

FINANCE/PURCHASING & BUILDING COMMITTEE
February 13, 2018

A meeting of the Finance/Purchasing & Building Committee was called to order at 4:00 pm by Alderperson Fett in the Council Chambers, City Hall. Roll call: Alderpersons Fett, Ward and Wiesner were present. Also present: City Administrator Van Lieshout, Finance Director/City Treasurer Clarizio, Fire Chief Dietman and Receptionist Metzger.

A motion was made by Alderperson Wiesner, seconded by Alderperson Ward to adopt the following agenda:

1. Roll call.
2. Adoption of agenda.
3. Public comment on agenda items.
4. Consideration of: Request to Waive Snow Removal Fees.
5. Consideration of: Public Relation Service for PRAT Referendum
6. Review of unfinished business list.
7. Review bills.
8. Public comment on non-agenda items
9. Adjourn.

Carried.

No one spoke during public comment on agenda items.

Consideration of: Request to Waive Snow Removal Fees:

City Administrator Van Lieshout reviewed the snow removal ordinance which requires that sidewalks must be cleared of accumulated snow and ice within 24 hours after the snows end. If it is not and the City must remove the snow a fee is assessed to the property owner. The consensus of the Committee is to maintain consistency with waiving fees and deny Mr. Dippel's request.

Moved by Alderperson Ward, seconded by Alderperson Wiesner to recommend to Common Council to deny the request from Ross Dippel to waive the snow removal fee in the amount of \$125.00 for 1216 Memorial Drive. Carried.

Consideration of: Public Relation Services for PRAT Referendum:

City Administrator VanLieshout explained that in January 2018 the Council approved placing a referendum question on the April 3, 2018 ballot, asking if the City should impose a 0.5% sales tax on tourist related items for the purpose of funding local streets and infrastructure improvements. He stated that there is a limited amount of time before the election, to educate the public on the PRAT referendum. Hillstrom PR is an expert in mass communication and public relations, than can help the City effectively communicate to the public. Alderperson Ward stated this motion was adopted unanimously by the Council to seek a referendum and that from the City's position we should be advocating this position.

Moved by Alderperson Ward, seconded by Alderperson Wiesner to recommend to Common Council to waive the bidding requirements as set forth in the City's purchasing policy to allow for sole source purchasing and contract with Hillstrom PR for public relations services for the PRAT referendum in an amount not to exceed \$12,000. Carried.

There were no items on the unfinished business list.

Review bills

Moved by Alderperson Ward, seconded by Alderperson Wiesner to approve the bills as presented and forward to the Common Council for payment. Carried.

No one spoke during public comment on non-agenda items.

Moved by Alderperson Fett, seconded by Alderperson Ward to adjourn. Carried. The meeting adjourned at 4:15 pm.

Respectfully submitted,
Tricia Metzger