

**CITY OF STURGEON BAY**  
**FINANCE/PURCHASING & BUILDING COMMITTEE**  
**Tuesday, April 10, 2018**  
**Council Chambers, City Hall - 421 Michigan Street**  
**4:00pm**

1. Roll call.
2. Adoption of agenda.
3. Public Comment on Agenda items.
4. Review bills.
5. Public Comment on Non-Agenda items.
6. Adjourn.

NOTE: DEVIATION FROM THE AGENDA ORDER SHOWN MAY OCCUR.

Notice is hereby given that a majority of the Common Council may be present at this meeting to gather information about a subject over which they have decision-making responsibility. If a quorum of the Common Council does attend, this may constitute a meeting of the Common Council and is noticed as such, although the Common Council will not take any formal action at this meeting.

Posted:  
Date: 04/6/18  
Time: 4:10pm.  
By: TM

Finance/Purchasing & Building Committee Members:  
Stewart Fett, Chair  
David Ward, Vice Chair  
Rick Wiesner

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CITY OF STURGEON BAY  
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 04/17/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
GENERAL FUND				
	BALLFIELD LIGHTING			
WPPI ENG	WPPI ENERGY	04/18 ATHLETIC LIGHT PROJCT	01-000-981-70000	1,365.39
		TOTAL BALLFIELD LIGHTING		1,365.39
		TOTAL GENERAL FUND		1,365.39
MAYOR				
CHASE	JP MORGAN CHASE BANK	CONF MEAL	01-100-000-55600	24.16
CHASE		CONF-HOTEL	01-100-000-55600	91.26
CHASE		LODGING	01-100-000-55600	116.74
		TOTAL		232.16
		TOTAL MAYOR		232.16
LAW/LEGAL				
16555	PINKERT LAW FIRM, LLP	02/18 GENERAL LEGAL MATTERS	01-110-000-55010	2,030.00
16555		02/18 LEGAL MATTERS-KOLOSKI	01-110-000-55010	28.00
BUELOW	BUELOW, VETTER, BUIKEMA,	02/18 GENERAL LABOR COUNSEL	01-110-000-57900	3,363.00
BUELOW		03/18 GENERAL LABOR COUNSEL	01-110-000-57900	3,654.50
		TOTAL		9,075.50
		TOTAL LAW/LEGAL		9,075.50
CITY CLERK-TREASURER				
CHASE	JP MORGAN CHASE BANK	CONF REGISTRATION-CLARIZIO	01-115-000-55600	225.00
CHASE		CONF MEAL	01-115-000-55600	19.25
CHASE		CONF-HOTEL	01-115-000-55600	91.26
CHASE		CONF MEAL	01-115-000-55600	16.88
CHASE		CONF MEAL	01-115-000-55600	11.79
CHASE		CONF MEAL	01-115-000-55600	18.19
CHASE		CONF PARKING FEE	01-115-000-55600	2.75
CHASE		FUEL	01-115-000-55600	21.84
		TOTAL		406.96
		TOTAL CITY CLERK-TREASURER		406.96
ADMINISTRATION				
CHASE	JP MORGAN CHASE BANK	CONF REGISTRATION-VANLIESHOUT	01-120-000-55600	225.00
CHASE		CONF MEAL	01-120-000-55600	13.33
CHASE		CONF PARKING FEE	01-120-000-55600	2.75
CHASE		FUEL	01-120-000-55600	21.84
		TOTAL		262.92
		TOTAL ADMINISTRATION		262.92

