOLID WASTE ENTERPRISE

18,814.68

TOTAL --- ALL FUNDS

~~84,703.40~~

94,684.78