

## **COMMUNITY PROTECTION & SERVICES COMMITTEE**

**October 9, 2019**

A meeting of the Community Protection & Services Committee was called to order at 4:30 p.m. by Chairperson Williams in the Council Chambers, City Hall. **Roll Call:** Members Mr. Williams, Ms. Reeths and Mr. Wiederanders were present. Also present from City Departments were Mr. VanLieshout, Chief Porter, Captain Brinkman, Mr. Stawicki, Mr. Barker and Mr. Olejniczak.

*Moved by Ms. Reeths seconded by Mr. Wiederanders to adopt the following agenda:*

1. Roll Call
2. Adoption of Agenda
3. Public Comment on Agenda and Non-Agenda Items
4. Consideration of: Amendment to 6.15 of the National Fire Protection Association Code
5. Consideration of: Fire Department Re-Inspection Fees
6. Consideration of: Sign Ordinance
7. Consideration of: Coal Tar Sealants
8. Consideration of: Social Media Policy
9. Consideration of: School Safety
10. Discussion of: New Meeting Day
11. Adjourn

### **Public Comment**

Don Freix: 8305 Quarterline Road, Fish Creek, WI  
Spoke on agenda item number 8.

### **Amendment of National Fire Protection Association Code**

Chief Dietman explained the code needs a simple update. When initially published the code read Chapter 1 of the National Fire Protection Association is hereby adopted; an amendment is needed to 6.15 to read National Fire Protection Association Code 1 is hereby adopted. Thus, changing Chapter 1 of NFPA to read NFPA Code 1.

*Moved by Mr. Wiederander, seconded by Ms. Reeths, to amended the NFPA ordinance 6.15 first line to read National Fire Protection Association Code 1 is hereby adopted in its entirety and incorporated into this chapter by reference, including all amendments thereto. All ayes. Carried.*

### **Fire Inspection Fees**

Fire inspections of commercial businesses are completed twice a year at no charge. There has been a huge influx of non-compliance recently, causing more re-inspections than in past years and creating overtime costs. The department would like to figure a way to recuperate costs associated with violations not being corrected.

Chief Dietman feels assessing a reinspection fee is appropriate. His proposal suggests if violations are not corrected after one month, a re-inspection fee of \$50 be charged. The fee would then double after a second re-inspection, followed by an ordinance citation if failing to comply. Mr. VanLieshout stated there is a real cost associated with non-compliance, public safety being one. He believes this is a reasonable request.

It was decided the committee would be open to looking more at this request. Information including how code violations will be documented, as well as re-inspection follow-up, will be discussed further. *Chief Dietman will bring back to the committee sample ordinances at the next meeting.*

### **Sign Ordinance**

Mr. Olejniczak oversees the sign ordinance process, and gave background. The issue at hand are signs/banners. There are special regulations in the sign code for the two sites the City owns, that allows people to put banners up for civic or social events. The question arose whether the City should be doing that at all, and if so, should the rules be tightened?

As a staff, an update on the sign code has been considered, as sections of the ordinance are not fully compliant with the State.

Ald. Gary Nault: 711 Hickory Street, Sturgeon Bay, WI

Alderson Nault is a member of the Parks and Recreation Committee for the City and stated this item was sent to the CPS Committee by them to see if changes to the sign ordinance regarding banners could be reviewed.

Pam Seiler: Executive Director of the Sturgeon Bay Visitor Center

Ms. Seiler stated the City is very cluttered with signs, and feels there is a better way to serve visitors. She stated they are very close to presenting to the City Council a Way-Finding program she is spearheading. Question regarding digital signage was also addressed.

Mr. Olejniczak went on to say the Way-finding signs will undoubtedly be in the right-of-way, which the City tends to exempt because of them being signs erected by the government in the right-of-way. He does not think the code will have to be amended for those.

It was decided staff would take a look into the banner project discussed, and note any changes to the ordinance that might be required. *The sign ordinance will be brought back to the next meeting for more discussion.*

### **Coal Tar Sealants**

The information has been given to the City Attorney; waiting on his response. *This item will be put onto next month's meeting agenda for follow-up.*

**Social Media**

A social media policy is in the works. Drafting policy parameters was discussed. *This item will be brought back for next meeting with an example policy to review.*

**School Safety**

This item was placed on the agenda by mistake.

**New Meeting Day**

A new meeting day was decided upon. The Committee will now meet the 1<sup>st</sup> Thursday of each month at 4:30pm.

*Moved by Mr. Wiederander, seconded by Ms. Reeths, to move the CPS Committee meeting to the 1<sup>st</sup> Thursday of the month. All ayes. Carried.*

*Moved by Ms. Reeths, seconded by Mr. Wiederanders, to adjourn the meeting of the Community Protection Services Committee. All ayes. Carried. The meeting was adjourned at 5:27 p.m.*

Respectfully submitted,

Sarah Spude-Olson  
Police Department  
Administrative Office Manager