INVOICES DUE ON/BEFORE 04/17/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
COMPUTER				
03101	CDW GOVERNMENT, INC.	UPS BACKUP SYSTEM-DPW	01-125-000-55550	506.21
04696	DOOR COUNTY TREASURER	03/18 INTERNET USAGE	01-125-000-55550	100.00
04696		03/18 TECH SUPPORT	01-125-000-55550	2,575.00
04696		03/18 2G INTERNET	01-125-000-55550	375.00
		TOTAL		3,556.21
		TOTAL COMPUTER		3,556.21
CITY ASSESSOR				
ASSO APP	ASSOCIATED APPRAISAL	04.17.18 CONTRACT	01-130-000-55010	1,333.33
		TOTAL		1,333.33
		TOTAL CITY ASSESSOR		1,333.33
PUBLIC WORKS ADMINISTRATION				
CHASE	JP MORGAN CHASE BANK	MUN DIRECT EMPLOY AD	01-150-000-58999	1,255.00
		TOTAL		1,255.00
		TOTAL PUBLIC WORKS ADMINISTRATION		1,255.00
ELECTIONS DEPARTMENT				
04975	ECONO FOODS	BAKERY-ELECTION WORKERS	01-155-000-54999	45.00
CHASE	JP MORGAN CHASE BANK	ELECTION POSTAGE	01-155-000-54999	50.00
		TOTAL		95.00
		TOTAL ELECTIONS DEPARTMENT		95.00
CITY HALL				
03159	CHARTER COMMUNICATIONS	03/18 FIRE CABLE SVC	01-160-000-58999	120.00
WARNER	WARNER-WEXEL WHOLESALE &	VACUUM BAGS	01-160-000-55300	10.00
WARNER		STAINLESS STEEL CLEANER	01-160-000-55300	8.98
WARNER		ROLL TOWELING & BOWL CLEANER	01-160-000-55300	85.55
WARNER		CLEANING SUPPLIES	01-160-000-51850	17.84
		TOTAL		242.37
		TOTAL CITY HALL		242.37
INSURANCE				
MCCLONE	MCCLONE AGENCY, INC	05/18 WORK COMP	01-165-000-58750	13,932.00
MCCLONE		05/18 GEN LIAB	01-165-000-56400	3,152.00
MCCLONE		05/18 POLICE LIAB INS	01-165-000-57150	1,189.00

INVOICES DUE ON/BEFORE 04/17/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
MCCLONE		05/18 PUBLIC OFFL	01-165-000-57400	1,196.00
MCCLONE		05/18 AUTO LIAB	01-165-000-55200	1,966.00
MCCLONE		05/18 AUTO PHY DAMAGE	01-165-000-55200	1,652.00
		TOTAL		23,087.00
		TOTAL INSURANCE		23,087.00
GENERAL EXPENDITURES				
04696	DOOR COUNTY TREASURER	03/18 CITY HALL PHONE SVC	01-199-000-58200	152.82
04696		03/18 FIRE PHONE SVC	01-199-000-58200	41.51
04696		03/18 MUNICIPAL PHONE SVC	01-199-000-58200	49.51
04696		03/18 POLICE PHONE SVC	01-199-000-58200	65.94
16555	PINKERT LAW FIRM, LLP	02/18 TID 1 LEGAL MATTERS	01-199-000-51525	391.50
		TOTAL		701.28
		TOTAL GENERAL EXPENDITURES		701.28
POLICE DEPARTMENT				
15890	PACK AND SHIP PLUS	SHIPPING-UTAH	01-200-000-57250	13.15
16735	ARLEIGH PORTER	UNIFORM ALLOWANCE-PORTER	01-200-000-52900	300.00
CHASE	JP MORGAN CHASE BANK	UNIFORM BRINKMAN	01-200-000-52900	187.74
CHASE		MISC COMPUTER-FORENSICS LAB	01-200-000-55500	268.96
CHASE		MISC COMPUTER-FORENSICS LAB	01-200-000-55500	16.16
CHASE		VIDEO RECORDER HARD DRIVE	01-200-000-55500	49.00
CHASE		TRAINING MEAL	01-200-000-55600	18.88
CHASE		TRAINING MEAL	01-200-000-55600	17.62
CHASE		LODGING-CONFERENCE	01-200-000-55600	218.00
CHASE		BUSINESS CARDS-SHEW	01-200-000-51600	13.98
CHASE		MEAL-CONFERENCE	01-200-000-55600	15.88
CHASE		MEAL-CONFERENCE	01-200-000-55600	15.34
CHASE		MEAL-CONFERENCE	01-200-000-55600	12.89
CHASE		MEAL-CONFERENCE	01-200-000-55600	18.41
CHASE		MEAL-CONFERENCE	01-200-000-55600	29.42
		TOTAL		1,195.43
		TOTAL POLICE DEPARTMENT		1,195.43
POLICE DEPARTMENT/PATROL				
04150	DE JARDIN CLEANERS LLC	UNIFORM MAINTENANCE/JEMNERJOHN	01-215-000-56800	18.00
04575	DOOR COUNTY HARDWARE	PRESSURE WASHER PARTS	01-215-000-54999	30.44
21450	THE UNIFORM SHOPPE	UNIFORM BELT & NECKTIE/MIELKE	01-215-000-52900	80.95
ART OF E	TAMMY WICKMAN LUTZE	SBPD STAFF PHOTO	01-215-000-54999	175.00
CHASE	JP MORGAN CHASE BANK	TRAINING REGISTRATION-BILODEAU	01-215-000-55600	50.00
CHASE		ICLOUD STORAGE	01-215-000-58250	0.99
CHASE		FUEL	01-215-000-51650	28.20
CHASE		CONFERENCE-MEALS	01-215-000-55600	86.81
CHASE		LODING-CONFERENCE	01-215-000-55600	102.00

INVOICES DUE ON/BEFORE 04/17/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
CHASE		LODGING-CONFERENCE	01-215-000-55600	102.00
CHASE		CMDM COLLGE TRAING-MEAL-HNRY	01-215-000-55600	9.81
CHASE		CMDM COLLGE TRAING-MEAL-HNRY	01-215-000-55600	16.55
CHASE		CMDM COLLGE TRAING-MEAL-HNRY	01-215-000-55600	10.43
CHASE		CMDM COLLGE TRAING-MEAL-HNRY	01-215-000-55600	17.19
CHASE		CMDM COLLGE TRAING-MEAL-HNRY	01-215-000-55600	16.63
CHASE		CMDM COLLGE TRAING-HOTEL-HNRY	01-215-000-55600	95.28
CHASE		POLO SHIRTS/SBPD	01-215-000-52900	160.00
JIM FORD	JIM OLSON FORD-LINCOLN, LLC	MAINTENANCE 2016 EXPLORER	01-215-000-58600	26.00
JIM FORD		MAINTENANCE SQUAD 60	01-215-000-58600	26.00
JOHN	JOHN E REED & ASSOCIATES, INC	TRAINING- J GRAY	01-215-000-55600	445.00
TOTAL				1,497.28
TOTAL POLICE DEPARTMENT/PATROL				1,497.28
POLICE DEPT. / INVESTIGATIONS				
ACCURINT	LEXISNEXIS RISK SOLUTIONS	MARCH 2018 CONTRACT FEE	01-225-000-57950	105.00
TOTAL				105.00
TOTAL POLICE DEPT. / INVESTIGATIONS				105.00
FIRE DEPARTMENT				
02005	BAY ELECTRONICS, INC.	RADIO REPAIR-CITY HALL	01-250-000-56250	166.25
04150	DE JARDIN CLEANERS LLC	GEAR REPAIR	01-250-000-56250	14.00
04575	DOOR COUNTY HARDWARE	ASSORTED SUPPLIES	01-250-000-54999	55.50
04575		FASTENERS	01-250-000-53000	0.55
04575		HANDY BOX	01-250-000-54999	5.98
04575		FASTENERS	01-250-000-54999	67.93
04575		FASTENERS	01-250-000-54999	8.40
23897	W.S. DARLEY & CO.	EQUIPMNT BRACKETS	01-250-000-51350	105.22
CHASE	JP MORGAN CHASE BANK	TRAINING REGISTRATION-AUSTAD	01-250-000-55600	100.00
CHASE		TRAINING REGISTRATION-AUSTAD	01-250-000-55600	600.00
CHASE		TRAINING REGISTRATION-WIEGAND	01-250-000-55600	100.00
CHASE		TRAINING REGISTRATION-WIEGAND	01-250-000-55600	600.00
CHASE		UNIFORM	01-250-000-52900	31.99
CHASE		TRAFFIC VEST-TRK 2	01-250-000-54999	159.96
CHASE		PARKING FEE	01-250-000-55600	14.00
CHASE		IPAD BATTERY REPLACEMENT	01-250-000-56250	81.00
CHASE		HOSE NOZZLE REPLACEMENT	01-250-000-51350	226.65
CHASE		JAN DATA & CELL	01-250-000-58250	186.31
CHASE		PLATFORM FINA L INSPECT-TRAVEL	01-250-000-55600	12.19
CHASE		PLATFORM FINA L INSPECT-MEAL	01-250-000-55600	18.72
CHASE		PLATFORM FINA L INSPECT-CAR	01-250-000-55600	44.93
CHASE		PLATFORM FINA L INSPECT-	01-250-000-55600	10.82
CHASE		PLATFORM FINA L INSPECT-TRAVEL	01-250-000-55600	19.00
CHASE		PLATFORM FINA L INSPECT-HOTEL	01-250-000-55600	124.26
CHASE		TRAINING MEALS-FERRARA	01-250-000-55600	488.00
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	LED INDICATOR	01-250-000-53000	9.99
O'REILLY		BLUE DEF	01-250-000-53000	12.50
O'REILLY		HOOD LATCH	01-250-000-53000	14.61

INVOICES DUE ON/BEFORE 04/17/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
O'REILLY		CREDIT RETURN HOOD LATCH	01-250-000-53000	-14.61
PREVEA	PREVEA HEALTH WORKMED	BAT SCREEN	01-250-000-57100	25.20
TOTAL				3,289.35
TOTAL FIRE DEPARTMENT				3,289.35
SNOW REMOVAL				
13150	MASTERCRAFT WELDING SYSTEM	METAL FOR FLOW REPAIRS	01-410-000-51400	40.00
13150		METAL FOR FLOW REPAIRS	01-410-000-51400	80.00
TOTAL				120.00
TOTAL SNOW REMOVAL				120.00
STREET SIGNS AND MARKINGS				
19275	SHERWIN WILLIAMS	PAINT MACHINE REPAIR KIT	01-420-000-52100	330.03
TOTAL				330.03
TOTAL STREET SIGNS AND MARKINGS				330.03
STREET MACHINERY				
04575	DOOR COUNTY HARDWARE	UNDERCOATING RUBBER	01-450-000-52150	6.99
L&P	L&P CONVENIENT STORE SBAY LLC	FUEL	01-450-000-52150	2.29
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	POWER STEERING FLUID	01-450-000-53000	4.85
TRACTOR	TRACTOR SUPPLY CREDIT PLAN	CHALK REEL, CRAYONS,TAPE MEAS	01-450-000-52150	23.96
TOTAL				38.09
TOTAL STREET MACHINERY				38.09
CITY GARAGE				
19297	SHORE TO SHORE RENTAL, INC	AIR TANK SAFETY PLATE	01-460-000-52350	5.95
BLUE TRP	BLUE TARP FINANCIAL	NORTHER TOOL ANNL MEMBER FEE	01-460-000-52700	39.99
WISCO	WISCOLIFT, INC	ANNL CRANE & HOIST INSPECTION	01-460-000-58999	465.00
TOTAL				510.94
TOTAL CITY GARAGE				510.94
HIGHWAYS - GENERAL				
19880	STURGEON BAY UTILITIES	OLD HWY RD SIGN	01-499-000-58000	11.15
TOTAL				11.15
TOTAL HIGHWAYS - GENERAL				11.15

INVOICES DUE ON/BEFORE 04/17/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
GENERAL FUND				
PARK & RECREATION ADMIN				
CHASE	JP MORGAN CHASE BANK	BREWER TICKET DEPOSIT	01-500-000-52250	984.00
TOTAL				984.00
TOTAL PARK & RECREATION ADMIN				984.00
PARKS AND PLAYGROUNDS				
04574	DOOR COUNTY GLASS & MIRROR	WINDOW-SUNSET BATHROOM	01-510-000-51850	146.41
04574		MIRROR-SAWYER PARK	01-510-000-51850	30.11
04966	EAGLE MECHANICAL INC	REPLACEMENT PART-SWYR BATHROOM	01-510-000-51850	255.00
06012	EASTENAL COMPANY	CONCRETE DRILL BIT	01-510-000-52700	22.62
08225	HERLACHE SMALL ENGINE	HEDGE TRIMMER BLADES	01-510-000-51350	91.76
11995	LAFORCE HDWE MFG CORP	DOOR HANDLE	01-510-000-51850	63.60
O'REILLY	O'REILLY AUTO PARTS-FIRST CALL	TRAILER WIRE	01-510-000-58600	29.98
O'REILLY		U JOINT	01-510-000-53000	8.99
WARNER	WARNER-WEXEL WHOLESALE &	GARBAGE BAG LINERS	01-510-000-51850	66.97
TOTAL				715.44
TOTAL PARKS AND PLAYGROUNDS				715.44
EMPLOYEE BENEFITS				
23674	WISCONSIN DEPT OF WORFORCE	03/18 UNEMPLOYMENT	01-600-000-50370	1,929.76
TOTAL				1,929.76
TOTAL EMPLOYEE BENEFITS				1,929.76
COMMUNITY & ECONOMIC DEVLPMT				
CHASE	JP MORGAN CHASE BANK	CONF MEAL	01-900-000-55600	21.70
CHASE		CONF-HOTEL	01-900-000-55600	104.00
CHASE		CONF MEAL	01-900-000-55600	19.96
CHASE		APA PLANNING CONFERENCE	01-900-000-55600	735.00
CHASE		WIS DELLS CONF-FUEL	01-900-000-55600	23.45
CHASE		WIS DELLS CONF-FUEL	01-900-000-55600	33.89
TOTAL				938.00
TOTAL COMMUNITY & ECONOMIC DEVLPMT				938.00
TOTAL GENERAL FUND				53,277.59
CAPITAL FUND				
CITY HALL				
EXPENSE				
02975	CAMERA CORNER	CITY HALL DOOR ACCESS	10-160-000-59040	4,589.99
02975		ADDITIONAL DOORS PD & CITY HAL	10-160-000-59999	885.47
TOTAL EXPENSE				5,475.46

INVOICES DUE ON/BEFORE 04/17/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
CAPITAL FUND				
EXPENSE				
EXPENSE				
TOTAL CITY HALL				5,475.46
FIRE DEPARTMENT				
EXPENSE				
CHASE	JP MORGAN CHASE BANK	SCBA GEAR BAG	10-250-000-59050	94.95
TOTAL EXPENSE				94.95
TOTAL FIRE DEPARTMENT				94.95
STORM SEWERS				
EXPENSE				
14490	NEENAH FOUNDRY	5 LIDS FOR HILL & PAVE MANHOLE	10-300-000-59115	642.50
TOTAL EXPENSE				642.50
TOTAL STORM SEWERS				642.50
CURB/GUTTER/SIDEWALK				
EXPENSE				
CEDARCO	CEDAR CORPORATION	PEDSTRIAN TRAIL HWY 42/57	10-440-000-59102	3,477.00
TOTAL EXPENSE				3,477.00
TOTAL CURB/GUTTER/SIDEWALK				3,477.00
PARKS AND PLAYGROUNDS				
EXPENSE				
06580	FOTH AND VAN DYKE	LITTLE LAKE SVC THRU 2.28.18	10-510-000-59025	45,606.83
TOTAL EXPENSE				45,606.83
TOTAL PARKS AND PLAYGROUNDS				45,606.83
MUNICIPAL DOCKS				
EXPENSE				
ROYLAN	ROYLAN BUOYS	20 SLOW NO WAKE BUOYS	10-550-000-59075	9,680.00
TOTAL EXPENSE				9,680.00
TOTAL MUNICIPAL DOCKS				9,680.00
WATERFRONT PARKS & WALKWAYS				
PIER	PIER & WATERWAY SOLUTIONS,LLC	2018 DOCK REPAIR DOWNPAYMENT	10-570-000-59075	9,281.00
TOTAL				9,281.00
TOTAL WATERFRONT PARKS & WALKWAYS				9,281.00
TOTAL CAPITAL FUND				74,257.74



INVOICES DUE ON/BEFORE 04/17/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
CABLE TV				
CABLE TV / GENERAL				
CABLE TV / GENERAL				
02975	CAMERA CORNER	AUDIO RACK	21-000-000-52700	270.00
03159	CHARTER COMMUNICATIONS	03/18 CTV MUSIC SVC	21-000-000-58999	62.72
CHASE	JP MORGAN CHASE BANK	EDITING SOFEWARE RENEWAL	21-000-000-51100	419.88
TOTAL CABLE TV / GENERAL				752.60
TOTAL CABLE TV / GENERAL				752.60
TOTAL CABLE TV				752.60
TID #4 DISTRICT				
TID #4 DISTRICT				
TID #4 DISTRICT				
16555	PINKERT LAW FIRM, LLP	02/18 TID 4 LEGAL MATTERS	28-340-000-55001	2,334.50
STAFFORD	STAFFORD ROSENBAUM LLP	02/18 TID 4 LEGAL MATTERS	28-340-000-55001	605.00
VANDECAS	VANDE CASTLE, S.C.	03/18 LEGAL MATTERS-RAZE	28-340-000-55001	446.50
TOTAL TID #4 DISTRICT				3,386.00
TOTAL TID #4 DISTRICT				3,386.00
TOTAL TID #4 DISTRICT				3,386.00
TOTAL ALL FUNDS				131,673.93

**MANUAL CHECKS**

DELTA DENTAL 04/03/18 Check #83122 April Dental Insurance Various Departmental Accounts	\$5,733.38
SECURIAN FINANCIAL GROUP, INC (MINNESOTA LIFE) 04/05/18 Check # 83162 May Life Insurance 01-600-000-50552	\$1,814.80
NETWORK HEALTH 04/05/18 Check # 83162 March & April Health Insurance Various Departmental Accounts	\$144,604.02
REGISTRATION FEE TRUST 04/06/18 Check 83166 Aerial (Truck #2) Vehicle Registration 01-250-000-53000	\$74.50
<b>TOTAL MANUAL CHECKS</b>	<b>\$152,226.70</b>

DATE: 04/06/2018  
TIME: 15:53:34  
ID: AP443000.CST

CITY OF STURGEON BAY  
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 04/17/2018

VENDOR #	NAME	ITEM DESCRIPTION	ACCOUNT #	AMOUNT DUE
-----				
SUMMARY OF FUNDS:				
	GENERAL FUND	<del>53,277.59</del>		205,504.29
	CAPITAL FUND	74,257.74		
	CABLE TV	752.60		
	TID #4 DISTRICT	3,386.00		
	TOTAL --- ALL FUNDS	<del>131,673.93</del>		283,900.63